



# Datta Meghe College of Engineering

AIROLI, NAVI MUMBAI-400708

ACADEMIC CALENDAR ODD SEMESTER 2018 OF ACADEMIC YEAR 2018-19 for Faculty


S.N	Particulars	Year	Dates
1	Submission of Teaching Plan to HOD	SE, TE, BE	4 <sup>th</sup> July to 6 <sup>th</sup> July 2018
2	Term Duration	SE, TE, BE	9 <sup>th</sup> July 2018 (Monday) to 27 <sup>th</sup> Oct 2018 (Saturday)
3	Submission of Teaching Plan to HOD	FE	25 <sup>th</sup> July to 27 <sup>th</sup> July 2018
4	Final Year Project Finalization and allotment of Guide	BE	25 <sup>th</sup> July 2018
5	Term Duration	FE	1 <sup>st</sup> August 2018 (Wednesday) to 17 <sup>th</sup> Nov 2018 (Saturday)
6	Orientation for FE	FE	1st August 2018 (Wednesday)
7	Display of 1 <sup>st</sup> Attendance list	SE, TE, BE	8th Aug 2018 (Wednesday) (For the period of 9 <sup>th</sup> July 2018 to 3rd Aug 2018)
8	Submission of report of conduction of lectures taken, syllabus covered, leave taken and students issues if any...by Division Incharge to HOD.	SE, TE, BE	9th August 2018 (Thursday)
9	Academic Review Meeting - I	SE, TE, BE	10th August 2018 (Friday)
10	Internal Assessment-I	SE, TE, BE	13th, 14 <sup>th</sup> , 16th, 18th, 20th, 21st August 2018
11	Independence Day		15 <sup>th</sup> August 2018 (Wednesday)
12	Parsi New Year		17th August 2018 (Friday) (Holiday)
13	Bakri Id		22nd Aug 2018 (Wednesday) (Holiday)
14	Display of Marks of IA-I	SE, TE, BE	27th Aug 2018 (Monday)
15	Display of 1 <sup>st</sup> Attendance list	FE	29th Aug 2018 (For the period of 1 <sup>st</sup> Aug 2018 to 24th Aug 2018)
16	Submission of report of conduction of lectures taken, syllabus covered, leave taken and students issues if any...by Division Incharge to HOD.	FE	30th Aug 2018 (Thursday)
17	Internal Assessment-I	FE	3rd September 2018 (Monday) to 8th September 2018
18	Display of 2 <sup>nd</sup> Attendance list	SE, TE, BE	5th September 2018 (Wednesday) (For the period of 9 <sup>th</sup> July 2018 to 31st Aug 2018)
19	Submission of report of conduction of lectures taken, syllabus covered, leave taken and students issues if any...by Division Incharge to HOD.	SE, TE, BE	6th Sep 2018 (Thursday)
20	Academic Review Meeting -II	SE, TE, BE	11th Sep 2018 (Tuesday)
21	DLQMC Audit Meeting	SE, TE, BE	12th September 2018 (Wednesday)
22	Display of Marks of IA-I	FE	12th September 2018 (Wednesday)
23	Ganpati Festival (Mid-term break)		13th Sep 2018 to 17th Sep 2018 (Holidays)
24	Technitude (Engineer's day)		
25	Moharrum		20th Sep 2018 (Thursday) (Holiday)
26	Display of 2 <sup>nd</sup> Attendance list	FE	26th Sep 2018 (Wednesday) (For the period of 1 <sup>st</sup> Aug 2018 to 21st Sep 2018)

27	Submission of report of conduction of lectures taken, syllabus covered, leave taken and students issues if any...by Division Incharge to HOD.	FE	27th Sep 2018 (Thursday)
28	DLQMC Audit Meeting	FE	28th September 2018 (Friday)
29	Gandhi jayanti		2 <sup>nd</sup> Oct 2018 (Tuesday) (Holiday)
30	Display of 3 <sup>rd</sup> Attendance list	SE, TE, BE	15 <sup>th</sup> Oct 2018 (Monday) (For the period of 9th July 2018 to 12th Oct 2018)
31	Submission of report of conduction of lectures taken, syllabus covered, leave taken and students issues if any...by Division Incharge to HOD.	SE, TE, BE	16th Oct 2018 (Tuesday)
32	Internal Assessment-II	SE, TE, BE	15th, 16th, 17th, 19th, 20th, 22nd Oct 2018
33	Dussehra		18th Oct 2018 (Thursday) (Holiday)
34	Academic Review Meeting -III	SE, TE, BE	19th Oct 2018 (Friday)
35	Display of IA Average Marks	SE, TE, BE	24th Oct 2018 (Wednesday)
36	HOD Submission and issue of Hall Tickets	SE, TE, BE	24th, 25th & 26th Oct 2018
37	Oral /Pr Examination	SE, TE, BE	29th Oct 2018 onwards
38	Display of 3 <sup>rd</sup> Attendance list	FE	29th Oct 2018 (Monday) (For the period of 1st Aug 2018 to 26th Oct 2018)
39	Internal Assessment-I	FE	29th to 31st Oct 2018, & 1st Nov to 3rd Nov 2018
40	Online Submission of Mark IA and TW	SE, TE, BE	30th Oct 2018 (Tuesday)
41	Submission of report of conduction of lectures taken, syllabus covered, leave taken and students issues if any...by Division Incharge to HOD.	FE	30th Oct 2018 (Tuesday)
42	Diwali Amavasya		7th Nov 2018 (Wednesday) (Holiday)
43	Balipatiprada		8th Nov 2018 (Thursday) (Holiday)
44	Display of IA Average Marks	FE	13 <sup>th</sup> Nov 2018 (Tuesday)
45	HOD Submission	FE	14th, & 15th Nov 2018
46	Oral /Pr Examination	FE	19th Nov 2018 onwards
47	Commencement of theory examination	All	As Per University Notifications

#### Mandatory for faculty

- 1 A Minimum of 40 Hr of Theory lectures should be conducted in the semester (for theory load of 4Hrs/week)
- 2 A Minimum 30 Hr of Theory lectures should be conducted in the semester (for theory load of 3Hrs/week)
- 3 A Minimum 10 Practical sessions should be engaged per batch.
- 4 Class Teachers/ Incharges should maintain the consolidated attendance of students and % of syllabus completion of the respective class.
- 5 HOD should conduct at least three (3) meetings with class/div incharges regarding attendance, course completion, and any other issues.
- 6 HOD Should conduct minimum two (2) meetings with the faculty, one before start of the semester & other before final submission.
- 7 Record of Remedial classes to be maintained by class/ div Incharge.
- 8 Parent-teacher meet should be conducted during the 9th week of the semester.  
(SE, TE, BE- Sept. 4th to 8th, 2018 & FE- Sept. 25th to 29th, 2018)

Date :- 22nd June 2018

 D.S.D. Sawarkar  
Principal





# Datta Meghe College of Engineering

AIROLI, NAVI MUMBAI-400708

ACADEMIC CALENDAR EVEN SEMESTER 2018 OF ACADEMIC YEAR 2017-18 for Faculty

S.N	Particulars	Year	Dates
1	Submission of Teaching Plan to HOD	FE/SE/TE/BE	4 <sup>th</sup> Jan to 5 <sup>th</sup> Jan 2018
2	Term Duration	FE/SE/TE/BE	8 <sup>th</sup> Jan 2018 (Monday) to 21 <sup>st</sup> Apr 2018 (Saturday)
3	Republic Day		26 <sup>th</sup> Jan (Friday)
4	Display of 1 <sup>st</sup> Attendance compilation	FE/SE/TE/BE	7 <sup>th</sup> Feb 2018 (Wednesday) (For the period of 8 <sup>th</sup> Jan 2018 to 2 <sup>nd</sup> Feb 2018)
5	Submission of Syllabus Completion report for first four week to HOD & Principal	FE/SE/TE/BE	8 <sup>th</sup> Feb 2018 (Thursday)
6	Internal Assessment-I	FE/SE/TE/BE	5 <sup>th</sup> Feb 2018 (Monday) to 9 <sup>th</sup> Feb 2018(Friday)
7	Alumini Meet		10 <sup>th</sup> Feb 2018 (Saturday)
8	Sports		10 <sup>th</sup> Feb 2018(Saturday) to 14 <sup>th</sup> Feb 2018(Wednesday)
9	Mahashivratri		13 <sup>th</sup> Feb 2018 (Tuesday) (Holiday)
10	Display of Marks of IA-I	FE/SE/TE/BE	14 <sup>th</sup> Feb 2018 (Wednesday)
11	Social Gathering		15 <sup>th</sup> Feb 2018 (Wednesday)
12	Degree Distribution Ceremoney 2018		15 <sup>th</sup> Feb 2018 (Wednesday)
13	Chatrapati Shivaji Maharaj Jayanti		19 <sup>th</sup> Feb 2018 (Monday) (Holiday)
14	Holi (2 <sup>nd</sup> Day)		2 <sup>nd</sup> Mar 2018 (Friday)(Holiday)
15	Display of 2 <sup>nd</sup> Attendance compilation	FE/SE/TE/BE	7 <sup>th</sup> Mar 2018 (Wednesday) (For the period of 8 <sup>th</sup> Jan 2018 to 2 <sup>nd</sup> Mar 2018)
16	Submission of Syllabus Completion report for first eight week to HOD & Principal	FE/SE/TE/BE	8 <sup>th</sup> Mar 2018 (Thursday)
17	DLQMC Audit-1		8 <sup>th</sup> Mar 2018- Civil/Mech/Chem 9 <sup>th</sup> Mar 2018-FE/Etrx/IT/Comp
18	Mahavir jayanti		29 <sup>th</sup> Mar 2018(Thursday)(Holiday)
19	Good Friday		30 <sup>th</sup> Mar 2018(Friday)(Holiday)
20	Internal Assessment-II	FE/SE/TE/BE	9 <sup>th</sup> Apr 2018 to 13 <sup>th</sup> Apr 2018
21	Display of 3 <sup>rd</sup> Attendance compilation	FE/SE/TE/BE	11 <sup>th</sup> Apr 2018 (Wednesday) (For the period of 8 <sup>th</sup> Jan 2018 to 6 <sup>th</sup> Apr 2018)
22	Submission of Syllabus Completion report for the period of 8 <sup>th</sup> Jan to 6 <sup>th</sup> Apr 2018 to HOD & Principal	FE/SE/TE/BE	12 <sup>th</sup> Apr 2018 (Thursday)
23	Display of IA Average Marks	FE/SE/TE/BE	17 <sup>th</sup> Apr 2018 (Tuesday)
24	DLQMC Audit-2		17 <sup>th</sup> Apr 2018- Civil/Mech/Chem 18 <sup>th</sup> Apr 2018-FE/Etrx/IT/Comp
25	HOD Submission and issue of Hall Tickets	FE/SE/TE/BE	19 <sup>th</sup> & 20 <sup>th</sup> April 2018
26	Oral /Pr Examination	FE/SE/TE/BE	23 <sup>rd</sup> Apr 2018 to 2 <sup>nd</sup> May 2018
27	Online Submission of IA/TW/Oral/Pract. Mark	SE/TE	24 <sup>th</sup> Apr 2018 to 3 <sup>rd</sup> May 2018
28	Commencement of theory examination	All Semester	8 <sup>th</sup> May 2018 onwards
29	ILQMC Audit		30 <sup>th</sup> May 2018 (Wednesday)

Particular	All Semester
No. of Instructional Days	69
No. of Holidays	6

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- 3 A Minimum 10 Practical sessions should be engaged per batch.
- 4 Class Teachers/ Incharges should maintain the consolidated attendance of students and % of syllabus completion of the respective class.
- 5 HOD should conduct at least three (3) meetings with class/div incharges regarding attendance, course completion, and any other issues.
- 6 HOD Should conduct minimum two (2) meetings with the faculty, one before start of the semester & other before final submission.
- 7 Record of Remedial classes to be maintained by class/ div Incharge.
- 8 Parent-teacher meet for students having attendance less than 75% should be conducted during the 9th week of the semester.  
(Between March 5th to 9th, 2018)

Date :- 23rd Nov 2017

Dr. S. D. Sawarkar  
Principal