

Oregon Extended Assessment (ORExt)

<https://or.k12test.com>

Training & Proficiency - Grades 3-8 & 11

November 2018

(1)

Purpose

- Demonstrate how to navigate the or.k12test.com website, ensuring that all users (new and returning) have appropriate access
 - E-mail addresses
 - Passwords
- Demonstrate the utility of the website in your role as a Qualified Trainer (QT), helping to ensure that all of your QAs complete their proficiency tests
 - Instruction
 - Monitoring Progress
 - Sending Reminders
 - Resetting tests
 - Adding schools and validating QAs as associated with your district
- Introduce the ORExt electronic administration

(2)

Access

- Main Registration Page
 - E-mail address
 - Returning users use their e-mail addresses from last year (even if you've forgotten your password)
 - If your e-mail address changed, use your OLD e-mail address to log in, then update your e-mail address on your account tab
 - New users register using one of the two registration links
 - Password
 - Use your e-mail address and the 'Reset Password' link to enter a new password
- All users are assigned Assessor-In-Training (AIT) status each year; for returning users, your status will be automatically updated to last year's status once you pass the required proficiency assessments.

Resources that do not require Access to the website

- There is an example video within the ‘System Requirements’ link that you can use without accessing the website; this video can help you/your IT folks determine if you need any technical support to access the videos (*flv* files)
- Documents:
 - There is an ‘Overview of Oregon’s Extended Assessment Web Training Components’ pdf
 - There is a [How-to’s](#) link from the main registration page that takes you to **screenshot documents** which show you how to create a new account, reset your password, **and update your e-mail address**
 - There is an FAQ’s document from ODE which provides guidance about recurring questions/challenges

Proficiency

- Proficiency test for RETURNING USERS
 - You are a Returning User if you successfully completed training the previous school year
 - Review the Electronic Administration section
 - One multiple-choice Refresher Test of 25 questions
 - Your answers are automatically saved when you log in again, so you do not have to complete the assessments in one sitting
 - You will be auto-logged out after 20 minutes of inactivity

(5)

Proficiency

- Proficiency tests for NEW USERS
 - You are a New User if you did not successfully complete required training in the prior school year
 - Four multiple-choice tests of 20 questions each:
 - Administration, ELA (Reading, Writing, & Language), Math, & Science
 - Your answers are automatically saved when you log in again, so you do not have to complete the assessments in one sitting
 - You will be auto-logged out after 20 minutes of inactivity

(6)

Materials

- Practice Tests in ELA, Math, and Science
 - Assessors can use the practice tests to improve their administration skill.
 - problem-solve testing context decisions with students prior to the test window, e.g., how to sit/handle materials/score/support the student at the same time
 - Provide students with testing situations to make the experience less novel
 - The practice tests are available in the electronic format-environment to support appropriate use.
- General Files
 - Video transcripts
 - All Scoring Protocols (SPs) and Student Materials (SMs) from the proficiency and training assessments
 - Supplemental materials, such as OAM, General Admin Manual

Training

- Managing Videos
 - Introduction
 - Proper Administration of the ORExt
 - Improper Administration of the ORExt
 - Video Functions (320/480, sound, full screen, timer)
- Use Training modules to prepare for proficiency tests in Administration & ELA (Reading, Writing, & Language) Math, and Science

(8)

Admin

● MANAGING ACCOUNTS

- Access (e-mail, password, registration)
- Updating accounts
 - Certifying other users
 - Viewing log in history
- Monitoring progress
 - Checking proficiency status
 - How to Reset a User's Proficiency Test Video
 - Sending reminders

● Validating QA district association and adding schools

(9)

QT Admin Functions

- QTs can add multiple within-district schools for their QAs.
- To ensure test security, QTs must validate QA district/school associations this year, as the links to the secure test application will be emailed to QAs/QTs based on their or.k12test.com usernames.

The screenshot shows the 'Admin - User Accounts' interface for a user named 'Farley, Dan'. The top right corner indicates the user is a 'Super Admin'. The main area displays the user's registration details: 'Registered: 10/29/2015 1:34pm' and 'Login: nadfarley@yahoo.com'. Below this, there are sections for 'Proficiency Tests' (listing subjects like Administration, English Language Arts, Mathematics, Science, and Refresher with 0 Attempts each) and 'Returning User' status ('Returning User' is selected). There are also sections for 'User Type' (set to 'Assessor In-Training') and account modification ('Change Password' and 'Change Email/Login'). The bottom section contains 'District Access' (user belongs to 'BRT'), 'School Access' (user belongs to 'BRT'), 'Credentials Verified' (checkbox for 'District and School are Valid?' is unchecked), and a 'Delete Account' button.

Admin - User Accounts

Dan Farley Super Admin

Farley, Dan Registered: 10/29/2015 1:34pm Login: nadfarley@yahoo.com View Login History

Proficiency Tests:

Subject	Attempts	View
Administration	0 Attempts	
English Language Arts	0 Attempts	
Mathematics	0 Attempts	
Science	0 Attempts	
Refresher	0 Attempts	

Returning User:

New User
 Returning User
 Pending Approval

Update Status

User Type:

Assessor In-Training

Change Password:

New Password: _____

Retype Password: _____

Change Password

Change Email/Login:

Email Address: nadfarley@yahoo.com

Change Email/Login

District Access:

This user belongs to the following district:

BRT Save Changes

School Access:

This user belongs to the following school:

BRT Save Changes

Credentials Verified:

Checking this box allows the user to access students in the district/school they have specified:

District and School are Valid? Save Changes

Delete Account:

Remove this user account from the system.

