

### Criterion B: Record of tasks

| Task number | Planned action   | Planned outcome  | Time estimated | Target completion date | Criterion |
|-------------|--|--|----------------|------------------------|-----------|
| 1           | Reach for client   | Client identified  | 1 hour         | Nov. 14                | A         |
| 2           | Online meeting with the client   | The problem was spotted.<br><br>Success criteria made based on the task<br><br>Agreed on using Java applications as the purposed solution. | 4hours         | Nov. 15                | A         |
| 3           | Write the Criterion A document   | Criterion A document completed.  | 3hours         | Nov.17                 | A         |
| 4           | Ask the instructor review the document   | Instructor reviewed the document and gave suggestions  | 2hours         | Nov.18                 | A         |
| 5           | Ask the client to check Criterion A document   | Client confirms the authenticity of the document   | 1hour          | Nov.18                 | A         |
| 6           | Make sketches of the possible screens, send them to the client and wait for response | Client received the images.  | 3hours         | Nov.20                 | B         |
| 7           | Construct DFD, UML diagram and flowchart of the program                              | First attempt of diagrams completed.   | 3hours         | Nov.22                 | B         |
| 8           | Contact the client and ask for   | Client made suggestions and  | 1hour          | Nov.22                 | B         |

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|----|--|--|----------|---------|---|
|    | response to the original screens.                                | changes to the sketches.                             |          |         |   |
| 9  | Finish Criterion B   | Completed Criterion B document                       | 5 hours  | Nov. 30 | B |
| 10 | First prototype  | A functioning prototype coded                        | 30 hours | Jan. 15 | C |
| 11 | Consult instructor for suggestions and improvements              | Issues and problems fixed                            | 2 hours  | Jan.16  | C |
| 12 | Send prototype to client   | Client respond regarding improvements of the program | 2 hours  | Jan.17  | C |
| 13 | Work on Criterion C document                                     | Techniques used listed and explained in the document | 4 hours  | Jan. 22 | C |
| 14 | Second prototype produced and sent to client                     | Client reviews the changes made and gives feedback   | 10 hours | Jan. 31 | C |
| 15 | Finalize the program and send to client for testing/implementing | Final product completed and sent to client           | 5 hours  | Feb.9   | C |
| 16 | Complete Criterion C documentations                              | Documentation finished for the design stage          | 3 hours  | Feb.11  | C |
| 17 | File the video for Criterion D                                   | Screenshot movie completed                           | 1 hour   | Feb.14  | D |
| 18 | Contact clients for further information on the final product     | Client gives feedbacks and possible enhancements     | 1 hour   | Feb.15  | E |

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|----|--|-----------------------------------|---------|--------|----|
| 19 | Edit the movie for Criterion D                             | Movie edited, sound added         | 4 hours | Feb.19 | D  |
| 20 | Ask the instructor to for anything improvements on editing | Possible changes made             | 1 hour  | Feb.19 | D  |
| 21 | Contact client to check with the stage of testing          | The result of testing is received | 2 hours | Feb.23 | E  |
| 22 | Work on Criterion E document                               | Criterion E document completed    | 2 hours | Feb.23 | E  |
| 23 | Assemble the whole project                                 | IA ready for submission           | 2 hours | Feb.27 | NA |
| 24 | Submit IA to the instructor                                | IA submitted to the instructor    | /       | Feb.28 | NA |