



Republic of the Philippines
OFFICE OF THE PRESIDENT
NATIONAL IRRIGATION ADMINISTRATION
REGIONAL OFFICE NO. IV-B (MIMAROPA)



Daily Time Record

Date: 05/05/2025
Time : 02:37PM

Name **Aldovino, Maggie M** **Emp No.** **759585** **Office** **OFFICE OF THE RIM**

Month : April 2025 **From :** 4/16/2025 **To :** 4/30/2025

| Day | | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|---------------------|-----|----------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | 05:16 AM | 12:51 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/17 | Thu | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | | | 12:48 PM | 06:33 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 05:10 AM | 12:51 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:40 PM | 05:59 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 05:16 AM | 12:10 PM | 12:40 PM | 07:01 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 05:16 AM | 12:11 PM | 12:32 PM | 06:39 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 05:32 AM | 12:20 PM | 12:34 PM | 06:36 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 05:24 AM | 12:14 PM | 12:33 PM | 06:42 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 04:51 AM | 12:01 PM | 12:42 PM | 08:15 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | | 480 | 480 | 2.00 | | 0.000 |

I hereby certify that the above records
are true and correct

Processed / Reviewed :

Concurred by :

Maggie M Aldovino

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERON

**Printed Name and Signature of
Immediate Supervisor**

| Frequency | LATE | UNDERTIME |
|------------------|-------------|------------------|
| | 2 | 2 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Almarez, Christopher H.** Emp No. **111950** Office **NIA MIMAROPA**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|-------|-----|----------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | 07:58 AM | 12:03 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/17 | Thu | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | 07:32 AM | 12:01 PM | 12:33 PM | 05:02 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 08:03 AM | 12:02 PM | 12:35 PM | 05:04 PM | 3 | 0 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:40 PM | 05:06 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:43 AM | 12:14 PM | 12:36 PM | 05:03 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 08:02 AM | 12:01 PM | 12:31 PM | 05:04 PM | 2 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:21 AM | 12:01 PM | 12:31 PM | 05:04 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:59 AM | 12:01 PM | 12:41 PM | 05:02 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 08:14 AM | 12:09 PM | 12:37 PM | 05:02 PM | 14 | 0 | 0.00 | 0 | 0.000 |

Total for the Month **259** **240** **2.00** **0.000**

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Christopher H. Almarez

Signature of Employee

Signature of Personnel Officer

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 4 | 1 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Alvarado, Ave Jane V.** Emp No. **953849** Office **INSTITUTIONAL DEVELOPMENT SECT**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|----------------------------|-----|----------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | 07:34 AM | 12:07 PM | 12:59 PM | 05:10 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/17 | Thu | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | 07:25 AM | 12:07 PM | 12:56 PM | 06:04 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 07:26 AM | 12:58 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/24 | Thu | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/25 | Fri | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:38 AM | 12:25 PM | 12:57 PM | 06:53 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:47 AM | 12:17 PM | 12:57 PM | 07:16 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:38 AM | 12:16 PM | 12:58 PM | 07:27 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | | 0 | 240 | 5.00 | 0.000 | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Ave Jane V. Alvarado

Signature of Employee

Signature of Personnel Officer

LOWELL L. LOZANOPrinted Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 0 | 1 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Alvarez, Allison Mae Bautista** Emp No. **610492** Office **OFFICE OF THE RIM**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|----------------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | 07:38 AM | 12:05 PM | 05:32 PM | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 08:10 AM | 12:00 PM | 12:33 PM | 10 | 0 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | 11:59 AM | 12:00 PM | 12:50 PM | 05:02 PM | 239 | 0 | 0.00 | 0.000 |
| 04/24 | Thu | 07:36 AM | 12:01 PM | 12:52 PM | 05:04 PM | 0 | 0 | 0.00 | 0.000 |
| 04/25 | Fri | 07:54 AM | 12:01 PM | 12:53 PM | 05:02 PM | 0 | 0 | 0.00 | 0.000 |
| 04/26 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:35 AM | 12:01 PM | 05:02 PM | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 08:01 AM | 12:01 PM | 12:44 PM | 05:04 PM | 1 | 0 | 0.00 | 0.000 |
| 04/30 | Wed | 07:28 AM | 12:02 PM | 12:42 PM | 07:30 PM | 0 | 0 | 0.00 | 0.000 |
| Total for the Month | | | | | 250 | 480 | 3.00 | 0.000 | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Allison Mae Bautista Alvarez

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERON

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 3 | 2 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name Ambay, Lorenzo Jr. R. Emp No. 427889 Office Operations Section

Month April 2025 From : 4/16/2025 To : 4/30/2025

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks | |
|----------------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|-------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/21 | Mon | 07:46 AM | 12:03 PM | 12:56 PM | 06:56 PM | 0 | 0.00 | 0 | 0.000 | |
| 04/22 | Tue | 07:59 AM | 12:58 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:56 PM | 06:17 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:58 AM | 12:05 PM | 12:57 PM | 05:15 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 07:55 AM | 12:05 PM | 12:57 PM | 05:14 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:59 AM | 12:05 PM | 12:56 PM | 06:11 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 08:02 AM | 12:07 PM | 12:57 PM | 06:56 PM | 2 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:47 AM | 12:16 PM | 12:33 PM | 10:26 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | 242 | 240 | 3.00 | 0.000 | | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Lorenzo Jr. R. Ambay

Signature of Employee

Signature of Personnel Officer

LOWELL L. LOZANOPrinted Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 2 | 1 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name Angelica M. Castillo Emp No. 950530 Office

Month April 2025 From : 4/16/2025 To : 4/30/2025

| Day | | AM IN | AM OUT | PM IN | PM OUT | late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|----------------------------|-----|----------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | 07:39 AM | 12:16 PM | | 05:06 PM | 0 | 210 | 0.00 | 0 | 0.000 |
| 04/17 | Thu | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | 07:23 AM | 12:40 PM | | | 0 | 220 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 07:22 AM | 12:48 PM | | | 0 | 270 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:33 PM | 05:45 PM | 210 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:27 AM | 12:10 PM | 12:37 PM | 05:10 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 07:33 AM | 12:08 PM | 12:35 PM | 07:31 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:26 AM | 12:12 PM | 12:47 PM | 05:31 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:29 AM | 12:11 PM | 12:49 PM | 06:12 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:31 AM | 12:01 PM | 12:47 PM | 07:28 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | | 210 | 700 | 2.00 | 0.000 | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Signature of Employee

Signature of Personnel Officer

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 3 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name Aranez, Jemino C Emp No. 169998 Office FINANCE SECTION

Month April 2025 From : 4/16/2025 To : 4/30/2025

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|----------------------------|-------|--------|----------|----------|------------|-----------------|--------------|----------------|---------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | | 02:03 PM | 10:13 PM | 303 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | | | 01:57 PM | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/23 | Wed | | 02:03 PM | 10:13 PM | 303 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | | 01:59 PM | 10:14 PM | 299 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | | | 10:06 PM | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/26 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/29 | Tue | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/30 | Wed | | | 09:55 PM | 0 | 0 | 1.00 | 0 | 0.000 |
| Total for the Month | | | | | 905 | 0 | 8.00 | 0.000 | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Jemino C Aranez

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERON

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 3 | 0 |



Republic of the Philippines
OFFICE OF THE PRESIDENT
NATIONAL IRRIGATION ADMINISTRATION
REGIONAL OFFICE NO. IV-B (MIMAROPA)



Daily Time Record

Date: 05/05/2025
Time : 02:37PM

Name Arcon, Ysra Nica A Emp No. 358725 Office FINANCE SECTION

Month : April 2025 **From :** 4/16/2025 **To :** 4/30/2025

| Day | | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|---------------------|-----|----------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | 07:55 AM | 12:27 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/17 | Thu | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/22 | Tue | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/23 | Wed | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/24 | Thu | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/25 | Fri | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:27 AM | 12:14 PM | 12:56 PM | 05:32 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 08:02 AM | 12:05 PM | 12:44 PM | 05:19 PM | 2 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:45 AM | 12:04 PM | 12:45 PM | 07:34 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | | 2 | 240 | 7.00 | | 0.000 |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Ysra Nica AArcon

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERON

**Printed Name and Signature of
Immediate Supervisor**

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 1 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Arjay R. Bonquin** Emp No. **118519** Office

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|----------------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | 07:56 AM | 12:21 PM | | 0 | 270 | 0.00 | 0 | 0.000 |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | 07:43 AM | 12:04 PM | | 3 | 220 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 07:44 AM | 12:11 PM | 12:54 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | 12:41 PM | 05:16 PM | 210 | 14 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:49 AM | 12:09 PM | 12:44 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 07:51 AM | 12:07 PM | 12:37 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:55 AM | 12:07 PM | 12:42 PM | 15 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:57 AM | 12:28 PM | 12:32 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:47 AM | 12:11 PM | 12:49 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | 228 | 504 | 2.00 | 0.000 | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Signature of Employee

Signature of Personnel Officer

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 3 | 3 |



Republic of the Philippines
OFFICE OF THE PRESIDENT
NATIONAL IRRIGATION ADMINISTRATION
REGIONAL OFFICE NO. IV-B (MIMAROPA)



Daily Time Record

Date: 05/05/2025
Time : 02:37PM

Name Babaan, Fernando R. **Emp No.** 108150 **Office** OFFICE OF THE RIM

Month : April 2025 **From :** 4/16/2025 **To :** 4/30/2025

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks | |
|---------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|-------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/21 | Mon | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/22 | Tue | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/23 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/24 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/25 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/26 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/27 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/28 | Mon | 05:28 AM | 12:14 PM | 12:40 PM | 05:38 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 05:48 AM | 12:11 PM | 12:53 PM | 05:16 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 05:28 AM | 12:42 PM | | | 0 | 180 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | 0 | 180 | 8.00 | | 0.000 | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Fernando R. Babaan

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERON

**Printed Name and Signature of
Immediate Supervisor**

| Frequency | LATE | UNDERTIME |
|------------------|-------------|------------------|
| | 0 | 1 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Baculo, Camille Rose M.** Emp No. **324804** Office **FINANCE SECTION**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | | AM IN | AM OUT | PM IN | PM OUT | late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|----------------------------|-----|----------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | 07:50 AM | 12:02 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/17 | Thu | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | 07:24 AM | 12:02 PM | 12:54 PM | 05:03 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 07:45 AM | 12:10 PM | 12:44 PM | 05:07 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:55 PM | 05:06 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:50 AM | 12:07 PM | 12:50 PM | 05:01 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 07:51 AM | 12:05 PM | 12:57 PM | 05:03 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:27 AM | 12:03 PM | 12:56 PM | 05:02 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:56 AM | 12:15 PM | 12:44 PM | 05:39 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:53 AM | 12:04 PM | 12:45 PM | 07:29 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | | 240 | 240 | 2.00 | 0.000 | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Camille Rose M. Baculo

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERON

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 1 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Bahia, Aileen Vernice G.** Emp No. **381174** Office **Office of the RIM**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|-------|-----|----------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | 07:53 AM | 12:08 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/17 | Thu | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | 07:44 AM | 12:06 PM | 01:00 PM | 06:10 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 08:22 AM | 12:52 PM | | | 22 | 240 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:32 PM | 06:46 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 08:03 AM | 12:07 PM | 12:51 PM | 07:04 PM | 3 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 08:09 AM | 12:16 PM | 12:56 PM | 05:33 PM | 9 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:41 AM | 12:28 PM | 12:31 PM | 07:07 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 08:01 AM | 12:30 PM | 12:33 PM | 05:53 PM | 1 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:51 AM | 12:01 PM | 12:52 PM | 09:03 PM | 0 | 0 | 0.00 | 0 | 0.000 |

