Indian Institute of Technology Guwahati

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Department of Design

To,

DEAR CANDIDATE

Sub: Call letter for **Interview** for admission in to **PhD** programme, to start with July 2015.

Dear **Candidate**,

With reference to your application for admission in to **PhD** programme of the **Department of Design**, you are hereby requested to appear for **Interview**, in the Office of the **Department of Design**, at **09:00 A.M**., on **17ᵗʰ June 2015.**

You are required to make a presentation of 05 minutes duration before the interview committee on any suitable area of research that you desire to pursue.

Further you are encouraged to bring with you relevant material of your previous work that reflects your research interest.

Please note that:

(1)   The **First List** of selected candidates shall be displayed in the Notice Board of the Department of Design, **on 18ᵗʰ June 2015; and, if selected, you will be required to deposit admission fee in full on the same day** (as per details as indicated at **ANNEXURE-A** enclosed herewith)* to reserve your seat.

(2)   Subject to vacancy of seats, **if any further selection list is drawn**, candidates shall be intimated through e-mail. Candidates not having e-mail id shall be intimated through Fax, *provided such fax numbers are stated in his/her admission* application form. Otherwise, the candidates shall have to keep on visiting the Institute's website http://www.iitg.ernet.in/acad/AdvtNotificationJuly2015/AdvtNotificationJuly2015.htm to know about any updated admission result status.

(3)   Admission Fee Deposit shall be received in **Cash or Demand Draft** (drawn in favour of **Indian Institute of Technology Guwahati,** payable at Guwahati) **only.** This is for your information that the Institute campus has **ATMs** of **SBI** and **Canara Bank** (**with** core banking facility).

Note: *   In case you decide to withdraw from the programme by intimating (sending also the copy of your Admission Fee deposit receipt, without which your request for withdrawal will not be valid) the Institute, through its Fax No. 0361 – 258 2090/269 0762, e-mail :   acadoff@iitg.ernet.in, **latest by 08-07-2015**, a sum of Rs.1,000/- only shall be deducted from your admission fee deposit, and the balance amount shall be refunded to the address, to be specified by you in the fax letter. **Otherwise, only refundable portion of your admission fee deposit shall be returned** to you. Refund of fees for withdrawal cases will be sent from IIT Guwahati by around 30-09-2015.

Also, please note the following:

(a)

(1)   Firstly, you will be required to bring your downloaded and signed copy of the Online Application Form (*If due to some reasons, you filled-up more than one online application forms, you have to bring the latest and updated one only*), **ALONG WITH**:

(i)   your coloured photograph of size 4.5 cm. x 3.5 cm., affixed on it;

(ii) **Original Demand Draft** for Rs.150/- (Rs.75/- for SC/ST/PD candidates), from any nationalized bank, in favour of INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI, payable at Guwahati;

(iii) attested copy of your Date of Birth Certificate (if DoB is not mentioned in your Class X/XII Pass Certificate/Mark Sheet);

(iv) *if applicable*, attested copy of your Caste Certificate [*Please note that OBC (Non-creamy Layer) Certificate will have to be as per format prescribed in our Admission Notification for MTech/MDes programme, **and issued by the competent authority on or after 01-04-2014, failure to which you will be considered under `General' category***];

(v) *if applicable*, attested copy of your `PD' Certificate;

(vi) *if applicable*, the appropriate **Form in original** relating to candidate's Category [Sponsored (Full-Time)/ IITG's Project Staff/ Part-Time] - *as per format prescribed in our Admission Notification for MTech/MDes programme*;

(vii) attested copies of Pass Certificates and Mark Sheets [*Mark Sheets should be complete for all semesters/years* of your educational qualifications (from Class X onwards)];

(viii) *as may be applicable*, attested copy of your GATE/CEED Score Card (*This is a MUST, unless your qualifying degree is M.E. or M.Tech. or M.Des, Or you are a BTech/BDes degree holder from an IIT/CFTI with a minimum CPI of 7.0*);

