



Republic of the Philippines
Leyte Normal University
Tacloban City
Bids and Awards Committee

August 13, 2024

MS. LERIO PERPETUA MONGE

COA Resident Auditor
This University

Dear Ma'am Monge,

As required, we are submitting supporting documents for the Goods and Services project of:

**Project: CONSTRUCTION OF STEEL SHELVES AND GRILLS FOR
WINDOW AND WALLING AT COA STOCKROOM**

Contractor: CHH CONSTRUCTION.

ABC: P 389,201.66

- Contract Agreement From duly approved by Hope (*Original*)
- Performance Bond (*Original*)
- Notice of Award (NOA) (*Original*)
- Abstract of Proposal of Bids (*Original*)
- RFQ Certification (*Original*)
- 2 RFQ from Bidders (*Original*)
- Printout Bid Notice Abstract
- BAC Resolution No. 59 (*Original*)
- Proposal Letter (*Original*)
- Purchase Request (*Original*)
- Supplemental Project Procurement Management Plan (*Original*)
- Program of Works (*Original*)
- Detailed Estimates (*Original*)
- Scope of Works(*Original*)

**COMMISSION ON AUDIT
OFFICE OF THE AUDITOR**

RECEIVED

Date: 01/13/2024 Time: 4:11 PM
By: ATTY. DIVINA PATTY B. SIBAY
TEAM 02 - NOB - SUCG

Respectfully yours,

ATTY. DIVINA PATTY B. SIBAY
BAC Vice-Chair-Good and Services



Republic of the Philippines
Leyte Normal University
Tacloban City

Bids and Awards Committee

September 02, 2024

JASMIN M. GRAVELES
Supply Officer
This University

Ma'am Graveles,

As required, we are submitting supporting documents for the Goods and Services project of:

**Project: CONSTRUCTION OF STEEL SHELVES AND GRILLS FOR WINDOW AND
WALLING AT COA STOCKROOM**

Contractor: CHH CONSTRUCTION

ABC: P 389,201.66

- o Notice of Proceed (NTP) (Original)
- o Contract Agreement Form duly approved by Hope (Original)
- o Notice of Award (NOA) (Original)
- o Proposal Letter (Certified True Copy)
- o Purchase Request (Certified True Copy)
- o Supplemental Project Procurement Management Plan (Certified True Copy)

Respectfully yours,

PROF. ORESTE M. ORTEGA, JR.
BAC-Chairman-Infrastructure and Good and Services



**LEYTE NORMAL
UNIVERSITY**



INTEGRITY EXCELLENCE SERVICE

NOTICE TO PROCEED

August 12, 2024

MR. CARMEO C. HIVANO
Authorized Representative
CHH CONSTRUCTION
Sito Lusong, Brgy. Cannucat,
Villareal, Samar

Dear Mr. Hilvano:

This is to inform you that the Contract Agreement for Construction of Steel Shelves and Grills for Window and Walling at COA Stockroom has been approved in the amount of Three Hundred Eighty-Three Thousand Nine Hundred Seventy-Six Pesos and Seventy-five centavos only (Php 383,976.75).

Accordingly, notice is hereby given to **CHH CONSTRUCTION**, to commence the work in accordance with the terms and conditions as stipulated in the Contract and that the date of commencement shall be upon receipt of this Notice to Proceed.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to Leyte Normal University.

**COMMISSION ON AUDIT
OFFICE OF THE AUDITOR**

RECEIVED

Date: 12/2024 Time: 11:03am
By: TEAM 02 - NQS - sucu

EVELYN B. AGUIRRE, DA

University President

Handwritten signature of Evelyn B. Aguirre, DA.

08/20/24

CHH CONSTRUCTION
Inc.
CARMEO C. HIVANO

CONTRACT AGREEMENT ON AUDIT
Contract No. INF-005, s. 2024 OFFICE OF THE AUDITOR
RECEIVED

Date: 6/13/2024 Name: L. KPN
By: Dr. Evelyn B. Aguirre D.A.U.P.D.
TEAM 02 - NCS - SUCS

KNOW ALL MEN BY THESE PRESENTS:

This Contract entered into by and between:

The **LEYTE NORMAL UNIVERSITY** located in Tacloban City, an institution of higher learning created by virtue of Republic Act 7910, represented by its University President, DR. EVELYN B. AGUIRRE, hereinafter referred to as the UNIVERSITY;
and
CHH CONSTRUCTION located in Tacloban City and a duly registered entity represented herein by its Authorized Representative, **MR. CARMELO C. HILVANO** hereinafter referred to as the CONTRACTOR.

WHEREAS, the University is desirous that the Contractor execute the **CONSTRUCTION OF STEEL SHELVES AND GRILLS FOR WINDOW AND WALLING AT COA STOCKROOM** with a Contract No. INF 005, s. 2024 first before written (hereinafter called "the Works") and the Entity has accepted the Bid for **THREE HUNDRED EIGHTY-THREE THOUSAND NINE HUNDRED SEVENTY-SIX PESOS AND SEVENTY-FIVE CENTAVOS (PHP383,976.75)** to be completed within 60 calendar days by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

WHEREAS, the UNIVERSITY, as a result of the competitive bidding required by RA 9184 and supported by the Bids and Awards Committee Resolution No. 59, s. 2024 granting authority for DR. EVELYN B. AGUIRRE to enter into a contract with **CHH CONSTRUCTION**, has found such cost reasonable and advantageous to the government because of the extensive scope at a considerably low price;

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as part of this Agreement, *viz.:*

A. SCOPE OF WORKS (see scope of works and detailed estimates as prepared by LNU)

I. PAINTING WORKS

II. METAL WORKS

III. MASONRY WORKS

JOSETA G. ZONCHADA, CPA
University Accountant Designate

ORESTE M. ORTEGA, Jr
OIC - CAO for Administration and Finance

GIL NICETAS B. VILLARINO, Ph.D
VP for Administration and Finance

CARMELO C. HILVANO
CHH CONSTRUCTION
Authorized Representative

EVELYN B. AGUIRRE, D.A
University President

B. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the UNIVERSITY'S bid evaluation;