Total for the Month **275** **480** **2.00** **0.000**

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Aileen Vernice G. Bahia

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERONPrinted Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 5 | 2 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Baladiang, Jovelyn D** Emp No. **883995** Office **OFFICE OF THE RIM**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|-------|-----|----------|----------|----------|----------|------------|-----------------|--------------|----------------|---------|
| 04/16 | Wed | 08:09 AM | 12:12 PM | | | 9 | 240 | 0.00 | 0 | 0.000 |
| 04/17 | Thu | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | 07:56 AM | 12:13 PM | | 05:49 PM | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 08:20 AM | 12:16 PM | 12:58 PM | 05:09 PM | 20 | 0 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:49 PM | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/24 | Thu | 08:11 AM | 12:09 PM | 12:57 PM | 05:13 PM | 11 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 08:17 AM | 12:06 PM | 12:59 PM | 05:12 PM | 17 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 08:00 AM | 12:20 PM | 12:41 PM | 05:17 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 08:25 AM | 12:11 PM | 12:46 PM | 05:15 PM | 25 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 08:27 AM | 12:02 PM | 12:52 PM | 07:50 PM | 27 | 0 | 0.00 | 0 | 0.000 |

Total for the Month **109** **480** **3.00** **0.000**

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Jovelyn D Baladiang

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERONPrinted Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 6 | 2 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Bautista, Joy U.** Emp No. **959810** Office **ADMINISTRATIVE SECTION**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks | |
|----------------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|-------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/21 | Mon | 07:42 AM | 12:24 PM | 12:53 PM | 05:41 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 08:31 AM | | | | 31 | 0 | 1.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:16 PM | 05:21 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:58 AM | 12:22 PM | 12:55 PM | 05:25 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 08:29 AM | 12:56 PM | | | 29 | 240 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:33 AM | 12:58 PM | | 06:32 PM | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 08:16 AM | 12:09 PM | 12:39 PM | 08:13 PM | 16 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:55 AM | 12:52 PM | | 10:23 PM | 0 | 240 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | 316 | 720 | 4.00 | 0.000 | | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Joy U. Bautista

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERON

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 4 | 3 |

**Daily Time Record**

Date: 05/05/2025

Time : 02:37PM

Name **Beltran, Ma. Isabel C** Emp No. **412689** Office **OFFICE OF THE REGIONAL MANAGER**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks | |
|-------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|-------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/21 | Mon | 07:42 AM | 12:14 PM | | 05:35 PM | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 08:05 AM | 12:46 PM | | | 5 | 240 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:57 PM | 06:08 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 08:00 AM | 12:05 PM | 12:36 PM | 06:06 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 08:16 AM | 12:17 PM | 12:38 PM | 06:43 PM | 16 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0.00 | 0 | 0.000 | |
| 04/27 | Sun | | | | | 0 | 0.00 | 0 | 0.000 | |
| 04/28 | Mon | 07:22 AM | 12:28 PM | 12:40 PM | 05:48 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 08:16 AM | 12:19 PM | 12:47 PM | 07:58 PM | 16 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:36 AM | 12:04 PM | 12:59 PM | 08:57 PM | 0 | 0 | 0.00 | 0 | 0.000 |

Total for the Month **277** **480** **3.00** **0.000**

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Ma. Isabel C Beltran

Signature of Employee

Signature of Personnel Officer

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 4 | 2 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Beltran, Marjoree C** Emp No. **377024** Office **ADMINISTRATIVE AND FINANCE DIVISION**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|-------|-----|----------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | 07:59 AM | 12:06 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/17 | Thu | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | 07:57 AM | 12:21 PM | 12:43 PM | 05:32 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 08:04 AM | 12:35 PM | | | 4 | 240 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:44 PM | 06:53 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:55 AM | 12:34 PM | | 06:10 PM | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 07:59 AM | 12:19 PM | 12:34 PM | 05:07 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 08:00 AM | 12:21 PM | 12:46 PM | 06:03 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 08:00 AM | 12:28 PM | 12:47 PM | 07:22 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:58 AM | 12:05 PM | 12:49 PM | 09:44 PM | 0 | 0 | 0.00 | 0 | 0.000 |

Total for the Month **244** **720** **2.00** **0.000**

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Marjoree C Beltran

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERONPrinted Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 2 | 3 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Beltran, Mark Aaron C.** Emp No. **776890** Office **OPERATIONS SECTION**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks | |
|----------------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|-------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/21 | Mon | 07:41 AM | 12:14 PM | | 05:24 PM | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 08:05 AM | 12:46 PM | | | 5 | 240 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:57 PM | 05:58 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 08:00 AM | 12:05 PM | 12:36 PM | 05:44 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:22 AM | 12:14 PM | 12:40 PM | 05:48 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 08:16 AM | 12:02 PM | 12:47 PM | 05:15 PM | 16 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:36 AM | 12:21 PM | 01:00 PM | 08:43 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | 261 | 480 | 4.00 | 0.000 | | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Mark Aaron C. Beltran

Signature of Employee

Signature of Personnel Officer

LOWELL L. LOZANO

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 3 | 2 |

**Daily Time Record**

Date: 05/05/2025

Time : 02:37PM

Name **Bernardo, Daryll John M** Emp No. **575660** Office **OFFICE OF THE REGIONAL MANAGER**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | | AM IN | AM OUT | PM IN | PM OUT | late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|----------------------------|-----|----------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | 07:53 AM | 12:04 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/17 | Thu | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | 07:23 AM | 01:00 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | | | 12:33 PM | 05:05 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:31 PM | 05:02 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:34 AM | 12:01 PM | 12:34 PM | 05:03 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 07:29 AM | 12:07 PM | 12:36 PM | 05:04 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:16 AM | 12:01 PM | 12:39 PM | 05:03 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:50 AM | 12:01 PM | 12:31 PM | 06:16 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:12 AM | 12:44 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | | 480 | 720 | 2.00 | 0.000 | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Daryll John M Bernardo

Signature of Employee

Signature of Personnel Officer

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 2 | 3 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Borbon, Charle V.** Emp No. **756580** Office **OPERATIONS SECTION**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|----------------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/22 | Tue | 07:17 AM | 12:53 PM | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | 12:41 PM | 05:04 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:47 AM | 12:09 PM | 12:43 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 07:19 AM | 12:07 PM | 12:36 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/29 | Tue | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/30 | Wed | 06:25 AM | 12:04 PM | 12:49 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | 240 | 240 | 6.00 | 0.000 | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Charle V. Borbon

Signature of Employee

Signature of Personnel Officer

LOWELL L. LOZANO

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 1 |



Republic of the Philippines
OFFICE OF THE PRESIDENT
NATIONAL IRRIGATION ADMINISTRATION
REGIONAL OFFICE NO. IV-B (MIMAROPA)



Daily Time Record

Date: 05/05/2025
Time : 02:37PM

Name Buhat, Arianne Joy A. Emp No. 262976 Office Finance Section

Month : April 2025 **From :** 4/16/2025 **To :** 4/30/2025

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks | |
|---------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|-------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/21 | Mon | 07:45 AM | 12:05 PM | 12:47 PM | 05:34 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 07:57 AM | 12:43 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:33 PM | 05:31 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:54 AM | 12:04 PM | 12:32 PM | 05:33 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 07:52 AM | 12:09 PM | 12:36 PM | 05:33 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/27 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/28 | Mon | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/29 | Tue | 07:44 AM | 12:14 PM | 12:47 PM | 07:15 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:51 AM | 12:49 PM | | 07:38 PM | 0 | 240 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | 240 | 480 | 4.00 | | 0.000 | |

I hereby certify that the above records
are true and correct

Processed / Reviewed :

Concurred by :

Arianne Joy A. Buhat

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERON

**Printed Name and Signature of
Immediate Supervisor**

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 2 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Buhay, Elan Vital D.** Emp No. **624773** Office **ENGINEERING & OPERATIONS**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks | |
|----------------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|-------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/21 | Mon | 07:57 AM | 12:12 PM | 12:39 PM | 09:07 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 07:59 AM | 12:59 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:57 PM | 07:24 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:58 AM | 12:03 PM | 12:36 PM | 07:24 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 07:56 AM | 12:07 PM | 12:46 PM | 05:53 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:55 AM | 12:06 PM | 12:54 PM | 08:31 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:57 AM | 12:06 PM | 12:52 PM | 08:58 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:44 AM | 12:27 PM | 12:43 PM | 10:44 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | 240 | 240 | 3.00 | 0.000 | | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Elan Vital D. Buhay

Signature of Employee

Signature of Personnel Officer

LOWELL L. LOZANOPrinted Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 1 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Cabral, Annie Rose G.** Emp No. **351248** Office **Finance Section**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | | AM IN | AM OUT | PM IN | PM OUT | late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|----------------------------|-----|----------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | 07:11 AM | 12:02 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/17 | Thu | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | 07:05 AM | 12:05 PM | 12:40 PM | 05:35 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 07:20 AM | 12:41 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:32 PM | 05:27 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 06:55 AM | 12:04 PM | 12:32 PM | 05:27 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 06:53 AM | 12:07 PM | 12:35 PM | 05:21 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/29 | Tue | 07:04 AM | 12:01 PM | 12:36 PM | 06:35 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:14 AM | 12:01 PM | 12:32 PM | 07:27 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | | 240 | 480 | 3.00 | 0.000 | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Annie Rose G. Cabral

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERON

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 2 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Carable, Andres R.** Emp No. **333417** Office **OPERATIONS SECTION**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks | |
|----------------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|-------|
| 04/16 | Wed | 07:03 AM | 12:03 PM | | 0 | 240 | 0.00 | 0 | 0.000 | |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/21 | Mon | 06:56 AM | 12:01 PM | 01:00 PM | 05:21 PM | 0 | 0.00 | 0 | 0.000 | |
| 04/22 | Tue | 07:48 AM | 12:04 PM | 12:47 PM | 05:07 PM | 0 | 0.00 | 0 | 0.000 | |
| 04/23 | Wed | | | 12:50 PM | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/24 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/25 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/26 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/27 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/28 | Mon | 06:59 AM | 12:03 PM | 12:47 PM | 06:04 PM | 0 | 0.00 | 0 | 0.000 | |
| 04/29 | Tue | 07:19 AM | | | 06:03 PM | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/30 | Wed | 05:03 AM | | | 05:16 PM | 0 | 0 | 1.00 | 0 | 0.000 |
| Total for the Month | | | | | 0 | 240 | 7.00 | 0.000 | | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Andres R. Carable

Signature of Employee

Signature of Personnel Officer

LOWELL L. LOZANO

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 0 | 1 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Carable, Kenneth Lloyd B** Emp No. **618503** Office **ADMINISTRATIVE AND FINANCE DIVISION**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|----------------------------|-------|----------|-------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | 06:04 AM | | 09:53 PM | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/17 | Thu | 06:01 AM | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | 05:48 AM | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/22 | Tue | | | 01:48 PM | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/23 | Wed | | | 02:05 PM | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/24 | Thu | | | 01:52 PM | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/25 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/26 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | 02:01 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | | | 09:47 PM | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/29 | Tue | 06:02 AM | | 09:44 PM | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/30 | Wed | 06:01 AM | | | 0 | 0 | 1.00 | 0 | 0.000 |
| Total for the Month | | | | | 0 | 0 | 11.00 | 0.000 | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Kenneth Lloyd B Carable

