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## Appendix 2.3B.1

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# Oregon Extended Assessment (ORExt)

[HTTPS://OR.K12TEST.COM](https://or.k12test.com)

Training & Proficiency - Grades 3-8 & 11

November 2017

# Purpose

- Demonstrate how to navigate the [or.k12test.com](http://or.k12test.com) website, ensuring that all users (new and returning) have appropriate access
  - E-mail addresses
  - Passwords
- Demonstrate the utility of the website in your role as a Qualified Trainer (QT), helping to ensure that all of your QAs complete their proficiency tests
  - Instruction
  - Monitoring Progress
  - Sending Reminders
  - Resetting tests
  - **NEW! Adding schools and validating QAs as associated with your district**
- Introduce the **NEW** ORExt tablet administration

IAEA

# Access

- Main Registration Page
  - E-mail address
    - Returning users use their e-mail addresses from last year (even if you've forgotten your password)
    - If your e-mail address changed, use your OLD e-mail address to log in, then update your e-mail address on your account tab
    - New users register using one of the two registration links
  - Password
    - Use your e-mail address and the 'Reset Password' link to enter a new password
- All users are assigned Assessor-In-Training (AIT) status each year; for returning users, your status will be automatically updated to last year's status once you pass the required proficiency assessments.

# Resources that do not require Access to the website

- There is an example video within the 'System Requirements' link that you can use without accessing the website; this video can help you/your IT folks determine if you need any technical support to access the videos (*flv* files)
- Documents:
  - There is an 'Overview of Oregon's Extended Assessment Web Training Components' pdf
  - There is a [How-to's](#) link from the main registration page that takes you to **screenshot documents** which show you how to create a new account, reset your password, **and update your e-mail address**
  - There is an FAQ's document from ODE which provides guidance about recurring questions/challenges

# Home

- Users can access all relevant functions of the website from here:
  - AITs – Home, Training, Proficiency, & Account
  - QAs- Home, Training, Proficiency, Materials (Practice Tests, General Files), & Account
  - QTs- Home, Training, Proficiency, Materials (Practice Tests, General Files, QT Training Materials), Admin, & Account
- It is highly recommended that you use headphones when viewing and listening to all videos
- **NEW! All videos on the T & P website are now Closed-Captioned**

# Training

- Managing Videos
  - Introduction
    - Proper Administration of the OREx
    - Improper Administration of the OREx
  - Video Functions (320/480, sound, full screen, timer)
- Use Training modules to prepare for proficiency tests in Administration & ELA (Reading, Writing, & Language) Math, and Science

# Training

- ORExt Updates
  - **NEW!** tablet-based administration available statewide this year
  - Essentialized standards and User Guide are still available at <http://www.brtprojects.org/publications/training-modules>
  - Curricular and Instructional Resources, and PLAAFP and IEP Training Modules, are still available at <http://lms.brtprojects.org>
  - Typical growth projections for the ORExt and the ORora are available in the ORExt General Administration Manual
- Test Window : February 15 to April 26, 2018
- ELA & Math assessed in each grade 3-8 & 11
- Science assessed in grades 5, 8, & 11
- Students who do not meet the minimum participation rule must be administered the Oregon Observational Rating Assessment (ORora)
- Information for QAs, QTs, & Parents
  - Training requirements
  - Current cut scores and Achievement Level Descriptors (ALDs)
- Test design and administration information
- Guidelines from ODE



# Training – Critical Resources

- 2017-18 Testing Schedule
- Selecting an Assessment Resources
  - Student must participate in either the General assessment or the ORExt (mixed participation is no longer allowed)
  - Rules for Administration
  - Oregon Accessibility Manual
  - Scoring Options are 0 or 1 (incorrect or correct)
  - Minimum Participation Rule = Testing can be discontinued if student misses any 10 of the first 15 items.

# Paper/Pencil ORExt & ORora

- For the paper/pencil ORExt:
  - Read the prompt first; if the student does not respond, read the directive statement, then repeat the prompt
  - If the student still does not respond, score a “0” and move on to the next item
  - If a student demonstrates a pattern of needing the directive statement, QAs can begin each item by reading the directive statement first
- Many of the answer choices are read to the student; QAs are always expected to point to the answer choices as they are reading them to the student
- For the paper/pencil ORora:
  - Provide your professional ratings of the student’s performance of each indicator

# Paper/Pencil vs. Tablet

- A tablet Practice Test website is available at the following link: <https://orext-practicetests@brtprojects.org>. The tablet practice tests can be used to:
  - Determine whether or not a student can be successful accessing the tablet administration
  - Familiarize QAs and students with the tablet-based testing format
- Keep administrations separate:

Function	Paper/Pencil	Tablet
Secure Tests	ODE District Secure Website	Testing application download link
Data Entry	ODE District Secure Website	Automatic (data entry function available)
ORora	ODE District Secure Website	Tablet-based data entry

# ORExt Tablet Administration

In addition to the *NEW! Tablet Administration* section, a comprehensive training section for the tablet has been added to the [or.k12test.com](http://or.k12test.com) website, including a Directions for Administration (DFA) video and PPT with information on:

- Accessing the ORExt tablet administration Practice Test website to become accustomed to its features and give students an opportunity to gain experience with the test format (and, in some cases, to see if the student can successfully access the test application)
  - Downloading the ORExt testing application
  - Selecting students and assessments
  - Test administration expectations
  - Scoring writing responses manually after student completes testing
  - Reviewing available reports
- The information is posted in the *Tablet Administration of the ORExt* section

# Wi-Fi Connectivity

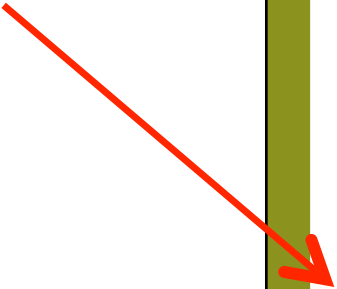
- A reliable Wi-Fi connection is crucial to a smooth administration
- Signal strength must be sufficient; typically 2/3 bars or 3/4 bars is reliable
- Set up as close to the Wi-Fi router as possible
- Ensure that other electronic devices do not interfere (e.g., turn off microwaves, cordless phones, air conditioners, and/or other competing Wi-Fi devices)

# Student Characteristics for Tablet Administration

- We expect about 80% of SWSCD in Oregon to be able to access the tablet administration, with varying levels of support. Here are some examples, though not a comprehensive list:
  - Student may be able to interact with the tablet independently, with close monitoring provided by the QA
  - QA may need to intervene to help the student manage tablet functions, on occasion, or often
  - QAs may use the tablet to present the item content, then select the response identified by the student
  - QAs can use the tablet Practice Test website to help make these decisions
- Students who cannot access the audio and/or visual information presented in the tablet should likely not participate in the tablet administration, as well as students who may not be able to safely interact with a tablet.

