



AAI CARGO LOGISTICS & ALLIED SERVICES COMPANY LTD.
(A 100% subsidiary of Airports Authority of India)

No. AAICLAS/HR/CHQ/Rect./DG Instructor/2024

Date: 16.07.2024

Advertisement For Engagement of Chief Instructor & Instructors (Dangerous Goods Regulations)

Engagement at AAI Cargo Logistics and Allied Services Company Limited (AAICLAS) on 3 Years Term Engagement Contract by Online Interview basis.

AAICLAS has been set up as a fully owned cargo subsidiary of the Airports Authority of India to manage the development of air cargo business airports within the country and outside the country. AAICLAS is a professionally driven and responsive service enterprise with a vision to emerge as the largest Integrated Cargo logistics and ground handling operator in the country.

To drive this business, it requires **Chief Instructor (DGR) & Instructors (DGR)** on Fixed Term Basis for a period of three years as per the details given below: -

Sl. No.	Name of Post	Total Number of Vacancies	Place of Posting	Date of Walk-in-Interview	VENUE/Link
1.	Chief Instructor (Dangerous Goods Regulations)	01	Delhi	31.07.2024 (from 1100 hours to 1300 hours)	Link for attending interview through Online mode is https://meet326.webex.com/meet326/j.php?MTID=md37da6fa276b43730d675f2fe3407561
2.	Instructor (Dangerous Goods Regulations)	02			

Reservations wherever allowed, are applicable as per rules.

The above place of posting can be transferred to any other location within India due to operational or administrative requirements at the discretion of AAICLAS Management, which shall be binding.

All the above number of positions may be changed with the sole discretion of AAICLAS Management. The engagement shall be made in phased manner as per requirement. AAICLAS Management reserves the right for change/cancellation of part or full advertisement/number of positions/venue/procedure/date /time of interaction etc. In case of requirement of manpower at any other new stations, the selected/panel candidates may be allowed to join at the respective locations, as per the requirement of the company. The decision of the AAICLAS Management shall be final and binding under all circumstances. AAICLAS reserves the right to increase or decrease or scrap these positions/advertisements in part or full, depending upon the present/future requirements or due to any other administrative issue.

The eligibility criteria for all posts as on 30.06.2024 shall be as follows: -

1. (a). Chief Instructor (DGR):

- (a) **Essential Qualification:** As per the Civil Aviation requirements by DGCA.
- (b) **Age Limit:** Age as on 30.06.2024 should not be more than 67 years.
- (c) **Experience:** Minimum 15 years of experience in the field of civil aviation and have been Dangerous Goods Instructor for at least 5 years in the preceding 7 years along with valid certification.
- (d) **Job profile:** To ensure proper training of employees by communicating technical DG Regulations for DGR training, managing documentation of related activities, and delivering training reports. Also responsible for providing regulatory advice to the staff and answer compliance related queries as a DGR instructor.

(b). Instructor (DGR):

- (e) **Essential Qualification:** As per the Civil Aviation requirements by DGCA.
- (f) **Age Limit:** Age as on 30.06.2024 should not be more than 60 years.
- (g) **Experience:** Minimum 5 years of experience in transportation of dangerous goods by air, well rounded civil aviation experience in ground handling operations including passenger and baggage handling, cargo operations and ramp operations is desirable.
- (h) **Job profile:** To ensure proper training of employees by communicating technical DG Regulations with successfully completed a relevant dangerous goods training program and possess a valid certificate attesting the same.

2. Pay and Allowances

(a). Chief Instructor (DGR):

<u>PERIOD</u>	<u>CONSOLIDATED PAY (INCLUSIVE OF ALL)</u>
First Year	Rs. 1,50,000/- Fixed
Second Year	Rs. 1,65,000/- Fixed
Third Year	Rs. 1,80,000/- Fixed

For candidates those who are already drawing higher pay than the remuneration, the pay protection may be considered with additional increment.

In addition to above, the following benefit also provided as below:

PF Contribution: For non exempt employees, PF Contribution shall be equivalent to the basic pay of Rs.15000/- per month

TA/DA/Lodging & Boarding (if be deputed on tour) shall be equivalent to two tier rail fare.

Leaves: Privilege Leave – 18 in a year + 12 Half Pay Leave (sick leave) + 9 CL + 2 RH.

Medical Insurance: A maximum of Rs. 10,000/- per annum shall be reimbursed on account of purchase of Medical Insurance by the personnel for self & dependent family members, on production of duly certified tax invoice/receipt thereof.

Gratuity, if any, as per Gratuity Act or applicable rules.

(b). Instructor (DGR):

<u>PERIOD</u>	<u>CONSOLIDATED PAY (INCLUSIVE OF ALL)</u>
First Year	Rs. 1,15,000/- Fixed
Second Year	Rs. 1,25,000/- Fixed
Third Year	Rs. 1,35,000/- Fixed

For candidates those who are already drawing higher pay than the remuneration, the pay protection may be considered with additional increment.

In addition to above, the following benefit also provided as below:

PF Contribution: For non exempt employees, PF Contribution shall be equivalent to the basic pay of Rs.15000/- per month.

TA/DA/Lodging & Boarding (if be deputed on tour) shall be equivalent to two tier rail fare.

Leaves: Privilege Leave – 18 in a year + 12 Half Pay Leave (sick leave) + 9 CL + 2 RH.

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Gratuity, if any, as per Gratuity Act or applicable rules.

3. GENERAL CONDITIONS

(i) Nationality / Citizenship

Candidate must be a citizen of India.

