

Key Information Document

This document sets out key information about your relationship with us and the intermediary or umbrella company used in your engagement, including details about pay, holiday entitlement and other benefits.

For further information please contact Remedy Recruitment [Tel: 0208 418 9441, Email: info@remedyrecruitmentgroup.co.uk]

The Employment Agency Standards (EAS) Inspectorate is the government authority responsible for the enforcement of certain agency worker rights. You can raise a concern with them directly on 020 7215 5000 or through the Acas helpline on 0300 123 1100, Monday to Friday, 8am to 6pm.

GENERAL INFORMATION

Your name:	Ronika Devi
Name of employment business:	Remedy Recruitment
Name of intermediary or umbrella company:	Chartian
Your employer:	Chartian
Type of contract you will be engaged under:	Contract of Employment
Who will be responsible for paying you:	Your employer
How often the umbrella company and you will be paid:	Weekly / Fortnightly / Monthly

INTERMEDIARY OR UMBRELLA COMPANY PAY INFORMATION

You are being paid through an intermediary or umbrella company: a third-party organisation that will calculate your tax and other deductions and then pay you for the work undertaken for the hirer. We will still be finding you assignments.

The money earned on your assignments will be transferred to the umbrella company as part of their income. They will then pay you your wage. All the deductions made which affect your wage are listed below. If you have any queries about these please contact us.

Your payslip may show you as an employee of the umbrella company listed below.

Name of intermediary or umbrella company:	Chartian
Any business connection between the intermediary or umbrella company, the employment business and the person responsible for paying you:	None

Expected or minimum gross rate of pay transferred to the intermediary or umbrella company from us:	Prevailing rate of National Minimum Wage / National Living Wage
Deductions from intermediary or umbrella income required by law:	Employers National Insurance
Any other deductions from umbrella income (to include amounts or how they are calculated)	Margin Employer's Pension Contribution (if applicable)

Expected or minimum rate of pay to you:	Prevailing rate of National Minimum Wage / National Living Wage
Deductions from your wage required by law:	Tax and National Insurance
Any other deductions or costs taken from your wage (to include amounts or how they are calculated):	Pension contributions (if applicable)
Any fees for goods or services:	None
Holiday entitlement and pay:	5.6 weeks pro rata (or as otherwise agreed) paid at a rate equivalent to average week's pay
Additional benefits:	None

EXAMPLE PAY

	Intermediary or umbrella fees	Worker fees
Example gross rate of pay to intermediary or umbrella company from us:	£600.00	
Deductions from intermediary or umbrella income required by law:	Employers NI £49.03	
Any other deductions or costs taken from intermediary or umbrella income:	Margin £18.00 Apprenticeship Levy £2.65 Employer's Pen £0.00 Expenses £0.00	
Example rate of pay to you:		£530.32
Deductions from your pay required by law:		Tax £57.60 Employee's National Insurance £34.60
Any other deductions or costs taken from your pay:		Employee's Pen £0.00
Any fees for goods or services:		None
Example net take home pay:		£438.12