# User Guide & System Requirements

- **User Guide** (ORExt\_TestApp\_UserGuide\_2018): step-by-step instructions for the ORExt test application and descriptive screenshots, that walk you through the process.
- **System Requirements** (ORExtTablet\_Overview\_SysRequirements2017\_18): elaborates the tablet and Wi-Fi requirements for successful participation.



File	Date	Size
All Proficiency Section Video Documents.zip	11/4/2015	31.39 MB
All Training Section Video Documents.zip	11/2/2015	23.59 MB
All Video Transcripts - Proficiency Section.zip	11/2/2015	1.93 MB
All Video Transcripts - Training Section.zip	11/2/2015	766.94 KB
ELA Training Documents.zip	10/30/2015	7.37 MB
Math Training Documents.zip	10/30/2015	7.25 MB
OAM_2017_18.pdf	9/7/2017	1.5 MB
ODETestingSchedule2017_18.pdf	10/25/2017	149.08 KB
ORExtTablet_Overview_SysRequirements2017_18.pdf	10/30/2017	116.19 KB
ORExt_AdminMan_2017_18_FINAL.pdf	10/27/2017	6.38 MB
ORExt_FAQs_2017_18.pdf	9/7/2017	121.21 KB
ORExt_ORA_2017_18.pdf	9/7/2017	154.13 KB
ORExt_ORA_AdminInstruct2017_18.pdf	9/7/2017	3.92 MB
ORExt_TestApp_UserGuide_2018.pdf	10/30/2017	4.74 MB
ORExt_TestBlueprint_2015.pdf	10/23/2015	66.38 KB
QT_QA_Expectations_2017_18.pdf	9/7/2017	64.44 KB
Science Training Documents.zip	10/30/2015	8.89 MB

# Critical Information

## FIRST

- Student data for those who participate in the tablet administration is **NOT** entered in the Oregon Department of Education's District Secure Data Entry website (including the ORora)!

## SECOND

- After you complete your proficiency testing and been validated by your QT, you will be emailed three secure links to the ORExt testing application (one for Android, iOS, and Google Chrome, respectively). The email will also have the PIN you need to exit testing. The PIN is always the year in which the assessment is administered.
- The information in your *Account* on the [or.k12test.com](http://or.k12test.com) website must be accurate (correct district, school, and username/email address), as it will define the students you are able to include in the ORExt tablet administration.



# Tablet Practice Tests

- The website link for the tablet administration practice tests is published on the *Tablet Administration of the ORExt* section of the T&P website (<https://orext-practicetests.brtprojects.org>).
- Use the practice tests to determine whether a student can be successful with the tablet administration format.
- Use the practice tests to ensure appropriate administration. For example, troubleshoot all tablet functions, assistive technology, augmentative/alternative communication devices, etc.

# How the Test App Works

- Secure application
- All SWSCD will need direct supervision by a Qualified Assessor (QA) during the tablet administration
- The application presents the same items found on the paper/pencil version
- Each item is read aloud to the student, where appropriate, with built-in audiofiles of prompts, sentences, stories, and answer choices

# How the App Works, CONT.

- The answer choices are enlarged when the audio file is read to attract and focus student attention
- Students respond to the items presented by touching/ selecting the answer choice on the screen that reflects their response
- Once an answer is recorded, the QA selects the NEXT button and the next item is presented, and so on, until the test is completed.

*NOTE:* The student/tablet interaction may need to be mediated with assistive technology and/or direct student support. In such situations, the QA may enter the student's answer choices on behalf of the student if needed.

# Downloading the Test App

- The User Guide describes how to download the test application based on which operating system your tablet uses. There are three operating systems that the ORExt Test App accommodates:
- **iOS** – all Apple™ iPads
- **Chrome** – All Google™ Chromebooks
- **Android** – Anything that is not Apple™ or Google™ is typically Android

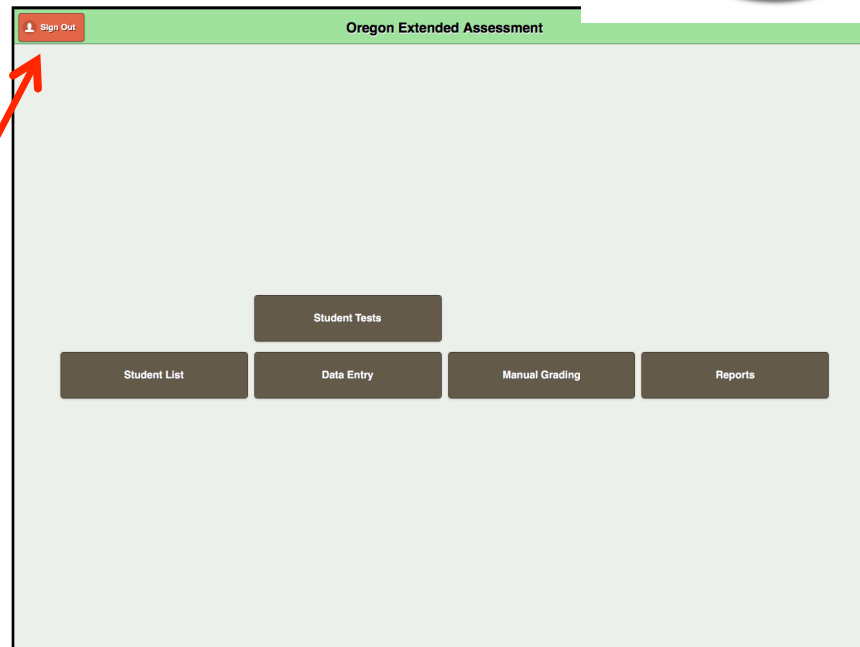
*NOTE:* You may need assistance from your IT staff, depending upon district download policies, to gain access to the test app.