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERON

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 0 | 0 |



Daily Time Record

Date: 05/05/2025
Time : 02:37PM

Name Caringal, Ken John S. Emp No. 898018 Office FINANCE SECTION

Month April 2025 From : 4/16/2025 To : 4/30/2025

| Day | | AM IN | AM OUT | PM IN | PM OUT | late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|-------|-----|----------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | 07:50 AM | 12:09 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/17 | Thu | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | 07:35 AM | 12:06 PM | 12:40 PM | 05:23 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 07:52 AM | 12:39 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:45 PM | 05:22 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:51 AM | 12:05 PM | 12:41 PM | 05:17 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 07:52 AM | 12:08 PM | 12:43 PM | 05:13 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:27 AM | 12:06 PM | 12:49 PM | 05:18 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:51 AM | 12:05 PM | 12:40 PM | 05:24 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:52 AM | 12:02 PM | 12:32 PM | 07:33 PM | 0 | 0 | 0.00 | 0 | 0.000 |

Total for the Month 240 480 2.00 0.000

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Ken John S. Caringal

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERON

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 2 |



Daily Time Record

Date: 05/05/2025
Time : 02:37PM

Name Cervantes, Ronilio M. Emp No. 455517 Office OFFICE OF THE RIM

Month April 2025 From : 4/16/2025 To : 4/30/2025

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks | |
|----------------------------|-------|----------|----------|----------|------------|-----------------|--------------|----------------|--------------|-------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/21 | Mon | 05:37 AM | 12:14 PM | | 0 | 180 | 0.00 | 0 | 0.000 | |
| 04/22 | Tue | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/23 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/24 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/25 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/26 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/27 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/28 | Mon | 05:32 AM | 12:13 PM | 12:48 PM | 06:27 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 06:22 AM | 12:04 PM | 12:41 PM | 05:07 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 05:46 AM | 12:22 PM | 12:52 PM | 07:45 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | 0 | 180 | 7.00 | | 0.000 | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Ronilio M. Cervantes

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERON

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 0 | 1 |

**Daily Time Record**

Date: 05/05/2025

Time : 02:37PM

Name **Conjares, Sherwin A.** Emp No. **999474** Office **ENGINEERING AND OPERATION DIVISION**
Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | AM IN | AM OUT | PM IN | PM OUT | late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks | |
|----------------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|-------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/21 | Mon | 05:49 AM | 12:08 PM | 12:56 PM | 05:08 PM | 0 | 0.00 | 0 | 0.000 | |
| 04/22 | Tue | 07:55 AM | 12:55 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:49 PM | 05:09 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 06:35 AM | 12:14 PM | 12:52 PM | 05:18 PM | 0 | 0.00 | 0 | 0.000 | |
| 04/25 | Fri | 07:55 AM | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0.00 | 0 | 0.000 | |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 06:25 AM | 12:02 PM | 12:34 PM | 05:37 PM | 0 | 0.00 | 0 | 0.000 | |
| 04/29 | Tue | 07:29 AM | 12:13 PM | 12:36 PM | 06:50 PM | 0 | 0.00 | 0 | 0.000 | |
| 04/30 | Wed | 07:30 AM | 12:05 PM | 12:56 PM | 05:20 PM | 0 | 0.00 | 0 | 0.000 | |
| Total for the Month | | | | | 240 | 240 | 4.00 | 0.000 | | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Sherwin A. Conjares

Signature of Employee

Signature of Personnel Officer

LOWELL L. LOZANOPrinted Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 1 |

**Daily Time Record**

Date: 05/05/2025
 Time : 02:37PM

Name Darm, Leonore Ann Kathryn C. Emp No. 277648 Office OPERATIONS SECTION

Month April 2025 From : 4/16/2025 To : 4/30/2025

| Day | | AM IN | AM OUT | PM IN | PM OUT | late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|----------------------------|-----|----------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | 07:42 AM | 12:12 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/17 | Thu | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | 07:37 AM | 12:11 PM | 12:54 PM | 05:07 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 07:49 AM | 12:02 PM | 12:35 PM | 05:15 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:35 PM | 05:06 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:53 AM | 12:03 PM | 12:36 PM | 05:05 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 07:51 AM | 12:08 PM | 12:38 PM | 05:05 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:37 AM | 12:06 PM | 12:54 PM | 05:15 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:47 AM | 12:06 PM | 12:52 PM | 06:01 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:49 AM | 12:28 PM | 12:38 PM | 07:33 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | | 240 | 240 | 2.00 | 0.000 | |

I hereby certify that the above records
 are true and correct.

Processed / Reviewed :

Concurred by :

Leonore Ann Kathryn C. Darm

Signature of Employee

Signature of Personnel Officer

LOWELL L. LOZANO

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 1 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **De Castro, Jermaine A.** Emp No. **138320** Office **OPERATIONS SECTION**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|-------|-----|----------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | 07:08 AM | 12:01 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/17 | Thu | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | 07:12 AM | 12:01 PM | 12:31 PM | 05:05 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 07:15 AM | 12:01 PM | 12:31 PM | 05:04 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:31 PM | 05:04 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:16 AM | 12:01 PM | 12:31 PM | 05:03 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 07:19 AM | 12:02 PM | 12:31 PM | 05:04 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:16 AM | 12:01 PM | 12:31 PM | 05:03 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:16 AM | 12:01 PM | 12:31 PM | 06:00 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:12 AM | 12:28 PM | 12:31 PM | 07:27 PM | 0 | 0 | 0.00 | 0 | 0.000 |

Total for the Month **240** **240** **2.00** **0.000**

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Jermaine A. De Castro

Signature of Employee

Signature of Personnel Officer

LOWELL L. LOZANO

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 1 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name De Lemos, Jennifer J Emp No. 388100 Office FINANCE SECTION

Month April 2025 From : 4/16/2025 To : 4/30/2025

| Day | | AM IN | AM OUT | PM IN | PM OUT | late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|-------|-----|----------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | 07:47 AM | 12:05 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/17 | Thu | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | 07:42 AM | 12:18 PM | 12:54 PM | 06:47 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 07:40 AM | 12:29 PM | 12:38 PM | 05:08 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:55 PM | 05:06 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:54 AM | 12:08 PM | 12:49 PM | 05:27 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 07:42 AM | 12:06 PM | 12:57 PM | 05:40 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:06 AM | 12:08 PM | 12:55 PM | 05:13 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:50 AM | 12:17 PM | 12:44 PM | 05:44 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 06:37 AM | 12:02 PM | 12:45 PM | 07:29 PM | 0 | 0 | 0.00 | 0 | 0.000 |

Total for the Month **240** **240** **2.00** **0.000**

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Jennifer J De Lemos

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERON

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 1 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **De Rosales, Marvin R.** Emp No. **111865** Office **ADMINISTRATIVE SECTION**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|-------|-----|----------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | 07:56 AM | 12:14 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/17 | Thu | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | 07:56 AM | 12:13 PM | 12:52 PM | 05:04 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 07:55 AM | 12:11 PM | 12:52 PM | 05:05 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:55 PM | 05:02 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:55 AM | 12:17 PM | 12:51 PM | 05:06 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 07:55 AM | 12:12 PM | 12:51 PM | 05:03 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:39 AM | 12:09 PM | 12:55 PM | 05:04 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:54 AM | 12:18 PM | 12:53 PM | 05:05 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:59 AM | 12:01 PM | 12:52 PM | 07:30 PM | 0 | 0 | 0.00 | 0 | 0.000 |

Total for the Month **240** **240** **2.00** **0.000**

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Marvin R. De Rosales

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERON

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 1 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Diego, Romar Glen H.** Emp No. **155483** Office **FINANCE SECTION**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks | |
|----------------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|-------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/21 | Mon | 07:20 AM | 12:05 PM | 12:39 PM | 05:13 PM | 0 | 0.00 | 0 | 0.000 | |
| 04/22 | Tue | 07:30 AM | 12:39 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:45 PM | 05:40 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:29 AM | 12:05 PM | 12:41 PM | 05:13 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 07:27 AM | 12:07 PM | 12:43 PM | 05:11 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:23 AM | 12:17 PM | 12:49 PM | 05:52 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:34 AM | 12:08 PM | 12:40 PM | 07:13 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:26 AM | 12:01 PM | 12:32 PM | 07:33 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | 240 | 240 | 3.00 | 0.000 | | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Romar Glen Hatulan Diego

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERON

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 1 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Dimalibot, Niño O** Emp No. **802076** Office **FINANCE SECTION**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|----------------------------|-----|----------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | 07:55 AM | 12:22 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/17 | Thu | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/22 | Tue | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/23 | Wed | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/24 | Thu | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/25 | Fri | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:06 AM | 12:14 PM | 12:56 PM | 05:30 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/30 | Wed | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| Total for the Month | | | | | | 0 | 240 | 9.00 | 0.000 | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Niño O Dimalibot

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERONPrinted Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 0 | 1 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Dudas, Jolly D** Emp No. **201083** Office **ENGINEERING & OPERATIONS**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|----------------------------|-----|----------|----------|----------|----------|------------|-----------------|--------------|----------------|---------|
| 04/16 | Wed | 07:54 AM | 12:02 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/17 | Thu | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | 07:39 AM | 12:02 PM | 12:39 PM | 05:03 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 08:01 AM | 12:01 PM | 12:44 PM | 05:03 PM | 1 | 0 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:32 PM | 05:04 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:48 AM | 12:02 PM | 12:33 PM | 05:03 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 07:47 AM | 12:01 PM | 12:33 PM | 05:03 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:59 AM | 12:01 PM | 12:36 PM | 05:04 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:23 AM | 12:01 PM | 12:57 PM | 05:03 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:52 AM | 12:03 PM | 12:45 PM | 05:10 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | | 241 | 240 | 2.00 | 0.000 | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Jolly D DudasSignature of EmployeeSignature of Personnel OfficerLOWELL L. LOZANOPrinted Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 2 | 1 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Dulce, Warren G** Emp No. **746521** Office **FINANCE SECTION**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|-------|-----|----------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | 07:50 AM | 12:02 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/17 | Thu | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | 07:26 AM | 12:05 PM | 12:40 PM | 05:14 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 07:44 AM | 12:57 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:56 PM | 05:22 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:43 AM | 12:05 PM | 12:46 PM | 05:13 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 07:42 AM | 12:07 PM | 12:36 PM | 05:10 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:27 AM | 12:05 PM | 12:56 PM | 05:13 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:41 AM | 12:01 PM | 12:41 PM | 05:23 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:43 AM | 12:02 PM | 12:32 PM | 07:33 PM | 0 | 0 | 0.00 | 0 | 0.000 |

Total for the Month **240** **480** **2.00** **0.000**

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Warren G Dulce

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERON

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 2 |



Republic of the Philippines
OFFICE OF THE PRESIDENT
NATIONAL IRRIGATION ADMINISTRATION
REGIONAL OFFICE NO. IV-B (MIMAROPA)

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name Endozo, Joseph Q. Emp No. 120342 Office **ADMINISTRATIVE SECTION**

