

## Blessed Sacrament and Roncalli Newman Website Redesign Working Agreement

### Website Redesign Agreement

This agreement is made between **Andrew Krause** (“Designer”) and **Adele Gligorevic** who is representing the **Blessed Sacrament Parish and Roncalli Newman Parish** (“Client”). The work is redesigning the Blessed Sacrament Parish and Roncalli Newman websites using the Squarespace platform.

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### 1. Scope of Work

Designer agrees to redesign and build two websites, one for Blessed Sacrament Parish and one for Roncalli Newman, on the Squarespace platform. The project includes:

- Redesigning the website layout, colors, typography, and structure to ensure a modern, user-friendly experience.
- Integrating essential website functionalities as specified by the Client.
- Providing limited training or documentation for Client’s designated staff to manage content updates post-launch.

### 2. Timeline and Deadlines

- The project is expected to commence on **November 07, 2024**, and aims for completion by **January 31, 2025**.
- This deadline is considered a "soft deadline"; however, both parties will work diligently to meet it.
- Designer shall communicate any delays promptly to the Client.

### 3. Compensation

- Client agrees to pay Designer at a rate of **\$50 per hour**. The Designer will track the number of hours worked on the project and communicate that information to the Client.
- Designer will provide itemized invoices on a **bi-weekly** basis. Invoices are payable either within **15/30** days of receipt or upon delivery of the completed products.
- Additional expenses, such as third-party software or plug-in fees, will be discussed and approved by Client before purchase.

### 4. Revisions and Feedback

- Client is entitled to \_\_\_\_\_ rounds of revisions within the scope outlined above. Additional revisions may incur extra costs at Designer’s hourly rate.
- Feedback will be provided within \_\_\_\_\_ business days to keep the project on track.

## 5. Termination

- Either party may terminate this agreement by providing a **15/30-day written notice**. Designer shall be compensated for all work completed up to the termination date.

## 6. Intellectual Property and Licensing

- Upon final payment, Designer will transfer rights of the website designs to Client.
- All design files, website assets, and associated content created for this project will be owned by the Client after completion and final payment.

## 7. Confidentiality

- Designer agrees to keep all project-related information confidential and will not disclose any confidential information to third parties without Client's permission.

## 8. Miscellaneous

- This agreement constitutes the entire understanding between both parties. Any amendments must be in writing and signed by both parties.
- This agreement shall be governed by the laws of **Wisconsin, USA**.

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By signing below, both parties agree to the terms outlined above:

### Designer

Signature: \_\_\_\_\_

Name: **Andrew Krause**

Date: \_\_\_\_\_

### Client

Signature: \_\_\_\_\_

Name: **Adele Gligorevic (Blessed Sacrament Parish and Roncalli Newman Parish)**

Date: \_\_\_\_\_