# Turning it On and Off

To turn on the ORExt test app, you simply select the icon on your tablet



To turn the app off, you select "Sign Out" from the Home screen



# Logging In

## ***Logging Into the ORExt Testing Application***

Once you have entered the program, you will see the screen below. You simply need to type your assigned Username and Password into the text boxes and select "Sign In."

**Oregon  
Extended  
Assessment**

**Please Sign In**

Username:

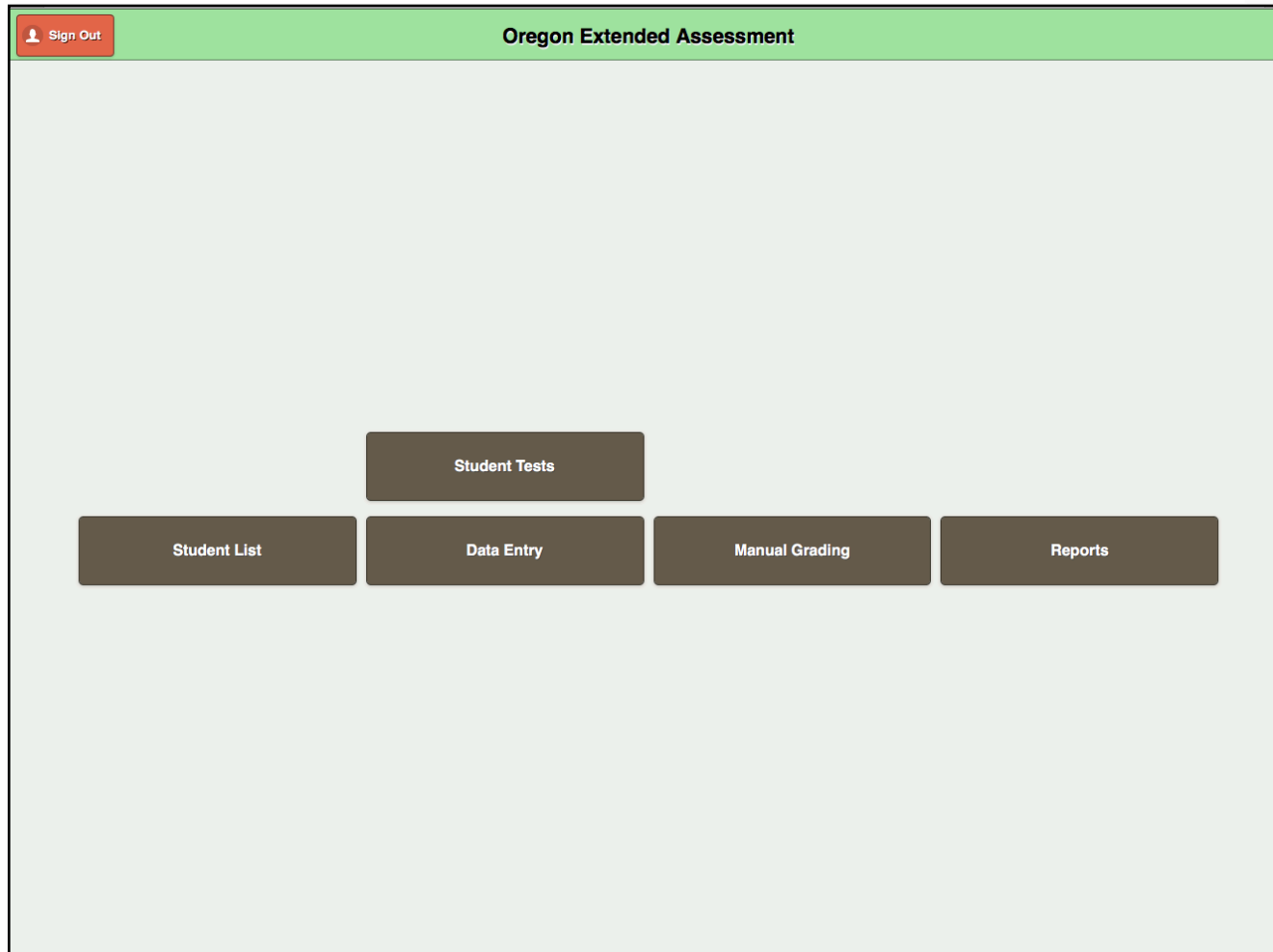
Password:

English Language Arts – Reading, Writing, & Language

Mathematics

Science

# Main Dashboard



# Student List

The SSID must be correct; please verify for all participants

The primary and secondary IDEA eligibility must be entered for all students

**Student List**

**Student Information**

First Name:\* Dan

Middle Name: Quinn...

Last Name:\* Farley

Nickname: Cas...

Gender:\* ☒ Male ☐ Female

Grade Level:\* 8

SSID Number: 8675309

IDEA Eligibility Codes

Primary:\* [10]Intellectual Disability

Secondary:\* [50]Communication Disorder

\* Required Fields

Cancel Save + Delete Student

New Student +



# Student Tests

The assessment buttons will be red before use, yellow during use, and green when complete

The screenshot shows a web interface titled "Student Tests". At the top left is a "Home" button. Below the title is a section "Select a Student to Begin the Assessment". It contains a table with student information and assessment options.

