

## **SENATE POLICY**

### **Policy on Accepting Secondary School or Home-Schooled Students into A University Course**

(Senate-approved: April 12, 2013)

1. A full-time secondary school student may take a University of Windsor course provided that there is a place available in the course and that:
  - (a) The student has earned at least two 12 U or 12 M credits.
  - (b) The student has an average of at least 90% in all completed grade 11 and 12 courses.
  - (c) The student has completed the prerequisite for the university course.
  - (d) The student has met the English language proficiency requirement.
  - (e) A full-time faculty member from the department offering the course agrees to mentor the student.
2. In very rare cases there may be an exceptional student, not necessarily registered in a secondary school, for which criterion 1(a) is not satisfied. This student may take a University of Windsor course provided that there is a place available in the course and that:
  - (a) The student has an average of at least 95% in all completed secondary school courses.
  - (b) The student has completed the prerequisite for the university course with a mark of at least 95%.
  - (c) A full-time faculty member from the department offering the course recommends that the student be admitted to the course and agrees to mentor the student.
  - (d) The recommendation is approved by the mentor's AAU Head and Dean.
3. Upon registration in any first-entry University of Windsor undergraduate program the student will be given credit for the course and will be assigned the earned grade.

#### **Notes:**

- The intent of this policy is to give access to University of Windsor courses to students from two groups: 1) exceptional students that are nearing the end of their secondary school education; and 2) exceptional students that have completed the course prerequisite with a very high grade and that may or may not be registered in a secondary school, *e.g.*, they might be home schooled earning credits through the Independent Learning Centre.
- In both cases the student must have completed the course prerequisite and met the English language proficiency requirement and there must be a place available in the course.
- To ensure that students admitted under Section 2 are truly exceptional, signatures from the AAU Head and Dean are required.
- Students may be able to complete more than one university course under this policy, as determined appropriate by the AAU.
- Once an application is submitted under this policy, the Registrar's Office will contact the appropriate AAU Head to identify a faculty mentor.