



PAMANTASAN NG LUNGSOD NG MUNTINLUPA
NBP Reservation, Poblacion, City of Muntinlupa
COLLEGE OF INFORMATION TECHNOLOGY AND COMPUTER STUDIES



LETTER OF ACCEPTANCE

CITCS-OJT06

Date

Mrs. Cristina C. Dayuta
Full Name of Guardian

Address: 101 San Guillermo St. Bayanan,
Muntinlupa City

Dear Mr./Mrs. Dayuta:
Surname of Guardian

I am pleased to inform you that your child has been accepted as a student trainee at:

Site/Company : SCOT LAW FIRM AND ASSOCIATES
Address : Unit 107A, Grace Bldg., Ortigas Ave.,
San Juan Metro Manila
Contact Person : **ENGR. CRISANTO GUEVARA**
Designation : External Project Head
OJT Duration From: Feb 9, 2025 To: May 10, 2025

As the HOST TRAINING PARTNER of the institution, I shall take charge of monitoring the schedule and performance of your child in the OJT site and would be more than willing to answer your questions regarding feedbacks of your child's performance. Should you have questions, please feel free to get in touch with me through the contact number in this letter. Thank you very much.

Respectfully yours,

ENGR. CRISTANTO GUEVARA
Company Representative
Signature over Printed Name

Adviser's Contact Number: _____

Noted by:

PROF. ROCLYN B. YAMSON
OJT COORDINATOR - CITCS
0966-7517567

Mrs. Cristina C. Dayuta
Signature over Printed Name of Parent/Guardian