(ix) *as may be applicable*, attested copy of Certificates relating to your professional experience etc.*;*

(2) *As may be applicable* , you are also required to bring all **ORIGINAL documents relating to** points (a)(1) (iii), (iv), (v), (vi), (vii), (viii) and (ix), for verification on the day of your **Interview.**

(b) If you have appeared in the qualifying degree examination and your results are awaited OR you are going to appear in all the subjects of your qualifying degree examination before **16-07-2015**, you may appear in the **Interview**. Please note that, for such candidates, selections shall be provisional. And all provisionally selected candidates shall have to produce their original pass certificates and Mark Sheets of the qualifying degree examination latest by **24-08-2015**, for regularization – failure to which their admissions shall stand automatically cancelled.

Accommodation: Accommodation* may be provided in the IITG Hostels **(*for candidates only. Parents / Guardians will not be provided accommodation in any case)**.

Transport:: Bus service is available from Panbazar (in front of Hotel President, which is about one kilometer from Guwahati Railway Station) Guwahati to IIT Guwahati Campus as per the following schedule :

Every Day: 6.45 a.m., 8.15 a.m., 10.00 a.m., 12.00 noon, 1.00 p.m., 2.00 p.m., 3.00 p.m., 4.00 p.m., 5.15 p.m., 6.45 p.m., 7.30p.m., 8.15 p.m., and 8.45 p.m.

For any enquiry you may contact dodoff@iitg.ernet.in or 0361- 2582500 for assistance.
Kindly confirm your attendance by sending an email to dodoff@iitg.ernet.in.

Yours sincerely,

Sd/-

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ANNEXURE-A [REVISED ADMISSION FEE]

For new PhD/Dual(MTech+PhD) students (First Semester)

SI. No.	Items	Periodicity	Amounts (Rs.)
1.	Admission fee	One Time	150
2.	Thesis Fee	One Time	950
3.	Provisional Certificate Fee	One Time	100
4.	Medical Examination Fee	One Time	100
5.	Student Welfare Fund	One Time	200
6.	Identity Card Fee	One Time	50
7.	Tuition Fee *	Per Semester	2,500
8.	Examination Fee	Per Semester	350
9.	Registration / Enrolment Fee	Per Semester	200
10.	Gymkhana Fee	Per Semester	200
11.	Medical Fee	Per Semester	100
12.	Institute Caution Money	One Time (Refundable)	1,000
13.	Library Caution Money	One Time (Refundable)	1,000
14.	Hostel Admission Fee **	One Time	400
15.	Hostel Rent **	Per Semester	1,000
16.	Fan, Electricity and Water Charges **	Per Semester	2,000
17.	Hall Caution Money **	One Time(Refundable)	1,000
18.	Group Medical Insurance Scheme(GMIS) Premium for 2015-16	Per Year	1,500
Total (1 to 18) for General/OBC category - (Without mess related fee / deposit**)**		**Hosteller**	**12,800**
		Non-hosteller	**8,400**
Total (1 to 18) for SC / ST category - (Without mess related fee / deposit**)**		**Hosteller**	**10,300**
		Non-hosteller	**5,900**

Mess related Collections for all hosteller students:			
SI. No.	Items	Periodicity	Amounts (Rs.)
19	Mess Deposit	One Time (Refundable)	2,600
20	Hall Mess Establishment Charges	One Time	1,000
21	Amenities Charges	Per Semester	400
22	Mess Advance	First Month	10,614
Total (19 to 22)			**14,614**
GRAND TOTAL (1 to 22) FOR GENERAL/OBC CATEGORY - WITH MESS RELATED FEE / DEPOSIT		**Hosteller**	**27,414**
		Non-hosteller	**8,400**
GRAND TOTAL(1 to 22) FOR SC/ST CATEGORY- WITH MESS RELATED FEE / DEPOSIT		**Hosteller**	**24,914**
		Non-hosteller	**5,900**
* SC / ST students are not required to pay Tuition Fees ** These are Hostel related Fees to be paid by Hostellers only.			

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