



Fill in the form on your computer or legibly by hand. Sign the form and send in the original. **More information on page 5.**

Skicka till | Send to

**Bolagsverket**

SE-851 81 Sundsvall, Sweden

**1. Kontaktuppgifter | Contact information for this case** Fill in your email address and telephone number so we can contact you easily.

Kontaktpersonens förnamn och efternamn   Contact person's first name and surname		Företagsnamn   Business name	
Postadress   Postal address		Postnr   Postcode	Postort   Town/City
E-postadress   Email address		Telefonnr   Phone number daytime	Deposit account, if any, 3 digits

**2. Företagets adress | Business address**

Postadress   Postal address		
Postnr   Postcode	Postort   Town/City	E-postadress   Email address

**3. Företagsnamn | Business name** Give more than one proposal.

Förslag nr 1   Proposal no.1
Förslag nr 2   Proposal no.2
Förslag nr 3   Proposal no.3

**4. Särskilt företagsnamn | Secondary business name** if applicable. An extra business name is for a part of the business activities. Give more than one proposal.

Förslag nr 1   Proposal no.1
Förslag nr 2   Proposal no.2
Förslag nr 3   Proposal no.3

**5. Verksamhet för särskilt företagsnamn | Business activities under the secondary business name** These must be a part of the main business's business activities. Write in Swedish.

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**6. Aktiekapital | Share capital** Minimum SEK 25,000 for private limited companies.

Företagets aktiekapital   Company's share capital	Kontanter, belopp   Amount paid in cash	Apportegendom, belopp   Amount of non-cash property	Antal aktier   Number of shares
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**7. Stiftare | Founders**

Personnummer/organisationsnummer   Personal identity number/Company registration no.	Land (om bosatt utomlands)   Country (if resident abroad)
Namn   Full name	
Personnummer/organisationsnummer   Personal identity number/Company registration no.	Land (om bosatt utomlands)   Country (if resident abroad)
Namn   Full name	

**8. Styrelseledamöter | Board members** A private limited company can have only one or two board members, if a deputy board member is appointed.

Personnummer   Personal identity number (date of birth, if resident abroad)	Land (om bosatt utomlands)   Country (if resident abroad)	
Efternamn   Surname	Samtliga förnamn   All first names	
Postadress   Postal address	Postnr   Postcode	Postort   Town/City
Personnummer   Personal identity number (date of birth, if resident abroad)	Land (om bosatt utomlands)   Country (if resident abroad)	
Efternamn   Surname	Samtliga förnamn   All first names	
Postadress   Postal address	Postnr   Postcode	Postort   Town/City
Personnummer   Personal identity number (date of birth, if resident abroad)	Land (om bosatt utomlands)   Country (if resident abroad)	
Efternamn   Surname	Samtliga förnamn   All first names	
Postadress   Postal address	Postnr   Postcode	Postort   Town/City
Personnummer   Personal identity number (date of birth, if resident abroad)	Land (om bosatt utomlands)   Country (if resident abroad)	
Efternamn   Surname	Samtliga förnamn   All first names	
Postadress   Postal address	Postnr   Postcode	Postort   Town/City
Personnummer   Personal identity number (date of birth, if resident abroad)	Land (om bosatt utomlands)   Country (if resident abroad)	
Efternamn   Surname	Samtliga förnamn   All first names	
Postadress   Postal address	Postnr   Postcode	Postort   Town/City

**9. Styrelsesuppleanter | Deputy members of the board**

Personnummer   Personal identity number (date of birth, if resident abroad)	Land (om bosatt utomlands)   Country (if resident abroad)	
Efternamn   Surname	Samtliga förnamn   All first names	
Postadress   Postal address	Postnr   Postcode	Postort   Town/City
Personnummer   Personal identity number (date of birth, if resident abroad)	Land (om bosatt utomlands)   Country (if resident abroad)	
Efternamn   Surname	Samtliga förnamn   All first names	
Postadress   Postal address	Postnr   Postcode	Postort   Town/City
Personnummer   Personal identity number (date of birth, if resident abroad)	Land (om bosatt utomlands)   Country (if resident abroad)	
Efternamn   Surname	Samtliga förnamn   All first names	
Postadress   Postal address	Postnr   Postcode	Postort   Town/City
Personnummer   Personal identity number (date of birth, if resident abroad)	Land (om bosatt utomlands)   Country (if resident abroad)	
Efternamn   Surname	Samtliga förnamn   All first names	
Postadress   Postal address	Postnr   Postcode	Postort   Town/City

