

# MT FOC Technical Specification NBS Integration Extension

**Prepared For**

Trade Operations Team

Nestlé (Thai) Ltd.

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# Version History

Version	Date	Author	Description
1.0	December 2, 2025	Nick Chamnong	Initial release - NBS Integration Extension documentation

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# 1. Scope of Work

This extension adds the following functions to the existing MT FOC application:

1. **Reject Function** - Change FOC request status to Cancel and send email notification to Requester with rejection reason
2. **Export XML Function** - Generate NBS-compliant E2O XML files for SAP integration
3. **Send Mail Function** - Send email to NBS containing:
  - o XML file attachment sent to NBS
  - o PDF attachment summarizing the order form
  - o Link to Power App
4. **Auto Ref Sheet Function** - Automatically populate order details by reading from attached Excel files in SharePoint

## 1.1 System Architecture

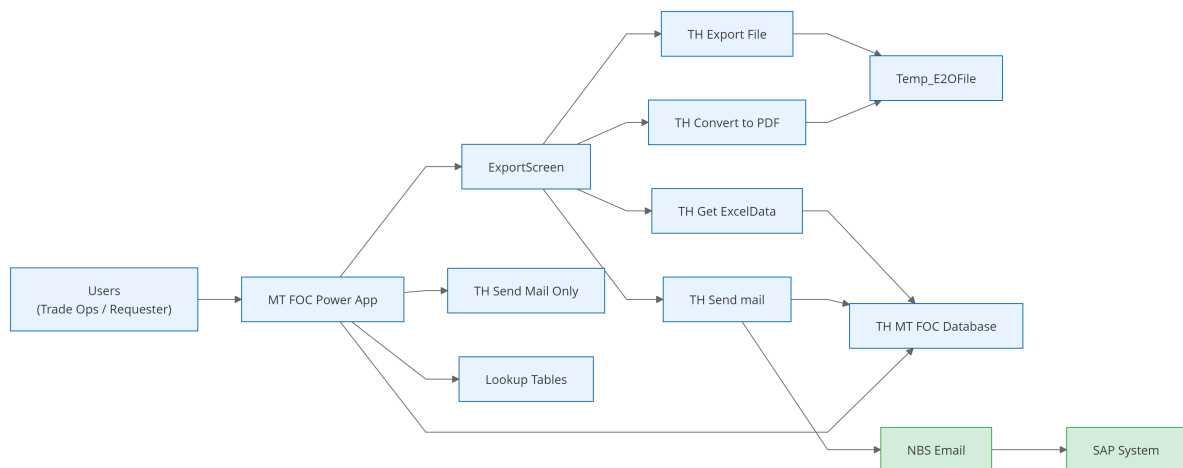


Figure 1.1: System Architecture Overview

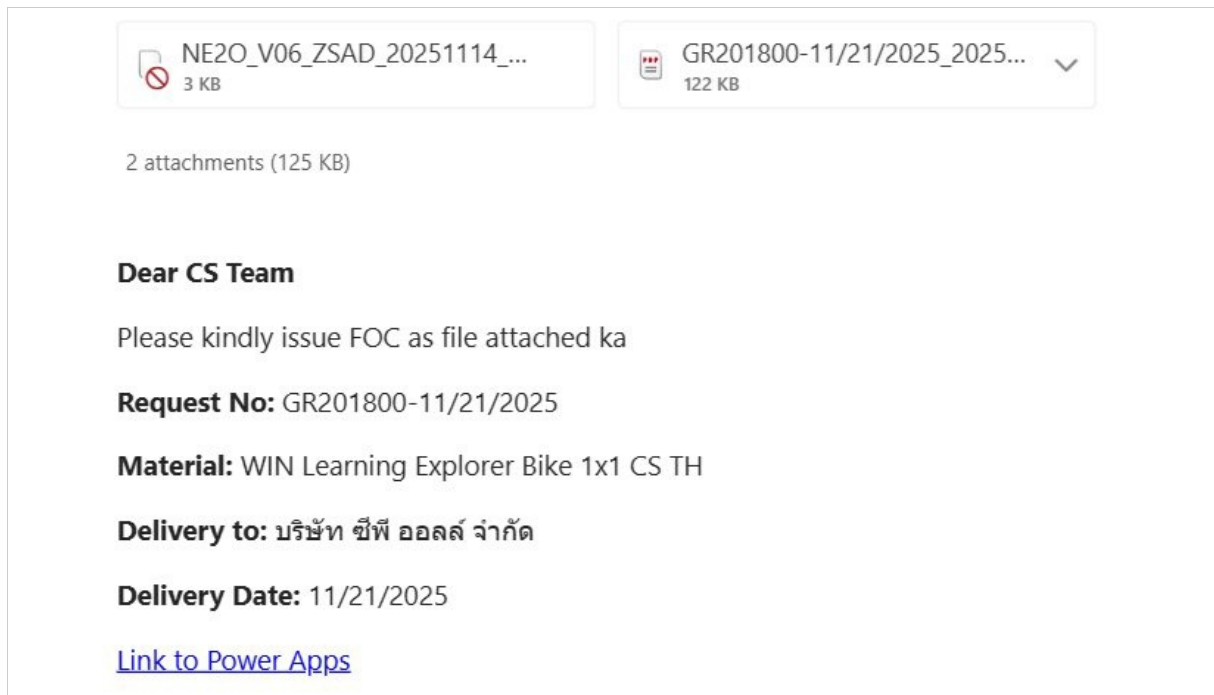


Figure 1.2: Sample Email sent to NBS with XML and PDF attachments

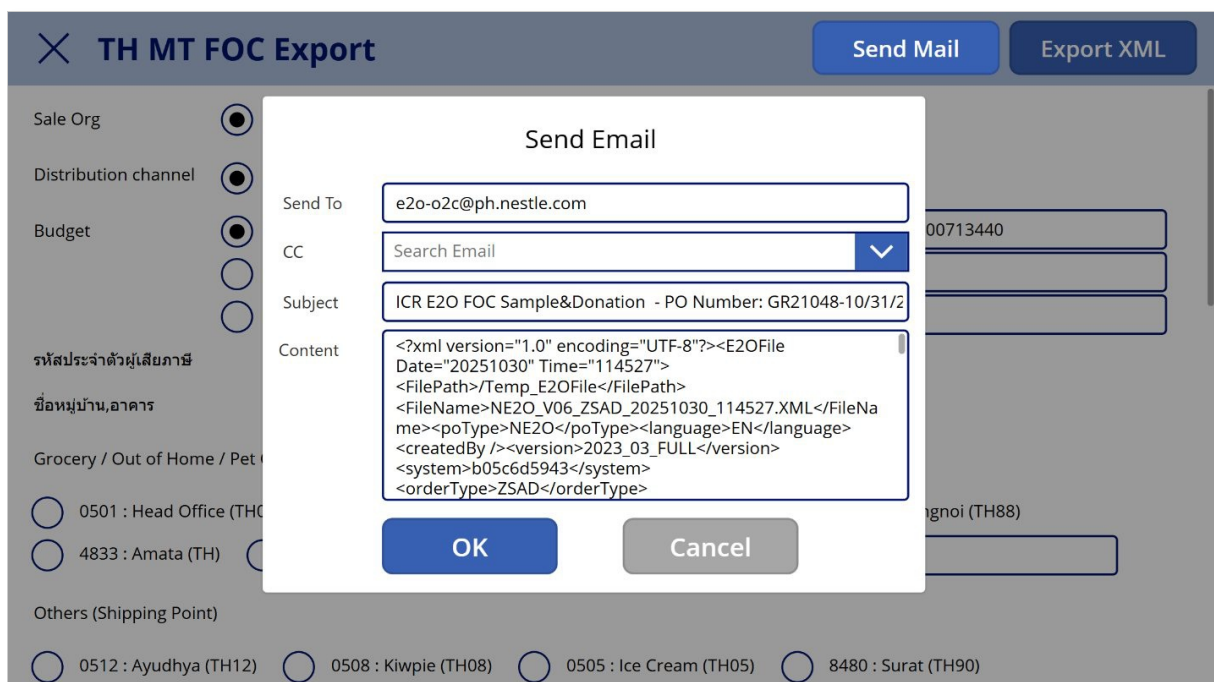


Figure 1.3: Send Email Dialog with XML Content Preview

## 2. New Screen: ExportScreen

The extension adds one new screen called **ExportScreen**, accessible from the Request Detail screen by clicking the **Export E2O** button. This screen is used for viewing additional request details before export and allows editing of order information.

