

Carl Bulger presided.

**New Members:**

Helen Toni

Camilla Bolling

**Presentation:**

Eric Hein presented a tutorial on **File Shredders** for making sensitive or personal data unreadable in files and on hard disks.

To help us understand the process, Eric described how files are organized and stored on the hard disk. He then reviewed two free file shredders, File Shredder 2.0 (1.16 MB), and Eraser (8.76 MB). File Shredder is listed on Eric's Freeware page on our website

<http://BSCClub.home.comcast.net/freeware.htm> where he has a link to a download site. It's also available for download at

[http://download.cnet.com/File-Shredder/3000-2144\\_4-10662831.html](http://download.cnet.com/File-Shredder/3000-2144_4-10662831.html). Eraser is available for download at [http://download.cnet.com/Eraser/3000-2092\\_4-10231814.html](http://download.cnet.com/Eraser/3000-2092_4-10231814.html).

Eric's excellent presentation is available on our website's Training page as a PowerPoint tutorial. I recommend that you watch the tutorial there:

<http://home.comcast.net/~BSCClub/File%20Shredders%201104.pdf>

For his presentation, Eric demonstrated the use of two monitors. These are shown in two of the pictures that Vic Kiviat took during the meeting. They are displayed in the PowerPoint slideshow below the link you clicked on to display these minutes. What we saw projected on the screen in front of the classroom was displayed on his left monitor. Only he could see his right monitor on which he displayed notes and, so he could jump around in his presentation, a PowerPoint slide sorter. At home he uses two monitors to increase the size of the image or the amount and type of information displayed. Commonly, an image can be displayed almost seamlessly across the two monitors and can be moved back-and-forth with the mouse.