Delete Account

Home | About | Contact - Training | Proficiency | Materials | Admin | Account

© 2017 Behavioral Research and Teaching

Verified vs. Unverified

OR K12Test.com Home Training Proficiency Materials Admin Account Evan BRT Qualified Trainer

Your Oregon Extended Account

Account Information

Email: EvanRTownsend@gmail.com Change Email »

* Current Password:

New Password (only if updating):

Retype New Password (only if updating):

Personal Information

* First Name: Evan

* Last Name: BRT

* Phone: 541-555-1234

* Street Address: 232 Education

* City: Eugene

* State: Oregon

* Zip: 97405

District and School Information

Your District: BRT

Your School: BRT

Update Account

Here you can change any of the information associated with your account, except your email address. You must enter your current password for any changes to take affect.

Change Email »

Warning:
You are currently unable to access students. To be able access your students, you need to have your district and school credentials verified by a trusted user. Please contact your Qualified Trainer for assistance.

Home | About | Contact · Training | Proficiency | Materials | Admin | Account © 2018 Behavioral Research and Teaching

Verified vs. Unverified

- Full access to training tabs requires completion of proficiency testing, or refresher proficiency testing as well as verification by ODE.

Home screen prior to account verification

The screenshot shows the home screen of OR K12Test.com. At the top, there is a navigation bar with links for Home, Training, Proficiency, Materials, Admin, and Account. Below the navigation bar, a user profile for "Evan BRT" is displayed, with the status "Qualified Trainer". The main content area features five buttons: "Training" (with a video camera icon), "Proficiency" (with a bar chart icon), "View Materials" (with a document icon), "Rostering" (with a person icon), and "Monitoring" (with a checkmark icon). Each button has a brief description below it. A note at the bottom left encourages users to use headphones for audio content. At the bottom of the page, there are links for Home, About, Contact, and a footer copyright notice.

Home screen after account verification

The screenshot shows the same home screen as above, but with a different user profile. The user is now listed as "Evan BRT" with the status "Qualified Trainer". The main content area now includes additional buttons for "Admin" (with a gear icon) and "Account" (with a person icon). The descriptions for the "Training" and "Proficiency" buttons have been updated to reflect the expanded functionality available after verification. The rest of the interface remains the same, including the note about headphones and the footer information.

Home

- Users can access all relevant functions of the website from here:
 - AITs – Home, Training, Proficiency, & Account
 - QAs- Home, Training, Proficiency, Materials (Practice Tests, General Files), Student Details (Rostering, Monitoring), & Account
 - QTs- Home, Training, Proficiency, Materials (Practice Tests, General Files, QT Training Materials), Student Details (Rostering, Monitoring) Admin, & Account
- It is highly recommended that you use headphones when viewing and listening to all videos
- All videos on the T & P website are now Closed-Captioned

(13)

Electronic and Paper/Pencil Administration

● Electronic administration

- Link will be emailed securely after proficiency has been attained and QT validation has occurred
- Access to the test application will occur at least one week prior to the test window (though access to test items will not occur until the test window opens)
- ORora embedded into the electronic format for the electronic format administration

● Paper/Pencil

- Materials and data entry are accessed via the BRT/UO Secure Website: <https://or.k12test.com/>

[14]

Electronic Administration

- A electronic format Practice Test website is available at the following link: <https://orext-practicetests.brtprojects.org>. The electronic format practice tests can be used to:
 - Determine whether or not a student can be successful accessing the electronic format administration
 - Familiarize QAs and students with the electronic format-based testing format
 - Rostering needs to be completed on Training and Proficiency website prior to administration.
 - Primary and secondary disability code needs to be selected on the Training and Proficiency prior to administration.

(15)

Paper/Pencil ORExt & ORora

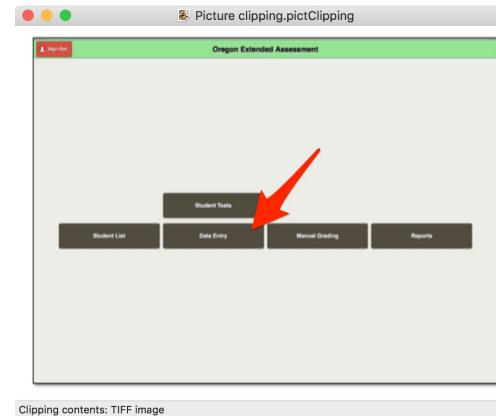
- For the paper/pencil ORExt:
 - Read the prompt first; if the student does not respond, read the directive statement, then repeat the prompt
 - If the student still does not respond, score an “N/A” and move on to the next item
 - If a student demonstrates a pattern of needing the directive statement, QAs can begin each item by reading the directive statement first
- Many of the answer choices are read to the student; QAs are always expected to point to the answer choices as they are reading them to the student
- For the paper/pencil ORora:
 - Provide your professional ratings of the student’s performance of each indicator

Paper/Pencil Data Entry

- Paper/Pencil Data Entry is available in 2 places:
 - On the Training and Proficiency Site, select 'Student Details' then 'Monitoring' to access paper/pencil data entry
 - On the electronic/tablet application in the 'Data Entry' tab
- Primary eligibility code is required before paper/pencil data entry are accessible
- To complete data entry, select the progress descriptor icon for the student and subject area

The screenshot shows the 'Monitoring' section of the OR K12Test.com website. It displays a table of student data with columns for First Name, Last Name, IDEA Primary, IDEA Secondary, ELA, Math, Science, and Offers. A red arrow points to the 'Offers' column for student Evan BRT, which contains icons representing different progress descriptors.

SSD	First Name	Last Name	IDEA Primary	IDEA Secondary	ELA	Math	Science	Offers
null	GradeFour	Student	<input type="checkbox"/> Hearing Impairment	<input type="checkbox"/> Communication Disorder	S	N	-	
null	GradeEleven	Student	<input type="checkbox"/> Hearing Impairment	<input type="checkbox"/> Orthopedic Impairment	I	I	N	-
null	Et	3	<input checked="" type="checkbox"/> Intellectual Disability	<input type="checkbox"/> Autism Spectrum Disorder	I	N	-	-
null	Demo	Student	<input type="checkbox"/> Not Applicable	<input type="checkbox"/> Not Applicable	N	N	-	-



Student Details - Rostering

- On the Training and Proficiency Site, select ‘Student Details’ then ‘Rostering’
- You will see is the full list of students from your district. You will need to select the student’s you will be administering the ORExt and click ‘Save Roster.’

