

Roshni Parvin

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PROFESSIONAL EXPERIENCE

Globalwings

Statement of Purpose (SOP) Writer

Dhaka, Bangladesh

April 2022 - Present

Arthut Bangladesh

Chief Marketing Officer

Dhaka, Bangladesh

June 2021 - Present

- Managing all online platforms
- Designing posts for social media
- Responding to emails and customer queries.

Globalwings

IELTS Instructor

Dhaka, Bangladesh

October 2021 – April 2022

- Designing course materials
- Taking regular classes
- Hosting seminars
- Question paper setting

EDUCATION

Independent University, Bangladesh (IUB)

BSc in Computer Science and Engineering (9th semester)

Minor: English Language Teaching

CGPA: 3.54/4.00

Dhaka, Bangladesh

June 2020 - Present

Birshrestha Noor Mohammad Public College

Dhaka, Bangladesh

Higher Secondary Certificate (Science)

2017 - 2019

GPA: 4.83/5.00

Scholars' School and College

Dhaka, Bangladesh

Secondary School Certificate (Science)

2015 - 2017

GPA: 5.00/5.00

EXTERNAL CERTIFICATES & COURSES

International English Language Testing System (IELTS)

Band score: 8.0

Listening- 9.0, Reading- 7.0, Writing- 6.5, Speaking- 8.5

Research Paper Publication (IEEE explore)

4th International Conference on Electrical, Computer & Telecommunication Engineering

Topic: Gyroscopically Accelerated Human Machine Interface based Robotic Hand

EXTRACURRICULAR ACTIVITIES

- **General Secretary – IUB Art Club** October 2022 - Present

- Handling all the field works
- Sponsorship management
- Communication with authorities
- Helping with the paper works

- **Communication Secretary- IUB Art Club** February 2022 - October 2022

- Content writing
- Paper works
- Communicating with authorities

- **Champion at On-Spot Art Competition**
- **1st Runner up at On-Spot Art Competition**
- **Volunteering Certificates from different organizations**
- **Organized more than 20 events**

ADDITIONAL SKILLS & INTERESTS

Soft Skills:

- Strong Communication
- Formal writing
- Leadership
- Management
- Researching
- Creative thinking

Language Skills:

- English
- Bangla
- French (basic)
- Arabic (basic)

Software:

- Microsoft PowerPoint
- Microsoft Excel
- Microsoft Word
- Canva

REFERENCE

Ajmiri Sabrina Khan

Office Proctor, Lecturer,

Independent University, Bangladesh

Email: ajmirikhan@iub.edu.bd

Raihan Imtiaz Khan

In-Charge, Bashundhara Branch

Lanka Bangla Securities Ltd.

Email: rikhan@lbsbd.com