Student	Assessments
Student Grade3	ELA_G3_PT Math_G3_PT ORora
Student Grade4	ELA_G4_PT Math_G4_PT ORora
Student Grade5	ELA_G5_PT Math_G5_PT Science_G5_PT ORora
Student Grade6	ELA_G6_PT Math_G6_PT ORora
Student Grade7	ELA_G7_PT Math_G7_PT ORora
Student Grade8	ELA_G8_PT Math_G8_PT Science_G8_PT ORora
Student Grade11	ELA_G11_PT Math_G11_PT Science_G11_PT ORora

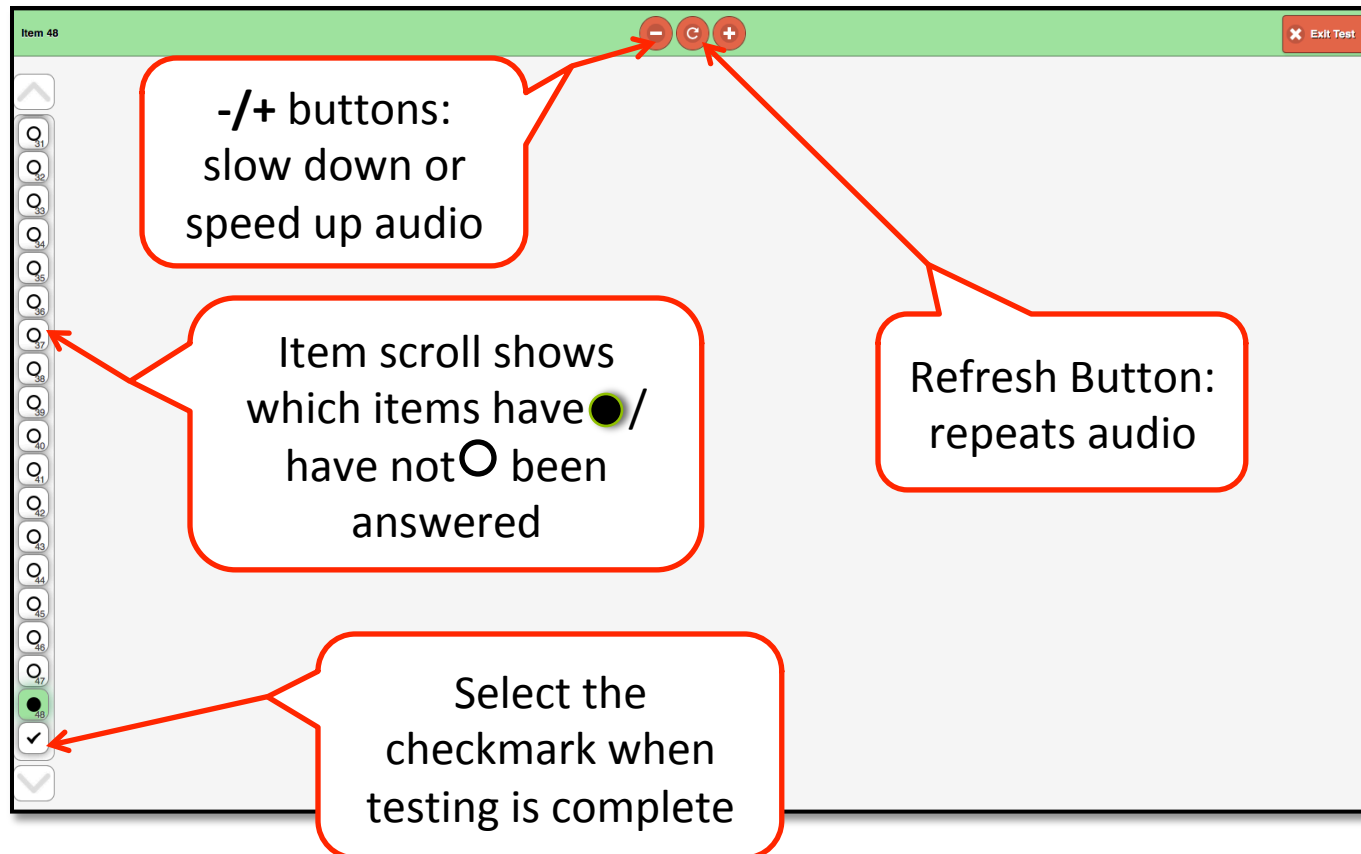
The screenshot shows a window titled "Student Grade3". Below the title is the instruction "Select the Assessment for this Student". There are three red buttons: "ELA\_G3\_PT", "Math\_G3\_PT", and "ORora".

The screenshot shows a window titled "Oregon Extended Assessment". In the center of the window is a large red circle with the word "Ready" inside it.

# Tablet Data Entry

- The majority of the data entered into the tablet is automatically collected by the student's interaction (selecting answers, which are stored after the NEXT button is selected)
- Though it should not happen because we are making practice tests available to determine whether a SWSCD can access the tablet version, a very small number of students might start the tablet administration but not be able to continue in this format. Please contact Brad Lenhardt if you have questions in this regard, and he will explain how to handle this situation.

# Supporting Administration



# Supporting Admin, CONT.

The screenshot displays the 'Oregon Extended Assessment' interface. At the top, a green header bar contains the title 'Oregon Extended Assessment' and a red 'Exit Test' button. On the left side, there is a vertical navigation pane with a list of question numbers from 1 to 13, each in a circle. The first circle is filled, indicating the current question. The main content area has a light gray background and contains the following text:

**There are 47 unanswered questions remaining**

Please type the name of the Qualified Assessor responsible for this test administration in the text box below.

Warning: Students cannot resume any unfinished items once you submit this test.

Below the text is a white text input box. In the center of the main area is a large orange circle with the word 'Submit' in white text.

