

Jenny Zhu

(646) 922-3345 | Jzhu69@buffalo.edu | www.linkedin.com/in/jenny-zzn-zhu

EDUCATION

University at Buffalo

Bachelor of Science in Electrical Engineering
Expected Graduation: May 2025

Buffalo, NY

Aug. 2022-Present

CIEE Study Abroad

Summer in Paris
Full Scholarship through CIEE

Paris, France

Jun. 2022-July 2022

City College of New York

Bachelor of Architecture
Relevant Coursework: Circuit analysis, Visual Studies, Writing for Engineers, Foundations of Speech, AutoCAD, Design drafting for Production

New York City, NY

Aug. 2021-May 2022

EXPERIENCE

SUNY University at Buffalo

Student Assistant

Buffalo, NY

Sept. 2022-Present

- Administered mail and packages into the StarRez system for residents at Greiner Hall
- Communicated with residents and faculty in redirecting to where concerns can be addressed properly
- Guided resident students with lockouts and misplaced items

New York City Housing Authority, Office of Public Private Partnerships

Strategic Project Intern

New York City, NY

Jul. 2022-Aug. 2022

- Collected information on points of contacts of potential partnerships to provide services to thousands of NYCHA residents throughout the five boroughs of NYC
- Drafted monthly newsletters with various new opportunities for NYCHA residents
- Researched the job outlook for the development of job training problems within NYCHA

George Ranalli Architect

Draft Intern

Online

Mar. 2021-May 2021

- Collaborated and coordinated with two other co-workers to create and manage over two hundred different property profiles such as churches and landmarks
- Drafted both manually and digitally on AutoCAD different floor plans, ceiling plans and elevations of commercial buildings
- Guided co-workers and applied the abilities to read blueprints, AutoCAD, Revit files

ACE Mentor Program

Mentee

Online

Nov. 2020-June 2021

- Developed an understanding among the careers in the architecture, construction management and engineering field
- Collaborated in teams of fours led by three mentors from the A/C/E industry and mechanical engineering, electrical engineering, and plumbing teams to mock design the MOMA PS1 building
- Awarded ACE GNY Scholarship for exceptional work in architecture

PROJECTS

Grand Challenge

Buffalo, NY

- Collaborated as a group of three to hatch out three methods for "The Medical Science: Improving Qualities in Surgery Training"

Theta Tau Construction Project

Buffalo, NY

- Worked with AutoCAD to plan out cutting plans for making two 3' by 4' by 1' size letters
- Collaborated as a group of nine to plan, assemble, sand and paint two 3D letters

SKILLS

- Professional: Proficient in AutoCAD and Rhino
- Other: Fluent in Chinese, Mandarin