Month April 2025 From : 4/16/2025 To : 4/30/2025

| Day | | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|----------------------------|-----|----------|----------|----------|----------|------------|-----------------|--------------|----------------|---------|
| 04/16 | Wed | 07:22 AM | 12:10 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/17 | Thu | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | 06:48 AM | 12:01 PM | 12:31 PM | 05:02 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 07:39 AM | 12:21 PM | 12:31 PM | 05:03 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:31 PM | 05:10 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:32 AM | 12:24 PM | 12:32 PM | 05:05 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | | | 12:32 PM | 05:02 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:11 AM | 12:07 PM | 12:31 PM | 05:14 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:27 AM | 12:03 PM | 12:56 PM | 07:58 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:33 AM | 12:21 PM | 12:31 PM | 08:49 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | | 480 | 240 | 2.00 | 0.000 | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Joseph Q. Endozo

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERON

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 2 | 1 |



Daily Time Record

Date: 05/05/2025
Time : 02:37PM

Name Espenocilla, Jeofrey G. Emp No. 918582 Office ENGINEERING AND OPERATION DIVISION

Month April 2025 From : 4/16/2025 To : 4/30/2025

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|----------------------------|-------|--------|-------|--------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/22 | Tue | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/23 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/24 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/25 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/26 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/29 | Tue | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/30 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| Total for the Month | | | | | 0 | 0 | 11.00 | 0.000 | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Jeofrey G. Espenocilla

Signature of Employee

Signature of Personnel Officer

LOWELL L. LOZANO

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 0 | 0 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Feliciano, Teresa M** Emp No. **443463** Office **ENGINEERING SECTION**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks | |
|----------------------------|-------|----------|----------|----------|------------|-----------------|--------------|----------------|---------|-------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/21 | Mon | 07:42 AM | 12:04 PM | 12:56 PM | 05:09 PM | 0 | 0.00 | 0 | 0.000 | |
| 04/22 | Tue | | | 12:51 PM | 05:10 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:48 PM | 05:10 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:55 AM | 12:08 PM | 12:48 PM | 05:09 PM | 0 | 0.00 | 0 | 0.000 | |
| 04/25 | Fri | 07:58 AM | 12:02 PM | 12:57 PM | 05:03 PM | 0 | 0.00 | 0 | 0.000 | |
| 04/26 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/27 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/28 | Mon | 09:08 AM | 12:38 PM | | 05:50 PM | 68 | 240 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:53 AM | 12:12 PM | 12:34 PM | 07:33 PM | 0 | 0.00 | 0 | 0.000 | |
| 04/30 | Wed | 07:47 AM | 12:27 PM | 12:57 PM | 05:12 PM | 0 | 0.00 | 0 | 0.000 | |
| Total for the Month | | | | | 548 | 240 | 3.00 | 0.000 | | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Teresa M Feliciano

Signature of Employee

Signature of Personnel Officer

LOWELL L. LOZANO

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 3 | 1 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Flores, Rhea G.** Emp No. **850551** Office **ENGINEERING & OPERATIONS**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|-------|-----|----------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | 07:54 AM | 12:15 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/17 | Thu | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | 07:28 AM | 12:03 PM | 12:51 PM | 05:25 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 07:49 AM | 12:48 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:35 PM | 05:29 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:53 AM | 12:04 PM | 12:46 PM | 05:10 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 07:56 AM | 12:03 PM | 12:46 PM | 05:23 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:36 AM | 12:05 PM | 12:47 PM | 05:33 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:50 AM | 12:02 PM | 12:46 PM | 05:30 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:44 AM | 12:27 PM | 12:52 PM | 07:27 PM | 0 | 0 | 0.00 | 0 | 0.000 |

Total for the Month **240** **480** **2.00** **0.000**

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Rhea G. Flores

Signature of Employee

Signature of Personnel Officer

LOWELL L. LOZANO

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 2 |

**Daily Time Record**

Date: 05/05/2025
 Time : 02:37PM

Name **Gayos, Irene V** Emp No. **121356** Office **INSTITUTIONAL DEVELOPMENT SECT**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks | |
|----------------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|-------|
| 04/16 | Wed | 07:13 AM | | 05:36 PM | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/21 | Mon | 06:54 AM | 12:25 PM | 12:31 PM | 06:09 PM | 0 | 0.00 | 0 | 0.000 | |
| 04/22 | Tue | 07:13 AM | 12:17 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:20 PM | 05:42 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:00 AM | 12:28 PM | 12:31 PM | 06:14 PM | 0 | 0.00 | 0 | 0.000 | |
| 04/25 | Fri | 06:54 AM | 12:29 PM | 12:31 PM | 05:27 PM | 0 | 0.00 | 0 | 0.000 | |
| 04/26 | Sat | | | | | 0 | 0.00 | 0 | 0.000 | |
| 04/27 | Sun | | | | | 0 | 0.00 | 0 | 0.000 | |
| 04/28 | Mon | 06:59 AM | 12:28 PM | 12:31 PM | 05:17 PM | 0 | 0.00 | 0 | 0.000 | |
| 04/29 | Tue | 06:53 AM | 12:27 PM | 12:31 PM | 06:17 PM | 0 | 0.00 | 0 | 0.000 | |
| 04/30 | Wed | 07:13 AM | 12:00 PM | 12:40 PM | 05:15 PM | 0 | 0.00 | 0 | 0.000 | |
| Total for the Month | | | | | 240 | 240 | 3.00 | 0.000 | | |

I hereby certify that the above records
 are true and correct.

Processed / Reviewed :

Concurred by :

Irene V Gayos

Signature of Employee

Signature of Personnel Officer

LOWELL L. LOZANO

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 1 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name Geronimo, Edgard Laurenz Emp No. 222575 Office **OPERATIONS SECTION**

Month April 2025 From : 4/16/2025 To : 4/30/2025

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks | |
|----------------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|-------|
| 04/16 | Wed | 07:58 AM | 12:01 PM | | 0 | 240 | 0.00 | 0 | 0.000 | |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/21 | Mon | 07:48 AM | 12:56 PM | 05:01 PM | 0 | 240 | 0.00 | 0 | 0.000 | |
| 04/22 | Tue | 07:58 AM | 12:57 PM | | 0 | 240 | 0.00 | 0 | 0.000 | |
| 04/23 | Wed | | 12:56 PM | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/24 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/25 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/26 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/27 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/28 | Mon | 07:44 AM | 12:53 PM | 07:16 PM | 0 | 240 | 0.00 | 0 | 0.000 | |
| 04/29 | Tue | 08:02 AM | 12:17 PM | 12:58 PM | 07:33 PM | 2 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:51 AM | 12:14 PM | | 07:50 PM | 0 | 240 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | 2 | 1200 | 5.00 | 0.000 | | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Edgard Laurenz Geronimo

Signature of Employee

Signature of Personnel Officer

LOWELL L. LOZANO

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 5 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Guimera, Jewelson Montante** Emp No. **904829** Office **ADMINISTRATIVE AND FINANCE DIVISION**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks | |
|----------------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|-------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/21 | Mon | 06:20 AM | 12:05 PM | 12:34 PM | 05:26 PM | 0 | 0.00 | 0 | 0.000 | |
| 04/22 | Tue | 06:13 AM | 12:38 PM | | | 0 | 180 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:33 PM | 05:19 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 06:31 AM | 12:04 PM | 12:32 PM | 05:07 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 06:19 AM | 12:05 PM | 12:32 PM | 05:03 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 06:25 AM | 12:01 PM | 12:36 PM | 05:05 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 06:22 AM | 12:02 PM | 12:35 PM | 05:17 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 06:24 AM | 12:02 PM | 12:33 PM | 07:32 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | 240 | 180 | 3.00 | 0.000 | | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Jewelson Montante Guimera

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERON

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 1 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Gutierrez, Narding R.** Emp No. **557667** Office **NIA REGION IV-B**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|----------------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | | 01:29 PM | 10:02 PM | 269 | 0 | 0.00 | 0 | 0.000 |
| 04/17 | Thu | | | 01:46 PM | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | 06:03 AM | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | 05:31 AM | | 02:07 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | 09:12 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | 06:02 AM | | 10:03 PM | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/22 | Tue | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/23 | Wed | | | 09:39 PM | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/24 | Thu | 06:03 AM | | 09:19 PM | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/25 | Fri | 06:11 AM | | 08:32 PM | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/26 | Sat | 06:03 AM | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/29 | Tue | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/30 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| Total for the Month | | | | | 269 | 0 | 10.00 | 0.000 | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Narding R. Gutierrez

Signature of Employee

Signature of Personnel Officer

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 0 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Hernandez-Aceron, Kirsty Caroline M.** Emp No. **811340** Office **FINANCE SECTION**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|----------------------------|-----|----------|----------|-------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | 07:59 AM | 12:22 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/17 | Thu | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/22 | Tue | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/23 | Wed | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/24 | Thu | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/25 | Fri | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:43 AM | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/29 | Tue | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/30 | Wed | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| Total for the Month | | | | | 0 | 240 | 10.00 | | 0.000 | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Kirsty Caroline M. Hernandez-Aceron

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERON

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 0 | 1 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Jusi, Dyanne M.** Emp No. **369925** Office **ADMINISTRATIVE SECTION**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks | |
|----------------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|-------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/21 | Mon | 07:06 AM | 12:13 PM | 12:53 PM | 02:39 PM | 0 | 141 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/23 | Wed | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/24 | Thu | 07:38 AM | 12:10 PM | 12:51 PM | 05:07 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 07:47 AM | 12:15 PM | 12:56 PM | 05:03 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:33 AM | 12:11 PM | 12:55 PM | 05:07 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:55 AM | 12:02 PM | 12:55 PM | 05:32 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:37 AM | 12:01 PM | 12:52 PM | 07:31 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | 0 | 141 | 5.00 | 0.000 | | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Dyanne M. JusiSignature of EmployeeSignature of Personnel OfficerKIRSTY CAROLINE M. HERNANDEZ-ACERON

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 0 | 1 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name Katherine V. Bayanay Emp No. 265856 Office

Month April 2025 From : 4/16/2025 To : 4/30/2025

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks | |
|----------------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|-------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/21 | Mon | 07:25 AM | 12:04 PM | 12:41 PM | 05:17 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 07:33 AM | 12:05 PM | 12:39 PM | 05:12 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:35 PM | 05:16 PM | 210 | 14 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:38 AM | 12:03 PM | 12:36 PM | 05:15 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 07:30 AM | 12:03 PM | 12:45 PM | 05:06 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:27 AM | 12:02 PM | 12:39 PM | 05:16 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:36 AM | 12:02 PM | 12:42 PM | 05:53 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:50 AM | 12:27 PM | 12:37 PM | 07:33 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | 210 | 14 | 3.00 | 0.000 | | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Signature of Employee

Signature of Personnel Officer

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 1 |

**Daily Time Record**

Date: 05/05/2025
 Time : 02:37PM

Name **Landicho, Anna Janis M.** Emp No. **587030** Office **ADMINISTRATIVE SECTION**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|----------------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | | 01:22 PM | 07:30 PM | 262 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 08:40 AM | 12:59 PM | | 40 | 240 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | 12:07 PM | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/24 | Thu | 08:14 AM | | 08:30 PM | 14 | 0 | 1.00 | 0 | 0.000 |
| 04/25 | Fri | 08:32 AM | 12:09 PM | 12:34 PM | 32 | 51 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:55 AM | | 08:40 PM | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/29 | Tue | 08:35 AM | 12:14 PM | 01:00 PM | 35 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 08:30 AM | 12:22 PM | 12:33 PM | 30 | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | 413 | 291 | 6.00 | 0.000 | |

I hereby certify that the above records
 are true and correct.

