**Subject**: Project Update: Network Design and Implementation Progress

**Dear Stakeholders,**

I hope this email finds you well. As we move forward with the network design and implementation project, I wanted to provide you with an update on our progress and outline the status of key tasks.

**Project Stage and Overview**:  
We are currently in the Implementation Planning phase of the project. Several significant milestones have been reached, and we are progressing according to our schedule.

**Progress Highlights**:

* Staff training has been completed: 100% complete as of 8-27-2024 which is ahead of schedule.
* Network Physical design: Completed successfully with 8-15-2024.

**Issues and Challenges**:

* Identify Network Needs: Network design due is proving to be a little difficult. We are addressing this by just providing the basic needs of the network.

**Next Steps**:  
We are now focusing on finalizing the logical network design and beginning the procurement of hardware and software.

Please find the detailed WBS/Schedule with Project Task Tracking attached for your review. Should you have any questions or require further information, feel free to reach out.

**Best Regards,**

Douglas Royal  
Project Manager