C. Performance Security;

D. Notice of Award of Contract and the Bidder's conforme thereto; and

E. Other contract documents that may be required by existing laws and/or the UNIVERSITY concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of **THREE HUNDRED EIGHTY-THREE THOUSAND NINE HUNDRED SEVENTY-SIX PESOS AND SEVENTY-FIVE CENTAVOS (PHP383,976.75)** or such other sums as may be ascertained, CHH CONSTRUCTION agrees to the in accordance with its Bid;

4. The LEYTE NORMAL UNIVERSITY agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

5. The Bidding documents shall form part of this CONTRACT.

IN WITNESS WHEREOF, the parties have hereunto set their hands this 16/09/2014 at the City of Tacloban, Province of Leyte, Philippines

EVELYN B. AGUIRRE, DA
University President

for:
LEYTE NORMAL UNIVERSITY

CERTIFIED ON THE AVAILABILITY OF FUNDS:

STF - 06/09/2014 - 07/09/2014

JOSISSA C. CONCHADA, CPA
University Accountant Designate

Signed in the presence of

GIL NICETAS B. VILLARINO, Ph.D
VP for Administration and Finance

ORESTE M. ORTEGA, JR
CAO for Administration
Officer-in-Charge

ACKNOWLEDGEMENT

Republic of the Philippines)
Province of Leyte) S.S.
City of Tacloban)

BEFORE ME, a Notary Public, this AUGUST 12, 2023 for the City of Tacloban, personally appeared DR. EVELYN B. AGUIRRE and CARMELO C. HILVANO who acknowledged to me the authenticity and due execution of the foregoing document and who avow under the PENALTY OF LAW, to truth of the contents of the foregoing document and further acknowledged to me that the same is their free act and voluntary deed.

I hereby certify the affiants had been identified by the undersigned Notary Public through Competent Evidence of Identity as follows:

Name

**DR. EVELYN B. AGUIRRE
CARMELO C. HILVANO**

Competent Evidence of Identity

TIN 142-308-361

Which bears their picture and signature and basing on the same, their picture appearing is one and the same signature on this document.

WITNESS MY HAND AND SEAL

Doc. No. 100
Page No. 97
Book No. M
Series of 2024


STY EDWIN A. CHIA
Notary Public
Not. Doc. No. 2023-01455
Registration No. 5788576
Reg. No. 36362
Barcode No. 43678
Tacloban City



STERLING INSURANCE COMPANY INCORPORATED
Room 206 RR Apostle Arcade, P. Zamora St. Tacloban City
VAT Reg. TIN No.: 001-009-467-005

OFFICIAL RECEIPT
SERVICE INVOICE
CHH CONSTRUCTION
Received from **VILLAREAL SAMAR**

TAC No. A-519415
JULY 19, 2014

TIN	Bus. Style
The sum of PESOS ONE Thousand Five Hundred Eighty One Pesos & 23/100 Only. (P 1,581.23) in payment of Policy # 131902288 Premium 1,147.75	
Documentary Stamps	143.46
E-VAT	137.73
Fire Service Tax	2.29
Local Gov't Tax	150.00
Notarial Fee	
Reinsurance Account	
Miscellaneous	
Total Sales (VAT Inclusive)	
Less: VAT	
Amount: Net VAT	
Add: VAT	
Less: Withholding Tax	
Total Amount Due	
VATable Sale	
VAT -Exempt Sale	
VAT Zero Rated Sale	
Total Sales	
12% VAT	1,581.23
Total Amount	

PAID BY:
Cash _____
Check _____
Money Order No. _____

Not valid unless signed by cashier

If payment is by check or other negotiable instrument, this receipt is valid only when stuck check or negotiable instrument is promptly honored in first presentation for payment.
Not to be issued for Non-VAT exempt sales of goods, properties or services. If issued, sales shall be subjected to VAT.

5000 Blits /50x4 A-475001-A-725000

BIR ATP No.: 1A/00002139855

Date of ATP: 03-24-2014 • Expiry Date: 03-23-2026

Printed By: D'PROV. V.S. Natividad

515 Yakal St., Conception, Makati City

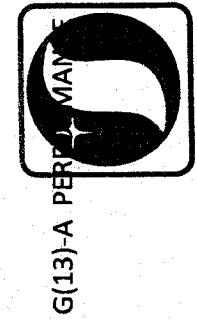
VAT Reg. TIN: 005-361-014-000 • Tel. No.: 369-9711

Printer's Accreditation No.: 0050MPD20180000000013

Date of Accreditation: 11/09/18

THIS OFFICIAL RECEIPT SHALL BE VALID
FOR FIVE(5) YEARS FROM THE DATE OF ATP

*ELOISA MAE N. OMANGAY
CASHIER*



STERLING INSURANCE COMPANY, INC.

6/F Zeta II Annex Bldg., 191 Salcedo Street, Legaspi Village, Makati City
Trunk Lines: 8892-3792 / 8893-0025 / 8893-0026
TIN: 001-009-467

G(13)-A No. 90228

Premium :	_____
Doc. Stamps :	_____
EVAT :	_____
LGT :	_____
Misc. :	_____
Total :	=====

PERFORMANCE BOND (SURETY BOND)

(Performance Security pursuant to Section 39 of the Implementing Rules and Regulations of R.A. No. 9184)

TO ALL MEN BY THESE PRESENTS:

That we

CHH CONSTRUCTION

VILLAREAL SAMAR

INSURANCE COMPANY, INC. a corporation duly organized and existing under and by virtue of the laws of the Philippines, as Surety, are held and firmly bound unto **LNU - TACLOBAN CITY**, sum **ONE HUNDRED FIFTEEN THOUSAND ONE HUNDRED NINETY THREE PESOS** **& 03/100 ONLY** Pesos, well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the above-bounden Principal entered into a contract with the Obligee for the

"CONSTRUCTION OF STEEL SHELVES AND GRILLS FOR WINDOW AND WALLING AT COAST STOCKROOM."

WHEREAS, the Obligee requires a performance security in the above stated sum to secure the full and faithful performance of the obligations of the Principal under the contract within the period of **JULY 19, 2024 UP TO JULY 19, 2025** as specified in the bidding documents/terms of reference pursuant to Section 39 of the Implementing Rules and Regulations of R.A. No. 9184 and an additional one year (1) coverage from the date of completion up to final acceptance to guarantee that the above-bounden Principal shall undertake the repair works of any damage to the infrastructure on account of the use of materials of inferior quality discovered within the defects liability period pursuant to Section 62 of the Implementing Rules and Regulations (IRR) of R.A. 9184.