# Writing Items Finger/Stylus

The screenshot shows the Oregon Extended Assessment interface for writing items. The interface includes a top bar with 'Item 5' and navigation buttons. A central area displays a drawing of a blue scribble. To the left is a vertical toolbar with various drawing tools. To the right is a vertical toolbar with editing tools. Callouts explain the functions of these tools:

- Establishes how student writes (finger/stylus or keyboard):** Points to the 'Drawing' and 'Typing' tabs at the top.
- Indicates that Drawing is selected:** Points to the 'Drawing' tab.
- Moves prompt around:** Points to the move tool icon on the right toolbar.
- Erases targeted written text:** Points to the eraser tool icon on the right toolbar.
- Increases/decrease size of text to copy/trace:** Points to the zoom in/out icons on the right toolbar.
- Resets the item entirely:** Points to the reset icon (circular arrow) in the bottom toolbar.
- Submits the student's response:** Points to the submit icon (checkmark) in the bottom toolbar.

# Writing Items - Keyboard

Select the text box,  
then use a  
keyboard/AACD to  
enter required  
written text

The screenshot displays a digital assessment interface for 'Item 15'. At the top, a green header bar contains minus, refresh, and plus icons. Below this, a 'Drawing' button is highlighted in red, and a 'Typing' button is in grey. The main area features three horizontal lines for writing: a solid top line, a dashed middle line, and a solid bottom line. A red arrow points from a text box instruction to a white text input field with a blue border and a vertical cursor. To the left of the text box is a vertical list of item numbers 8 through 21, with item 15 highlighted in green. Below the text box are two red circular buttons: one with a left arrow and one with a checkmark. A 'Test' button is visible in the top right corner.

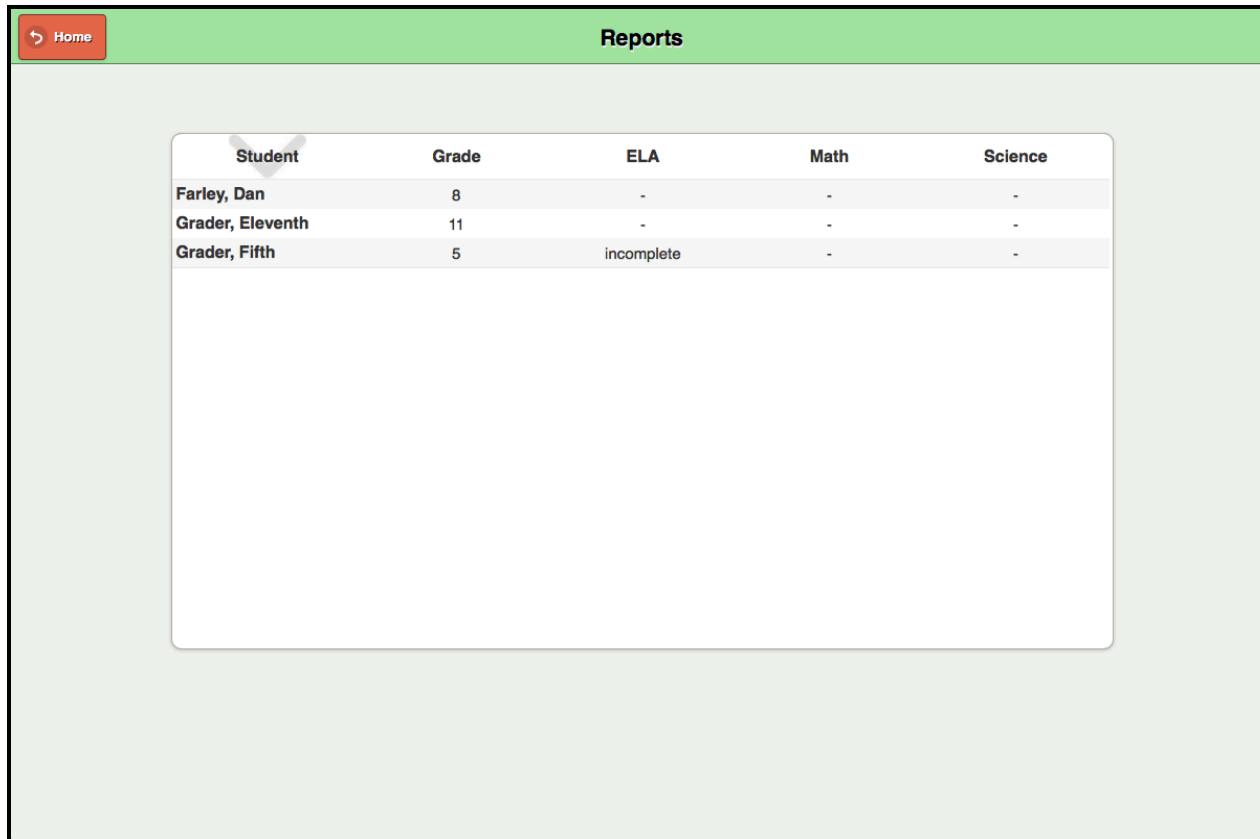
# Manual Grading

Student name, the prompt, and scoring instructions for each item are listed here

The screenshot shows the 'Manual Grading' interface. At the top is a green header with a 'Home' button and the title 'Manual Grading'. Below this is an orange box containing the 'Student Prompt: Trace the words "grass is green." Is the response correct?'. Under the prompt are two buttons: 'No (0)' in red and 'Yes (1)' in light blue. Below these is a large white box for the response, which contains the text 'grass is green' in a dashed font. The response box is covered with blue scribbles. At the bottom of the response box is a red button labeled 'Save & Continue' with a right arrow. A red arrow points from the 'Student Prompt' box to the 'No (0)' button, and another red arrow points from the 'Save & Continue' button to a callout box on the left.

Once scored (0/1),  
select Save &  
Continue until  
complete

# Student Reports



The screenshot shows a web interface titled 'Reports'. It features a table with five columns: Student, Grade, ELA, Math, and Science. The table contains three rows of data. A red 'Home' button is visible in the top left corner of the interface.