**10. Styrelseordförande | Chair of the board** is appointed only if the board consists of more than one board member.

Personnr   Personal identity number	Efternamn   Surname	Förnamn   First names
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**11. Verkställande direktör | Managing director** if appointed.

Personnummer   Personal identity number (date of birth, if resident abroad)	Land (om bosatt utomlands)   Country (if resident abroad)	
Efternamn   Surname	Samtliga förnamn   All first names	
Postadress   Postal address	Postnr   Postcode	Postort   Town/City

**12. Vice verkställande direktör | Deputy managing director** if appointed.

Personnummer   Personal identity number (date of birth, if resident abroad)	Land (om bosatt utomlands)   Country (if resident abroad)	
Efternamn   Surname	Samtliga förnamn   All first names	
Postadress   Postal address	Postnr   Postcode	Postort   Town/City

**13. Särskild firmatecknare | Specially authorized signatory** if appointed.

Personnummer   Personal identity number (date of birth, if resident abroad)	Land (om bosatt utomlands)   Country (if resident abroad)	
Efternamn   Surname	Samtliga förnamn   All first names	
Postadress   Postal address	Postnr   Postcode	Postort   Town/City

**14. Särskild delgivningsmottagare | Person authorized to receive service of process** if appointed.

Personnummer   Personal identity number		
Efternamn   Surname	Samtliga förnamn   All first names	
Postadress   Postal address	Postnr   Postcode	Postort   Town/City

**15. Revisor | Auditor** if appointed.

Personnummer   Personal identity number	Land (om bosatt utomlands)   Country (if resident abroad)	
Efternamn   Surname	Samtliga förnamn   All first names	
Postadress	Postnr   Postcode	Postort   Town/City

**16. Revisorssuppleant | Deputy auditor** if appointed.

Personnummer   Personal identity number	Land (om bosatt utomlands)   Country (if resident abroad)	
Efternamn   Surname	Samtliga förnamn   All first names	
Postadress   Postal address	Postnr   Postcode	Postort   Town/City

**17. Revisionsbolag | Accounting firm** if auditor appointed.

Namn, revisionsbolaget   Business name of the accounting firm		Organisationsnummer   Company registration number
Postadress   Postal address	Postnr   Postcode	Postort   Town/City
Huvudansvarig revisor   Auditor in charge		
Personnummer   Personal identity number	Land (om bosatt utomlands)   Country (if resident abroad)	
Efternamn   Surname	Samtliga förnamn   All first names	
Postadress   Postal address	Postnr   Postcode	Postort   Town/City

**18. Firmateckning | Signatory power**

- ☐ 1) Firman tecknas av styrelsen (ordinarie styrelseledamöter) | The board of directors is entitled to sign on behalf of the company (the ordinary board members).
- ☐ 2) Firman tecknas av styrelseledamöten eller styrelseledamöterna och styrelsesuppleanten eller styrelsesuppleanterna var för sig | The board member(s) and the deputy member(s), individually, are entitled to sign on behalf of the company.
- ☐ 3) Firman tecknas av styrelseledamöterna var för sig | The board members, individually, are entitled to sign on behalf of the company.
- ☐ 4) Firman tecknas av styrelseledamöterna två i förening | Any two of the board members, together, are entitled to sign on behalf of the company.
- ☐ 5) Firman tecknas enligt nedan | The entitlement to sign on behalf of the company is as stated below:

Fyll i eventuell annan firmateckning här | If applicable, fill in another alternative for signatory power here. Write in Swedish.

