

## CSC106

### Group Norms and Team Contract

Group Member Names: \_\_\_\_\_ Tyler McNamara, Roniel Mata \_\_\_\_\_

The objective of this activity is for your group to decide upon group norms and craft a team contract. Your entire group should come to a consensus about these items.

Submit the link to this document as part of your quiz for today. Also share the link with everyone in your group.

Note that part of your final project grade will be the effort you put into your project.

Decisions (How will they be made? Majority, consensus, other?)

We will always weigh options. But we will come to an agreement by adjusting to each others requests.

Attendance (What are your expectations for the frequency and type of attendance for work outside of class/lab time?; What are legitimate reasons for missing? What do missing members have to do to make up for missed meetings)

We should always make it to class on time. A good exemption would be if one of us is sick. It would not be good if one of us just decided not to show up.

Assignments (How will assignments be made? How will the group deal with members who do not complete (or poorly complete assignments?)

Since we will always be working in the library together we will always be focused on the assignment at hand.

Participation (How will you communicate and share information; How will you ensure full participation of everyone? How will you honor member strengths and interests)?

We will make sure that each members concerns are met so that everyone will want to work.

Meeting Times and Locations/Mediums (How will you decide on locations and times that suit all members)?

We will meet at the library every two days.

Agenda and SCRUM Meeting Notes (Who will take them and in what format will they be shared?)

We will both edit them as needed

Promptness (What do you expect and how will you handle lateness?)

We would talk to a TA if it ever got out of hand

Conversational Courtesies (How will the team encourage and reinforce active listening, sharing of the airtime, tangents, respectful dialogue, etc )

Since we get along this wont be a big issue.

Enforcement/ Feedback (How will the team enforce its own rules? How do individuals prefer to give and receive feedback?)

If feedback is needed or asked for then it will be given

You may add additional norms here.