The screenshot shows the 'TH MT FOC Database' screen. At the top, there are three buttons: 'Reject' (red), 'Export E2O' (blue), and 'Edit' (blue). Below the header, the 'Requester' field contains 'Narumon.Kongnamoo@th.nestle.com'. The 'RequestNo.' field contains 'GR21048-11/28/2025' and the 'RequestDate' field contains '11/25/2025'. A section titled 'Customer Details :' is highlighted in orange. Below this, the 'SaleOrg' field contains 'TH18 Nestle (Thai)' and the 'Distribution channel' field contains '01 Retail'. The '\*SoldtoCode' field contains '21048' and the '\*SoldtoName' field contains 'Nestle HO - Central World'. The 'TaxID' field is empty and the 'Building' field contains 'อาคารดิอออฟฟิศเนส แอท เซ็นทรัลเวิลด์'. The 'Address' and 'Road' fields are also empty.

Figure 2.1: Request Detail Screen with Export E2O button

The screenshot shows the 'TH MT FOC Export' screen. At the top, there are two buttons: 'Send Mail' (blue) and 'Export XML' (blue). Below the header, the 'Sale Org' field has two radio buttons: 'TH18 Nestle (Thai)' (selected) and 'MM11 Myanmar'. The 'Distribution channel' field has three radio buttons: '01 Retail' (selected), '02 Out of Home', and '05 Export'. The 'Budget' field has three radio buttons: 'PFME', 'Non PFME (Manual VAT & WT if any)' (selected), and 'Non PFME (Donation)'. The 'WBS element/Campaign ID (Activity ID)' field contains 'T-52204130'. The 'Cost Center For Donation only' field is empty. The 'รหัสประจำตัวผู้เสียภาษี' field is empty. The 'ชื่อหมู่บ้าน,อาคาร' field contains 'อาคารดิอออฟฟิศเนส แอท เซ็นทรัลเวิลด์'. The 'Grocery / Out of Home / Pet Care (Shipping Point)' section has six radio buttons: '0501 : Head Office (TH01)', '0509 : Wyeth (TH08)', '0516 :Bang Phli (TH16)', '8301 : Wangnoi (TH88)' (selected), '4833 : Amata (TH)', and '0511 : Market Hygiene (TH11)'. The 'Others (Shipping Point)' section has four radio buttons: '0512 : Ayudhya (TH12)', '0508 : Kiwpie (TH08)', '0505 : Ice Cream (TH05)', and '8480 : Surat (TH90)'. There is an 'Other' radio button with an empty text field next to it.