The screenshot shows a web application interface for managing student rosters. At the top, there is a navigation bar with links for Home, Training, Proficiency, Student Details, Materials, Admin, and Account. The Admin link is currently selected, indicated by a blue background. In the center, there is a table titled "Available Students". The table has columns for "Roster", "SSID", "First Name", and "Last Name". There are two rows highlighted with a light blue background, both labeled "GradeFour" under "First Name" and "Student" under "Last Name". Below the table, there is a "Save Roster" button. At the bottom of the page, there is a footer with links for Home, About, Contact, Training, Proficiency, Materials, Admin, and Account, along with a copyright notice: "© 2018 Behavioral Research and Teaching".

Roster	SSID	First Name	Last Name
<input checked="" type="checkbox"/>	null	GradeFour	Student
<input checked="" type="checkbox"/>	null	GradeEleven	Student
<input checked="" type="checkbox"/>	null	Et	3
<input checked="" type="checkbox"/>	null	Demo	Student
<input type="checkbox"/>	null	John	Doe
<input type="checkbox"/>	null	Jane	Smith
<input type="checkbox"/>	null	reviewStudent	Grade3
<input type="checkbox"/>	null	reviewStudent	Grade4
<input type="checkbox"/>	null	reviewStudent	Grade5
<input type="checkbox"/>	null	reviewStudent	Grade6
<input type="checkbox"/>	null	reviewStudent	Grade7
<input type="checkbox"/>	null	reviewStudent	Grade8
<input type="checkbox"/>	null	reviewStudent	Grade11
<input type="checkbox"/>	null	reviewStudent	Grade12

Student Details - Monitoring

- On the Training and Proficiency Site, select 'Student Details' then 'Monitoring' to access eligibility codes, administration progress, **and** data entry
- Primary eligibility code is required before electronic administration or paper/pencil data entry are accessible

The screenshot shows the 'Monitoring' page of the OR K12Test.com website. At the top, there's a navigation bar with links for Home, Training, Proficiency, Student Details, Materials, Admin, and Account. A user profile for 'Evan BRT Super Admin' is shown, along with a 'Edit this page' button. The main content area is titled 'Monitoring' and contains instructions: 'To enter data for your students, first make sure their IDEA codes are updated and press the save button. That will unlock data entry for that student.' Below this is a 'Key:' table:

S	Submitted
I	Incomplete
N	Not Started
D	Discontinued (Minimum Participation)
-	Not Applicable

Below the key is a table listing four students with their IDEA codes and other details:

SSID	First Name	Last Name	IDEA Primary	IDEA Secondary	ELA	Math	Science	ORora
null	GradeFour	Student	[20]Hearing Impairment	[50]Communication Disorder	S	N	-	I
null	GradeEleven	Student	[20]Hearing Impairment	[70]Orthopedic Impairment	I	I	N	-
null	Et	3	[10]Intellectual Disability	[82]Autism Spectrum Disorder	I	N	-	-
null	Demo	Student	[0]Not Applicable	[0]Not Applicable	N	N	-	-

At the bottom of the page are 'Save IDEA Selections' and footer links for Home, About, Contact, Training, Proficiency, Materials, Admin, and Account.

Data Entry Screen

From the Student Details tab, select Data Entry.
Select (drop down menu) time and date for Start/End.

The screenshot shows the 'Available Students' section of the OR K12Test.com interface. At the top, there's a navigation bar with links for Home, Training, Proficiency, Student Details, Materials, Admin, and Account. A user profile for 'Evan BRT Qualified Trainer' is displayed. Below the navigation, a message says 'Select your student responses and Save Submission when complete.' A 'Test Start' button is shown with the date '02/19/2019, 10:45 AM'. A calendar for February 2019 is open, showing the days from 27 to 28. The 19th is highlighted in blue. Below the calendar, there's a table for 'Question Number' 1 through 7. Each row contains four radio buttons labeled A, B, C, and N/A, with B selected for question 2, C for 3, and N/A for 4, 5, 6, and 7. There are '(remove)' links next to each row.

Data Entry Screen

OR K12Test.com

Home Training Proficiency Student Details Materials Admin Account

Evan BRT Qualified Trainer

Available Students

Select your student responses and Save Submission when complete.

Test Start
02/19/2019, 10:45 AM

Test End
02/19/2019, 11:01 AM

Test Was Discontinued?

Question Number	Answer Options	(remove)
1	<input checked="" type="radio"/> A <input type="radio"/> B <input type="radio"/> C <input type="radio"/> N/A	(remove)
2	<input type="radio"/> A <input checked="" type="radio"/> B <input type="radio"/> C <input type="radio"/> N/A	(remove)
3	<input type="radio"/> A <input type="radio"/> B <input checked="" type="radio"/> C <input type="radio"/> N/A	(remove)
4	<input type="radio"/> A <input type="radio"/> B <input type="radio"/> C <input checked="" type="radio"/> N/A	(remove)
5	<input type="radio"/> A <input type="radio"/> B <input type="radio"/> C <input type="radio"/> N/A	(remove)
6	<input type="radio"/> A <input type="radio"/> B <input type="radio"/> C <input type="radio"/> N/A	(remove)

Data Entry Screen

Remember to “Save Submission”

A screenshot of a data entry interface. It displays a list of 48 numbered items, each with four radio button options labeled A, B, C, and N/A. To the right of each row is a '(remove)' link. At the bottom of the list is a large 'Save Submission' button, which is highlighted with a grey background and white text. Below the button, it says '4 of 48 Selected'. At the very bottom of the page, there is a footer with links: Home | About | Contact · Training | Proficiency | Materials | Admin | Account. On the right side of the footer, it says '© 2018 Behavioral Research and Teaching'.

