



University
of Windsor

SENATE POLICY

Policy on Auditing Courses

(Senate-approved: June 7, 2006)

An audit student is one who, upon registration, is admitted to a course, and may participate in class discussion, but who may not submit assignments, write examinations, or be graded in any way. Audit students must be admitted to the university.

Audited courses will appear on the student's transcript but no credit will be granted for the course. Audited courses do not count toward a student's load for OSAP purposes.

Not all courses can be audited. Lab courses cannot be audited. Only courses with sufficient classroom space and enrolment capacity can be audited. Audit students must have completed the prerequisites or their equivalent in order to register.

Audit registrations will be considered commencing on the first day of classes. The fee for auditing a course is the same as the fee for regular credit course registration.

Changes in course registration status from "credit" to "audit" will be permitted until the 10th day of classes in the Fall and Winter Terms and until the 5th day of classes in the Intersession and Summer session.

Students interested in auditing courses must apply to the Office of the Registrar.

Requests for auditing graduate courses require the approval of the Office of Graduate Studies and Research.

Guidelines:

Faculties will determine which courses are available for audit and inform the Office of the Registrar no later than August 1 for courses scheduled for the Fall semester, December 1 for courses scheduled for the Winter semester, and April 1 for courses scheduled for the Spring/Summer semester.

To audit a course, students must contact the Office of the Registrar just prior to commencement of the course so that the "audit" registration can be pursued in consultation with the Faculty as necessary, space permitting in the classroom.

Students will be permitted to change from "credit" to "audit status" no later than the 10th day of classes for the Fall and Winter semesters and no later than the 5th day of classes for Intersession and Summer session.

The Office of the Registrar shall determine whether a student is admitted as an audit student.