**19. Övrigt | Other matters**
**20. Försäkran och underskrift | Declaration and signature** The form must be signed by a board member or the managing director. Please use blue ink.
**I do solemnly declare that**

- the individuals to be registered through this application form have accepted their assignments
- the details in this application form regarding the appointment of individuals, their signatory power and the secondary business name correspond to the resolutions that the application is based on
- the founders and the individuals to be registered through this application form do not have custodians as stated in chapter 11, section 7 of the Swedish Parental Code
- the founders and the individuals registered through this application form have not been declared bankrupt (applies to all except the person authorized to receive service of process)
- the auditors meet the qualification requirements stated in chapter 9, section 10-13 of the Swedish Companies Act
- the auditors meet the qualification requirements stated in chapter 10, section 9, first paragraph of the Swedish Banking and Financing Business Act (only applies if the company in question is a credit market company)
- the lay auditors meet the qualification requirements stated in chapter 10, section 9 of the Swedish Companies Act.

Datum | Date

Namnteckning | Sign name

Namnförtydligande | Print name

**Registreringsavgift | Registration fee**

We will send a notification to the contact person for this case with information about the registration fee and how to pay it. We can start processing your application when we have received the payment.

## Information

Use this form when you want to register a new limited company, or use the e-service on the website [verksamta.se](https://verksamta.se) (in Swedish only). E-services and more information are available on [bolagsverket.se](https://bolagsverket.se). Please note that all documents must be in Swedish. When the application has been registered we will send you a registration certificate in Swedish.



### Attachments that must always be enclosed with the application form

- Memorandum of association (the original or a certified copy).
- The adopted articles of association (a copy).
- Bank certificate (the original) from a Swedish bank or a bank within the European Economic Area (EEA), translated into Swedish. The certificate must be issued on a special form – not an ordinary deposit receipt.
- Share subscription list (the original or certified copy). This information may be included in the memorandum of association.

Each section below states which other attachments are needed.

### 1. Contact information for this case

Fill in the contact information for this case. Please note that we usually send notifications by email. If you do not fill in an email address, we will send notifications by post.

If the contact person has a deposit account with Bolagsverket and wants to use it for payment of the registration fee, you must also fill in the three-digit account number.

### 2. Business address

Fill in the address as well as the email address, if any.

### 3. Business name

State more than one business name proposal. If you submit more than one proposal, we will examine them in the order you have listed them in. We will register the first proposal we examine that we are able to accept, without first contacting you. Read more about choosing a business name on [bolagsverket.se](https://bolagsverket.se).

### 4. Secondary business name

The secondary business name is a separate name for a specific part of the business. The secondary business name should not be mentioned in the articles of association. State more than one proposal for secondary business name.

### 5. Business activities under the secondary business name

Fill in the business activities to be carried out under the secondary business name. Be exact when defining the line of business. The business activities under the secondary business name must be a part of the business activities of the main company.

### 6. Share capital

Fill in the company's share capital and state whether the share capital has been paid in as cash or as non-cash property. A non-cash property may for example be a car or real estate. If the company has been formed with a share premium, the whole amount paid for the shares – including the premium amount – must be stated in the box Amount paid in cash or Amount of non-cash property.

State the number of shares. If the company will have different classes of shares it must be stated in the memorandum of association. The difference between the share classes and the number of shares that will or can be issued must be stated in the articles of association.



### Attachments – non-cash property

- A statement in the memorandum of association regarding the value of the non-cash property, specifying who is paying by non-cash property and if there is any oral agreement regarding the non-cash property.
- Profit and loss statements and balance sheets (certified copies) for the two most recent financial years – if the non-cash property is a business.
- Information regarding the operating profit/loss for the business (in the memorandum of association) – if the non-cash property is a business.
- Agreement about the non-cash property, may be in writing (the original or a certified copy).