Student	Grade	ELA	Math	Science
Farley, Dan	8	-	-	-
Grader, Eleventh	11	-	-	-
Grader, Fifth	5	incomplete	-	-



# Accommodations

## Oregon Extended Assessment

Please select all accommodations:

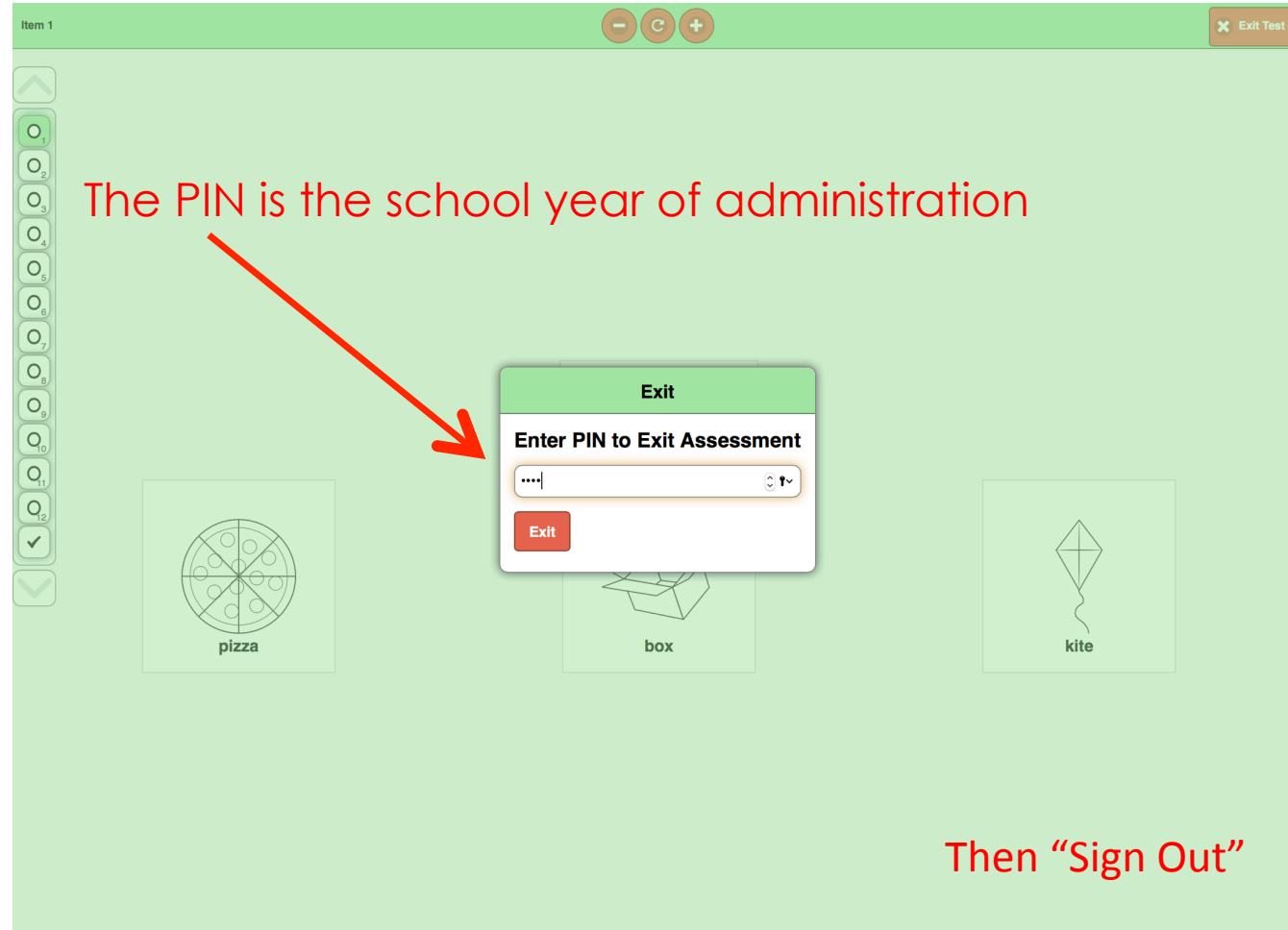
- ☐ [A230]Streamline - This accommodation provides a streamlined interface of the test which the items are displayed below the stimuli.
- ☐ [A302]Students using any assistive technology device that serves as their primary communication device (e.g., keyboard). Students who need this option may indicate their answer choice by blinking or other form of identified non-verbal communication.
- ☐ [A303]Point to, dictate or otherwise indicate multiple-choice responses to a neutral test administrator (e.g., language of origin)
- ☐ [A309]For mathematics, students who need this option may indicate their answer choice by blinking, head movement, eye gaze or other form of identified non-verbal communication.
- ☐ [A310]Students may sign responses to a qualified sign language interpreter.
- ☐ [A311]Speech-to-text - Voice recognition allows students to use the computer to dictate responses or give commands (e.g., opening application programs, saving files, etc.).
- ☐ [A312]Student dictates her/his responses to a human who records responses (e.g., a scribe). The scribe must be a skilled person who has been trained to write down what a student dictates (e.g., pointing, sign language, or speech).

Save and Exit

Accommodations information for each student will be entered as the final step after test results have been submitted for each student.

Only the five accommodations that are relevant to the ORExt administration will be listed (as well as a No Accommodations Were Administered option)

# Exiting the Test App



# Proficiency

- Proficiency tests for NEW USERS
  - You are a New User if you did not successfully complete required training in 2016-17
  - Four multiple-choice tests of 20 questions each:
    - Administration, ELA (Reading, Writing, & Language), Math, & Science
    - Your answers are automatically saved when you log in again, so you do not have to complete the assessments in one sitting
  - You will be auto-logged out after 20 minutes of inactivity

# Proficiency

- Proficiency test for RETURNING USERS
  - You are a Returning User if you successfully completed training in 2016-17
  - The entire Tablet Administration section needs to be reviewed this year (not just the Updates section)
  - One multiple-choice Refresher Test of 25 questions
  - Your answers are automatically saved when you log in again, so you do not have to complete the assessments in one sitting
  - You will be auto-logged out after 20 minutes of inactivity

# Materials

## Practice Tests in ELA, M, and S

- Assessors can use the practice tests to improve their administration skill and acumen
  - problem-solve testing context decisions with students prior to the test window, e.g., how to sit/handle materials/score/support the student at the same time
  - Provide students with testing situations to make the experience less novel
- The practice tests are available in the tablet-environment to support appropriate use.