Processed / Reviewed :

Concurred by :

Anna Janis M. Landicho

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERON

 Printed Name and Signature of
 Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 6 | 2 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name Laudencia, Leizle L. Emp No. 827899 Office NIA REGION IV-B

Month April 2025 From : 4/16/2025 To : 4/30/2025

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks | |
|----------------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|-------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/21 | Mon | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/22 | Tue | 07:36 AM | 12:11 PM | 12:52 PM | 05:14 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | 08:55 AM | 12:08 PM | 12:35 PM | 05:15 PM | 55 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 08:03 AM | 12:14 PM | 12:52 PM | 05:18 PM | 3 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 09:19 AM | 12:03 PM | | 06:33 PM | 79 | 240 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:55 AM | 12:11 PM | 12:57 PM | 06:38 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:44 AM | 12:09 PM | 12:53 PM | 07:41 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:57 AM | 12:22 PM | 12:56 PM | 07:36 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | 137 | 240 | 4.00 | 0.000 | | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Leizle L. Laudencia

Signature of Employee

Signature of Personnel Officer

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 3 | 1 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name Llave, Stella Marie T. Emp No. 410512 Office Finance Section

Month April 2025 From : 4/16/2025 To : 4/30/2025

| Day | | AM IN | AM OUT | PM IN | PM OUT | late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|-------|-----|----------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | 07:48 AM | 12:32 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/17 | Thu | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | 07:56 AM | 12:06 PM | 12:46 PM | 05:35 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 07:46 AM | 12:41 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:49 PM | 05:47 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:55 AM | 12:08 PM | 12:47 PM | 05:53 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 07:52 AM | 12:08 PM | 12:36 PM | 05:33 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:41 AM | 12:12 PM | 12:52 PM | 05:55 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:57 AM | 12:01 PM | 12:50 PM | 05:46 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:56 AM | 12:02 PM | 12:49 PM | 07:37 PM | 0 | 0 | 0.00 | 0 | 0.000 |

Total for the Month **240** **480** **2.00** **0.000**

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Stella Marie T. Llave

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERON

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 2 |

**Daily Time Record**

Date: 05/05/2025
 Time : 02:37PM

Name Lozano, Jimmy Jr. V. Emp No. 328977 Office Office of the RIM

Month April 2025 From : 4/16/2025 To : 4/30/2025

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|----------------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/22 | Tue | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/23 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/24 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/25 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/26 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:22 AM | 12:18 PM | 12:51 PM | 05:56 PM | 0 | 0 | 0.00 | 0.000 |
| 04/29 | Tue | 07:57 AM | 12:08 PM | 12:49 PM | 07:17 PM | 0 | 0 | 0.00 | 0.000 |
| 04/30 | Wed | 07:49 AM | 12:25 PM | 12:51 PM | 07:45 PM | 0 | 0 | 0.00 | 0.000 |
| Total for the Month | | | | | 0 | 0 | 8.00 | 0.000 | |

I hereby certify that the above records
 are true and correct.

Processed / Reviewed :

Concurred by :

Jimmy V. Lozano Jr.

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERON

 Printed Name and Signature of
 Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 0 | 0 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name Lozano, Lowell L Emp No. 706919 Office **ENGINEERING AND OPERATION DIVISION**
Month April 2025 From : 4/16/2025 To : 4/30/2025

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks | |
|----------------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|-------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/21 | Mon | 08:33 AM | 12:10 PM | 12:55 PM | 05:56 PM | 33 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 08:04 AM | 12:45 PM | | | 4 | 240 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:52 PM | 06:51 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:53 AM | 12:11 PM | 12:36 PM | 05:21 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 08:00 AM | 12:23 PM | 12:48 PM | 05:01 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 09:01 AM | 12:21 PM | 12:54 PM | 05:53 PM | 61 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:51 AM | 12:16 PM | 12:35 PM | 07:16 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:58 AM | | | 07:40 PM | 0 | 0 | 1.00 | 0 | 0.000 |
| Total for the Month | | | | | 338 | 240 | 4.00 | 0.000 | | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Lowell L Lozano

Signature of Employee

Signature of Personnel Officer

LOWELL L. LOZANO

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 4 | 1 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name Lozano, Riz Windyl G. Emp No. 503934 Office Finance Section

Month April 2025 From : 4/16/2025 To : 4/30/2025

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks | |
|----------------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|-------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/21 | Mon | 08:44 AM | 12:07 PM | 12:48 PM | 05:28 PM | 44 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 08:01 AM | 12:52 PM | | | 1 | 240 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:50 PM | 05:18 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:56 AM | 12:06 PM | 12:51 PM | 05:13 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 07:56 AM | 12:09 PM | 12:43 PM | 05:33 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:22 AM | 12:19 PM | 12:51 PM | 06:04 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:57 AM | 12:14 PM | 12:45 PM | 07:18 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:48 AM | 12:25 PM | 12:31 PM | 07:51 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | 285 | 240 | 3.00 | 0.000 | | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Riz Windyl G. Lozano

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERON

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 3 | 1 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name Lozano, Susan R. Emp No. 168434 Office Administrative Section

Month April 2025 From : 4/16/2025 To : 4/30/2025

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks | |
|----------------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|-------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/21 | Mon | 08:32 AM | 12:11 PM | 12:56 PM | 06:00 PM | 32 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 08:04 AM | 12:45 PM | | | 4 | 240 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:52 PM | 06:53 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:53 AM | 12:13 PM | 12:34 PM | 05:24 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 08:00 AM | 12:09 PM | 12:34 PM | 05:03 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0.00 | 0 | 0.000 | |
| 04/27 | Sun | | | | | 0 | 0.00 | 0 | 0.000 | |
| 04/28 | Mon | 09:01 AM | 12:21 PM | 12:53 PM | 05:54 PM | 61 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:51 AM | 12:02 PM | 12:35 PM | 07:19 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:56 AM | | | 07:40 PM | 0 | 0 | 1.00 | 0 | 0.000 |
| Total for the Month | | | | | 337 | 240 | 4.00 | 0.000 | | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Susan R. Lozano

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERON

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 4 | 1 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Machon, Rogeon S.** Emp No. **725622** Office **NIA REGION IV-B**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks | |
|----------------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|-------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/21 | Mon | 07:28 AM | 12:01 PM | 12:45 PM | 11:54 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 07:59 AM | 12:31 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:41 PM | 07:24 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:54 AM | 12:02 PM | 12:39 PM | 07:36 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 07:50 AM | 12:11 PM | 12:41 PM | 05:01 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 06:28 AM | 12:10 PM | 12:42 PM | 08:31 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 06:08 AM | 12:05 PM | 12:55 PM | 07:05 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 06:13 AM | 12:15 PM | 12:43 PM | 11:33 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | 240 | 240 | 3.00 | 0.000 | | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Rogeon S. Machon

Signature of Employee

Signature of Personnel Officer

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 1 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Madrigal, Lou Dennise R** Emp No. **469581** Office **ENGINEERING SECTION**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|----------------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | 07:41 AM | 12:03 PM | 12:31 PM | 05:13 PM | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 07:43 AM | 12:02 PM | 12:33 PM | 05:10 PM | 0 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:56 PM | 06:17 PM | 240 | 0 | 0.00 | 0.000 |
| 04/24 | Thu | 07:37 AM | 12:02 PM | 12:57 PM | 05:09 PM | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 07:41 AM | | | 05:06 PM | 0 | 0.00 | 1.00 | 0.000 |
| 04/26 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:26 AM | 12:14 PM | 12:57 PM | 06:19 PM | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:46 AM | 12:06 PM | 12:56 PM | 07:31 PM | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:29 AM | 12:08 PM | 12:50 PM | 07:35 PM | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | 240 | 0 | 4.00 | 0.000 | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Lou Dennise R Madrigal

Signature of Employee

Signature of Personnel Officer

LOWELL L. LOZANO

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 0 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Magboo, Randy E.** Emp No. **275902** Office **ENGINEERING SECTION**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|----------------------------|-------|--------|-------|--------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/22 | Tue | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/23 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/24 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/25 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/26 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/29 | Tue | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/30 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| Total for the Month | | | | | 0 | 0 | 11.00 | 0.000 | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Randy E. Magboo

Signature of Employee

Signature of Personnel Officer

LOWELL L. LOZANO

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 0 | 0 |



Republic of the Philippines
OFFICE OF THE PRESIDENT
NATIONAL IRRIGATION ADMINISTRATION
REGIONAL OFFICE NO. IV-B (MIMAROPA)



Daily Time Record

Date: 05/05/2025
Time : 02:37PM

Name Mahencio, Kay Jobelle B Emp No. 629759 Office FINANCE SECTION

Month : April 2025 **From : 4/16/2025** **To : 4/30/2025**

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks | |
|---------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|-------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/21 | Mon | 07:27 AM | 12:08 PM | 12:43 PM | 05:07 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 07:56 AM | 12:42 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:47 PM | 05:48 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:15 AM | 12:16 PM | 12:40 PM | 05:12 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 07:59 AM | 12:06 PM | 12:37 PM | 05:04 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/27 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/28 | Mon | 07:25 AM | 12:09 PM | 12:40 PM | 05:14 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:56 AM | 12:09 PM | 12:48 PM | 05:17 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:58 AM | 12:05 PM | 12:49 PM | 05:53 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | 240 | 240 | 3.00 | | 0.000 | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Kay Jobelle B Mahencjo

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERON

**Printed Name and Signature of
Immediate Supervisor**

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 1 |



Daily Time Record

Date: 05/05/2025
Time : 02:37PM

Name Malenab, Roy Carlo J. Emp No. 740828 Office OFFICE OF THE RIM

Month April 2025 From : 4/16/2025 To : 4/30/2025

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks | |
|----------------------------|-------|----------|----------|----------|------------|-----------------|--------------|----------------|---------|-------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/21 | Mon | 08:00 AM | 12:06 PM | 12:49 PM | 05:03 PM | 0 | 0.00 | 0 | 0.000 | |
| 04/22 | Tue | 07:57 AM | 12:38 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:56 PM | 05:28 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 08:21 AM | 12:07 PM | 12:56 PM | 05:18 PM | 21 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 07:58 AM | | | 06:33 PM | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:39 AM | 12:08 PM | 12:39 PM | 05:26 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | | | 12:14 PM | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/30 | Wed | 07:55 AM | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| Total for the Month | | | | | 261 | 240 | 6.00 | 0.000 | | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Roy Carlo J. Malenab

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERON

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 2 | 1 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Maminta, Rei Emmanuel A** Emp No. **918555** Office **OPERATIONS SECTION**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|----------------------------|-------|----------|----------|--------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | 07:59 AM | 12:32 PM | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/22 | Tue | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/23 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/24 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/25 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/26 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/29 | Tue | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/30 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| Total for the Month | | | | | 0 | 240 | 10.00 | 0.000 | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Rei Emmanuel A Maminta

Signature of Employee

Signature of Personnel Officer

LOWELL L. LOZANOPrinted Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 0 | 1 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Marquez, Leah R** Emp No. **969140** Office **ADMINISTRATIVE SECTION**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|-------|-----|----------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | 07:54 AM | 12:06 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/17 | Thu | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/22 | Tue | 07:45 AM | 12:52 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:54 PM | 05:28 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:54 AM | 12:10 PM | 12:51 PM | 05:19 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 07:53 AM | 12:16 PM | 12:56 PM | 05:17 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:30 AM | 12:01 PM | 12:55 PM | 05:15 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:49 AM | 12:02 PM | 12:55 PM | 05:18 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:31 AM | 12:01 PM | 12:52 PM | 09:14 PM | 0 | 0 | 0.00 | 0 | 0.000 |

