



COLLEGE OF ENGINEERING GUINDY
Chennai-600025

ON DUTY APPROVAL FORM

1. Name: mailstud
2. Register Number: 2024552211
3. Department: Computer Science Engineering
4. Year: 2
5. Event Type: conference
6. Event Name: mailcheck
7. Reason: mail check
8. No. of OD Days required: 1 day(s) from 29/7/2025 to 29/7/2025
9. Authority Sanctioning the OD: facadv2 (Class Advisor) and Hod1 (HOD)
10. Date of Sanction: 7/7/2025
11. No. of OD Full days/Half Days Full Day
Availed:

STUDENT
Name: mailstud

CLASS ADVISOR
Name: facadv2
Date: 7/7/2025
DIGITALLY SIGNED

HOD
Name: Hod1
Date: 7/7/2025
DIGITALLY SIGNED

DEAN APPROVAL