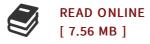




## Advanced Microsoft (R) Word 2013: Desktop Publishing: Instructor s Guide with EXAMVIEW (R) print and CD Signature Series (Paperback)

By Joanne Arford, Audrey Rutkosky Roggenkamp, Ian Rutkosky

EMC Paradigm, US, United States, 2014. Paperback. Condition: New. Language: N/A. Brand New Book. Paradigm s Signature Series: Advanced Microsoft Word 2013: Desktop Publishing text offers comprehensive instruction and practice with illustrated, step-by-step instructions in advanced Word 2013 techniques. This text provides opportunities for students to use critical thinking, decision making, creativity, and collaborative learning as they plan, design, and evaluate a variety of business and personal publication formats. Comprehensive exercises with illustrated, step-by-step instructions allow students to grasp techniques easily.Full-size replicas of the completed documents for inchapter exercises help students visualize the expected results. Design concepts such as focus, balance, directional flow, contrast, proportion, and consistency are reinforced throughout. Unit assessments reinforce writing and problemsolving skills within the context of Word documents. Group projects promote collaborative problem-solving and critical thinking.Plus, instruction on creating web pages, PowerPoint presentations, and Publisher documents included.



## Reviews

Very useful for all group of people. It is amongst the most incredible pdf i actually have read through. Its been written in an extremely straightforward way and it is just right after i finished reading through this pdf by which basically modified me, change the way i think.

-- Felicia Nikolaus

These sorts of ebook is the ideal book offered. It can be writter in simple terms rather than confusing. I discovered this pdf from my dad and i advised this publication to understand.

-- Mr. Alejandrin Murphy PhD