This bond is callable on demand. The liability of the Surety Company shall in no case exceed the sum of **ONE HUNDRED FIFTEEN THOUSAND ONE HUNDRED NINETY THREE PESOS** **(PhP115,193.03)**. Current & 03/100 ONLY fault or failure of the Principal, the Obligee shall notify the Surety by sending the notice of claim with attached supporting documents to prove default or failure to comply by the Principal.

NOW THEREFORE, if the principal shall well and truly perform and fulfill all the undertakings, covenants, terms, conditions, and agreements stipulated in said contract, R.A. No. 9184 and its Implementing Rules and Regulations, then the obligation shall be null and void; otherwise it shall remain in full force and effect.

The liability of the Surety under this bond shall remain valid until issuance by the Obligee of the certificate of final acceptance pursuant to Section 39, IRR of R.A. No. 9184 and that the Surety does not assume responsibility for any liability incurred or created after the expiry date. It has been agreed that the Surety is released from liability after the issuance of the certificate of final acceptance. The Surety shall not be liable for extension of contract unless an endorsement has been issued consenting to such extension.

TAQON QUITNESS WHEREOF, we have set our hands and signed our names on the 19TH day of JULY, 2024 at

CHH CONSTRUCTION

MR. CARMELO C. HILVANO
PROPRIETOR Principal

STERLING INSURANCE CO., INC.
ADELMA M. BE PAZ

Senior Manager Tacloban Branch
by: *[Signature]*

Surety

OIC BOND NO. _____

SICI BOND NO. _____

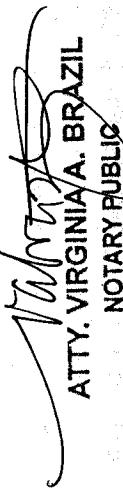
ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)

TAC. CITY _____)ss.

BEFORE **ME**, a notary public for and in **TAC. CITY** on this **19TH** day of **2024**, personally appeared: **MR. CARMELO G. HILVANO** issued at **Community Tax Certificate No. 016403**, and that of the Corporation he represents; No. **016403**, and on **2024**, and issued at **ADELFAN DE PAZ - Senior Manager** on **TAC. CITY** with Community Tax Certificate No. **2024**, and on **2024**, and issued at **STERLING INSURANCE COMPANY INCORPORATED**, with CgAN.ugity Tax Certificate No. **2024**, and executed the foregoing instrument, issued at Makati City, on **2024**, and which they confirmed and ratified, declaring the same to be their free and voluntary act and deed.

WITNESS MY HAND AND SEAL on the date and the place first above written.


ATTY. VIRGINIA A. BRAZIL
NOTARY PUBLIC
NC# 2024-01-38
VALID UNTIL DECEMBER 31, 2025
IBP LIFETIME MEMBER
OR NO. 1030983 05-20-2016
LEYTE CHAPTER
PTR NO. 8486403 01-05-2024
MCLE COMPLIANCE NO. VII-0021325
VALID UNTIL APRIL 14, 2025
TACLOBAN CITY

REPUBLIC OF THE PHILIPPINES)

)ss.

ADELFA N. DE PAZ - Senior Manager
Mr/Ms. _____ of STERLING INSURANCE COMPANY
INCORPORATED of Makati City, having been duly sworn, state and depose that the STERLING INSURANCE COMPANY
INCOBRERA HUNDRED FIFTEEN THOUSAND ONE HUNDRED FORTY THREE PESOS & 63/100 ONLY.
115,193.03 (P _____), Philippine Currency, over and
above all just debt, obligations and property exempt from execution.

STERLING INSURANCE COMPANY INCORPORATED
TIN: 001-009-467

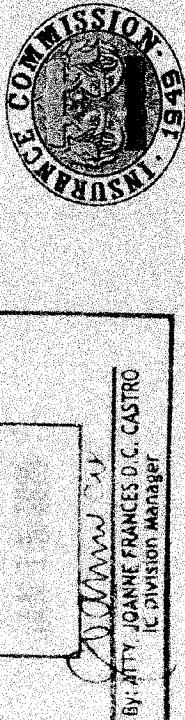

BY:
ADELFA N. DE PAZ
Senior-Manager Tacloban Branch

STERLING INSURANCE COMPANY INCORPORATED
TIN: 001-009-467

Atty. VIRGINIA A. BRAZIL
NOTARY PUBLIC
NC# 2024-01-38
VALID UNTIL DECEMBER 31, 2025
PTR NO. 8486403 01-05-2024
MCLE COMPLIANCE NO. VII-0021325
VALID UNTIL APRIL 14, 2025
TACLOBAN CITY

SUBSCRIBED and SWORN to before me his / her Community Tax Certificate No. **2024**
Affiant **exhibited** to me his / her Community Tax Certificate No. **2016**
Doc No. **2024**
225 PTR NO. 8486403 01-05-2024
45 MCLE COMPLIANCE NO. VII-0021325
VII VALID UNTIL APRIL 14, 2025
Doc No. **2024**
225 PTR NO. 8486403 01-05-2024
45 MCLE COMPLIANCE NO. VII-0021325
VII VALID UNTIL APRIL 14, 2025
Doc No. **2024**

CERTIFIED TRUE / PHOTO COPY
LICENSING DIVISION
INSURANCE COMMISSION



By: ATTY. JOANNE FRANCES O.C. CASTRO
LIC. DIVISION Manager

Big. 2022/36.R
(No.) 2022/36.R



Republika ng Pilipinas
Republic of the Philippines
Kagawaran ng Panamalapi
Department of Finance
INSURANCE COMMISSION

I TO AY PATUNAY na ang

THIS IS TO CERTIFY THAT

STERLING INSURANCE COMPANY, INC.