- A statement from an authorized or approved auditor (even if the company has not appointed its own auditor) regarding the non-cash property (the original). The statement must show
  - the type of property, for example a lorry
  - that all the non-cash property have been transferred to the company
  - that the non-cash property are or will be of benefit to the company's business
  - that the property has been valued at the actual value for the company
  - the method for valuing the property
  - if any difficulties have arisen when valuing the property
  - the auditor's personal identity number – not needed if the auditor is already registered as auditor for the company.

## 7. Founders

Fill in the personal and address details of the individuals who have formed the company (founders). If there are more than two founders, you must fill in the details in box 19. Other matters. If the founder is a legal entity, you must fill in the company registration number and business name.



### Attachments in certain cases

- A certified copy of a passport for each person who is not registered in the Swedish population register.\*
- A certified copy of the certificate of registration, not more than six months old – if the founder is a foreign legal entity.

## 8. Board members

Fill in the personal and address details of the board members. Individuals who are not registered in the Swedish population register must fill in their country of residence.

In a private limited company the board of directors may consist of one or more board members. If there are fewer than three board members, you must also appoint at least one deputy member. Public limited companies must have at least three board members.

The following individuals must be resident within the EEA:

- at least half of the board members and the deputy members (counted separately)
- the managing director
- the deputy managing directors
- at least one of the signatories.

If the company does not fulfil these requirements, you may apply to Bolagsverket for exemption.



### Attachments in certain cases

- A certified copy of a passport for each person who is not registered in the Swedish population register.\*
- An application for exemption if the residence requirements are not fulfilled.

## 9. Deputy members of the board

Fill in the personal and address details of the deputy members of the board. Read more under section 8. Board members.

## 10. Chair of the board

If the board of directors consists of more than one board member, the board must appoint a chair of the board. Fill in the personal details of the chair of the board here.

## 11. Managing director

If the company has a managing director, fill in their details in this box. In public limited companies the board must appoint a managing director who is not chair of the board.



### Attachment in certain cases

- A certified copy of a passport for each person who is not registered in the Swedish population register.\*

## 12. Deputy managing director

If the company has a deputy managing director fill in their details here. Read more under section 11. Managing director.

### 13. Specially authorized signatory

If there are other individuals (not board members) who are authorized to sign on behalf of the company, fill in their details here. Fill in the details in section 19. Other matters, if more than one person will be registered.



#### Attachment in certain cases

- A certified copy of a passport for each person who is not registered in the Swedish population register.\*

### 14. Person authorized to receive service of process

If the company does not have an authorized representative who is resident (domiciled) in Sweden, the board must appoint a person who is authorized to receive service of process. Fill in the personal and address details of this person here. Board members, specially authorized signatories and the managing director are considered to be authorized representatives.

The person authorized to receive service of process must be registered in the Swedish population register. Please note that a person authorized to receive service of process should only be registered when required to by law.

### 15. Auditor

If the company has an auditor, fill in their personal and address details. The auditor must be authorized or approved. An authorized auditor is required in the cases mentioned in chapter 9, section 13 of the Swedish Companies Act.

### 16. Deputy auditor

If the company has a deputy auditor, fill in their personal and address details here. If an authorized auditor is required by law, at least one of the deputy auditors must also be authorized.

### 17. Accounting firm

If the company has chosen an accounting firm as auditor, you must fill in the details here, as well as the personal and address details of the auditor in charge.

### 18. Signatory power

State the signatory power that applies for the company. The board of directors (the ordinary board members) are always entitled to sign on behalf of the company, even if you choose another option than alternative 1 for the signatory power.

### 19. Other matters

Fill in extra information here. If the company has lay auditors, fill in their personal and address details here.

### 20. Declaration and signature

A board member or the managing director must sign the form.

\* The copy must contain name, date of birth, validity dates, signature and photo. Copy the whole double-page spread in the passport containing the photo page. At least one other person must sign the copy to certify that it matches the original. Their signature, printed name and telephone number must be included on the copy.



#### Register beneficial ownership information within four weeks

All new limited companies must register beneficial ownership information with Bolagsverket within four weeks from their date of registration. Go to [bolagsverket.se](https://bolagsverket.se) for more information.