

- Hello, this is the suport department. Nathan Souza speaking.

Anderson: Hello, is Fernanda Scarlet there, please?

- No, I'm sorry. She's not in the office at the moment. She's on her lunch break.

Anderson: Oh. Could you take a message, please? Could you tell her that Anderson called?

- Sure. Could you give me your number?

Anderson: It's Triple 9-0-6 5-4 double 0.

- Thanks. That's 9-9-0-6 5-4-0-0.

Anderson: Sorry, no. It's 9-9-9-0-6 5-4-0-0.

- Triple 9 and double 0?

Anderson: Yes. Please ask her to call me back, and tell her it's about the TCC project. I need the new project figures.

- The TCC project. Right. I'll give her your message when she comes back to the office.

Anderson: Thank you. In case I'm in a meeting when she calls back, can I give you my email address too?

- Of course.

Anderson: Great. It's A-N-D-E-R-S-O-N dot J-A-U at D-E-V dot com.

- Can I read that back to you?

Anderson: Sure

- That's A-N-D-E-R-S-O-N dot J-A-U at D-E-V dot com.

Anderson: Yes, that's it.

- OK. I'll tell her you called.

Anderson: Thank you. Goodbye.

- Goodbye