NG LUNGSOOD NG MAKATI, PILIPINAS

na isang
a

pang DI-BUHAY
NON-LIFE
(FIRE, MARINE, CASUALTY & SURETY)

na kompanya ng seguro ay nakatugon sa lahat ng mga kailangang itinakda ng batas
o insurance company, its complied with all requirements of law

ng Pilipinas kaugnay sa gayong mga kompanya ng seguro, kung kaya pinagkakalonbaran
of the Philippines relative to such insurance companies, and it is hereby granted

ng KATIBAYAN NG PAGKAMAYKAPANGYARIHAN upang makipagnegosyo ng
this CERTIFICATE OF AUTHORITY to transact

uring seguro na itinakda sa itaas hanggang ikalabangdalawa ng hatinggabi, ng ikata thumpu't isang
he class of insurance business above set forth until twelve o'clock midnight, on the thirty-first

araw ng Disyembre, taong dalawang libot dalawampu't apat

maliban kung agad na bawin o pigilan ng may makatuwirang dahilan.
unless sooner revoked or suspended for cause.)



Bilang RATUNAYAN NI TO, imlagda ko ang aking pangalan
(In WITNESS WHEREOF, I have hereunto subscribed my name

at ikinitinal ang Opisywal na Tatak ng aking Tanggapan
and caused my Official Seal to be affixed,

sa Lungsood ng Maynila, Pilipinas. Itoy ay may bisa
at the City of Manila, Philippines. This becomes

simula kaisa ng Enero 2022
(Effective on 1 January 2022.)

A large handwritten signature of Dennis R. Funan, which also includes the title "NOTARY PUBLIC".

DENNIS R. FUNAN
NC# 2024-01-38
VALID UNTIL DECEMBER 31, 2025
IBP LIFETIME MEMBER
OR NO. 1020983 05-20-2016

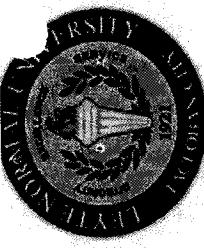
LEYTE CHAPTER
PIR NO. 8486403 01-05-2024
MCLE COMPLIANCE NO. VII-011325

VALID UNTIL APRIL 14, 2025
TAGLOBAN CITY

*AO No. 360 issued on
July 1, 1961

Date issued

REPUBLIC OF THE PHILIPPINES
**LEYTE NORMAL
UNIVERSITY**
INTEGRITY • EXCELLENCE • SERVICE



NOTICE OF AWARD

July 12, 2024

MR. CARMELO C. HILVANO
Authorized Representative
CHH CONSTRUCTION
Sitio Lusong, Brgy. Cammucat,
Villareal, Samar

Mr. Hilvano:

We are happy to notify you that the Construction of Steel Shelves and Grills for Window and Walling at COA Stockroom is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid, at the Contract Price equivalent to Three Hundred Eighty-Three Thousand Nine Hundred Seventy-Six Pesos and Seventy-five centavos Only (₱383,976.75).

You are therefore required, within TEN (10) days from the receipt of this Notice of Award, to formally enter into contract with us, and to submit the Performance Security. Failure to enter into the said contract or provide the Performance Security shall constitute a sufficient ground for cancellation of this award and forfeiture of your Bid Security.

Very truly yours,

EVELYN B. AGUIRRE, DA
University President

Carmelo C. Hilvano
Carmelo C. Hilvano
CHH Construction
07/19/24

Conforme:
Name of Representative of Bidder: _____
Name of Bidder: _____
Date: _____



REPUBLIC OF THE PHILIPPINES
LEYTE NORMAL
UNIVERSITY
INTEGRITY • EXCELLENCE • SERVICE

Abstract of Proposals of Bids Opened: 6/24/2024

Item Description	Qty	Unit	Unit Price	Total Bid	Remarks
	1	Lot			
CONSTRUCTION OF STEEL SHELVES AND GRILLS FOR WINDOW & WALLING AT COA STOCKROOM					
CHH Construction			383,976.75	383,976.75	LCRB
Twinkings Construction			388,000.00	388,000.00	

Approved for Purchase on quotation:

LNU BAC Certified/Verified true and correct:

Member: N. BERNARDO/E. SANCHEZ

RECOMMENDING APPROVAL

Member: L.J. CALUZA/C. BLANCO

Chairman: ORESTEM M. ORTEGA, JR.

Member: ATTY. DIVINA PATTY SIBAY

APPROVED: Q J

Vice-Chair: GIL NICETAS B. VILLARINO

EVELYN B. AGUIRRE, D.A.
President

LEYTE NORMAL UNIVERSITY

Standard form Number SF-Good-60

Revised on May 24, 2004

Date: June 13, 2024

Number: 061024

Standard form Title: Request for Quotation

Item/s listed below, subject to the General Conditions written below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith.


ORESTE M. ORTEGA JR.

Chairman, Bids & Awards Committee

General Conditions of the Contract:

1. All entries must be typewritten/handwritten.
2. Delivery period within Sixty (60) calendar days.
3. Warranty shall be a period of **SIX (6)** months for supplies and materials, **ONE (1)** Year for the equipment, from the date of acceptance by Leyte Normal University.
4. Price validity shall be for a period of **THIRTY (30)** Calendar Days.
5. **PHILGEPS** Registration Certificates, **Valid Mayor's Permit/Business Permit** shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certifications of the product being offered.

Item No.	Articles	QTY.	Unit Price	Total	QUOTATION
1	Construction of Steel Shelves and Grills for Window & Walling at COA Stockroom	1 Lot	389,201.66	389,201.66	<i>183,976.75</i>
	TOTAL			389,201.66	<i>383,976.75</i>
	NOTHING FOLLOWS				

Brand Model:

Delivery Period:

Warranty:

Price Validity:

After having carefully read and accepted your General Conditions, I/we quote on the item/s at price noted above.

LRCB
Ortega Jr.

CHH Construction
Company Name
2024 - 0806021000 - 0003
Business/Mayor's Permit No.

TIN:

202102268572005992620

PhilGEPS Registration Number (required)

Tel. No./Cellphone No.

CAROLYN A. ORTEGA

Printed Name/Signature

JUNE 17, 2024

Date



Business Permit



BUSINESS NAME	CHH CONSTRUCTION
OWNER'S NAME	CASTO HERMIDA HILVANO
BUSINESS ADDRESS	Cannucat, Villareal, Samar
TYPE OF BUSINESS	Sole Proprietorship
NO. OF EMPLOYEES	1
BUSINESS TIN	128-671-792-000
VALID UNTIL	2024-12-31
PAYMENT MODE	Annual

To whom it may concern,

Pursuant to the revenue code of this Municipality, after payment of taxes, fees and charges, etc., and compliance with existing requirements, Permit is hereby granted to the herein Taxpayer.

