

Steps to Creating a New Student Organization:

1. SEAL Ambassador Meeting Questions:

- How will this new student organization contribute to the mission of Miami University?
 - This organization will provide yet another exciting way for students to apply their knowledge and learn practical engineering skills that are essential in the field. Being led by professors that are thrilled about the topic will only help this club evolve into a club that is enthusiastic and welcoming of all.
- What student organizations are similar to this one? What makes this student organization distinct?
 - RedHawk Racing (baja). This organization deals with electric drivetrains instead of ICE and is a motorcycle instead of a baja car.
 - Miami Motorsports Club (MMC). This club would be different in that the events would be competitions and engineering focused whereas MMC is more social and non-competitive.
- How will this student organization meet students' needs that are currently not met at Miami University?
 - Provides an exceptional opportunity for all students (especially engineering) to learn and build a motorcycle from the ground up and be a part of the future of electric vehicles alongside professors that do real world research in this field.
- How will this student organization attract students to join?
 - The end goal is competition so students with a competitive mindset will thrive. This club will also be excellent on an application or resume since practical engineering practices are being used and proven.
- How do you plan to develop leadership within this student organization?
 - Since the club is being initiated in a class (ECE 497/597), leadership and planning is already forming. We will have students in the class that will become executive members and once we get younger students interested, we will train them and pass down the positions to them.
- How do you plan to sustain the student organization?

- With there being a class at Miami (ECE 497/597) directly related to the purpose and mission of this organization, there will constantly be interest in the club. We will also do advertising around campus to catch the attention of anyone interested in this club. We also plan on joining mega fairs and different university events to get our clubs name out there.
- What was the inspiration to create this student organization?
 - Simply put, we want to be a part of the future. Electric vehicles are the future and we believe that creating an organization that gives the opportunity to be on the front lines of this instead of in the classroom would be an incredible opportunity to gain lots of useful knowledge of engineering, competition, and higher level learning. This also provides an excellent opportunity for automotive enthusiasts who want to build and race a machine designed and built by them and their peers.

2. Constitution:

A constitution must contain the following (*be sure to view the guidelines for creating accessible documents*):

- Official name of the student organization on the first page of the constitution.
- Date established - listed on the first page of the constitution.
- The student organization's mission statement - or description of the purpose of the group.
- Titles, requirements, and functions of officers.
- Procedures to elect officers.
- Members of this student organization must be affiliated with Miami University (students, graduate student, faculty or staff) and registered on Hub.
- Meeting and attendance requirements (*if there are no attendance requirements, this must be stated*).
- Basis and procedures for expulsion of officers and members must be specified.
- Financial obligations of members must be specified (*if there are no financial requirements, this must be stated*).
- Source of income and/or funding must be stated.
- Non-discrimination and anti-hazing clause.

3. Attend a New Student Organization/New Executive Workshop

4. Submit Application:

- Basic information about student organization and best contact information for leadership team members.
- An on-campus advisor (faculty or staff member). If you need assistance finding an advisor, the Student Activities office will attempt to help you.
- A minimum of ten current student members.
- A president and treasurer.
- The constitution, which has been approved by SEAL Ambassadors, addressing the necessary components listed in Step Two.

5. Application Review

- SEAL Ambassadors review new student organization's applications and provide feedback through the Hub until the online application meets requirements. Please allow at least two weeks for processing.