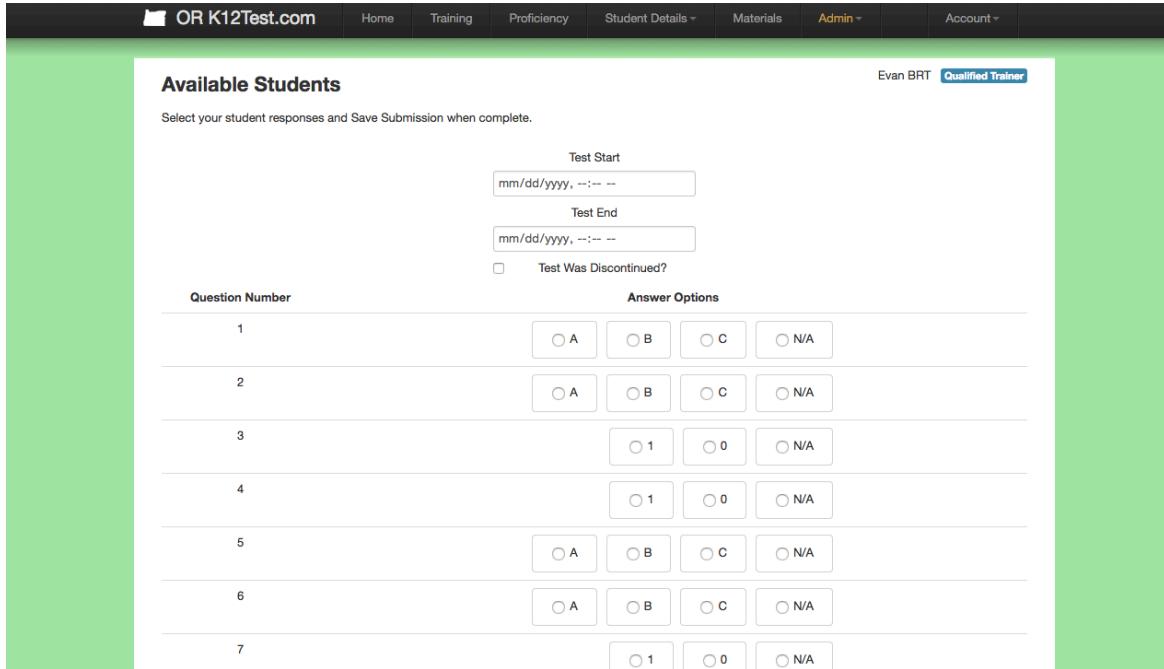
Reminder if you have not entered an answer for each question

A screenshot of a data entry interface. It displays a list of 38 numbered items, each with four radio button options labeled A, B, C, and N/A. To the right of each row is a '(remove)' link. In the center of the page, there is a modal dialog box with the following text: 'You have not entered an answer for each question. Are you sure you want to close the submission?'. Below the text are two buttons: 'Cancel' and 'OK'. The 'OK' button is highlighted with a blue background and white text. At the bottom of the page, there is a footer with links: Home | About | Contact · Training | Proficiency | Materials | Admin | Account. On the right side of the footer, it says '© 2018 Behavioral Research and Teaching'.

Data Entry Screen

This is the ELA data entry screen. How can you tell it's ELA data entry?

ALL ELA Writing Items (Electronic Administration or Paper/Pencil)
Must Be Scored Manually



The screenshot shows a web-based data entry interface for scoring ELA writing items. At the top, there is a navigation bar with links for Home, Training, Proficiency, Student Details, Materials, Admin, and Account. A user profile is shown on the right: Evan BRT, Qualified Trainer. The main area is titled "Available Students" and contains instructions: "Select your student responses and Save Submission when complete." Below this, there are fields for "Test Start" and "Test End" dates. A checkbox labeled "Test Was Discontinued?" is present. The data is organized into a table where each row represents a question number (1 through 7). Each row has a "Question Number" column and an "Answer Options" column. The "Answer Options" column contains four radio buttons labeled A, B, C, and N/A. There are also two additional radio buttons labeled 1 and 0.

Question Number	Answer Options
1	<input type="radio"/> A <input type="radio"/> B <input type="radio"/> C <input type="radio"/> N/A
2	<input type="radio"/> A <input type="radio"/> B <input type="radio"/> C <input type="radio"/> N/A
3	<input type="radio"/> 1 <input type="radio"/> 0 <input type="radio"/> N/A
4	<input type="radio"/> 1 <input type="radio"/> 0 <input type="radio"/> N/A
5	<input type="radio"/> A <input type="radio"/> B <input type="radio"/> C <input type="radio"/> N/A
6	<input type="radio"/> A <input type="radio"/> B <input type="radio"/> C <input type="radio"/> N/A
7	<input type="radio"/> 1 <input type="radio"/> 0 <input type="radio"/> N/A

ORExt electronic format Administration

In addition to the *Electronic Administration* section, a comprehensive training section for the electronic format has been added to the or.k12test.com website, including a Directions for Administration (DFA) video and PPT with information on:

- Accessing the ORExt electronic administration Practice Test website to become accustomed to its features and give students an opportunity to gain experience with the test format (and, in some cases, to see if the student can successfully access the test application)
 - Downloading the ORExt testing application/navigation to website
 - Selecting students and assessments
 - Test administration expectations
 - Scoring writing responses manually after student completes testing
 - Reviewing available reports
- The information is posted in the *electronic format Administration of the ORExt* section

Wi-Fi Connectivity

- A reliable Wi-Fi connection is crucial to a smooth administration
- Signal strength must be sufficient; typically 2/3 bars or 3/4 bars is reliable
- Set up as close to the Wi-Fi router as possible
- Ensure that other electronic devices do not interfere (e.g., turn off microwaves, cordless phones, air conditioners, and/or other competing Wi-Fi devices)

(25)

Student Characteristics for electronic format Administration

- We expect about 80% of SWSCD in Oregon to be able to access the electronic format administration, with varying levels of support. Here are some examples, though not a comprehensive list:
 - Student may be able to interact with the electronic platform independently, with close monitoring provided by the QA
 - QA may need to intervene to help the electronic platform and functions, on occasion, or often
 - QAs may use the electronic platform to present the item content, then select the response identified by the student
 - QAs can use the electronic platform Practice Test website to help make these decisions
- Students who cannot access the audio and/or visual information presented on the electronic platform or are unable to safely interact with it would be administered the paper-pencil version.

