



## Roxana Turc

📍 London

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🌐 Romanian

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## Professional summary

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I am self-motivated, organized, and capable of working under pressure. I have a clear, logical mind with a practical approach to problem solving and a drive to see things through to completion. I enjoy working on my own initiative or in a team. In short, I am reliable, trustworthy, hardworking, and eager to learn. At the moment I am enrolled in a Computer Science degree, and I am currently on my second year.

## Education

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Arden University - June 2021 – June 2024 - London

BSc: Computing

Studied in my first year

- Web Authoring (HTML, CSS)
- Introduction to Databases (Oracle SQL)
- Introduction to Object-Oriented Programming (Java)
- Introduction to Networking and Security

Currently studying in my second year

- IT Project Management (PRINCE2)
- System Analysis and Design (Agile Methodologies)

- Advanced Databases (Oracle SQL)
- Object-Oriented Programming (Java)

## Work History

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Digital Futures ( Academy Training / Bootcamp) - June 2022 – August 2022 - London

- Learnt different languages and technologies based on academy curriculum and checked the knowledge acquire against fortnightly challenges
- Performed system testing and troubleshooting, documenting issues and resolutions.
- Worked with up-to-date programming languages, libraries and frameworks and gained valuable skills to be industry ready Worked using Agile methodology in a team engineering project where together with my team have built full stack application following user stories and working closely with Product Owner

GTS Labour Hire & Construction LTD – May 2015 – February 2022 - London

- Handled end-to-end recruitment processes, ensuring smooth and swift transactions from initial advert to job offer.
- Maintained high suitability standards through diligent screening, interview, and assessment processes.
- Managed reference checks to verify candidate quality.
- Coached candidates through interview process to secure top roles. Monitored numerous job applications consecutively, qualifying, and shortlisting responses to improve workflow efficiency.
- Acquired new clients through market mapping and LinkedIn prospecting.
- Drafted and published vacancies in newspapers, magazines, and websites.
- Registered new candidates, developing a wide-ranging database to meet client recruitment needs.
- Attracted top candidates using social media networking.

## Skills

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- Software development Working in Agile environment. Great communication skills Interpersonal Skills
- Working under Pressure Project planning
- Testing and maintenance Client requirements HTML expertise
- Data collection and analysis Programming and design skills Web development projects
- CSS
- GitHub
- Wireframe mockups User specifications JavaScript
- Critical Thinking

## Certifications

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- HackerRank Certificate – JavaScript Basics – December 2022
- Oracle Learning Explorer – Oracle Java Explorer – October 2022
- Agile Explorer - IBM SkillsBuild - August 2022
- Certificate in Recruitment Practice - January 2018
- International Baccalaureate diploma -College "Transilvania" Romania – 2011

## Interests

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- Gym
- Music
- Taking coding projects to learn new technologies