## General Files

- Video transcripts
- All Scoring Protocols (SPs) and Student Materials (SMs) from the proficiency and training assessments
- Supplemental materials, such as OAM, General Admin Manual

# QT Materials

## ○ QT Training Materials

- Tablet User Guide and System Requirements
- QT Training PPT
- QA Training Evaluation
- QA Training Suggested Agenda
- QT Trainer Responsibilities
- QT Training & Proficiency Website Guide
- QT Training & Proficiency PPT
- QA Training Confidence Scale

# Admin

## ◉ MANAGING ACCOUNTS

- ◉ Access (e-mail, password, registration)
- ◉ Updating accounts
  - ◉ Certifying other users
  - ◉ Viewing log in history
- ◉ Monitoring progress
  - ◉ Checking proficiency status
    - ◉ How to Reset a User's Proficiency Test Video
  - ◉ Sending reminders

## ◉ NEW! Validating QA district association and adding schools

# NEW QT Admin Functions

- QTs can add multiple within-district schools for their QAs.
- To ensure test security, QTs must validate QA district/school associations this year, as the links to the secure test application will be emailed to QAs/QTs based on their or.k12test.com usernames.

**Admin - User Accounts** Dan Farley Super Admin

[View All](#) [Last Name](#) [District](#)

Farley, Dan Registered: 10/29/2015 1:34pm Login: nadfarley@yahoo.com [View Login History](#)

**Proficiency Tests:**

Subject	Attempts	View
Administration	0 Attempts	
English Language Arts	0 Attempts	
Mathematics	0 Attempts	
Science	0 Attempts	
Refresher	0 Attempts	

**Returning User:**

☐ New User

☒ Returning User

[Update Status](#)

**User Type:**

Assessor In-Training

[Update Account](#)

**Change Password:**

New Password:

Retype Password:

[Change Password](#)

**Change Email/Login:**

Email Address: nadfarley@yahoo.com

[Change Email/Login](#)

**District Access:**

This user belongs to the following district:

BRT [Save Changes](#)

**School Access:**

This user belongs to the following school:

BRT [Save Changes](#)

**Credentials Verified:**

Checking this box allows the user to access students in the district/school they have specified:

☐ District and School are Valid? [Save Changes](#)

**Delete Account:**

Remove this user account from the system.

[Delete Account](#)

Home | About | Contact | Training | Proficiency | Materials | Admin | Account

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# Separate Secure Tests & Data Entry

## ◉ Tablet administration

- ◉ Link will be emailed securely after proficiency has been attained and QT validation has occurred
- ◉ Access to the test application will occur at least one week prior to the test window (though access to test items will not occur until the test window opens)
- ◉ ORora embedded into the tablet for the tablet administration

## ◉ Paper/Pencil

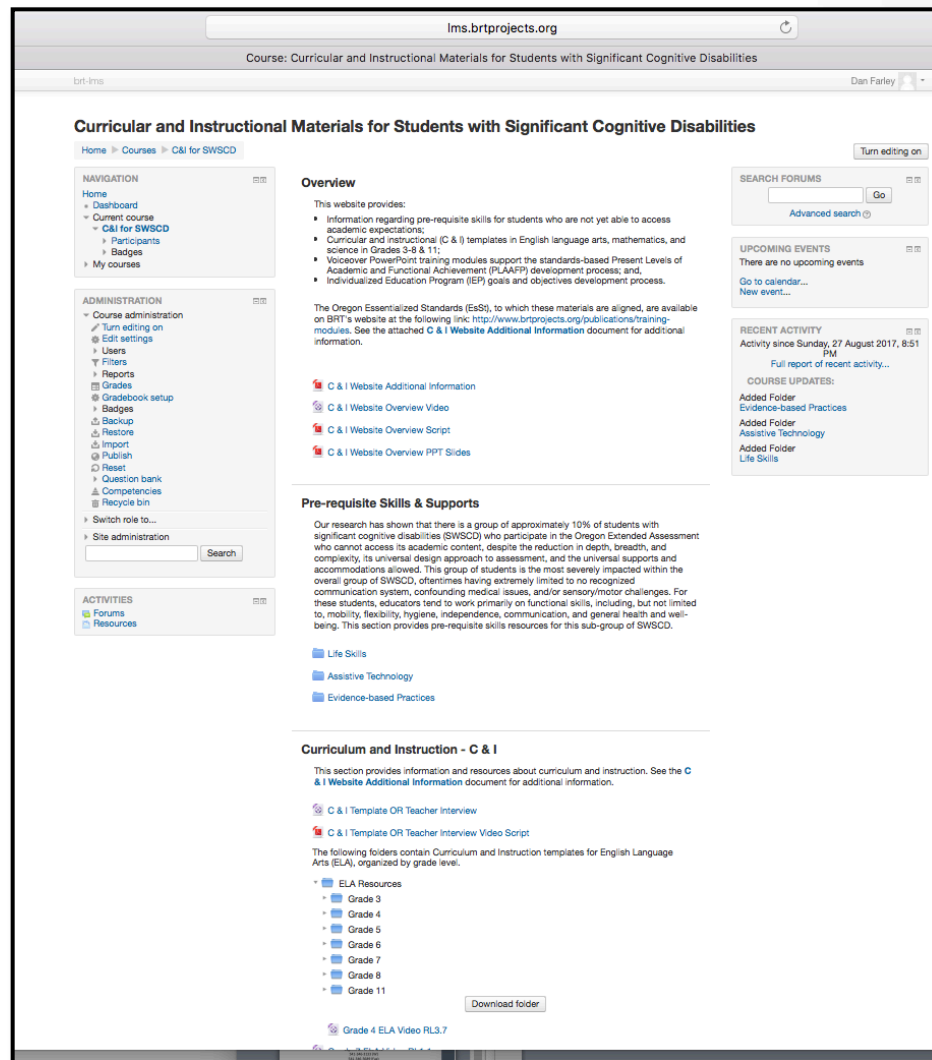
- ◉ ODE manages the distribution of all secure test materials, including the ORora, and data entry
- ◉ Materials and data entry are available via download from the District Secure Website: <https://district.ode.state.or.us>

# Administration

- Only QAs/QTs may administer the ORExt
- Administration must be conducted in accordance with ODE's requirements
  - Be a certified district employee
  - Complete the proficiency tests on the [or.k12test.com](http://or.k12test.com) website
  - Complete the district's test security training
  - Sign test security agreement

# Curricular and Instructional Resources

- Pre-requisite skills (life skills, assistive technology, and evidence-based instruction)
- Instructional templates
- IEP and PLAAFP training modules
- Evidence-based teaching strategy videos



# Sign Language Training

- ODE continues to offer a training and proficiency system for test administrators using a sign language administration
- The content and structure of the training is the same with the exception that updated information as well as accessibility information is now included.