User Guides & System Requirements

- **Administration Manual** (ORExt_AdminMan_2019): general overview and description of test administration and scoring.
- **User Guide** (ORExt_TestApp_UserGuide_2019): step-by-step instructions for the ORExt test application and descriptive screenshots, that walk you through the process.
- **System Requirements** (ORExtelectronic_Tablet_SysRequirements_2019): elaborates the electronic format and Wi-Fi requirements for successful participation.

(27)

Critical Information

- Student data for those who participate in the electronic format administration is **NOT** entered in the Oregon Department of Education's District Secure Data Entry website (including the ORora).
- Student data entry for those who participate in the ORExt will be collected via the Training and Proficiency site or collected automatically via the electronic administration. **ALL ELA Writing Items Must Be Scored Manually (both electronic and paper/pencil).**

(28)

Critical Information

- After you complete your proficiency testing and been validated by your QT, you will be emailed three secure links to the ORExt testing application (one for Android, iOS, and Google Chrome, respectively). The email will also have the PIN you need to exit testing. The PIN is always the year (**2019**) in which the assessment is administered.
- The information in your *Account* on the or.k12test.com website must be accurate (correct district, school, and username/email address), as it will define the students you are able to include in the ORExt electronic format administration.

[29]

How the Test App Works

- Secure application
- All SWSCD will need direct supervision by a Qualified Assessor (QA) during the electronic administration
- The application presents the same items found on the paper/pencil version
- Each item is read aloud to the student, where appropriate, with built-in audio files of prompts, sentences, stories, and answer choices

[30]

How the App Works, CONT.

- The answer choices are enlarged when the audio file is read to attract and focus student attention
- Students respond to the items presented by touching/ selecting the answer choice on the screen
- Once an answer is recorded, the QA/student selects the NEXT button and the next item is presented, and so on, until the test is completed.

NOTE: The student/electronic interaction may need to be mediated with assistive technology and/or direct student support. In such situations, the QA may enter the student's answer choices on behalf of the student if needed.

(31)

Downloading the Test App

- The User Guide describes how to download the test application based on which operating system your electronic platform requires. There are three operating systems that the ORExt Test App accommodates:
- **iOS** – all Apple™ iPads
- **Chrome** – All Google™ Chromebooks
- **Android** – Anything that is not Apple™ or Google™ is typically Android

NOTE: You may need assistance from your IT staff, depending upon district download policies, to gain access to the test app.

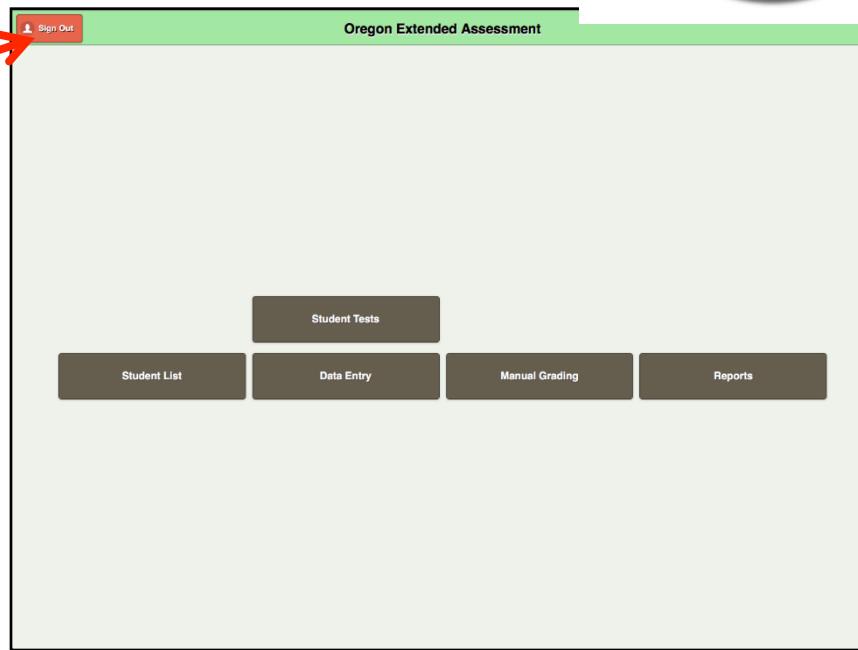
(32)

Opening the Application

To open the ORExt test app, you
simply select the icon on your screen



To exit the
application select
“Sign Out” from
the Home screen



(33)

Logging Into the ORExt Testing Application

Once you reach the log-in screen, you will see the screen below. You simply need to type your assigned Username and Password into the boxes and “sign In.”



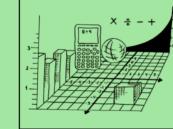
Oregon
Ex~~t~~ended
Assessment

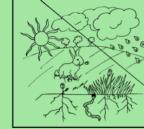
Please Sign In

Email:

Password:

English Language Arts – Reading, Writing, & Language 

Mathematics 

Science 

Accommodations

Oregon Extended Assessment

Please select all accommodations:

- [A230] Streamline - This accommodation provides a streamlined interface of the test which the items are displayed below the stimuli.
- [A302] Students using any assistive technology device that serves as their primary communication method (e.g., computer, speech-to-text, sign language, or keyboard). Students who need this option may indicate their answer choice by blinking, head movement, eye gaze or other form of identified non-verbal communication.
- [A303] Point to, dictate or otherwise indicate multiple-choice responses to a neutral test administrator using a qualified sign language interpreter or other communication method based on the student's language of origin.
- [A309] For mathematics, students who need this option may indicate their answer choice by blinking, head movement, eye gaze or other form of identified non-verbal communication.
- [A310] Students may sign responses to a qualified sign language interpreter.
- [A311] Speech-to-text - Voice recognition allows students to use the computer to dictate their responses or give commands (e.g., opening application programs, navigating the Internet).
- [A312] Student dictates her/his responses to a human who records them. The student may use pointing, sign language, or speech.