Total for the Month **240** **480** **3.00** **0.000**

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Leah R Marquez

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERON

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 2 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Mascareñas, Arnold M** Emp No. **831165** Office **ENGINEERING SECTION**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|----------------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | 06:37 AM | 12:03 PM | 12:33 PM | 05:15 PM | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 06:49 AM | 12:03 PM | 12:44 PM | 05:08 PM | 0 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:34 PM | 05:02 PM | 240 | 0 | 0.00 | 0.000 |
| 04/24 | Thu | 06:56 AM | 12:01 PM | 12:33 PM | 05:04 PM | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 06:53 AM | 12:02 PM | 12:33 PM | 05:03 PM | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 06:35 AM | 12:05 PM | 12:33 PM | 05:04 PM | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 06:33 AM | 12:02 PM | 12:32 PM | 05:13 PM | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 06:14 AM | 12:10 PM | 12:39 PM | 05:12 PM | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | 240 | 0 | 3.00 | 0.000 | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Arnold M Mascareñas

Signature of Employee

Signature of Personnel Officer

LOWELL L. LOZANOPrinted Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 0 |



Daily Time Record

Date: 05/05/2025
Time : 02:37PM

Name Matutina, John Joco T. Emp No. 780700 Office ENGINEERING SECTION

Month April 2025 From : 4/16/2025 To : 4/30/2025

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks | |
|----------------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|-------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/21 | Mon | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/22 | Tue | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/23 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/24 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/25 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/26 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/27 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/28 | Mon | 07:26 AM | 12:25 PM | 12:57 PM | 06:22 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 08:01 AM | 12:17 PM | 12:56 PM | 07:16 PM | 1 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:32 AM | 12:16 PM | 12:33 PM | 07:41 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | 1 | 0 | 8.00 | 0.000 | | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

John Joco T. Matutina

Signature of Employee

Signature of Personnel Officer

LOWELL L. LOZANO

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 0 |



Republic of the Philippines
OFFICE OF THE PRESIDENT
NATIONAL IRRIGATION ADMINISTRATION
REGIONAL OFFICE NO. IV-B (MIMAROPA)

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Mendoza, Mark Christian D.** Emp No. **276225** Office **ADMINISTRATIVE SECTION**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|----------------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | 09:45 PM | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | 06:01 AM | | 09:43 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | 02:07 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | 05:59 AM | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/22 | Tue | 05:58 AM | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/23 | Wed | | | 05:06 PM | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/24 | Thu | 06:03 AM | | 02:01 PM | 0 | 119 | 1.00 | 0 | 0.000 |
| 04/25 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/26 | Sat | 05:57 AM | | 02:04 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 06:11 AM | 04:48 PM | 09:56 PM | 0 | 260 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/30 | Wed | 05:56 AM | | 04:51 PM | 0 | 0 | 1.00 | 0 | 0.000 |
| Total for the Month | | | | | 0 | 379 | 10.00 | 0.000 | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Mark Christian D. Mendoza

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERON

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 0 | 2 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Merto, Jocelyn M** Emp No. **218959** Office **OFFICE OF THE RIM**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks | |
|----------------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|-------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/21 | Mon | 07:27 AM | 12:02 PM | 12:42 PM | 05:17 PM | 0 | 0.00 | 0 | 0.000 | |
| 04/22 | Tue | 07:07 AM | 12:07 PM | | 01:02 PM | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:51 PM | 05:24 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/25 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/26 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/27 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/28 | Mon | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/29 | Tue | 07:13 AM | 12:02 PM | 12:58 PM | 06:22 PM | 0 | 0.00 | 0 | 0.000 | |
| 04/30 | Wed | 07:05 AM | 12:10 PM | 12:41 PM | 05:19 PM | 0 | 0.00 | 0 | 0.000 | |
| Total for the Month | | | | | 240 | 240 | 6.00 | 0.000 | | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Jocelyn M Merto

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERON

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 1 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name Mingi, Christian Dave V. Emp No. 848578 Office **ENGINEERING & OPERATIONS**

Month April 2025 From : 4/16/2025 To : 4/30/2025

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|----------------------------|-------|----------|----------|----------|------------|-----------------|--------------|----------------|---------|
| 04/16 | Wed | 07:57 AM | 12:01 PM | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | 07:56 AM | 12:04 PM | 12:34 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 07:55 AM | 12:56 PM | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | 12:31 PM | 06:29 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/25 | Fri | 08:02 AM | 12:04 PM | 12:53 PM | 2 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:55 AM | 12:02 PM | 12:33 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:55 AM | 12:02 PM | 12:36 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:46 AM | 12:21 PM | 12:56 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | 242 | 480 | 3.00 | 0.000 | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Christian Dave V. Mingi

Signature of Employee

Signature of Personnel Officer

LOWELL L. LOZANO

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 2 | 2 |

**Daily Time Record**

Date: 05/05/2025
 Time : 02:37PM

Name Miyuki Cachapero Emp No. 138762 Office

Month April 2025 From : 4/16/2025 To : 4/30/2025

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|----------------------------|-------|--------|-------|--------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/22 | Tue | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/23 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/24 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/25 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/26 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/29 | Tue | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/30 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| Total for the Month | | | | | 0 | 0 | 11.00 | 0.000 | |

I hereby certify that the above records
 are true and correct.

Processed / Reviewed :

Concurred by :

Signature of Employee

Signature of Personnel Officer

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 0 | 0 |



Daily Time Record

Date: 05/05/2025
Time : 02:37PM

Name **Muty, Rosemarie Kate N.** Emp No. **339122** Office **ENGINEERING & OPERATIONS**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks | |
|----------------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|-------|
| 04/16 | Wed | 08:13 AM | 12:29 PM | | 13 | 240 | 0.00 | 0 | 0.000 | |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/21 | Mon | 07:37 AM | 12:03 PM | 12:57 PM | 05:20 PM | 0 | 0.00 | 0 | 0.000 | |
| 04/22 | Tue | 07:47 AM | 12:52 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:56 PM | 05:18 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:35 AM | 12:01 PM | 12:55 PM | 05:15 PM | 0 | 0.00 | 0 | 0.000 | |
| 04/25 | Fri | | | 12:44 PM | 05:04 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0.00 | 0 | 0.000 | |
| 04/27 | Sun | | | | | 0 | 0.00 | 0 | 0.000 | |
| 04/28 | Mon | 07:33 AM | 12:05 PM | 12:56 PM | 05:18 PM | 0 | 0.00 | 0 | 0.000 | |
| 04/29 | Tue | 07:42 AM | 12:02 PM | 12:56 PM | 06:39 PM | 0 | 0.00 | 0 | 0.000 | |
| 04/30 | Wed | 07:40 AM | 12:29 PM | 12:32 PM | 05:30 PM | 0 | 0.00 | 0 | 0.000 | |
| Total for the Month | | | | | 493 | 480 | 2.00 | 0.000 | | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Rosemarie Kate N. Muty

Signature of Employee

Signature of Personnel Officer

LOWELL L. LOZANO

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 3 | 2 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Nilo, Ma. Luzviminda Reyes** Emp No. **364408** Office **OPERATIONS SECTION**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|-------|-----|----------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | 07:39 AM | 12:07 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/17 | Thu | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | 07:38 AM | 12:01 PM | 12:35 PM | 05:07 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 07:49 AM | 12:01 PM | 12:31 PM | 05:04 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:51 PM | 05:03 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:57 AM | 12:01 PM | | 05:04 PM | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 07:47 AM | 12:02 PM | 12:43 PM | 05:03 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:43 AM | 12:01 PM | 12:34 PM | 05:03 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:50 AM | 12:01 PM | 12:33 PM | 05:55 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:43 AM | 12:28 PM | 12:31 PM | 07:28 PM | 0 | 0 | 0.00 | 0 | 0.000 |

Total for the Month **240** **480** **2.00** **0.000**

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Ma. Luzviminda Reyes Nilo

Signature of Employee

Signature of Personnel Officer

LOWELL L. LOZANO

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 2 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Ornos, Sheena Joy C.** Emp No. **516391** Office **OPERATIONS SECTION**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|----------------------------|-----|----------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | 07:04 AM | 12:55 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/17 | Thu | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | 07:06 AM | 12:01 PM | 12:34 PM | 05:09 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 07:15 AM | 12:02 PM | 12:34 PM | 05:08 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:33 PM | 05:04 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:01 AM | 12:01 PM | 12:35 PM | 05:05 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 07:10 AM | 12:03 PM | 12:35 PM | 05:04 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:11 AM | 12:01 PM | 12:31 PM | 05:04 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 09:28 AM | 12:01 PM | 12:31 PM | 05:55 PM | 88 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 06:59 AM | 12:28 PM | 12:38 PM | 07:27 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | | 328 | 240 | 2.00 | 0.000 | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Sheena Joy C. Ornos

Signature of Employee

Signature of Personnel Officer

LOWELL L. LOZANO

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 2 | 1 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name Osensao, Michael B. Emp No. 633786 Office **ADMINISTRATIVE SECTION**

Month April 2025 From : 4/16/2025 To : 4/30/2025

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks | |
|----------------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|-------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/21 | Mon | 07:18 AM | 12:01 PM | 12:39 PM | 06:18 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 07:32 AM | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/23 | Wed | | | 05:18 PM | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/24 | Thu | 07:43 AM | | 05:05 PM | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/25 | Fri | 07:04 AM | | 05:10 PM | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/26 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/27 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/28 | Mon | 07:17 AM | | 05:12 PM | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/29 | Tue | 07:38 AM | 12:07 PM | 12:34 PM | 06:00 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:20 AM | | | 06:58 PM | 0 | 0 | 1.00 | 0 | 0.000 |
| Total for the Month | | | | | 0 | 0 | 9.00 | 0.000 | | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Michael B. Osensao

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERON

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 0 | 0 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Paderes, Marvin B.** Emp No. **441222** Office **OPERATIONS SECTION**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|----------------------------|-------|----------|----------|--------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | 07:47 AM | 12:22 PM | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/22 | Tue | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/23 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/24 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/25 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/26 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/29 | Tue | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/30 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| Total for the Month | | | | | 0 | 240 | 10.00 | 0.000 | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Marvin B. Paderes

Signature of Employee

Signature of Personnel Officer

LOWELL L. LOZANO

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 0 | 1 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Pansoy, Reynaldo R** Emp No. **581367** Office **OFFICE OF THE RIM**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|----------------------------|-----|----------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | 07:21 AM | 12:53 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/17 | Thu | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | 06:15 AM | 12:02 PM | 12:53 PM | 05:12 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 07:34 AM | 12:02 PM | 01:00 PM | 05:14 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:52 PM | 05:17 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 06:24 AM | 12:01 PM | 12:56 PM | 05:18 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 07:19 AM | 12:06 PM | 12:56 PM | 05:58 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 06:04 AM | 12:01 PM | 12:56 PM | 05:39 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 06:57 AM | 12:03 PM | | 05:42 PM | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 06:47 AM | 12:01 PM | 12:59 PM | 05:30 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | | 240 | 480 | 2.00 | 0.000 | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Reynaldo R Pansoy