# Sign Language Training

- Log into the web address below,
- Select “ODE Sign Language Accommodation”
- Proceed through the training

The screenshot shows a web browser window at [lms.brtprojects.org](http://lms.brtprojects.org). The page title is "ODE Sign Language Accommodation". The breadcrumb trail is "Home > Courses > Miscellaneous > ode\_sign". The page is logged in as "BRT Online Training (Log out)".

**NAVIGATION**

- Home
- My home
- My profile
- Current course
  - ode\_sign
    - Participants
    - Badges
  - Courses

**ADMINISTRATION**

- Course administration
  - Turn editing on
  - Edit settings
  - Users
  - Filters
  - Reports
  - Grades
  - Badges
  - Backup
  - Restore
  - Import
  - Publish
  - Reset
  - Question bank
- Switch role to...
- My profile settings
- Site administration

**ODE Sign Language Accommodation Training**

This training prepares interpreters to provide access to the general, Oregon Extended, and Kindergarten assessments, where permitted by ODE's accommodations guidance. Interpreters will need to use ODE's Guidelines for Sign Language Accommodations as a reference for this training (Appendix B of the new Interim Accessibility Manual). The Guidelines are available on this site in the Materials section. The training consists of three sections, designed to address interpretation concerns across all content areas and grade levels: mathematics, science, and Oregon Extended. PowerPoint handouts for the trainings are available in the Materials section. A transcript of the videos used in the Oregon Extended assessment section is also provided. Completion of all sections is required for interpreters, irrespective of grade level served. The PowerPoint slides reference specific items that can be found under OAKS Sample Tests within the Materials section. Each item is also presented within the PowerPoint presentation at the beginning of each segment. After the training is completed, interpreters must take and pass a 15-item proficiency test, available in the Proficiency section of this website.

Here are suggested tasks for completion of this training package:

- Print and review ODE's Guidelines for Sign Language Accommodation (Appendix B)
- Print and review the mathematics, science, and Oregon Extended PowerPoint training handouts
- Review the mathematics (grades 3, 4, 5, 8, and HS) and science (grades 5, 8, and HS) practice tests
- Watch all training videos, taking notes on the training handout pages
- Pass the mandatory proficiency test

You will receive immediate feedback from the assessment, telling you whether you have passed or not. Take a screenshot picture of your test results for your documentation once you have successfully completed this training.

**HelpDesk:** Any questions regarding this website should be sent to [orextended@k12test.com](mailto:orextended@k12test.com). All other questions should be submitted to Brad Lenhardt with ODE at [brad.lenhardt@state.or.us](mailto:brad.lenhardt@state.or.us).

**Course Materials**

**Math Accommodations**

- Math Sign Accommodations
- Grade 3
- Grade 4

<http://lms.brtprojects.org>

# Looking Forward

- **2017-18**
- Rater reliability observations
  - Compares Qualified Assessors who administer the ORExt to multiple students whom they do not teach to Qualified Assessors who administer the ORExt to their own students (who will be observed by their QTs using a formal protocol).
  - You may be contacted by ODE to be observed, particularly if your district centralizes administration of the ORExt
  - All QTs are expected to observe at least one QA as part of your QT role this year (paper/pencil only, so a small portion of you may not have an opportunity)

# Rater Observation Protocols

- Available in the Materials section for QTs only
- Will be sent via email two weeks prior to the opening of the test window
- For paper/pencil administrations only

## Qualified Assessor Testing Preparation and Administration Rubric

*(Record an "X" in the cell that corresponds to your rating)*

### Domain Definitions

1. **Test Security** – The QA utilized a system to ensure that all test materials were stored in a secure location,. The QA also had a district Assurance of Test Security form on file.
2. **Printed Materials** – the QA had all materials required to administer the ORExt ready for test administration
3. **Distraction-Free Environment** – the QA arranged to provide the ORExt in a one-on-one test administration in a location that ensured that the student focused attention on the assessment.
4. **Accessibility Supports** – the QA provided all necessary accessibility supports for the student and ensured that all support systems were functional prior to testing.
5. **Level of Support** – The QA provided an appropriate level of support throughout testing that did not compromise the validity of the score.
6. **Praise** – The QA utilized praise appropriately to support student involvement without leading the student to the correct answer.
7. **Motivation** – The QA appropriately maintained the student's motivation during the assessment using relevant strategies, such as token systems.
8. **Score Interpretation** – The QA demonstrated an appropriate understanding of how to use the cut scores and achievement level descriptors to interpret scores (i.e., ask the QA to describe how they interpret scores for parents).
9. **Minimum Participation Rule** - The QA demonstrated an appropriate understanding of the minimum participation rule (i.e., ask the QA to define the rule if it is not used).

Domain #	Domain	I	SA	A	E
1.	Test Security				
2.	Printed Materials				
3.	Distraction-Free Environment				
4.	Accessibility Supports				
5.	Level of Support				
6.	Praise				
7.	Motivation				
8.	Score Interpretation				
9.	Minimum Participation Rule				

# Questions?

- PLEASE CONTACT ODE or BRT WITH ANY QUESTIONS REGARDING THE TRAINING & PROFICIENCY WEBSITE:

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