Figure 2.2: ExportScreen - Section 1: Basic Export Settings

## 2.1 OnVisible Initialization

```
UpdateContext({
  lang: "EN",           // Language code
  potp: "NE20",         // PO Type
  vers: "2023_03_FULL", // Schema version
  PProf: "THEXCLORD1",  // Partner Profile
  Syst: "b05c6d5943",   // System identifier
  txtid1: "Z045",       // Text ID for header notes
  ptidWE: "WE"          // Partner Type (Ship-to)
});
```

## 2.2 Screen Layout

The ExportScreen is divided into 3 main sections:

### Section 1: Basic Export Settings

- Sale Org (TH18 Nestle Thai / MM11 Myanmar)
- Distribution Channel (01 Retail / 02 Out of Home / 05 Export)
- Budget Type (PFME / Non-PFME Manual VAT & WT / Non-PFME Donation)
- Tax ID
- Building/Village Name
- Shipping Point (Warehouse selection)

### Section 2: Tax Codes Verification

×

TH MT FOC Export

Send Mail

Export XML

Tax Codes Verification

BU

Non Pet care

▼

กิจกรรม

6.ใบของ premium ที่ผิดว่า ".....ห้ามจำหน่าย" / ใบ Cash voucher (The Mall, Central, Big C, Lotus etc.)

▼

ผู้รับ

1) คู่ค้าที่เปิด PO ซื้อสินค้าจากบริษัทเนสท์เล่โดยตรง

▼

VAT Rate

ยกเว้น

WT Rate

ยกเว้น

▼

Remarks

Reason code

ZSAD: SC Samples To Consumer (VAT 0%, WT 0%)

Ref Sheet

Auto Ref Sheet

Add

Sold-To

21048

Ship-To

21048

Address

Nestle HO - Central World

Header Note

Material Number

105973716

Quantity

1

UoM

☒ CS

☐ DSP

☐ EA

RDD Date

11/12/2025

PO no.

GR21048-10/31/20

☐ Specific Batch?

Batch

Figure 2.3: ExportScreen - Section 2: Tax Codes Verification (with Ref Sheet below)

- BU (Business Unit): Pet care / Non Pet care

- Activity: Various activity types for reason code lookup
- Recipient: Recipient type for reason code lookup
- VAT Rate / WT Rate: Automatically populated from VAT\_WT lookup
- Reason Code: Calculated result used in XML generation

### Section 3: Ref Sheet (Order Details)

**TH MT FOC Export**

Send Mail

Export XML

**Tax Codes Verification**

BU

Non Pet care

▼

กิจกรรม

6.ให้ของ premium ที่มีคำว่า ".....ห้ามจำหน่าย" / ให้ Cash voucher (The Mall, Central, Big C, Lotus etc.)

▼

ผู้รับ

1) ลูกค้าที่เปิด PO ซื้อสินค้าจากบริษัทเนสท์เล่โดยตรง

▼

VAT Rate

ยกเว้น

WT Rate

ยกเว้น

▼

Remarks

Reason code

ZSAD: SC Samples To Consumer (VAT 0%, WT 0%)

**Ref Sheet**

Auto Ref Sheet

Add

Sold-To

21048

Ship-To

21048

Address

Nestle HO - Central World

Header Note

จัดส่ง ปอนด์ นฤมล ทีม Chanr

Material Number

106017942

Quantity

1

UoM

☒ CS
 ☐ DSP
 ☐ EA

RDD Date

11/28/2025

PO no.

GR21048-11/28/2025

☐ Specific Batch?
 

Batch

Figure 2.4: ExportScreen - Section 3: Ref Sheet (Order Details)

- Order item gallery with Add/Delete functionality
- Auto Ref Sheet button to import from Excel attachment



## 2.3 Key Controls

Control	Type	Purpose
Rad_saleOrg	RadioGroup	Sales Organization selection
Rad_distChannel	RadioGroup	Distribution Channel selection
Rad_budget	RadioGroup	Budget type selection
Rad_sp0	RadioGroup	Grocery/Out of Home Shipping Points
Rad_sp1	RadioGroup	Others Shipping Points
Dropdown_BU	Dropdown	Business Unit selection
Dropdown_activity	Dropdown	Activity type selection
Dropdown_recipient	Dropdown	Recipient type selection
Dropdown_WTRate	Dropdown	Withholding Tax Rate
Text_reasonCode	TextInput	Displays calculated Reason Code
Gallery_OrderList	Gallery	Displays order items
Button: Send Mail	Button	Opens email dialog and sends to NBS
Button: Export XML	Button	Generates and downloads XML file
Button: Auto Ref Sheet	Button	Reads attachment and populates order items

## 2.4 Shipping Point Options

Grocery / Out of Home / Pet Care:

Code	Description
0501	Head Office (TH01)
0509	Wyeth (TH08)
0516	Bang Phli (TH16)
8301	Wangnoi (TH88)
4833	Amata (TH)
0511	Market Hygiene (TH11)

