



Ruman Syeda

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PROFILE

Dynamic and goal-oriented Engineering Student seeking an internship opportunity as a Software Engineer Technician. Eager to apply and further develop skills in HTML, CSS, Java Script, Python, Java and C# programming within a professional setting.

SKILLS

- | | | | |
|------------------|----------------------|---------------------|--------------------|
| • HTML and CSS | • C# | • Python | • Problem Solving |
| • Cyber Security | • Project Management | • Microsoft Office | • Communication |
| • SQL | • Java Script | • XML | • Linux / Unix |
| • Java | • Scrum Master | • Quality Assurance | • Software Testing |
| • MongoDB | • Express | • React | • Node |
| • Leadership | • Agile Development | • UI Designing | • Figma |

EDUCATION

Software Engineering Technician Program

Centennial College- School of Engineering Technology and Applied Science
Grade Point Average (GPA): 4.1/4.5

Jan 2024 – Apr 2025
Scarborough, ON

Bachelors in Automotive Engineering

NED University of Engineering and Technology

Oct 2022 – Nov 2023
Karachi, Pakistan

- Completed coursework in Electrical and Mechanical Engineering fundamentals, Calculus, Physics, etc.
- Gained foundational knowledge in circuit design, programming and Engineering Drawing.

PROFESSIONAL EXPERIENCE

Admin Assistant

Speers Financials Inc.

Feb 2025 – present
Mississauga, Canada

- As an Administrative Assistant to a Mortgage Agent, I manage client files, schedule appointments, handle communications, and ensure all mortgage application documents are complete and compliant, while also assisting with customer service and general office tasks.

Bakery Manager

Cake's Kingdom

2018 – 2023
Karachi, Pakistan

- Supervised day-to-day bakery operations, ensuring all orders were completed on time and to a high standard.
- Monitored staff productivity and morale, stepping in to reassign tasks or motivate team members when needed.

- Managed scheduling, inventory tracking, and quality control of both front-end service and back-of-house production.
- Acted as the key point of contact between customers, decorators, and kitchen staff to ensure smooth workflow.

Customer Service Representative

Cake's Kingdom

2014 – 2018
Karachi, Pakistan

- Handled in-person and phone orders, often communicating with customers from diverse linguistic and cultural backgrounds.
- Demonstrated excellent listening and communication skills by accurately understanding accents and special requests.
- Provided personalized service, resulting in high customer satisfaction and return business.
- Resolved issues calmly and efficiently under time pressure, especially during busy seasons.

Cake Artist

Cake's Kingdom

2012 – 2023
Karachi, Pakistan

- Designed and decorated custom cakes for a wide variety of events including weddings, birthdays, and corporate functions.
- Maintained a high level of creativity and attention to detail in cake presentation and flavor combinations.
- Worked closely with customers to understand their preferences and translate them into edible art.
- Managed food safety and hygiene standards while handling perishable goods

PROJECTS

Centennial Connect

Networking Platform

Jan 2025 – present

- Proficiently developing Centennial Connect, a MERN-based networking platform for Centennial College students, alumni, and staff, ensuring seamless functionality across web and mobile platforms. Implementing Agile methodologies for efficient sprint management and collaboration.
- Designing secure user authentication, interest-based group interactions, and event management features, creating an inclusive and engaging user experience.

Booky

Book Management App

Nov 2024 – Dec 2024

- Proficiently developed Booky, a MERN-based book management web application, ensuring seamless functionality across desktops, tablets, and mobile devices. Implemented secure user authentication and real-time book tracking for an enhanced user experience.
- Designed an intuitive UI, adhering to best coding practices and accessibility standards, ensuring an inclusive and responsive design.

Real Estate Agent's Website

Responsive Website Using the Given Wireframe

Apr 2024 – Apr 2024

- Proficiently developed a responsive website using programming languages such as HTML, CSS and best practices ensuring seamless functionality across desktops, tablets, and mobile devices
- Ensured adherence to Article 508 accessibility principles by avoiding non-compliant HTML tags in website development

Problem-solving with logic in C#

Methods and Arrays

Mar 2024 – Mar 2024

- Demonstrated exceptional proficiency by completing 50 C# programming challenges within a rigorous timeframe of 3 days