

PARTOS

Step 2
Open, unless...

Open, unless...

What do people get?

- Coverage
- Exclusions
- Quality

What can they do with it?

- Rights
- Restrictions
- Entitlements

Open, unless...

What to include?

- Which programmes, campaigns, departments?
- Starting from when?
- Geographical locations?
- Planned activities?

Open, unless...

What to exclude?

- Risks for international relations
- Risks for security and safety
- Personal information
- Confidential information
- Excluded by law
- Too detailed
- Specific details

Policies and contracts

- Information security policy
- Privacy policy
- Quality management policy
- Photo/video policy
- Employee contracts
- Donor contracts
- Supplier contracts
- Project contracts
- Partnership agreements
- ...

Global Expenditure Review:
Water Supply and Environmental Sanitation





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Exercise

A fictitious project information sheet

- Who should you contact?
- What would you exclude?
- What do you need to check?
- What would you adapt?
- What policies do you have?