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERONPrinted Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 2 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Quinzon, Rose May F.** Emp No. **838753** Office **Cashiering Section**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|----------------------------|-----|----------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | 07:48 AM | 12:04 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/17 | Thu | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | 07:31 AM | 12:02 PM | 12:54 PM | 06:48 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 07:52 AM | 12:50 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/24 | Thu | 07:49 AM | 12:06 PM | 12:42 PM | 05:01 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 07:58 AM | 12:03 PM | 12:56 PM | 05:14 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:15 AM | 12:03 PM | 12:56 PM | 05:35 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:45 AM | 12:07 PM | 12:44 PM | 06:03 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:39 AM | 12:05 PM | 12:45 PM | 07:29 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | | 0 | 480 | 3.00 | 0.000 | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Rose May F. Quinzon

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERON

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 0 | 2 |



Daily Time Record

Date: 05/05/2025
Time : 02:37PM

Name Ricablanca, Lovely D Emp No. 579909 Office ENGINEERING & OPERATIONS

Month April 2025 From : 4/16/2025 To : 4/30/2025

| Day | | AM IN | AM OUT | PM IN | PM OUT | late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|-------|-----|----------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | 07:51 AM | 12:28 PM | 12:31 PM | 05:51 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/17 | Thu | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | 07:18 AM | 12:26 PM | 12:31 PM | 06:34 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 07:46 AM | 12:31 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:31 PM | 06:46 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:53 AM | 12:29 PM | 12:31 PM | 06:40 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 07:50 AM | 12:29 PM | 12:31 PM | 05:14 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:35 AM | 12:21 PM | 12:45 PM | 08:17 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:36 AM | 12:29 PM | 12:31 PM | 07:46 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:39 AM | 12:09 PM | 12:44 PM | 07:28 PM | 0 | 0 | 0.00 | 0 | 0.000 |

Total for the Month 240 240 2.00 0.000

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Lovely D Ricablanca

Signature of Employee

Signature of Personnel Officer

LOWELL L. LOZANO

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 1 |



Republic of the Philippines
OFFICE OF THE PRESIDENT
NATIONAL IRRIGATION ADMINISTRATION
REGIONAL OFFICE NO. IV-B (MIMAROPA)

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Rivera, Khen M.** Emp No. **597269** Office **Engineering Section**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|----------------------------|-------|--------|-------|--------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/22 | Tue | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/23 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/24 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/25 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/26 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/29 | Tue | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/30 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| Total for the Month | | | | | 0 | 0 | 11.00 | 0.000 | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Khen M. Rivera

Signature of Employee

Signature of Personnel Officer

LOWELL L. LOZANO

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 0 | 0 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Rivera, Rome Mina** Emp No. **559240** Office **ENGINEERING SECTION**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|----------------------------|-----|----------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | 07:59 AM | 12:01 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/17 | Thu | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | 07:44 AM | 12:03 PM | 12:56 PM | 06:56 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 08:03 AM | 12:57 PM | | | 3 | 240 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:56 PM | 06:17 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:59 AM | 12:04 PM | 12:57 PM | 05:19 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 07:58 AM | 12:05 PM | 12:57 PM | 06:00 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:43 AM | 12:25 PM | 12:57 PM | 06:22 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 08:55 AM | 12:16 PM | 12:57 PM | 07:42 PM | 55 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 08:01 AM | 12:16 PM | | 07:30 PM | 1 | 240 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | | 299 | 720 | 2.00 | 0.000 | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Rome Mina Rivera

Signature of Employee

Signature of Personnel Officer

LOWELL L. LOZANO

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 4 | 3 |

**Daily Time Record**

Date: 05/05/2025
 Time : 02:37PM

Name **Roderos, Emmanuel D.** Emp No. **954667** Office **NIA REGION IV-B**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|----------------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | 06:03 AM | | 02:09 PM | 0 | 171 | 1.00 | 0 | 0.000 |
| 04/17 | Thu | 05:42 AM | | 02:03 PM | 0 | 177 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | 06:02 AM | | 02:00 PM | 0 | 180 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/22 | Tue | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/23 | Wed | | | 09:49 PM | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/24 | Thu | 06:05 AM | | 09:46 PM | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/25 | Fri | 06:08 AM | | 09:56 PM | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/26 | Sat | 06:07 AM | | 10:00 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | 09:40 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 06:13 AM | 01:36 PM | | 10:07 PM | 0 | 240 | 0.00 | 0.000 |
| 04/29 | Tue | | | 01:48 PM | 10:01 PM | 288 | 0 | 0.00 | 0.000 |
| 04/30 | Wed | | | 02:04 PM | 10:06 PM | 304 | 0 | 0.00 | 0.000 |
| Total for the Month | | | | | 592 | 768 | 8.00 | 0.000 | |

I hereby certify that the above records
 are true and correct.

Processed / Reviewed :

Concurred by :

Emmanuel D. Roderos

Signature of Employee

Signature of Personnel Officer

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 2 | 4 |

**Daily Time Record**

Date: 05/05/2025
 Time : 02:37PM

Name Roldan, Hare Krisna Z. Emp No. 283216 Office **ADMINISTRATIVE SECTION**

Month April 2025 From : 4/16/2025 To : 4/30/2025

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks | |
|----------------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|-------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/21 | Mon | 07:40 AM | 12:13 PM | 12:52 PM | 05:04 PM | 0 | 0.00 | 0 | 0.000 | |
| 04/22 | Tue | 11:24 AM | 12:14 PM | 12:52 PM | 05:05 PM | 204 | 0.00 | 0 | 0.000 | |
| 04/23 | Wed | | 12:55 PM | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/24 | Thu | 07:59 AM | 12:17 PM | 12:51 PM | 05:06 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 08:14 AM | 12:15 PM | 12:53 PM | 05:03 PM | 14 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:50 AM | 12:09 PM | 12:55 PM | 05:04 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 08:02 AM | 12:17 PM | 12:53 PM | 05:05 PM | 2 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:43 AM | 12:01 PM | 12:52 PM | 07:30 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | 220 | 0 | 4.00 | 0.000 | | |

I hereby certify that the above records
 are true and correct.

Processed / Reviewed :

Concurred by :

Hare Krisna Z. Roldan

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERON

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 3 | 0 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name Rowena P. Garillo Emp No. 869530 Office

Month April 2025 From : 4/16/2025 To : 4/30/2025

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|----------------------------|-------|--------|-------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/22 | Tue | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/23 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/24 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/25 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/26 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/29 | Tue | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/30 | Wed | | | 04:54 PM | 0 | 0 | 1.00 | 0 | 0.000 |
| Total for the Month | | | | | 0 | 0 | 11.00 | 0.000 | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Signature of Employee

Signature of Personnel Officer

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 0 | 0 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Roxas, Leonel A** Emp No. **472787** Office **ENGINEERING SECTION**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|-------|-----|----------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | 07:57 AM | 12:05 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/17 | Thu | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | 07:45 AM | 12:08 PM | 12:31 PM | 05:03 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 08:10 AM | 12:03 PM | 12:44 PM | 05:05 PM | 10 | 0 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:41 PM | 05:09 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:59 AM | 12:04 PM | 12:39 PM | 05:06 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 08:06 AM | 12:01 PM | 12:37 PM | 05:04 PM | 6 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:31 AM | 12:03 PM | 12:37 PM | 05:06 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:59 AM | 12:01 PM | 12:43 PM | 05:07 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 08:03 AM | 12:09 PM | 12:35 PM | 05:06 PM | 3 | 0 | 0.00 | 0 | 0.000 |

Total for the Month **259** **240** **2.00** **0.000**

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Leonel A Roxas

Signature of Employee

Signature of Personnel Officer

LOWELL L. LOZANOPrinted Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 4 | 1 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **San Juan, Suzanne J.** Emp No. **442874** Office **ENGINEERING AND OPERATION DIVISION**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks | |
|----------------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|-------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/21 | Mon | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/22 | Tue | 07:39 AM | 12:55 PM | | 0 | 240 | 0.00 | 0 | 0.000 | |
| 04/23 | Wed | | 12:56 PM | 05:29 PM | 240 | 0 | 0.00 | 0 | 0.000 | |
| 04/24 | Thu | 09:09 AM | 12:12 PM | 12:54 PM | 69 | 0 | 0.00 | 0 | 0.000 | |
| 04/25 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/26 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/27 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/28 | Mon | 08:04 AM | 12:15 PM | 12:53 PM | 05:55 PM | 4 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:48 AM | 12:05 PM | 12:56 PM | 06:44 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:55 AM | 12:27 PM | 12:58 PM | 10:24 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | 313 | 240 | 5.00 | 0.000 | | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Suzanne J. San Juan

Signature of Employee

Signature of Personnel Officer

LOWELL L. LOZANO

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 3 | 1 |



Republic of the Philippines
OFFICE OF THE PRESIDENT
NATIONAL IRRIGATION ADMINISTRATION
REGIONAL OFFICE NO. IV-B (MIMAROPA)

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name Sherwin John S. Sarmiento Emp No. 933431 Office

Month April 2025 From : 4/16/2025 To : 4/30/2025

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|---------------------|-------|----------|-------|--------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/22 | Tue | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/23 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/24 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/25 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/26 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/29 | Tue | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/30 | Wed | 09:20 AM | | | 50 | 0 | 1.00 | 0 | 0.000 |
| Total for the Month | | | | | 50 | 0 | 11.00 | 0 | 0.000 |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Signature of Employee

Signature of Personnel Officer

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 0 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Talaver, Ma. Kaycee DL.** Emp No. **320584** Office **NIA REGION IV-B**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|-------|-----|----------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | 08:02 AM | 12:33 PM | | | 2 | 240 | 0.00 | 0 | 0.000 |
| 04/17 | Thu | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | 07:41 AM | 12:08 PM | 01:00 PM | 06:10 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 07:56 AM | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:33 PM | 06:45 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 08:27 AM | | | 06:37 PM | 27 | 0 | 1.00 | 0 | 0.000 |
| 04/25 | Fri | 07:57 AM | 12:17 PM | 12:33 PM | 05:35 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:23 AM | 12:04 PM | 12:36 PM | 07:08 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:48 AM | 12:06 PM | 12:46 PM | 08:14 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 06:48 AM | 12:10 PM | 12:50 PM | 08:45 PM | 0 | 0 | 0.00 | 0 | 0.000 |

Total for the Month **269** **240** **4.00** **0.000**

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Ma. Kaycee DL. Talaver

Signature of Employee

Signature of Personnel Officer

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 3 | 1 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Talens, Anna Kristel L.** Emp No. **848401** Office **ENGINEERING SECTION**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks | |
|----------------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|-------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/21 | Mon | 07:37 AM | 12:03 PM | 12:57 PM | 05:14 PM | 0 | 0.00 | 0 | 0.000 | |
| 04/22 | Tue | 07:47 AM | 12:52 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:56 PM | 05:18 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:48 AM | 12:01 PM | 12:54 PM | 05:05 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 07:53 AM | | | 05:07 PM | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:41 AM | 12:05 PM | 12:56 PM | 05:17 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:42 AM | 12:03 PM | 12:56 PM | 06:39 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:40 AM | 12:29 PM | 12:32 PM | 05:30 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | 240 | 240 | 4.00 | 0.000 | | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Anna Kristel L. Talens

Signature of Employee

 LOWELL L. LOZANOPrinted Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 1 |



Daily Time Record

Date: 05/05/2025
Time : 02:37PM

Name Tansiongco, Joy Celyn M Emp No. 282467 Office INSTITUTIONAL DEVELOPMENT SECT

