

Scene	Page	Setting	Traveler	Set	Notes	Song
Act I	1	Exterior Window	closed	with scaffolding		<i>How to Succeed in Business Without Really Trying</i>
	2	The Corridor of WWW Co.	Opens	Traveler opens but no desks or some in front of the half-wall		- <i>How to Succeed in Business Without Really Trying</i> (cont'd)
	3	Outer office	open			- <i>Happy to Keep His Dinner Warm</i>
	4	Mailroom	open	down stage left with wall, working table, smaller phone table, and stool	Bring in mailroom wall	<i>Coffee Break</i>
	4a	Biggley's office	open	pg. 22 Biggley is the executive office on stage right	need intercom	
	4b	Mailroom	open	see above	starts middle of pg. 23	- <i>The Company Way</i>
	33	Outer office	open	Office is stage right in front of Biggley's office. Desk & chair		- <i>The Company Way (Reprise)</i>
	5	Biggley office	open			- <i>Rosemary's Philosophy</i>
	6	The Corridor	open	Same	- strike mailroom stage left - strike outer office stage right	<i>Secretary is Not a Toy</i>
	7	Elevator landing	open	Same		- <i>Been a Long Day</i>
	8	Outer office	open	Same		- <i>Been a Long Day (Reprise)</i>
	9	Finch's 1st Office	open	Down Stage Left NO DOOR	- desk and chair	- <i>Grand Old Ivy</i>
	10	Plans & Systems Office	open	Down Stage Right	- desk and chair for Gatch and door - chair & desk for Miss Krumholtz	- <i>Grand Old Ivy (Reprise)</i>
	11	Building corridor	Closes	In front of the traveler	Clear Finch's office and Plans & Systems Office	<i>Paris Original</i>
12	72	Rooftop Terrace	Opens	fencing and plants		<i>Paris Original</i> continues
13	76	Elevator landing	open		clear terrace	
14	79	Biggley's office	open	need couch down stage left skip half-wall		- <i>Rosemary</i> - <i>Finale Act One</i>

Act II	1	93	Outer office	Opens	Back to both executive office	<i>Cinderella Darling</i>
	2	99	Finch's VP Office	open	Executive Office stage left	<i>Happy to Keep His Dinner Warm (Reprise)</i>
	3	105	Biggley's office	open		<i>Love From a Heart of Gold</i>
	4	111	Executive Washroom	Closes	sinks come on	<i>I Believe In You</i>
	5	115	The Boardroom	closed	Stage right larger table with 7 to 8 chairs, chart easel Moving wall opposite mailroom wall	
	6	125	TV show	closed	Stage left Some guys are watching in the boardroom. May need an old TV.	Pirate Dance
	7	128	Outer office (wrecked)	Opens	chairs toppled over maybe a desk, <i>I Believe In You (Rosemary)</i>	
	8	133	Elevator landing	open	typewriter, waste basket Chorus 'cleaning up'	
	9	134	Biggley's office	open	no change	<i>Brotherhood of Man</i>
	9a	143	Corridor	open		
	10	143	Outer office	open	no change	- <i>Finale (The Company Way)</i> - Bows

() delineates
curtain placement

! delineates very
short turnaround
time

* repeat scenes