

NOMINATION LETTER FOR ISTE FACULTY CONVENTION

Sample Format

Date: _____

To,
The Organizing Committee
ISTE Faculty Convention 2025
Swami Vivekanand Institute of Engineering & Technology
Chandigarh

Subject: Nomination for ISTE Faculty Convention 2025

Dear Sir/Madam,

I am pleased to nominate the following faculty member from our institution for participation in the ISTE Faculty Convention scheduled on October 11, 2025:

Faculty Details:

Name: _____
Designation: _____
Department: _____
Experience: _____
Qualification: _____

The nominated faculty member has shown exceptional dedication to technical education and has made significant contributions to our institution. Their participation in this convention will be beneficial for both professional development and institutional growth.

We fully support their participation and will provide necessary assistance for their attendance.

Thank you for considering this nomination.

Sincerely,

Name & Signature
Head of Institution/Department
Institution Name
Contact: _____
Email: _____
Official Seal