

Core Competencies and Skills

- SQL, Microsoft Excel, VBA, Batch: Highly proficient through previous work experiences and personal hobbies
- Java, Python, C, Unix, Git, R, Tableau, ETL processes: Trained through coursework, work experience, and projects
- Business/Data Analytics and Data Mining/Modeling: Theoretical and practical experience from courses and projects
- Strong critical thinking skills, highly detail-oriented with experience in problem solving and business analysis

Work Experience

BMO Capital Markets

Business Systems Analyst II

 Toronto, ON


 May 2022 – Present

- Co-led Treasury Technology department in successfully transferring over data from acquisition of Bank of the West
- Implemented engineering processes in gathering functional and non-functional specifications and requirements from product and engineering teams; drafted business requirements documents given info
- Developed test strategy documents, clearly emphasizing important testing objectives and plans for all stakeholders
- Executed SQL queries to validate test results, perform data lineage exercises, and raise any new defects to be fixed
- Collaborated closely with upper management, engineering teams, and project managers to deliver project milestones

CIBC Capital Markets

Consultant, Business Systems Analysis

 Toronto, ON

 Jul 2020 – May 2022

- Communicated with stakeholders and prepared detailed presentations for upper management regarding various testing results, using a combination of Excel and Tableau for effective data visualization
- Acted as Treasury lead in gathering requirements and analyzing impacts of worldwide IBOR transition initiative
- Constructed workflow diagrams and project specification wikis in preparation for company-wide strategy changes
- Led effort in transitioning existing processes from Batch runs to automated risk reporting system, reducing middle office workload by over 600 hours every year
- Coordinated fulfillment of urgent business requests, setting clear timelines and expectations to align team vision
- Investigated and analyzed issues using SQL and Excel, using the results of these analyses to provide suggestions for next steps and presentations using Tableau and other ETL tools
- Recognized as a 2021 Q4 Top Performer out of over 5000 employees; received consistently high quarterly ratings

CIBC Capital Markets

Business Systems Analyst

 Toronto, ON

 May 2019 – Aug 2019

- Performed daily reconciliations for system migration purposes through identifying, analyzing, and correcting large trade breaks, communicated with control teams to provide solutions and insights
- Led research and creation of POC for APIs for sourcing and matching company information with client records, ensuring data accuracy for over 15 000 company records
- Maintained and managed internal trades database for generation of crucial reconciliation reports for middle office
- Reduced time required for reconciliation process by over 87% through development of VBA scripts

CIBC Capital Markets

Intermediate Business Systems Analyst

 Toronto, ON

 May 2018 – Aug 2018

- Optimized, rewrote, and documented VB code used by traders for faster generation of necessary reports and data
- Programmed VB and batch scripts in conjunction with SQLite to create automated reports required by middle office

TD Securities | TD Bank Group

IT Business Analyst

 Toronto, ON

 Sep 2017 – Dec 2017

- Developed and ran ad hoc SQL queries to generate reports, extract data, and establish data accuracy

Baskin Wealth Management

Data Analyst

 Toronto, ON

 Jan 2017 – May 2017

- Provided firm with critical data by developing SQL scripts and Excel macros to extract data from multiple sources

Education

Master of Business Administration - Data Analytics Emphasis

University of Toronto Rotman

 Sept 2021 – Present

 Toronto, ON

Bachelor of Mathematics with Business Specialization

University of Waterloo

 May 2020

 Waterloo, ON

Analytical Techniques for Business Specialization

Duke University

 Nov 2017

 Online

Projects

NHL Advanced Stats Database

 Python, Excel, SQL, R

- Developed fantasy baseball database system, scraping data from various online sources (i.e. **BaseballReference**)
- Implemented **BeautifulSoup**, **pandas**, and **Selenium** modules for ease of access and data manipulation
- Created personalized measurements to deviate from traditional statistics to adjust for fantasy point systems