1. All applicants who inquire about the scholarship application will be asked to check and log in to our website.

On the right corner of the page, there will be a login page for all applicants.

The home screen will include the following:

* + Welcome/Home: What is Real Life, Mission, Vision,
  + Announcements/Bulletin Board: Details about the application, orientation, and requirements for the scholarship
  + FAQ
  + Chat: Either on the homepage or on the login page

1. When applicants log in, they will have their own account where they will provide their information for preliminary screening. (We will provide the sign-up page.)

We will include a tag to determine where they are in their application:

* UNPROCESSED: The applicant has just submitted their application and the system has received it. (We will include a Google Drive link where they can upload all their documents.) We request that their answers be converted to Excel format as well.
* FOR VERIFICATION: The documents submitted will be checked, including grades (3 years) and income. Once they pass, we will send them the official application form for Real Life via email.
* SHORTLISTED/FOR INTERVIEW OR DECLINED
* FOR HOUSE VISITATION OR DECLINED
* APPROVED/DECLINED

\*Please note that all applicants will be notified via email on the status of their application

Request: If possible, we would like to add a Google Maps for those who are shortlisted – this is for easier tracking during house visitation.