

STATE OF NEVADA
DEPARTMENT OF BUSINESS AND INDUSTRY
REAL ESTATE DIVISION
3300 W. Sahara Avenue, Suite 350, Las Vegas, NV 89102
(702) 486-4036 / Fax: (702) 486-4275
RecordRequests@red.nv.gov / <https://red.nv.gov>

Public Record Request Pursuant to NRS 239

PRINT LEGIBLY OR TYPE ALL INFORMATION

Instructions:

All requests must be made in writing and signed.

Section A: Requestor Information

Name:

Phone Number:

Fax Number:

Email Address:

Mailing Address:

City:

State:

Zip Code:

Section B: Record(s) Requested

Describe the record(s) you are requesting. Please be as specific as possible and include enough detail to assist Division staff in locating the record(s). Include relevant dates or date range. For multiple records, you may attach additional pages.

Section C: Receiving Record(s)

Please specify the preferred method of receiving the record(s).

- ☐ By postal mail at the mailing address above.
- ☐ Electronic format: By email at the email address above or a flash drive/CD mailed to requestor's mailing address.
- Please note:*** If you choose to receive the records by electronic format there will be a per page cost if the document is not available electronically.
- ☐ Will pick up from the Division office.

I understand that copying and other associated fees may apply and that records will not be released until payment is received. (You will be given an estimate of the charges prior to copying.)

Requestor Signature (Required):

Date:

DIVISION STAFF USE ONLY

Date Received: An estimate of provided on by

Request Status: ☐ Information provided, and request completed
 ☐ Information not provided
 ☐ Request withdrawn

Payment Received:
Amount Paid:

Date Records Provided: