

RUJAY WHITEHORNE

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Portfolio: <http://rujaywhitehorne.com/>

To secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company.

TECHNICAL SKILLS

- HTML
- CSS
- JavaScript
- SCSS
- Git
- Pug
- Node js
- React
- Express
- Bootstrap
- Fetch and Public APIs

EXPERIENCE

DECEMBER 2020 - PRESENT

DIRECTOR, SYRK LIMITED

SYRK Limited is a small business I have started for my online e-commerce platform, which was created with Shopify.

APRIL 2020 – DECEMBER 2020

IT TECHNICIAN TRAINEESHIP, IT CAREER SWITCH LTD

Role/Duties includes:

- Installing, configuring & migrating Windows 7 and 10 Operating Systems
- Configuring security systems and Windows firewall
- Troubleshooting common system problems
- Configuring and managing printers, configuring mobile devices
- Configure, manage and maintain essential network devices
- Design and implementing a functional network
- Active Directory – unlocking user accounts, resetting passwords, searching users
- Implement network security, standards, and protocols
- Windows desktop systems, install, patching, troubleshooting, hardware replacement

NOVEMBER 2017 – APRIL 2020

POLICE CONSTABLE, JAMAICA CONSTABULARY FORCE

During the last year of my employment, I was attached to the **Technical Services Division** where I was an assistant to the Senior Network Engineer, responsible for maintaining computer networks within the organization.

DEC 2015 – NOV 2017

ADMINISTRATIVE ASSISTANT, CHRISANNS BEACH RESORT

Duties/Responsibilities includes:

- Updated and maintained company's website and social media pages
- Assisted the Accountant with the creation of cash sheets
- Operated in the capacity of the Assistant Manager in his/her absence
- Manage reservations of guests

OCT 2012 – NOV 2015

FRONTDESK AGENT, CLUB HOTEL RIU OCHO RIOS

Duties/Responsibilities includes:

- Delivering high quality customer service to both internal and external customers.
- Assist in the resolution of customer related issues

PROFESSIONAL CERTIFICATIONS

2020

COMPTIA A+ 220-1001 & 1002

More information on this certification can be found at:

<https://certification.comptia.org/certifications/a>

2020

200-301 CISCO CERTIFIED NETWORK ASSOCIATE (CCNA) CERTIFIED

More information on this certification can be found at:

<https://learningnetwork.cisco.com/s/blogs/a0D3i000003ZhvoEAC/meet-the-updated-ccna-same-great-credential-new-streamlined-process>

EDUCATION

AUG 2021 (ONGOING)

CS50 INTRODUCTION TO COMPUTER SCIENCE, HARVARD UNIVERSITY

This course teaches students how to think algorithmically and solve programming problems efficiently. Concepts like abstraction, algorithms, data structures, encapsulation, resource management, security, software engineering, and web development are taught.

APRIL 2021

FULLSTACK JAVASCRIPT TECHDEGREE, TEAMTREEHOUSE



Technologies: HTML, CSS, JavaScript, Nodejs, Express, React, Unit Testing, Object Oriented Programming, MySQL, REST API.

This is an intensive online course where students are taught these technologies. Students are also task with creating 10 real world projects.