

# **Internship Offer Letter**

05th July 2021

Name: Mr. Rupesh Kumbhar

**Subject:** Fixed Term Internship

## Dear Rupesh,

This letter is with reference to your application and the subsequent interview you have had with us. We are pleased to appoint you on a Internship Assignment as a **Software Engineering Intern** in our organization StrideBiz Consulting on the following terms and conditions:

#### A. Scope of Work

Day-to-day responsibilities include:

- Learning skillsets required for the day to day work
- Supporting the StrideBiz staff in developing, and testing the applications.
- Independently working on the assignments given by the StrideBiz Staff

#### **B.** Remuneration

During this internship, you will receive fixed stipend of Rs.5000 per month.

#### C. General Terms

Contract Period: 05th July 2021 to 31st December 2021

<u>Responsibilities</u>: You are expected to perform effectively to ensure results, complete the tasks during the time allotted and your performance would be reviewed periodically.

<u>Notice Period</u>: This appointment may be terminated by either side by giving one week's notice.

<u>Nature of internship</u>: Kindly note that your internship with the company is purely of temporary nature. This internship will automatically come to an end on completion of contract period. You will not be entitled to any privileges applicable to regular employees other than those mentioned here.

<u>Working</u>: You will be required to work full-time from Monday – Friday and half day on Saturday. You will be granted one leave per month subject to prior approval.





<u>Confidential Information</u>: You will not, at any time, without the consent of the Company disclose or divulge or make public except under legal obligation, any information regarding Company's affairs of administration or research carried out, whether the same may be confided to you or become known to you, in the course of your service or otherwise.

<u>Transfer of data</u>: Upon completion on the internship, you will return all the data (electronic files) to the organization and delete all instances of the data you possess.

<u>Intellectual property</u>: You hereby assign all the intellectual property to StrideBiz Consulting under this agreement. All the work carried out will be sole and exclusive property of StrideBiz Consulting.

<u>Non Competition</u>: You will not, for the period of six months after ceasing to be employed under this Agreement, directly or indirectly, alone or jointly or as agent or employee of any person, firm or Company carry on or engage in any activity or business which shall be in competition with the business of the Company

### Reporting

You will work under the general supervision of Mr. Sandeep G. Khode

Kindly communicate your acceptance of this assignment by signing a copy of this letter and returning it to us.

Thanking you.

Yours sincerely,

Sandeep G. Khode

CEO, StrideBiz Consulting

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