

RONIKA DEVI

Student

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PROFESSIONAL SUMMARY

A motivated, hard-working and bi-lingual Computer Science undergraduate that demonstrates excellent customer care skills. A reliable team member with a personable nature and positive communication style, maintains professional boundaries while building lasting relationships. Skilled in multitasking, using strong time management capabilities to meet deadlines. Committed to continuous learning and professional development.

WORK HISTORY

APRIL 2019-JANUARY 2021

Till Operator | subway | Karachi, Pakistan

- Helped customers complete purchases, locate items and join reward programs.
- Monitored self-checkout systems and provided assistance or intervention where required.
- Worked flexible schedule and extra shifts to meet business needs.
- Collected and authorized payments of guests.
- Reviewed weekly sales ads and monitored price changes.
- Processed sales, exchange and refund transactions efficiently to reduce customer waiting times.
- Recorded daily transaction information using POS systems, enabling stock success monitoring.

JULY 2020-AUGUST 2020

Internship | Interns.pk | Karachi, Sindh

Interning at Interns.pk gave me an opportunity to further explore my interest in the field of Computer Sciences where I was exposed to programming languages like CSS, JS, and HTML; after successful termination of running the codes and completion of learning languages I was eventually challenged to create a website that included knowledge of Word press. This internship played a major role in expanding my interest in computer sciences and allowed me to implement my classroom knowledge into real life. It was a great opportunity for me to refine my programming skills.

DECEMBER 2019-DECEMBER 2019

Volunteer Manager | Indus Hospital blood drive | Karachi , Sindh

AUGUST 2017-SEPTEMBER 2017

Social Work Volunteer | Dar ul sukun (Orphanage) | Karachi , Sindh

I have volunteered for 'Dar ul Sukun' - place where children with various disabilities reside. One of my roles while volunteering was to teach these children as well as give them company. One of the problems I came across while volunteering was that many of these children wouldn't engage in the teaching or just be uncomfortable from my presence. To help this situation, I tried to patiently communicate with children, ask them about any problems children were facing and tried to give them my best advice. This experience has massively enhanced my best advice. This experience has massively enhanced my communication skills and taught me empathy as well as the importance of patience.

SKILLS

- Programming language
Java
- Communication skills
- Leadership Skills
- Sales expertise
- Cash Handling
- Time management skills
- Money management

EDUCATION

June 2019

General Certificate of Secondary Education O'Level: High School
Beacon House School , Karachi,Pakistan

May 2021

General Certificate of Secondary Education A'Level: Computer
Science, Maths, Chemistry
Cedar College , Karachi, Pakistan

Expected in May 2024

Bachelor of Science: Computer Science
Queen Mary University of London , London, United Kingdom