Please note that the eligibility criteria specified herein are the basic criteria for applying the post. Candidates must necessarily produce the relevant documents pertaining to nationality, age, educational qualifications, preferential qualifications, experience etc. in original along with a photocopy thereof in support of their identity and eligibility.

(ii) Tenure

The short-listed candidates will be considered for engagement on a Fixed Term Contract basis (FTC) initially for a period of three years (further extendable on need/performance basis). **The period of six months will be treated as probation period** and on successful completion of probation period, the period of engagement will be considered for extension at the sole discretion of the Management of AAICLAS (on need & performance basis). Selected candidate will have to join the station of engagement, then only the engagement will come into force.

(iii) Reservations

The reservations applicable in respect of SC, ST, OBC, EWS, Ex- Servicemen etc. will be as per rules/applicability.

4. Important Instruction

- 4.1 Candidates meeting the eligibility criteria as on 30.06.2024, selection will be through walk in interview with the AAICLAS Management, preferably on Video Conferencing mode. Link for the same will be obtained from official website of AAICLAS i.e. www.aaiclas.aero/careers.
- 4.2 Please make note of it that all communications by AAICLAS shall only & only be made on the registered e-mail id of the candidates and not by post. So, keep checking the email ID to be informed to AAICLAS for the purpose.
- 4.3 Please ensure that in case at any stage it be found that any wrong/false information is given by the candidate, the candidature of the said candidate be treated as cancelled without assigning any reason whatsoever. In case the wrong/false information comes to the notice of the management at a later stage, the engagement be treated as cancelled and necessary recovery be made in addition to action, as per rules.
- 4.4 **Valid E-Mail ID:** All correspondence regarding this recruitment shall be made on registered e-mail id only.
- 4.5 In case of any change or amendment or updation or deletion (in part or full) either with regard to the number of position; cadre; remuneration; criteria; eligibility etc., (either prior to or post publication) the same shall only be updated/uploaded on the official website of AAICLAS www.aaiclas.aero.
- 4.6 In case any candidate is already working with any Government Department/ PSU/Autonomous Body, they have to produce a NOC from their present employer.
- 4.7 Candidates who fulfil the eligibility criteria would be required to appear for Walk-in interaction on the date, time through online interaction as is given above.
- 4.8 The short-listed candidates will be considered for engagement on a Fixed Term Contract basis (FTC) initially for a period of three years. **The initial period of six months will be treated as probation period**, if probation of candidate will not clear successfully, the contract will be terminated without assigning any reason. Selected candidates will have to join the station of engagement, then only the engagement will come into force.
- 4.9 The applicant must ensure that they fulfil all the eligibility criteria, as on 30.06.2024, and that the particulars furnished by him/her in the application are correct in all respects. At any stage of the Selection Process, if the particulars furnished by the applicants in the application or testimonials attached/provided are found to be incorrect / false, or not meeting with the eligibility criteria prescribed for the position, the candidature is liable to be rejected and, if engaged, engagement will be terminated, without giving any notice or reasons therefor.
- 4.10 Any canvassing by or on behalf of the candidate or bringing political or other outside influence, with regard to their engagement / selection shall be considered as DISQUALIFICATION.
- 4.11 The decision of AAICLAS Management regarding the eligibility criteria, acceptance or rejection of applications, mode of selection to any of the above position(s) etc. shall be final and binding on all the candidates. Merely fulfilling the minimum qualifications, experience and job requirement will not vest any right on candidates for being called for tests/selection process etc. The Management of AAICLAS may evolve its own procedure for short-listing/selection of candidates. No correspondence will be entertained from candidates found ineligible or not called for test/selection process etc.

- 4.12 This particular contract is initially for a period of 3 years and in case of closure of any AAICLAS station (due to any reason), the individual has to complete his/hercontract at other station, as per the need of the company.
- 4.13 AAICLAS reserves the right to modify/ alter/ restrict/ enlarge/ cancel the engagement in this selections process, in part or full, if need so arises, without issuing any further notice or assigning any reason whatsoever. The decision of the AAICLAS Management will be final and no appeal will be entertained in this regard.
- Only single application will be accepted from individual candidates & candidate can apply for single location only.
 - The candidates who have higher percentage of marks will be called first for the interaction.
- 4.14 **Notice period for resignation:** Minimum 1 month, those persons who shall resign with immediate effect, no experience letter/verification etc. shall be issued and they will also have to deposit 1 month salary in lieu of non-serving of notice period.
- 4.15 AAICLAS will not bear any liability on account of service bond/salary/leave salary/pension contribution etc. if any, of previous employment of any candidate working in Central/ State Government/Autonomous Body/ Public Sector Undertaking.
- 4.16 Any modifications related to recruitment of posts mentioned in this advertisement will be published on AAICLAS website i.e. www.aaiclas.aero.
- 4.17 In case of any query, aspirants may write to AAICLAS helpdesk at hr.chq@aaiclas.aero by mentioning Advt. No and the name of the position applied for etc. in the heading of the subject matter/ e-mail.

5. DISCLAIMER

In case it is detected at any stage of recruitment that a candidate does not fulfil the eligibility norms and / or that he / she has furnished any incorrect / false information or has suppressed any material fact(s), his /her candidaturewill stand cancelled. If any of these shortcomings is / are detected even after appointment, his /her services are liable to be terminated. Decisions ofAAICLAS in all matters regarding eligibility, other tests and selection would befinal and binding on all candidates. No representation or correspondence willbe entertained by AAICLAS in this regard.

ANNOUNCEMENTS

All further announcements/ details/communication pertaining to this process will only be published/ provided on AAICLAS authorized website www.aaiclas.aero from time to time and not through post.

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