Others:

Code	Description
0512	Ayudhya (TH12)
0508	Kiwpie (TH08)
0505	Ice Cream (TH05)
8480	Surat (TH90)

## 2.5 Order List Collection Structure

Orders are stored in the `orderList` collection:

```
{
  "cust": "1234567890",      // Customer (Sold-to) code
  "po": "GR21048-11/28/2025", // PO Number (RequestNo)
  "rqdt": "20251128",        // Request delivery date (yyyymmdd)
  "txt1": "Header note",     // Header text (Contact Person)
  "ptnbWE": "1234567890",    // Ship-to party code
  "Name": "Customer Name",   // Sold-to name
  "Street": "Road/Street",   // Road address
  "Num": "123",              // House/Building number
  "City": "Bangkok",         // Province
  "Street4": "Subdistrict",  // Subdistrict (Khwaeng)
  "Distr": "District",       // District (Khet)
  "mat": "12345678",        // Material code
  "matName": "Product Name", // Material description
  "qty": 100,                // Quantity
  "uom": "CS",               // Unit of measure (CS/DSP/EA)
  "sBatch": ""               // Batch number (optional)
}
```

## 2.6 Order Grouping Logic

When generating XML, orders are grouped by Customer (Sold-to) and Ship-to Party:

```
GroupBy(  
    SortByColumns(OrderList, "cust", SortOrder.Ascending, "ptnbWE", SortOrder.Ascending),  
    "cust",          // Group by Customer code  
    "ptnbWE",        // Group by Ship-to party  
    "ItemsInGroup"  
)
```

Each unique combination of `cust` + `ptnbWE` creates one `<Order>` element in the XML.

## 3. User Workflow

### 3.1 Overall Process Flow

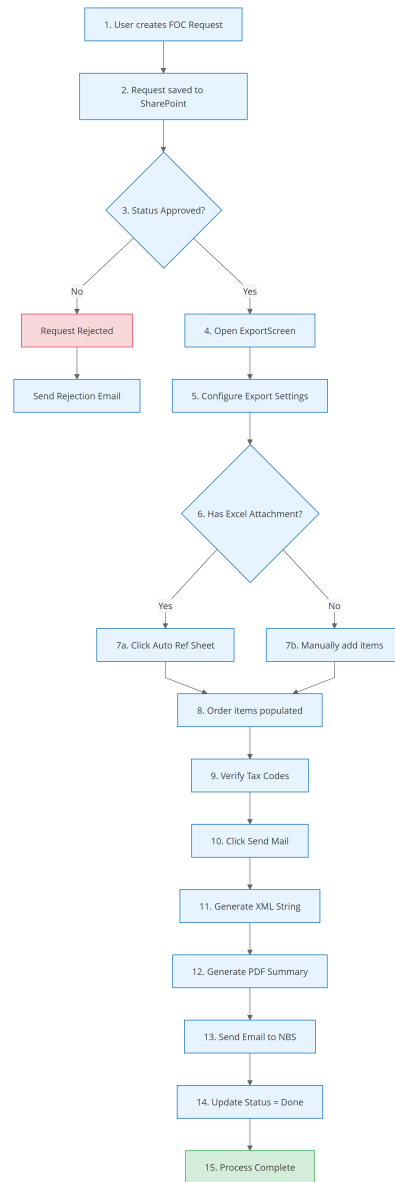
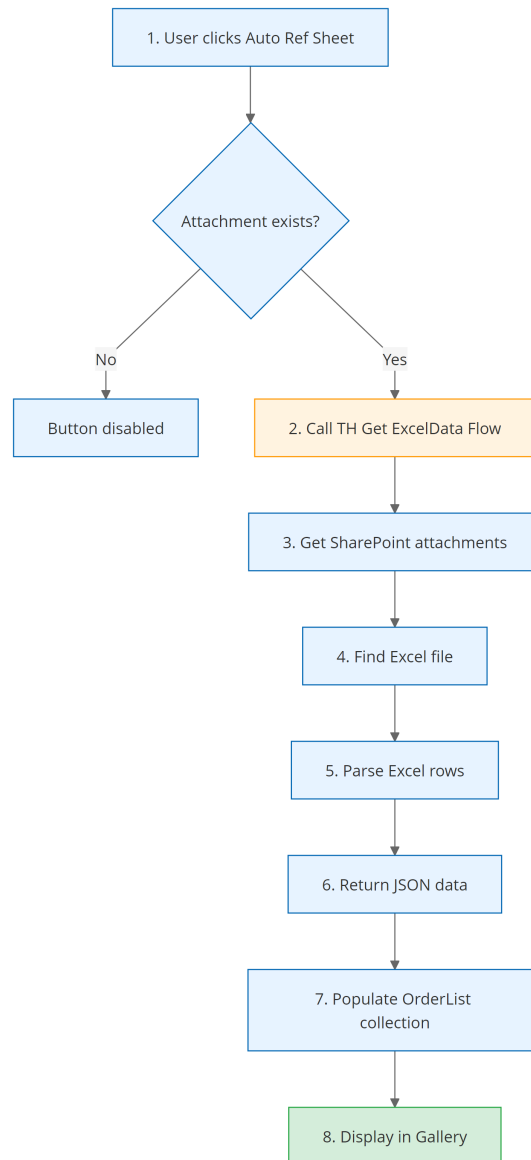


Figure 3.1: MT FOC Extension Workflow

### 3.2 When User Clicks "Auto Ref Sheet"

When the user clicks the **Auto Ref Sheet** button, the system reads Excel attachments from SharePoint and automatically populates the order list. The workflow is shown in Figure 3.2 below.