LINIE OF BUSINESS

OTHER SPECIALIZED CONSTRUCTION ACTIVITIES

TYPE OF APPLICATION

General

PARTICULARS OF PAYMENT

Medical Certificate Fee	100.00
Municipal License Fee	31,371.17
Sanitary Inspection Fee	150.00
Mayor's Permit Fee	200.00
Garbage Charges	250.00
Interest	0.00
Surcharge	0.00

CARLO R. LATORRE
Local Chief Executive

NOTES:

REMARKS

1. Exhibit this Permit in Your Establishment.
2. This Permit is only a privilege and not a right, subject to revocation and closure of Business Establishment for any violation of existing Laws and Ordinances and conditions set forth in the Permit.
3. This Permit must be renewed on or before January 20 of the following year unless sooner revoked for cause. Failure to renew within the time required shall subject the Taxpayer to a surcharge of 25% of the amount of taxes, fees or charges due, plus an interest of 2% per month of the unpaid taxes, fees or charges including surcharges.

Your Business Establishment is subject to final inspection or regulatory compliance.

4. Surrender this Permit upon retirement of your Establishment.

DSK-2022
61719866

GRAND TOTAL

32,071.17

Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE
CERTIFICATE OF PHILGEPS REGISTRATION
(Platinum Membership)

THIS IS TO CERTIFY THAT

CHH CONSTRUCTION

SITIO LUSONG, BARANGAY CANMUCAT,
Villareal , Samar , Region VIII , Philippines

is registered in the **Philippine Government Electronic Procurement System (PhilGEPS)** on 31-Aug-2021, pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.

This further certifies that **CHH CONSTRUCTION** has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof.

For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective Bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.

By submitting this Certificate, the Bidder certifies:

1. *the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;*
2. *the veracity of the statements and information contained therein;*
3. *that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it an evidence that the Bidder has passed the post-qualification stage; and*
4. *that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.*

This Certificate is valid until 27-Sep-2024

Issued this 27th day of September 2023.
This is a system generated certificate. No signature is required.



REMINDERS 1

- The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.

• A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.

• The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.

"Annex A"

List of Eligibility Documents

of
CHH CONSTRUCTION
STIIO LUSONG, BARANGAY CANMUCAT,
Villareal , Samar , Region VIII , Philippines

DTI Certificate	DTI Certificate Number : 2860223 Issued By / Signatory : RAMON M. LOPEZ Registration Date : 06-Jul-2021 Expiration Date : 06-Jul-2026
Mayors Permit	Permit Number : 202408060210000003 Place of Issue : MUNICIPALITY OF VILLAREAL, SAMAR Issued By / Signatory : CARLO R. LATORRE Issuance Date : 08-Jan-2024
Tax Clearance	Expiration Date : 15-Sep-2024 TCC Number : 14-087-09-15-R1042-2023-M Issued By / Signatory : POLICARPO F. TANGILE Issuance date : 15-Sep-2023
Audited Financial Statement	Date of Filing : 25-Apr-2022 Current Asset : 2,147,373.00 Total Asset : 2,151,659.00 Current Liabilities : 13,158.00 Total Liabilities : 13,158.00 Name of Auditor : CHERIE MAE QUINTERO - DICHOSO BIR RDO Code : 087 Expiration Date : 24-Aug-2024
PCAB License	Issued By / Signatory : ERNI G. BAGGAO, HERBERT D.G. MATIENZO AND SERGIE T. RETOME Issuance Date : 01-Jul-2023 License Number : 50905 License First Issue Date : 24-Aug-2021 Principal Classification : GENERAL ENGINEERING AND GENERAL BUILDING Category : D

OMNIBUS SWORN STATEMENT

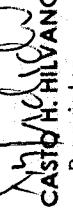
REPUBLIC OF THE PHILIPPINES
CITY OF TACLOBAN) S.S.

AFFIDAVIT

I, CASTO H. HILVANO, of legal age, married, Filipino, and residing at Brgy. Central, Villareal, Samar, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the sole proprietor of CHH CONSTRUCTION with office address at Sitio Lusong, Barangay Canmucat, Villareal, Samar.
2. As the owner and sole proprietor of CHH CONSTRUCTION, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **SUPPLY, DELIVERY, AND INSTALLATION OF STEEL SHELVES AND GRILLS FOR WINDOW & WALLING AT COA STOCKROOM at LNU, Tacloban City.**
3. CHH CONSTRUCTION is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institutions whose blacklisting rules have been recognized by the Government Procurement Policy Board;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the originals, complete, and all statements and information provided therein are true and correct;
5. CHH CONSTRUCTION is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. I am not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. CHH CONSTRUCTION complies with existing labor laws and standards;
8. CHH CONSTRUCTION is aware of and has undertaken the following responsibilities as a bidder:
 - a. Carefully examine all of the Bidding Documents;
 - b. Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract
 - c. Make an estimate of the facilities available and needed for the contract to be bid,
 - d. Inquire or secure Supplemental/Bid Bulletin(s) issued for the **SUPPLY, DELIVERY, AND INSTALLATION OF STEEL SHELVES AND GRILLS FOR WINDOW & WALLING AT COA STOCKROOM at LNU, Tacloban City.**
9. CHH CONSTRUCTION did not give or pay directly or indirectly, any commission, amount, fee or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the Government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ 2024 at Tacloban City, Philippines.


CASTO H. HILVANO
Proprietor

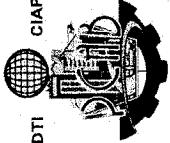
SUBSCRIBED AND SWORN to before me this _____ 2024 at Tacloban City, Philippines. Affiant is personally known to me and was identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (AM No 02-8-13-SC). Affiant exhibited to me his **PRC ID Card**, with his photograph and signature appearing thereon, with no. **0024702**.

Witness my hand and seal this _____ 2024.

