

# Resume

## Key Skills and Attributes

- Cash handling.
- Workplace hygiene practices
- Customer service skills.
- Problem solving.
- Ability to work autonomously and within a team environment.
- Confident computing skills; Microsoft suite.
- Interpersonal skills.
- Creative, innovative and adaptable.

## Education

Rouse Hill High School, *Rouse Hill*, Nov 2016-19.

HSC Subjects Studied:

- English Studies
- Mathematics Standard 2
- Entertainment (VET)
- Software Design and Development
- Art

Windsor High School, *McGraths Hill*, 2014 – Nov 2016. (Years 7-9)

Involved in:

- Fundraising for the music program.
- State Music Camp.
- Participating in School Choir.

In addition to the required subjects I studied:

- Music.
- Visual Arts.
- Information Technology.

## Certificates

Barista Course covering: 2018, The Coffee School

- SITHFAB005 Prepare and serve espresso coffee
- SITXFSA001 Use hygienic practices for food safety

Work Health & Safety General Construction Induction: 2019

Entertainment VET Course: 2019, Rouse Hill High School

- CYA30415 Certificate III in Live Production and Services

## Awards

- Diligent Learner in Mathematics Standard, Year 12, 2019
- Diligent Learner in English Studies, Year 12, 2019
- Diligent Learning in Software Design and Development, Year 11, 2018
- Independent Learning in English, Year 10, 2017

## Work Experience

Hillsong Church, *Norwest*, 2019.

1800 535 353

Duties Included:

- Setting up of staging & audio equipment.
- Organising equipment needed for performances.
- Observing the ins and outs of the day to day.
- Working and communicating with others.

Ace Attractions pty ltd, 2019.

0438 984 279

Duties Included:

- Observing and tending assorted carnival rides.
- Cleaning up and restocking a carnival ride.
- Ensuring proper procedures are being taken so that the customers were safe.

Joan Sutherland Performing Arts Centre, *Penrith*, (2019).

0247237607

Duties Included:

- Setting up of staging & audio equipment.

- Organising equipment needed for performances.
- Ensuring the evening ran smoothly.
- Working and communicating well with others.

Event teamwork: Sydney International Rowing Regatta, *Penrith*, 2019.  
 020 9288 1946

Duties Included:

- Spectator Services
  - Handing out schedules.
  - Ensuring the path is clear for VIP's.
  - Ensuring spectators don't go into a restricted area.

Christiane's Hair Design, *Baulkham Hills*, 2017.  
 (02) 9639 7140

Duties included:

- Cleaning.
- Managing money.
- Answering phones.
- Making appointments.
- Running Errands.

Ash Hair Design, *Bligh Park*, 2017.  
 (02) 4572 6339

Duties Included:

- Cleaning.
- Customer Service.
- Running errands.

## References

Alison Moore  
 Personal Reference  
 0402 424 839

Ailidh Morrison - *Parramatta*, January 7th, 2020 - March 24th, 2020  
 ARC Group - professional Reference  
 02 8833 3999

ailidh.morrison@arcgroup.com

Krystal - *Parramatta*, November 5th, 2019 - January 5th, 2020

Espresso Warriors - Professional Reference

## Availability

**Days & Hours:** Hours are flexible.

**Holidays:** Available.