*Figure 3.2: Auto Ref Sheet Workflow*

The system calls Flow '**TH Get ExcelData From Upload**' to read Attach Files, then returns JSON data and populates the Order list. If no attachment exists, the button is disabled.

### 3.3 When User Clicks "Export XML"

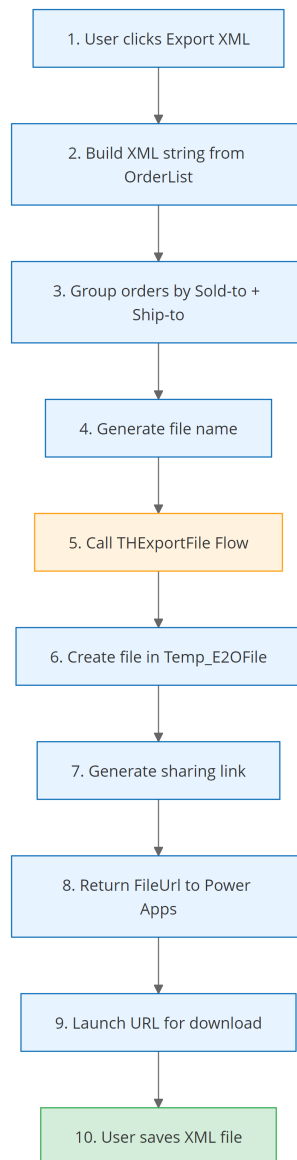


Figure 3.3: Export XML Workflow

**File Name Format:** NE20\_V06\_[OrderType]\_[Date]\_[Time].XML

**Example:** NE20\_V06\_ZSAD\_20251128\_143052.XML

### 3.4 When User Clicks "Send Mail" → Confirm

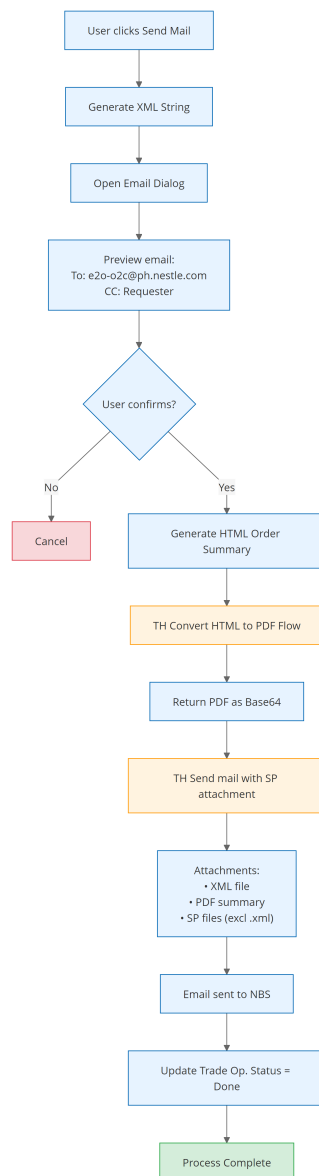


Figure 3.4: Send Mail Workflow

×

TH MT FOC Export

Send Mail

Export XML

Tax Codes Verification

BU

Non Pet car

กิจกรรม

6. ให้ของ pre

ผู้รับ

1) ลูกค้าที่เปิด

VAT Rate

ยกเว้น

Remarks

Reason code

ZSAD: SC Sa

Ref Sheet

Sold-To

21048

Material Number

106017942

RDD Date

11/28/2025

PO no.

GR21048-11/28/20

Specific Batch?

Batch

Send Email

Send To

e2o-o2c@ph.nestle.com

CC

Kongnamoo,Narumon,TH-Bangkok,Commercial Developn

Subject

Completed with FOC Request - PO Number: GR21048-11/28/202

Content

```
<?xml version="1.0" encoding="UTF-8"?><E2OFile
Date="20251128" Time="043614">
<FilePath>\Temp_E2OFile</FilePath>
<FileName>NE2O_V06_ZSAD_20251128_043614.XML</FileNa
me><poType>NE2O</poType><language>EN</language>
<createdBy /><version>2023_03_FULL</version>
<system>b05c6d5943</system>
<orderType>ZSAD</orderType>
```

OK

Cancel

Figure 3.5: Send Email Dialog



## 4. SharePoint Updates

The following SharePoint components were added for this extension:

### 4.1 New Column in TH MT FOC Database

Column	Internal Name	Type	Purpose
OrderList_json	OrderList_json	Multiple lines of text	Stores order details JSON required for XML export

### 4.2 New Lists

#### TransportationCode List

Maps Thai geographic names to SAP Transportation Zone codes.

Column	Type	Description
Title	Text	Province/District/Subdistrict name (Thai)
Country	Text	Country code (TH)
Transportation Zone	Text	SAP zone code (e.g., TH81000000)

#### ReasonCode List

Maps activity combinations to SAP Reason Codes.

Column	Type	Description
Match2	Text	Concatenated lookup key (BU + Activity + Recipient)
Reason	Text	Full reason code with description

#### VAT\_WT List

Maps activity combinations to VAT and Withholding Tax rates.