SJ *TS* *JM*
Doc. No. _____
Page No. _____
Book No. _____
Series of 2024

NOTARY PUBLIC
ATTY. VIRGINIA A. BRAZIER
NOTARY PUBLIC
NC# 20240196
VALID UNTIL DECEMBER 31, 2025
TAP LIFETIME MEMBER
OP NO. 1030983 05-25-2018
LEYTE CHAPTER
PNR NO. 1486403 04-06-2024
TITLE COMPLIANCE CO. INC.
VALID UNTIL APRIL 4, 2026
TACLOBAN CITY

SUBSCRIBED AND SWORN to before me this _____ 2024 at Tacloban City, Philippines. Affiant is personally known to me and was identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (AM No 028-13-SC). Affiant exhibited to me his **PRC ID Card**, with his photograph and signature appearing thereon, with no. **0024702**.



DTI CIAP
Republic of the Philippines

DEPARTMENT OF TRADE & INDUSTRY
CONSTRUCTION INDUSTRY AUTHORITY OF THE PHILIPPINES
PHILIPPINE CONTRACTORS ACCREDITATION BOARD
Makati City, Metro Manila, Philippines

REGULAR CONTRACTOR'S LICENSE

FORM NUMBER: 01356

This certifies that

CHH CONSTRUCTION

Contracting Fiscal Year (CFY): 2023/2024

Contracting Fiscal Year (CFY): 2023/2024

CONTRACTOR'S PARTICULAR	
Authorized Managing Officer CASTO HERMIDA Hilvano	Signature
Organization Type Sole Proprietorship	NPV VALID WITHOUT SIGNATURE Head Office (Region) REGION 8 (Eastern Visayas)
Taxpayer Identification Number (TIN) 128671792000	Contractor's License Number 519905
LICENSE PARTICULARS	
License First Issue Date August 24, 2021	Validity Period of this License/Renewal July 01, 2023 to August 24, 2024
Principal Classification and Category D	
General Engineering	
Other Classification/s General Building	
REGISTRATION PARTICULARS	
Registration Date August 24, 2021	Registration Number 3079-2021
Validity Period of this Registration August 24, 2021 to August 24, 2024	
Kinds of Project and Respective Size Ranges	
Road, Highway, Pavement, Railways, Airport Horizontal Structures and Bridges	Small B
Dam, Reservoir & Tunnelling	Small B
Water Supply	Small B
Irrigation and Flood Control	Small B
Port, Harbor and Offshore Engineering	Small B
Building and Industrial Plant	Small B
Park, Playground and Recreational Work	Small B
HERBERT G. MATIENZO Executive Director	SERGIE T. RESOME Board Secretary
DOCUMENTARY STAMP TAX PAID (PhP 30.00)	

IMPORTANT NOTICE: Filing schedule for license renewal application – on or before July 25, 2024

LEYTE NORMAL UNIVERSITY

Standard form Number SF-Good-60

Revised on May 24, 2004

Date: June 13, 2024

Number: 061024

Standard form Title: Request for Quotation

Item/s listed below, subject to the General Conditions written below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith.

ORESTE M. ORTEGA JR.

Chairman, Bids & Awards Committee

General Conditions of the Contract:

1. All entries must be typewritten/handwritten.
2. Delivery period within Sixty (60) calendar days.
3. Warranty shall be a period of **SIX (6) months** for supplies and materials, **ONE (1)** Year for the equipment, from the date of acceptance by Leyte Normal University.
4. Price validity shall be for a period of **THIRTY (30) Calendar Days**.
5. **PHILGEPS Registration Certificates, Valid Mayor's Permit/Business Permit** shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certifications of the product being offered.

Item No.	Articles	QTY.	Unit Price	Total	QUOTATION
1	Construction of Steel Shelves and Grills for Window & Walling at COA Stockroom	1 Lot	389,201.66	389,201.66	388,000.00
	TOTAL			389,201.66	388,000.00
	NOTHING FOLLOWS				

Brand Model: _____

Delivery Period: _____

Warranty: _____

Price Validity: _____

After having carefully read and accepted your General Conditions, I/we quote on the item/s at price noted above.

TRINIKLAS CONTRACTOR

Company Name
083-70100

Business/Mayor's Permit No.

TIN:
0028-705058-0570394

PhilGEPS Registration Number (required)

Tel./Office No.
Franklin D. Mapa

Printed Name/Signature

JULIO F. MAPA

Date

LEYTE NORMAL UNIVERSITY
Republic of the Philippines
Tacloban City

OFFICE OF THE BAC CHAIRMAN

**RECEIVED FROM THE LEYTE NORMAL UNIVERSITY "NOTICE TO BIDDERS" REQUEST
FOR QUOTATION**

RIV NO. 61024
FOR: Construction of Steel Shelves and Grills for Window & Walling at
COA Stockroom

FOR: CAO-ADMIN
This 14th June 2024

CERTIFICATION

REPUBLIC OF THE PHILIPPINES
LEYTE NORMAL
UNIVERSITY • SERVICE



BAGONG PILIPINAS

Bids and Awards Committee

Resolution Recommending Alternative Mode of Procurement for the
Title of the Project: CAO-O-ADMIN: Construction of Steel Shelves and Grills for Window
& Walling at COA Stockroom

Resolution No. 59

WHEREAS, the attached items requested have not been contemplated in the Annual Procurement Plan 2024 because of reasons stated in the attached letter to the University President and to which the University President has accepted and approved;

WHEREAS, the said items, for reasons of economy and efficiency, may be procured through **Small Value Procurement** since the Approved Budget for the Contract (ABC) for said procurement is less than the threshold of **One Million Pesos** (₱ 1,000,000.00).

NOW, THEREFORE, We the members of the Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED to recommend that these items be procured through **Small Value Procurement.**

RESOLVED, at the BAC Chair's Office, this 7th day of June 2024.

ORESTE M. ORTEGA, JR.
BAC Chairman

DIVINA PATTY SUBAY
BAC Member
-
GIL NICETAS VILLARINO
BAC Vice-Chair

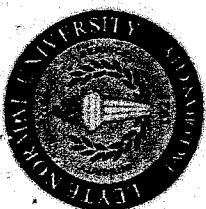
NELSON BERNARDO
BAC Member

CESAR BLANCO
BAC Member
EAS JOHANSEN CALUZA
BAC Member

Action taken:
 Approved
 Disapproved

EVELYN B. AQUIRRE, DA
University President

**LEYTE NORMAL
UNIVERSITY**
INTEGRITY EXCELLENCE SERVICE



May 27, 2024

EVELYN B. AGUIRRE, DA
University President
This University

Dear Ma'am,

Warm Greetings!

