



## **The ultimate IBA Tech Academy student guide**

This document describes the main rules and approaches to learning in IBA Tech Academy.

We recommend to skim through this document at least two times :) Once before you start your studies and the second one after 3-4 lessons.

### **General info:**

The courses take place in IBA Tech Academy premises according to the schedule provided for the group:

#### **Schedule of studies for Evening Backend groups:**

Evening groups schedule:

Monday 16-22:30

Wednesday 16-22:30

Friday 16-22:30

#### **Schedule of studies for Morning Backend groups:**

Tuesday 8:30 -15:00

Thursday 8:30 -15:00

Saturday 9:30 -16:00

All students take obligation to arrive in time for studies, what actually means at least 5-10 minutes before the lesson starts. The academy's administrator can ask you to wait until the interval in case you are late for the lesson.

Attending all classes is obligatory for all students. In case the student doesn't attend over 15% of classes the Academy preserves the right to exclude such students from the Academy classes.

For your convenience in order to get to the Academy you can use bus service provided by the Academy. The bus leaves at:

Monday -15.15.

Thursday -07.45.

Tuesday -07.45.

Friday - 15.15

Wednesday - 15.15

Saturday - 08.45

## **Roles and tasks in the learning process:**

The specialists that you are going to be working with:

**Teacher/trainer** – leads the lesson, answers questions related to the lesson, during the lesson.

**Online-mentor** (Vlad Stepanov, slack nickname - @Vlad)

Answers the questions about any learning material online, when you don't have any classes.

Thus, if you have any questions outside the classroom about anything you've learned or learning - your online mentor is always there for you! Slack is the best way to contact him.

If you can't find an answer to some question, if you don't fully understand the assignment or if you just don't know what to do - it's quite a lot better to text your online mentor rather than spend many valuable hours trying to find a solution.

Your mentor will answer any technical questions within an hour (within two hours on the weekends).

Be sure to text your mentor even if he seems offline in slack. He will receive a notification on his phone and will reply as fast as he possibly can.

The same applies to the issues that arise in the process of doing your homework.

Your mentor checks your homeworks, gives feedback about them and, if something has been done incorrectly, explains how to fix or improve them. In order to send your homeworks for a review, you will need to send a link to your homework repository published on gitlab.com or github.com via this link:

<https://docs.google.com/forms/d/189quoU7mNO-Rhle6GG0u9ibLx5Aw6aSTusXK4qW6rtM/edit>

Homeworks will be checked within two days of submission.

Every homework is evaluated based on a 100-point system. The mark can be subjective because your mentor is the one who puts it. If your mark is less than 100, your mentor will definitely text you the things that should be corrected. You can always correct the mistakes you've made and resend the homework. Thus, you can get 100 points for any homework, no matter how many tries it took.

No matter which way you move forward (that being Backend or Full-stack), the amount and the quality of all course tasks (homeworks, additional tasks, step projects, including the Programming Essentials module) are the ones who form your final course grade, which will be indicated on the certificate. This will be the main indicator for employers.

Pay close attention to the homework deadlines. If your homework is overdue - the max mark you can get for it is 90 points. If your homework is a week overdue - the max mark you can

get for it is 70 points.

## **Time to Know Platform**

Responsible for the TimeToKnow learning platform - Alexander Shmyrkov (slack nickname - @Alexander Shmyrkov). You can ask him anything regarding TimeToKnow. If you've spotted a mistake in the test or something doesn't work as intended - he is your man.

## **Operational questions**

Course-coordinator - Alex Ivanov (slack nickname - @Alex Ivanov): Alex can help you solve the following puzzles:

- Take your wishes/feedbacks into account
- Get an individual 6-month activation key for WebStorm or Intelij Idea
- Get access to the lesson calendar
- Get access to slack
- Get access your group in GitLab

You can also contact Alex regarding any questions about the learning process. If you can't reach any of the people above - text Alex :)

## **The learning rules**

1. All the preparation materials are divided into 3 categories: main, additional and video materials

2. A student must read all the main materials before the lesson in order to understand it. Usually it's a link to a very short (if available) and simple article regarding every topic that's going to be reviewed on the lesson. The teacher will rely on you reading the materials. That means that more emphasis will be put on the practice, rather than theory.

3. The additional materials are for students who have more time for preparation to the lesson.

4. The video materials are made for students who are more comfortable with learning information in a video format. Watching videos after reading both essential and additional materials isn't essential.

5. Your teacher will review all of the materials in a quick way in the beginning of the lesson. This part usually takes 30 minutes.

6. Technical questions to your mentor should be asked in the group chat.

The reasons for this are the following:

-Your colleague may know the answer to your question and could answer faster than your mentor.

-Your colleague's/mentor's response will be available to all students and they won't need to ask this question.

7.If you encounter any difficulties you should always ask your mentor about them.

We suppose that if a student didn't ask his mentor about anything, all the information is clear for him.

## **The resources that you will work with while studying:**

- 1.Slack-chat
- 2.Google calendar
- 3.GitLab group repository
- 4.The TimeToKnow LMS (learning management system)

***Regular presence in all these systems is mandatory!***

### **Important!**

Slack chat history is automatically being cleared. That means that you won't see any messages older than two weeks. If you need to save some important information, the best way to do so is to send yourself a message (That's possible in Slack). Those messages won't be cleared ever.