Column	Type	Description
Match	Text	Concatenated lookup key
VAT	Text	VAT rate percentage or "exempt"
WT	Text	Withholding tax rate or "exempt"

## 4.3 New Document Library

Library	Path	Purpose
Temp_E2OFile	/Temp_E2OFile	Temporary storage for generated XML and PDF files

**Site URL:** <https://nestle.sharepoint.com/teams/THMTFOCRequestForm>

## 5. Power Automate Flows

Four new Cloud Flows were added, all are **instant cloud flows** with PowerAppV2 trigger:

### 5.1 TH Export File (THExportFile)

**Solution Name:** THExportFile-70F6C649-A68F-F011-B4CB-7CED8D41B3AD

**Purpose:** Create XML file in SharePoint and return organization-scoped sharing link for download.

**Connections:**

- SharePoint Online (2 connections for file creation and sharing link)

**Input Parameters:**

Parameter	Type	Required	Description
FileContent	Text	Yes	Complete XML content string
FileName	Text	Yes	File name (e.g., NE2O_V06_ZSAD_20251128_120000.XML)

**Flow Diagram:**

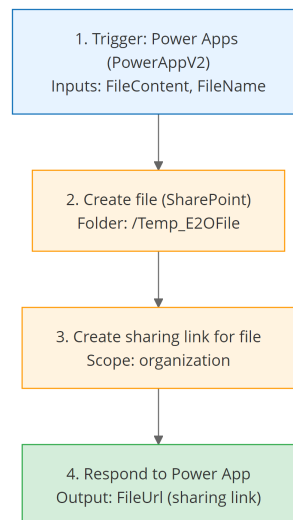


Figure 5.1: TH Export File Flow

**Output:**

Property	Type	Description
FileUrl	Text	SharePoint organization-scoped sharing link for download

## 5.2 TH Get ExcelData From Upload

**Purpose:** Read Excel attachment from SharePoint list item and return parsed data as JSON.

**Input Parameters:**

Parameter	Type	Required	Description
ItemId	Number	Yes	SharePoint list item ID

**Flow Diagram:**

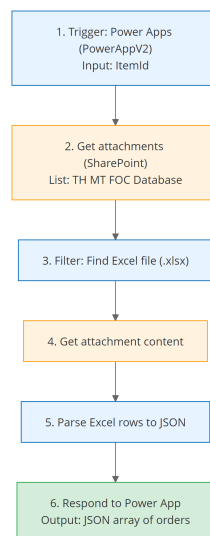


Figure 5.2: TH Get ExcelData Flow

**Output:**

Property	Type	Description
orderData	Text (JSON)	JSON array of order items parsed from Excel

## 5.3 TH Send mail with SharePoint attachment (THSendmailwithsharepointattachment)

**Solution Name:** THSendmailwithsharepointattachment-0F60AB63-1DBE-F011-BBD3-7CED8D418C94

**Purpose:** Send email to NBS with SharePoint list attachments plus XML and PDF files.

**Connections:**

- SharePoint Online (get attachments)
- Office 365 Outlook (send email)

**Input Parameters:**

Parameter	Type	Required	Description
SharePointListItemID	Number	Yes	ID of the FOC request list item
EmailTo	Text	Yes	Primary recipient (default: e2o-o2c@ph.nestle.com)
CC	Text	Yes	CC recipients
EmailSubject	Text	Yes	Email subject line
EmailBody	Text	Yes	HTML body content
FileName1	Text	Yes	XML file name
FileContent1	Text	Yes	XML file content
FileName2	Text	Yes	PDF file name
FileContent2	Text	Yes	PDF content (Base64)

**Flow Diagram:**

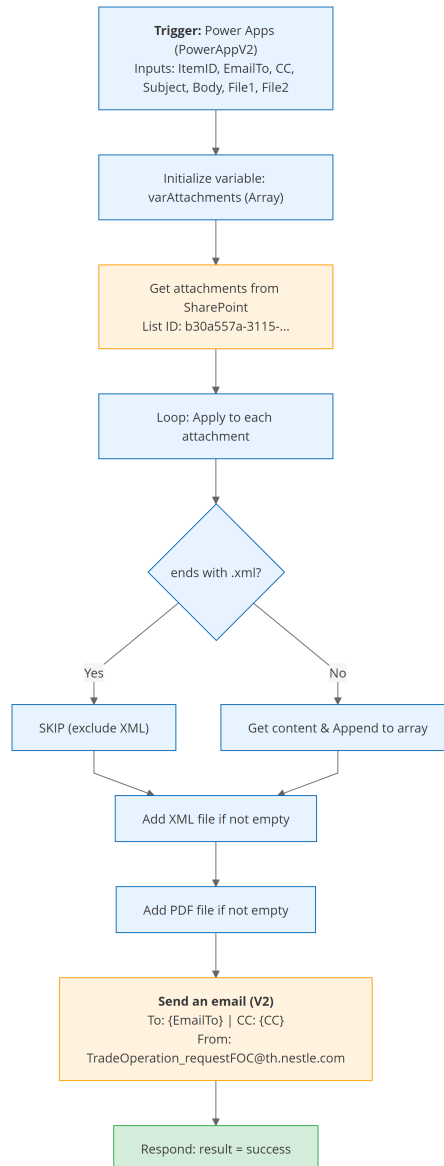


Figure 5.3: TH Send Mail Flow

#### Special Logic:

- **XML Exclusion:** Existing .xml attachments from the SharePoint list item are excluded (filtered out)
- **Base64 Conversion:** FileContent2 (PDF) is converted from Base64 to binary before attaching
- **Sender Address:** Fixed as TradeOperation\_requestFOC@th.nestle.com