Our resident COA Office is one of the offices in the University which files Financial documents from time to time such as payrolls and purchases, to name a few.

In line with this, we would like to request for the purchase of shelves as well the installation of window grills, walling of their window and walling at COA Office. This is anticipation of the increasing no. of COA Documents for filing.

We are hoping for your approval regarding this matter.

Thank you.

Sincerely yours,

PROF. FOREST M. ORTEGA, JR.

OIC - Chief Administrative Officer – Administration

Recommending Approval:

GIL NICETAS B. VILLARINO, Ph.D.
Vice President for Administration and Finance

Action taken:

Approved

Disapproved

EVELYN B. AGUIRRE, DA
University President



Republic of the Philippines
LEYTE NORMAL UNIVERSITY
Tacloban City

PURCHASE REQUEST



Republic of the Philippines
LEYTE NORMAL UNIVERSITY
 Tacloban City

SUPPLEMENTAL PROJECT PROCUREMENT MANAGEMENT PLAN (SPPMP) 2024

END-USER/UNIT: Administration

Projects, Programs and Activities (PAPs)

NO.		Qty	Unit	UNIT PRICE	ESTIMATED BUDGET	Mode of Procurement	SCHEDULE/MILESTONE OF ACTIVITIES											
							Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
	Steel Shelves and Grills for Window and Walling at Window and Walling at COA Stockroom	1	lot	P389,201.66	P389,201.66							/						
												/						
												/						
												/						
TOTAL BUDGET:					P 389,201.66													

NOTE: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by:

ORESTE M. ORTEGA, JR.
 OIC-Chief Admin Officer - Admin

Recommending Approval:

GIL NICETAS B. VILLARINO, Ph.D.
 VP for Admin and Finance

Approved by:

EVELYN B. AGUIRRE, D.A.
 University President

Date: May 27, 2024

CERTIFICATE OF AVAILABILITY OF FUNDS													
This is to certify that fund is available for these requested items chargeable to the following fund category:													
<input type="checkbox"/> Regular Agency Fund	<input type="checkbox"/> LNU Income Generating Projects												
<input checked="" type="checkbox"/> Internally Generated Fund	<input type="checkbox"/> LNU House												
<input type="checkbox"/> Other Fiduciary Fund	<input type="checkbox"/> LNU Cafeteria												
<input type="checkbox"/> Trust Fund	<input type="checkbox"/> LNU Dormitory												
<input type="checkbox"/> CHED Fund													
<input type="checkbox"/> DOST Fund													
Certified Funds Available:													
CORAZON Q. DE LA CRUZ													
Budget Officer													
Certified Cash Available:													
JOSBA E. CONCHADA, CPA													
Accountant Designate													



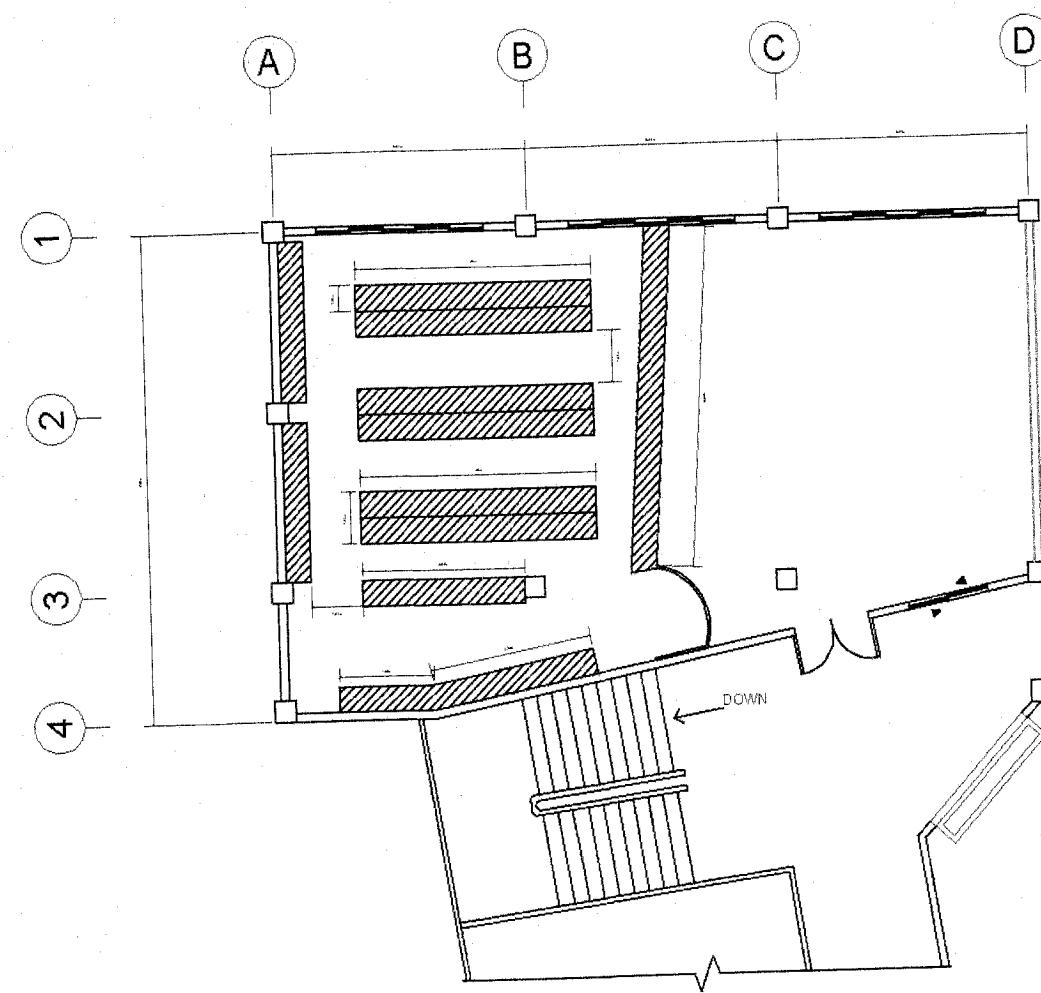
Republic of the Philippines
LEYTE NORMAL UNIVERSITY
Tacloban City

Name of Project: Construction of Steel Shelves and Grills for Window and Walling at COA Stockroom