Save and Exit

Accommodations information for each student will be entered as the final step after test results have been submitted for each student.

Only the accommodations that are relevant to the ORExt administration will be listed (as well as a No Accommodations Were Administered option)



Main Dashboard

The screenshot shows the main dashboard of the Oregon Extended Assessment system. At the top left is a red "Sign Out" button. The top center features the title "Oregon Extended Assessment". Below the title is a large, empty light-gray area. In the center of this area is a dark brown rectangular button labeled "Student Tests". Below this are four smaller dark brown rectangular buttons: "Student List", "Data Entry", "Manual Grading", and "Reports".

Student List

The SSID must be correct; please verify for all participants

Student List

Student Information

First Name:*	Dan
Middle Name:	Quinn...
Last Name:*	Farley
Nickname:	Cas...
Gender:*	Male Female
Grade Level:*	8
SSID Number:	8675309
IDEA Eligibility Codes	
Primary:*	[10] Intellectual Disability
Secondary:*	[501] Communication Disorder

* Required Fields

Cancel Save + Delete Student

New Student

A red arrow points from the text "The SSID must be correct; please verify for all participants" to the SSID Number input field. A red box highlights the SSID Number input field. Another red arrow points from the text "The primary and secondary IDEA eligibility must be entered for all students" to the IDEA Eligibility Codes section.

Student Tests

Progress Descriptor Icons:

Not Started = Gray

ORora Required = Red

Incomplete = Yellow

Manual Grading Required = Orange

Complete= Green

Home

Student Tests

Select a Student to Begin the Assessment

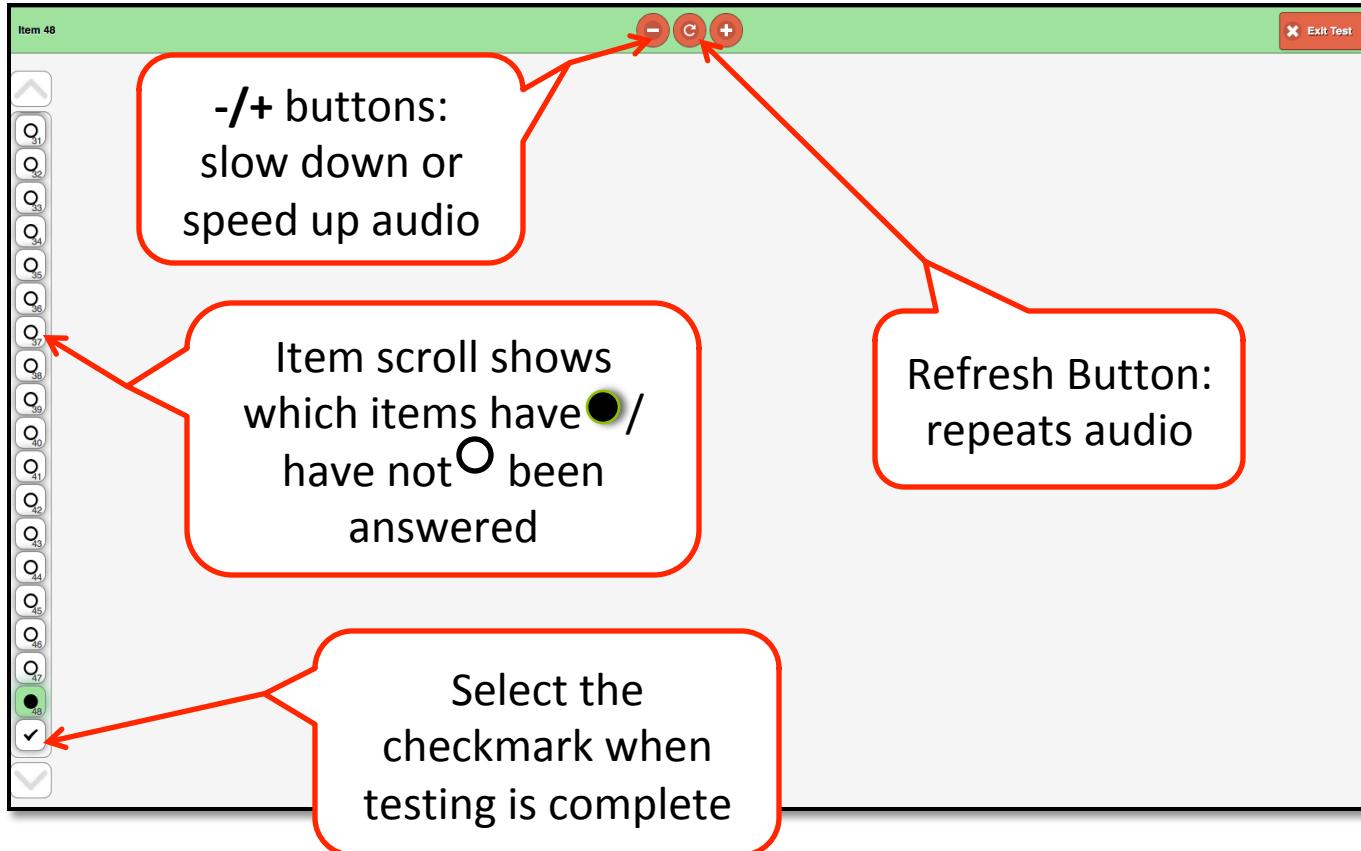
Student Grade3	ELA_G3_PT	Math_G3_PT	ORora	>	
Student Grade4	ELA_G4_PT	Math_G4_PT	ORora	>	
Student Grade5	ELA_G5_PT	Math_G5_PT	Science_G5_PT	ORora	>
Student Grade6	ELA_G6_PT	Math_G6_PT	ORora	>	
Student Grade7	ELA_G7_PT	Math_G7_PT	ORora	>	
Student Grade8	ELA_G8_PT	Math_G8_PT	Science_G8_PT	ORora	>
Student Grade11	ELA_G11_PT	Math_G11_PT	Science_G11_PT	ORora	>

(38)

Electronic Format Data Entry

- The majority of the data entered into the electronic format is automatically collected by the student's interaction (selecting answers, which are stored after the NEXT button is selected)
- For students who start the electronic format administration but are unable to continue in this format, use the paper-pencil option to administer the remaining items and enter data via electronic format.