#### Output:

Property	Type	Description
result	Text	"success" on completion

## 5.4 TH Convert HTML to PDF (THConvertHTMLtoPDF)

**Solution Name:** THConvertHTMLtoPDF-2CA80411-C4A8-F011-BBD3-7CED8D418C94

**Purpose:** Convert HTML content to PDF and return as Base64-encoded content.

**Connections:**

- OneDrive for Business (create temp file, convert, delete)
- SharePoint Online (store converted PDF)

**Input Parameters:**

Parameter	Type	Required	Description
HtmlContent	Text	Yes	HTML string to convert to PDF

**Flow Diagram:**

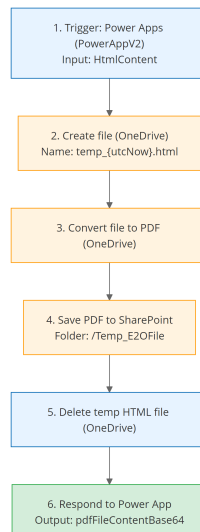


Figure 5.4: TH Convert HTML to PDF Flow

**Output:**

Property	Type	Description
pdfFileContentBase64	Text	Base64-encoded PDF file content

## 5.5 TH Send Mail Only (THSendMailOnly)

**Solution Name:** THSendMailOnly-A90F8AAE-79BE-F011-BBD3-7CED8D418C94

**Purpose:** Simple email notification without attachments - used for rejection notifications.

**Connections:**

- Office 365 Outlook

**Input Parameters:**

Parameter	Type	Required	Description
SendTo	Text	Yes	Recipient email address
Subject	Text	Yes	Email subject line
Body	Text	Yes	HTML body content

**Flow Diagram:**

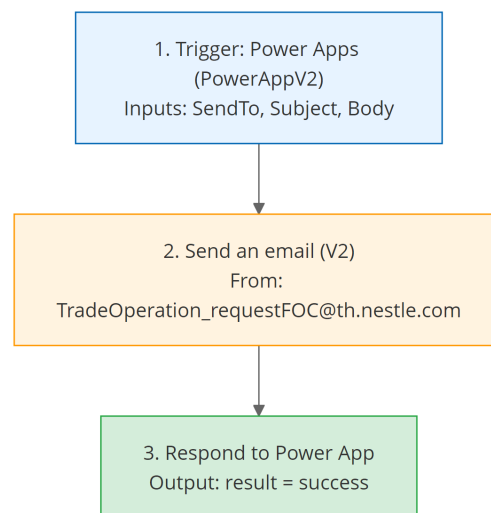


Figure 5.5: TH Send Mail Only Flow

**Usage:** Used for Reject function to notify Requester of cancellation with reason.

**Output:**

Property	Type	Description
result	Text	"success" on completion



## 5.6 Flow Connection References

Connection Reference	API	Used By
new_sharedsharepointonline_7cae2	SharePoint Online	THConvertHTMLtoPDF, THSendmail
new_sharedsharepointonline_bf199	SharePoint Online	THExportFile
new_sharedonedriveforbusiness_05fdf	OneDrive for Business	THConvertHTMLtoPDF
new_sharedoffice365_f1ab1	Office 365 Outlook	THSendMailOnly, THSendmail

## 6. XML Schema Specification

### 6.1 File Naming Convention

**Format:** NE20\_V06\_[OrderType]\_[Date]\_[Time].XML

Component	Description	Example
NE20	PO Type (fixed)	NE20
V06	Version indicator	V06
OrderType	First 4 chars of Reason Code	ZSAD
Date	YYYYMMDD format	20251128
Time	HHMMSS format	143052

### 6.2 Complete XML Structure

```
<?xml version="1.0" encoding="UTF-8"?>
<E20File Date="20250718" Time="111213">
  <FilePath>\Temp_E20File</FilePath>
  <FileName>NE20_V06_ZSAD_20250718_111213.XML</FileName>
  <poType>NE20</poType>
  <language>EN</language>
  <createdBy />
  <version>2023_03_FULL</version>
  <system>b05c6d5943</system>
  <orderType>ZSAD</orderType>
  <PartnerProfile>THEXCLORD1</PartnerProfile>
  <Order OrderSequential="1">
    <hdrSalesOrg>TH18</hdrSalesOrg>
    <hdrDistChannel>01</hdrDistChannel>
    <!-- ... header fields ... -->
    <AddressOneTimeCustomer>
      <!-- Only for customer 10401 or 10150 -->
    </AddressOneTimeCustomer>
    <Item Sequential="1">
      <!-- ... item fields ... -->
    </Item>
  </Order>
</E20File>
```

## 6.3 E2OFile Tag Details

Tag	Description
FilePath	Folder path for file storage (\Temp_E2OFile)
FileName	Generated file name
poType	PO Type (NE2O)
language	Language (EN)
createdBy	Leave empty
version	Version (2023_03_FULL)
system	System identifier (b05c6d5943)
orderType	Order Type (first 4 characters from Reason code)
PartnerProfile	Partner Profile (THEXCLOD1)
Order	List of Orders (grouped by Sold-to + Ship-to)