Location: : Leyte Normal University
TACLOBAN CITY

DETAILED ESTIMATES

Item No.	DESCRIPTION	QTY	UNIT	UNIT PRICE	No. of Days	AMOUNT
I	Masonry Works	1	lot			23,025.00
	CHB 4"	350	pcs	18.00		6300
	Sand	3.5	cu.m	950.00		3325
	Cement	35	bags	295.00		10325
	10mm RSB	15	pcs	205.00		3075
	b.Labor					
	Skill	2		450.00	10	9,000.00
	Unskill	3		350.00	10	10,500.00
	<i>Sub-total</i>					42,525.00
	<i>Unit Cost</i>					42,525.00
II	Special Item	1	lot			285,500.00
	a.Materials					
	Window Grills (Painted)	3	lot	13,500.00		13,500.00
	Cabinet Shelves (1m x 2.5m x 4m) (Painted)	16	set	15000		240,000.00
	Data Filer - Magfile Closed Horizontal Blue	200	pcs	160		32,000.00
	Legal					
	b.Labor					
	<i>Sub-total</i>					285,500.00
	<i>Unit Cost</i>					285,500.00
	TOTAL DIRECT COST					328,025.00
A.	1.) Materials					328,025.00
	2.) Labor					
	3.) Equipment					
	TOTAL INDIRECT COST					
B.	1.) OCM					9,840.75
	2.) Contractor's Profit					32802.5
	3.) Tax					18533.4125
	TOTAL PROJECT COST					389,201.66

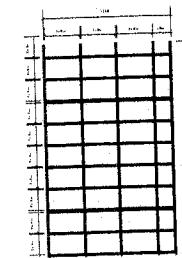


FLOOR PLAN

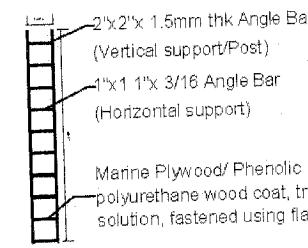
SCALE

1 : 100M

FRONT VIEW
SCALE 1 : 100M



SIDE VIEW
SCALE 1 : 100M



2'x2'x 1.5mm thk Angle Bar
(Vertical support/Post)
1"x1 1"x 3/16 Angle Bar
(Horizontal support)

Marine Plywood/ Phenolic painted w/ multi-coat,
polyurethane wood coat, treated with anti-termite
solution, fastened using flat head metal screws



Republic of the Philippines
LEYTE NORMAL UNIVERSITY
Tacloban City



Project Title : Construction of Steel Shelves and Grills for Window and Walling at COA Stockroom

Location : Leyte Normal University, Tacloban City
Duration : 60 C.D
Amount : **389,201.66**

SCOPE OF WORKS

- PAINTING WORKS
- Metal Works
- Masonry Works

Prepared By:

JASON PASCUA
Project Control Engineer

DANIELLE ANNE R. DURANA
Planning Officer



**Republic of the Philippines
LEYTE NORMAL UNIVERSITY
Tacloban City**

PROGRAM OF WORKS/BUDGET COST

Project	Construction of Steel Shelves and Grills for Window and Walling at COA Stockroom
Project ID	
Location	Leyte Normal University, Paterno St., Youngfield Area, Tacloban City
Project Description	Construction of Steel Shelves and Grills for Window and Walling at COA Stockroom

Appropriation	389,201.66
Source of Fund	
Target Start Date	
Total Project Duration	60 C.D.

EQUIPMENT:

BREAKDOWN OF EXPENDITURES

	AS SUBMITTED	AS EVALUATED
1. Labor	19,500.00	
2. Materials	308,525.00	
3. Rental of Equipment	-	
4. Provisional Sum / Daywork	-	
5. OCM and Profit	42,643.25	
6. Value Added Tax (5%)	18,533.41	
7. EAO, 1%	-	
8. RROW Acquisition	-	
9. Physical Reserved (Contingency)	-	
10. TOTAL ESTIMATED COST	389,201.66	

	AS SUBMITTED	AS EVALUATED
A. Total Direct Cost	328,025.00	
B. OCM and Profit	42,643.25	
C. Value Added Tax (5%)	18,533.41	
D. Total Construction Cost		
E. Eng'g & Administrative Overhead, 1%		
F. RROW Acquisition		
G. Physical Reserved (Contingency)		
H. TOTAL ESTIMATED COST	389,201.66	

Prepared by

Reviewed by:

JAYSON R. BASCUA
Project Control Engineer

Bid Notice Abstract**Request for Quotation (RFQ)**

Reference Number 10952828
Procuring Entity LEYTE NORMAL UNIVERSITY
Title Construction of Steel Shelves and Grills for Window & Walling at COA Stockroom

Area of Delivery	Leyte	Solicitation Number:	061024	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components:		Last Updated / Time:	14/06/2024 00:00 AM
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Document Request List:		Closing Date / Time:	19/06/2024 09:00 AM
Classification:	Civil Works	Date Published:	14/06/2024	Notes:	
Category:	Construction Projects				
Approved Budget for the Contract:	PHP 389,201.66				
Delivery Period:	60 Day/s				
Client Agency:					
Contact Person:	Melien Cuacko BAC Secretariat P. Paterno St (053) 832-3179 Tacloban City Leyte Philippines 6500 63-53-8323205 63-53-8323205 bac@lnu.edu.ph				

Description

You may download the Request for Quotation (RFQ) at the associated components or from our website,<http://www.lnu.edu.ph> for your queries and clarification. Please send it to bac@lnu.edu.ph.

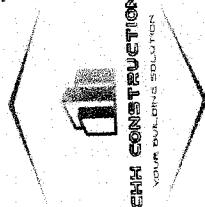
Line Items

Quantity	Description	Unit Price	Total Amount
1	Construction of Steel Shelves and Grills for Window & Walling	389,201.66	

Created by Melien Cuacko

Date Created 13/06/2024

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.



CHI CONSTRUCTION
HOME OWNERS SOLUTION

Sitio Lusong, Brgy. Canmucat, Villareal, Samar

Name of Project: Sunny Deliver and Installation of Steel Shelves and Grills for Window & walling of COA Stockroom

Location: Leyte Normal University

DETAILED ESTIMATES

Submitted By:


Castro A. HILLANO
CHH Construction
Proprietor