Supporting Administration



Supporting Admin, cont.

Oregon Extended Assessment

Exit Test

There are 47 unanswered questions remaining

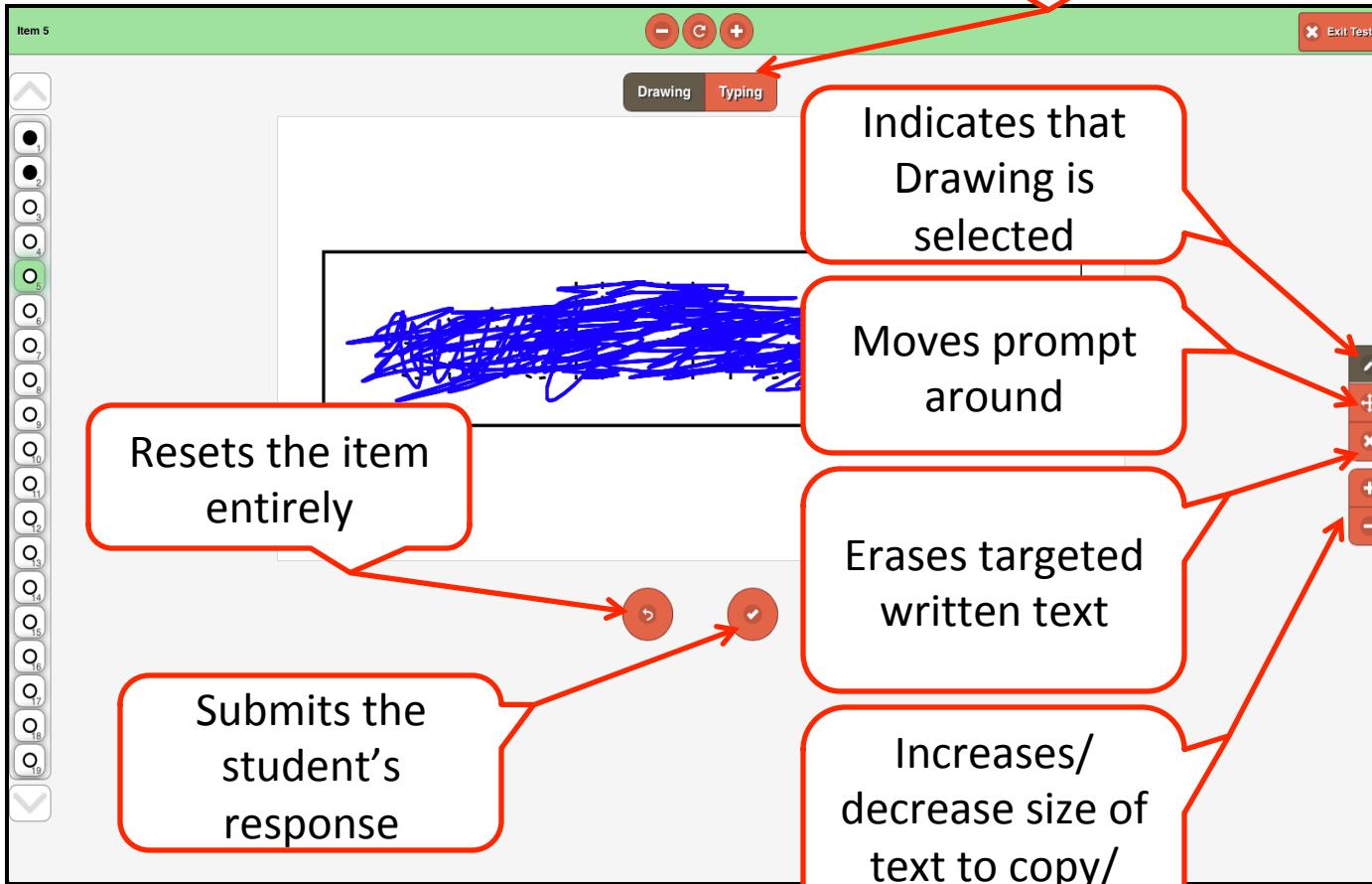
Please type the name of the Qualified Assessor responsible for this test administration in the text box below.

Warning: Students cannot resume any unfinished items once you submit this test.

Submit

Writing Items Finger/Stylus

Establishes how student writes (finger/stylus or keyboard)



Writing Items - Keyboard

The screenshot shows a digital writing interface for 'Item 15'. At the top, there's a green header bar with a back arrow, a refresh icon, and a plus icon. Below it is a toolbar with 'Drawing' and 'Typing' buttons. A red callout bubble with a red arrow points from the text 'Select the text box, then use a keyboard/AACD to enter required written text' to the text input field. To the left, a vertical list of 21 numbered options (Q8-Q15) is shown, with Q15 highlighted in green. At the bottom are two red circular buttons with arrows pointing left and right.