Month April 2025 From : 4/16/2025 To : 4/30/2025

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks | |
|----------------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|-------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/21 | Mon | 07:09 AM | 12:25 PM | 12:31 PM | 06:08 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 07:31 AM | 12:54 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/24 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/25 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/26 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/27 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/28 | Mon | 07:31 AM | 12:07 PM | 12:45 PM | 07:20 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:43 AM | | | 07:33 PM | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/30 | Wed | 07:32 AM | 12:10 PM | 12:44 PM | 07:28 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | 0 | 240 | 7.00 | 0.000 | | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Joy Celyn M Tansiongco

Signature of Employee

Signature of Personnel Officer

LOWELL L. LOZANO

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 0 | 1 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Taripe, Cyrus H.** Emp No. **351186** Office **ENGINEERING & OPERATIONS**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks | |
|----------------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|-------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/21 | Mon | 07:56 AM | 12:02 PM | 12:34 PM | 06:20 PM | 0 | 0.00 | 0 | 0.000 | |
| 04/22 | Tue | 07:57 AM | 12:52 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:53 PM | 05:53 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:54 AM | 12:04 PM | 12:45 PM | 05:07 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 07:58 AM | 12:12 PM | 12:38 PM | 06:18 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:43 AM | 12:06 PM | 12:32 PM | 06:00 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:55 AM | 12:29 PM | 12:31 PM | 05:31 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | | | 12:42 PM | 05:45 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | 480 | 240 | 3.00 | 0.000 | | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Cyrus H. Taripe

Signature of Employee

Signature of Personnel Officer

LOWELL L. LOZANO

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 2 | 1 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name Telmo, Emeeralyn C Emp No. 841531 Office **ADMINISTRATIVE AND FINANCE DIVISION**

Month April 2025 From : 4/16/2025 To : 4/30/2025

| Day | | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|----------------------------|-----|----------|----------|----------|----------|------------|-----------------|--------------|----------------|---------|
| 04/16 | Wed | 05:13 AM | 12:52 PM | | | 0 | 180 | 0.00 | 0 | 0.000 |
| 04/17 | Thu | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | 05:14 AM | 12:09 PM | 12:41 PM | 06:33 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 05:18 AM | 12:51 PM | | | 0 | 180 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:41 PM | 05:59 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 05:18 AM | 12:09 PM | 12:40 PM | 07:01 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 05:19 AM | 12:11 PM | 12:31 PM | 06:39 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 05:15 AM | 12:20 PM | 12:33 PM | 06:35 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 05:04 AM | 12:13 PM | 12:32 PM | 06:42 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 04:52 AM | 12:02 PM | 12:41 PM | 08:15 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | | 240 | 360 | 2.00 | 0.000 | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Emeeralyn C Telmo

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERON

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 2 |



Republic of the Philippines
OFFICE OF THE PRESIDENT
NATIONAL IRRIGATION ADMINISTRATION
REGIONAL OFFICE NO. IV-B (MIMAROPA)



Daily Time Record

Date: 05/05/2025
Time : 02:37PM

Name Tuerto, Ma. Eloisa M. **Emp No.** 454113 **Office** FINANCE SECTION

Month : April 2025 **From : 4/16/2025** **To : 4/30/2025**

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks | |
|---------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|-------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/21 | Mon | 07:33 AM | 12:07 PM | 12:48 PM | 05:18 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 07:56 AM | 12:47 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:05 PM | 05:13 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:49 AM | 12:03 PM | 12:51 PM | 05:26 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | | | | 05:13 PM | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/26 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/27 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/28 | Mon | 07:34 AM | 12:19 PM | 12:52 PM | 05:55 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:56 AM | 12:14 PM | 12:48 PM | 07:18 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:56 AM | 12:01 PM | 12:50 PM | 07:36 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | 240 | 240 | 4.00 | | 0.000 | |

I hereby certify that the above records
are true and correct

Processed / Reviewed :

Concurred by :

Ma. Eloisa M. Tuerto

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERON

**Printed Name and Signature of
Immediate Supervisor**

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 1 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Tuerto, Remegio Patrick G** Emp No. **734990** Office **ADMINISTRATIVE AND FINANCE DIVISION**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks | |
|----------------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|-------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/21 | Mon | 07:34 AM | 12:07 PM | 12:48 PM | 05:18 PM | 0 | 0 | 0.00 | 0.000 | |
| 04/22 | Tue | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/23 | Wed | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/24 | Thu | 07:49 AM | 12:03 PM | 12:51 PM | 05:26 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 07:52 AM | 12:13 PM | 12:52 PM | 05:13 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:34 AM | 12:08 PM | 12:52 PM | 05:04 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:56 AM | 12:03 PM | 12:48 PM | 05:18 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:56 AM | 12:01 PM | 12:50 PM | 07:36 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | 0 | 0 | 5.00 | 0.000 | | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Remegio Patrick G Tuerto

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERONPrinted Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 0 | 0 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Villaluna, Kevin A** Emp No. **823423** Office **NIA REGION IV-B**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|-------|-----|----------|----------|----------|----------|------------|-----------------|--------------|----------------|---------|
| 04/16 | Wed | 07:53 AM | 12:05 PM | | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/17 | Thu | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | 07:43 AM | 12:04 PM | 12:58 PM | 05:11 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 07:56 AM | 12:04 PM | 01:00 PM | 05:07 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:04 PM | 05:14 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:59 AM | 12:01 PM | | 05:07 PM | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 07:56 AM | 12:02 PM | 12:55 PM | 05:06 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:42 AM | 12:02 PM | 01:00 PM | 05:20 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:57 AM | 12:02 PM | 01:00 PM | 06:53 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:58 AM | 12:21 PM | 12:57 PM | 05:06 PM | 0 | 0 | 0.00 | 0 | 0.000 |

Total for the Month **240** **480** **2.00** **0.000**

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Kevin A Villaluna

Signature of Employee

Signature of Personnel Officer

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 2 |



Republic of the Philippines
OFFICE OF THE PRESIDENT
NATIONAL IRRIGATION ADMINISTRATION
REGIONAL OFFICE NO. IV-B (MIMAROPA)



Daily Time Record

Date: 05/05/2025
Time : 02:37PM

Name Villanueva, Leovigildo H. **Emp No.** 386537 **Office** General Services

Month : April 2025 **From : 4/16/2025** **To : 4/30/2025**

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|---------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | 01:47 PM | 10:07 PM | 287 | 0 | 0.00 | 0 | 0.000 |
| 04/19 | Sat | | 02:00 PM | 10:11 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | 01:55 PM | 10:06 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | | | 09:55 PM | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/22 | Tue | 06:15 AM | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/23 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/24 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/25 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/26 | Sat | | 01:57 PM | 10:21 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | 01:48 PM | 10:09 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/29 | Tue | 05:57 AM | | 02:10 PM | 0 | 170 | 1.00 | 0 | 0.000 |
| 04/30 | Wed | 05:59 AM | | 02:17 PM | 0 | 163 | 1.00 | 0 | 0.000 |
| Total for the Month | | | | | 287 | 333 | 10.00 | | 0.000 |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Leovigildo H. Villanueva

Signature of Employee

Signature of Personnel Officer

KIRSTY CAROLINE M. HERNANDEZ-ACERON

**Printed Name and Signature of
Immediate Supervisor**

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 2 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Villanueva, Ruby Angelie C.** Emp No. **275485** Office **Engineering Section**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks |
|----------------------------|-------|----------|----------|----------|------------|-----------------|--------------|----------------|---------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/21 | Mon | | 12:33 PM | 05:25 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 07:57 AM | 12:32 PM | | 0 | 240 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | 12:31 PM | 05:29 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:41 AM | 12:14 PM | 12:52 PM | 05:17 PM | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 07:54 AM | 12:27 PM | 12:31 PM | 05:23 PM | 0 | 0.00 | 0 | 0.000 |
| 04/26 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/27 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/28 | Mon | 07:25 AM | 12:03 PM | 12:39 PM | 06:20 PM | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:59 AM | 12:07 PM | 12:59 PM | 07:18 PM | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:58 AM | 12:27 PM | 12:31 PM | 08:37 PM | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | 480 | 240 | 3.00 | 0.000 | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Ruby Angelie C. Villanueva

Signature of Employee

Signature of Personnel Officer

LOWELL L. LOZANO

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 2 | 1 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Watiwat, Rhen Mark L.** Emp No. **888676** Office **Engineering Section**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks | |
|----------------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|-------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/21 | Mon | 07:42 AM | 12:03 PM | 12:45 PM | 05:12 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/22 | Tue | 07:44 AM | 12:28 PM | 12:39 PM | 05:10 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/23 | Wed | | | 12:50 PM | 05:27 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:43 AM | 12:09 PM | 12:48 PM | 05:05 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/25 | Fri | 07:53 AM | | | 05:08 PM | 0 | 0 | 1.00 | 0 | 0.000 |
| 04/26 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/27 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/28 | Mon | 07:39 AM | 12:06 PM | 12:40 PM | 05:07 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/29 | Tue | 07:38 AM | 12:10 PM | 12:50 PM | 07:00 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| 04/30 | Wed | 07:35 AM | 12:27 PM | 12:57 PM | 05:35 PM | 0 | 0 | 0.00 | 0 | 0.000 |
| Total for the Month | | | | | 240 | 0 | 4.00 | 0.000 | | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Rhen Mark L. Watiwat

Signature of Employee

Signature of Personnel Officer

LOWELL L. LOZANOPrinted Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 0 |

**Daily Time Record**

Date: 05/05/2025
Time : 02:37PM

Name **Zotomayor, Arlan M.** Emp No. **592747** Office **OPERATIONS SECTION**

Month **April 2025** From : **4/16/2025** To : **4/30/2025**

| Day | AM IN | AM OUT | PM IN | PM OUT | Late (min) | Undertime (min) | Absent (day) | Overtime (min) | Remarks | |
|----------------------------|-------|----------|----------|----------|---------------|--------------------|-----------------|-------------------|---------|-------|
| 04/16 | Wed | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/17 | Thu | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/18 | Fri | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/19 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/20 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/21 | Mon | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/22 | Tue | 07:49 AM | 12:11 PM | 12:53 PM | 05:05 PM | 0 | 0.00 | 0 | 0.000 | |
| 04/23 | Wed | | | 12:41 PM | 05:05 PM | 240 | 0 | 0.00 | 0 | 0.000 |
| 04/24 | Thu | 07:52 AM | 12:09 PM | 12:44 PM | 05:17 PM | 0 | 0.00 | 0 | 0.000 | |
| 04/25 | Fri | 07:44 AM | 12:07 PM | 12:37 PM | 05:10 PM | 0 | 0.00 | 0 | 0.000 | |
| 04/26 | Sat | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/27 | Sun | | | | 0 | 0 | 0.00 | 0 | 0.000 | |
| 04/28 | Mon | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/29 | Tue | | | | 0 | 0 | 1.00 | 0 | 0.000 | |
| 04/30 | Wed | 06:00 AM | 12:11 PM | 12:49 PM | 05:12 PM | 0 | 0.00 | 0 | 0.000 | |
| Total for the Month | | | | | 240 | 0 | 6.00 | 0.000 | | |

I hereby certify that the above records
are true and correct.

Processed / Reviewed :

Concurred by :

Arlan M. Zotomayor

Signature of Employee

Signature of Personnel Officer

LOWELL L. LOZANO

Printed Name and Signature of
Immediate Supervisor

| Frequency | LATE | UNDERTIME |
|-----------|------|-----------|
| | 1 | 0 |