## 6.4 Order Tag Details

Tag	Description
hdrSalesOrg	Sales Org (first 4 characters)
hdrDistChannel	Distribution Channel (first 2 characters)
hdrPOType	PO Type (NE2O)
hdrCustomer	Sold-To Number
hdrPONumber	Document Number (RequestNo)
hdrReqDelDate	Delivery Date (format "yyyymmdd")
hdrOrdReason	Order Reason (2 characters after ':' from Reason code)
hdrTxtID1	Text ID (Z045)
hdrTextValue1	Bill footer note (Contact Person)
hdrPartnerID1	Partner Type (WE)
hdrPartnerNumber1	Ship-To Number
hdrPlant	Shipping Point (first 4 characters, zero-padded)
hdrCostCenter	Cost Center (only if Budget = Non PFME Donation)
hdrCurrency	Currency (see logic in Section 7)

## 6.5 AddressOneTimeCustomer Tag Details

**Condition:** Only included when customer code is "10401" or "10150" (one-time customers)

Tag	Description
PartnerType	Partner Type (WE)
PartnerNumber	Ship-To Number
addrName1	Sold-to name
addrName2	Building name
addrStreet1	Road
addrStreet4	Subdistrict
addrCity	Province
addrNumber	Address (house number)
addrDistrict	District
addrTzone	Transportation Zone (from lookup)
addrTxNb1	TaxID (13 digits)

## 6.6 Item Tag Details

Tag	Description
itmMaterial	Material Code
itmQuantity	Amount (quantity)
itmUOM	Unit of Measure (CS, DSP, or EA)
itmBatch	Batch number (if Specific Batch checked)
itmWBS	WBS/TAV number

## 7. Business Logic Reference

### 7.1 Currency Determination

```
Currency = If(  
    DistributionChannel = "05",    // Export channel  
    "USD",  
    If(  
        SalesOrg = "TH18",        // Thailand Sales Org  
        "THB",  
        "MMK"                    // Myanmar Kyat default  
    )  
)
```

Distribution Channel	Sales Org	Currency
05 (Export)	Any	USD
01, 02	TH18	THB
01, 02	MM11	MMK

### 7.2 Order Type and Reason Code Parsing

**Source Format:** ZSAD: SC Samples To Consumer (VAT 0%, WT 0%)

```
// Order Type: First 4 characters  
orderType = Left(ReasonCode, 4) // "ZSAD"  
  
// Order Reason: 2 characters after ":"  
orderReason = Mid(ReasonCode, 7, 2) // "SC"
```

### 7.3 Shipping Point (Plant) Formatting

The plant code must be zero-padded to 4 digits:

```
plant = With(  
    { rawPlant: Left(SelectedWarehouse, 4) },  
    Switch(  
        Len(rawPlant),  
        1, "000" & rawPlant,  
        2, "00" & rawPlant,  
        3, "0" & rawPlant,  
        rawPlant  
    )  
)
```

Input	Output
"501"	"0501"
"8301"	"8301"

## 7.4 Transportation Zone Lookup

The system performs a cascading lookup to find the transportation zone:

```
TransportationZone = With(  
  { vProvinceZone: LookUp(TransportationCode, Title = Province) },  
  If(  
    Not(IsBlank(vProvinceZone.'Transportation Zone')),  
    vProvinceZone.'Transportation Zone',  
    // Fallback to District  
    With(  
      { vDistrictZone: LookUp(TransportationCode,  
        Title = Substitute(District, "อ.", "") },  
      If(  
        Not(IsBlank(vDistrictZone.'Transportation Zone')),  
        vDistrictZone.'Transportation Zone',  
        // Fallback to Subdistrict  
        LookUp(TransportationCode,  
          Title = Substitute(Subdistrict, "แขวง", "").'Transportation Zone'  
        )  
      )  
    )  
  )  
)
```

### Lookup Priority:

1. Province (City field)
2. District (removes "อ." prefix)
3. Subdistrict (removes "แขวง" prefix)

## 7.5 Unit of Measure Conversion

Thai Input	English Output	Description
ลัง, CS, cs	CS	Case
กล่อง, DSP, dsp	DSP	Display
ชิ้น, ES, EA, es, ea	EA	Each

## 7.6 One-Time Customer Detection

```
IsOneTimeCustomer = cust = "10401" Or cust = "10150"
```

When true, the `<AddressOneTimeCustomer>` element is included with full address details.

## Appendix A: Fixed Values Reference

Parameter	Value	Description
lang	EN	Language code
potp	NE2O	PO Type
vers	2023_03_FULL	Schema version
PProf	THEXCLORD1	Partner Profile
Syst	b05c6d5943	System identifier
txtid1	Z045	Text ID for header notes
ptidWE	WE	Partner Type (Ship-to)

## Appendix B: NBS Integration Details

Parameter	Value
NBS Email	e2o-o2c@ph.nestle.com
Sender Email	TradeOperation_requestFOC@th.nestle.com
Email Subject Format	ICR E2O FOC Sample&Donation - PO Number: {RequestNo}

### Attachments:

1. XML file (NE2O\_V06\_\*.XML)
2. PDF order summary
3. Any non-XML attachments from the SharePoint item

*For technical support, contact Vector Dynamics Co., Ltd.*