Manual Grading

Student name, the prompt, and scoring instructions for each item are listed here

The screenshot shows a 'Manual Grading' interface. At the top, there is a 'Home' button and a title 'Manual Grading'. Below the title is a yellow box containing the 'Student Prompt': 'Trace the words "grass is green." Is the response correct?'. Two buttons are present: 'No (0)' in red and 'Yes (1)' in light blue. The main area contains a large rectangular box for handwriting practice. Inside this box, dashed lines spell out 'grass is green.' A student's handwritten response is overlaid on the dashed lines, consisting of several loops and scribbles. A red arrow points from the text 'Once scored (0/1), select Save & Continue until complete' to the 'Save & Continue' button at the bottom. Another red arrow points from the text 'Student name, the prompt, and scoring instructions for each item are listed here' to the yellow 'Student Prompt' box.

Once scored (0/1),
select Save &
Continue until
complete

Student Prompt:
Trace the words "grass is green."
Is the response correct?

No (0) Yes (1)

Save & Continue

Student Reports

The screenshot shows a web browser window with the following details:

- Address bar: https://orext.brtprojects.org/app/#teacherReportPage
- Header bar: Oregon Extended Assessment, Reports
- Page Title: Reports
- Table Data:

Student	Grade	ELA	Math	Science	ORora
Grade12, reviewStudent	12	-	incomplete	-	-
Grade3, reviewStudent	3	incomplete	incomplete	x	incomplete
Grade4, reviewStudent	4	0	discontinued	x	48
Grade5, reviewStudent	5	incomplete	incomplete	incomplete	incomplete
Grade6, reviewStudent	6	incomplete	incomplete	x	incomplete
Grade7, reviewStudent	7	incomplete	-	x	-
Grade8, reviewStudent	8	incomplete	incomplete	-	-
Seventhgrade, Sylvie	7	-	-	x	-
Sixthgrade, Sam	6	-	-	x	-
Smith, Jane	5	incomplete	incomplete	discontinued	68
Student,	0	-	-	-	-

(45)

Exiting the Test App

The PIN is the school year of administration

A screenshot of a test application interface. At the top, there is a green header bar with the text "Item 1" on the left, three circular control buttons in the center, and an "Exit Test" button on the right. Below the header, on the left side, is a vertical stack of numbered icons from 0 to 12, with a checkmark icon at the bottom. In the center, there is a white rectangular dialog box titled "Exit" with the sub-instruction "Enter PIN to Exit Assessment". Inside the dialog, the year "2019" is displayed in a large red font within a text input field. Below the input field is a red "Exit" button. In the background, there are three items: a pizza icon with the label "pizza", a box icon with the label "box", and a kite icon with the label "kite". A large red arrow points from the text "The PIN is the school year of administration" down towards the "2019" entry field in the dialog box.

Then “Sign Out”

Sign Language Training

- ODE continues to offer a training and proficiency system for test administrators using a sign language administration
- The content and structure of the training is the same with the exception that updated information as well as accessibility information is now included.

Sign Language Training

- Log into the web address below,
- Select “ODE Sign Language Accommodation”
- Proceed through the training

The screenshot shows a web browser window titled "Oregon Extended Assessment Training and Proficiency Website". The URL is "lms.brtprojects.org". The page is titled "ODE Sign Language Accommodation".
The left sidebar has two main sections:

- NAVIGATION**: Home, My home, My profile, Current course (ode_sign), Participants, Badges, Courses.
- ADMINISTRATION**: Turn editing on, Edit settings, Users, Filters, Reports, Grades, Badges, Backup, Restore, Import, Publish, Reset, Question bank, Switch role to..., My profile settings, Site administration, Search.

The main content area is titled "ODE Sign Language Accommodation Training". It contains the following text:

This training prepares interpreters to provide access to the general, Oregon Extended, and Kindergarten assessments, where permitted by ODE's accommodations guidance. Interpreters will need to use ODE's Guidelines for Sign Language Accommodations as a reference for this training (Appendix B of the new Interim Accessibility Manual). The Guidelines are available on this site in the Materials section. The training consists of three sections, designed to address interpretation components for the general, Oregon Extended, Kindergarten science, and Oregon Extended. PowerPoint handouts for the trainings are available in the Materials section. A transcript of the videos used in the Oregon Extended assessment section is also provided. Completion of all sections is required for interpreters, irrespective of grade level served. The PowerPoint slides reference specific items from the Oregon Extended Test Item Specifications found in the Materials section. Each item is also presented within the PowerPoint presentation at the beginning of each segment. After the training is completed, interpreters must take and pass a 15-item proficiency test, available in the Proficiency section of this website.

Here are suggested tasks for completion of this training package:

- Print and review ODE's Guidelines for Sign Language Accommodation (Appendix B)
- Print and review the mathematics, science, and Oregon Extended PowerPoint training handouts
- Review the mathematics (grades 3, 4, 5, 8, and HS) and science (grades 5, 8, and HS) practice tests
- Watch all training videos, taking notes on the training handout pages
- Pass the mandatory proficiency test

You will receive immediate feedback from the assessment, telling you whether you have passed or not. Take a screenshot picture of your test results for your documentation once you have successfully completed this training.

HelpDesk: Any questions regarding this website should be sent to orextended@k12test.com. All other questions should be submitted to Brad Lenhardt with ODE at brad.lenhardt@state.or.us.

Course Materials

Math Accommodations

- Math Sign Accommodations
- Grade 3
- Grade 4

<http://lms.brtprojects.org>

Updates

- Accommodations studies are part of this year's assessments
- Conducting a study on links between CCSS, Essentialized standards, and our test items
- Trying to provide as many opportunities for student's to demonstrate what they know – whether it's electronic, paper/pencil, or some hybrid
- Streamline scoring and data entry to reduce errors and workload
- *Looking Forward:* Consolidating to one website for data entry, monitoring, and reports

[49]

Questions?

- PLEASE CONTACT ODE or BRT WITH ANY QUESTIONS REGARDING THE TRAINING & PROFICIENCY WEBSITE:

Brad Lenhardt, ODE

brad.lenhardt@state.or.us

OR

Brock Rowley

brockr@uoregon.edu

(50)