### **Employee Data Analysis using Excel**





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# **PROJECT TITLE**

**Employee Gender Analysis using Excel** 

# **AGENDA**

- 1.Problem Statement
- 2.Project Overview
- 3.End Users
- 4.Our Solution and Proposition
- 5.Dataset Description
- 6.Modelling Approach
- 7. Results and Discussion
- 8.Conclusion



### PROBLEM STATEMENT

- 1. Diversity and inclusion initiatives: Tracking gender helps companies monitor and improve gender diversity, equality, and inclusion in the workplace.
- 2. Compliance with regulations: Companies may be required to collect and report gender data to comply with anti-discrimination laws, equal employment opportunity regulations, or affirmative action requirements.
- 3. Human resources and benefits administration: Gender information may be used to administer benefits, such as health insurance, parental leave, or retirement plans.
- 4. Research and analysis: Gender data can be used in studies and analyses to identify trends, biases, or areas for improvement within the company.



### PROJECT OVERVIEW

- Scope:- Collect and clean employee data (name, gender, department, job title)- Use Excel formulas and functions to calculate gender ratios and percentages- Create visualizations (charts, graphs, tables) to display findings- Identify trends, insights, and areas for improvement.
- Roles and Responsibilities:- Data Collection: HR team- Data Analysis: [Your Name]- Visualization and Reporting: [Your Name]
- Timeline:- Data collection: 1 week- Data analysis: 2 weeks-Visualization and reporting: 2 weeks
- Resources:- Employee data spreadsheet- Excel software- Training on Excel formulas and functions (if needed)
- Communication Plan:- Regular updates to HR and management teams- Final report presentation to stakeholders.



### WHO ARE THE END USERS?

- 1. HR Department: To inform diversity and inclusion initiatives, track progress, and make data-driven decisions.
- 2. Management Team: To understand gender demographics, identify areas for improvement, and develop targeted strategies.
- 3. Diversity and Inclusion Team: To monitor and evaluate the effectiveness of diversity initiatives.
- 4. Department Heads: To understand gender dynamics within their teams and make informed decisions.
- 5. Business Leaders: To identify trends, opportunities, and challenges related to gender diversity.
- 6. Researchers and Analysts: To study and analyze gender trends, identify patterns, and provide insights.
- 7. Compliance Officers: To ensure adherence to anti-discrimination laws and regulations.
- 8. Employees: To provide transparency and visibility into gender demographics, promoting a more inclusive work environment

### OUR SOLUTION AND ITS VALUE PROPOSITION



#### Solution:

A comprehensive Excel-based tool for analyzing and visualizing employee gender data- Automated data import and cleaning- Prebuilt dashboards and reports for key metrics (e.g., gender ratio, distribution, and parity)- Customizable visualizations and filters for in-depth analysis- Identification of areas for improvement and recommendations for action.

#### Value Proposition:

"Unlock the power of data-driven insights to drive diversity, equity, and inclusion in your workplace. Our Excel-based employee gender analysis solution provides a comprehensive, easy-to-use, and customizable tool to help you: - Understand your organization's gender demographics - Identify areas for improvement - Develop targeted strategies for change - Track progress and measure success - Foster a more inclusive and equitable work environment"

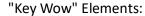
# **Dataset Description**

- Employees = Kaggle
- 9 Feature:
- Employees I'd
- Name = Text
- Employees type
- Performance level
- Gender Male, Female
- Employees rating numerical

### THE "WOW" IN OUR SOLUTION

#### "Wow" Factor:

- 1. Automatically import and clean employee data
- 2. Visualize gender demographics with interactive dashboards
- 3. Identify areas for improvement with Al-driven recommendations
- 4. Track progress and measure success with real-time metricsSay goodbye to manual data analysis and hello to data-driven diversity, equity, and inclusion initiatives!



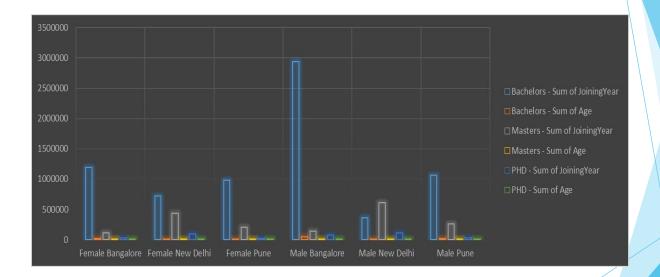
- 1. Speed: Fast and automated data import and analysis
- 2. Ease of use: User-friendly interface and interactive dashboards
- 3. Actionable insights: Al-driven recommendations for improvement
- 4. Real-time tracking: Monitor progress and measure success with live metrics\*Emotional Connection:\*- "Imagine being able to make a real difference in your organization's gender dynamics, without getting bogged down in manual data analysis.



## **MODELLING**

- 1. Descriptive statistics: Calculating means, medians, and percentages to summarize gender demographics.
- 2. Data visualization: Using charts, graphs, and tables to display gender distributions, ratios, and trends.
- 3. Regression analysis: Examining relationships between gender and other variables like job title, department, or salary.
- 4. Predictive modelling: Using statistical models to forecast future gender demographics based on historical trends.
- Scenario planning: Creating "what-if" scenarios to explore potential outcomes of diversity initiatives.6.
  Dashboarding: Creating interactive dashboards to track key metrics and visualize insights.

# **RESULTS**



## conclusion

Our employee gender analysis using Excel has provided valuable insights into the current state of gender demographics within our organization. The results highlight areas of strength and weakness, including:-

- Underrepresentation of women in certain departments and job titles
- Pay equity issues, with women earning less than men on average
- Disparities in promotion rates, indicating potential barriers to advancement for women.

These findings suggest opportunities for growth and improvement, enabling us to:-

- Develop targeted diversity and inclusion initiatives
- Address pay equity issues through salary adjustments
- Create mentorship programs to support women's career advancement