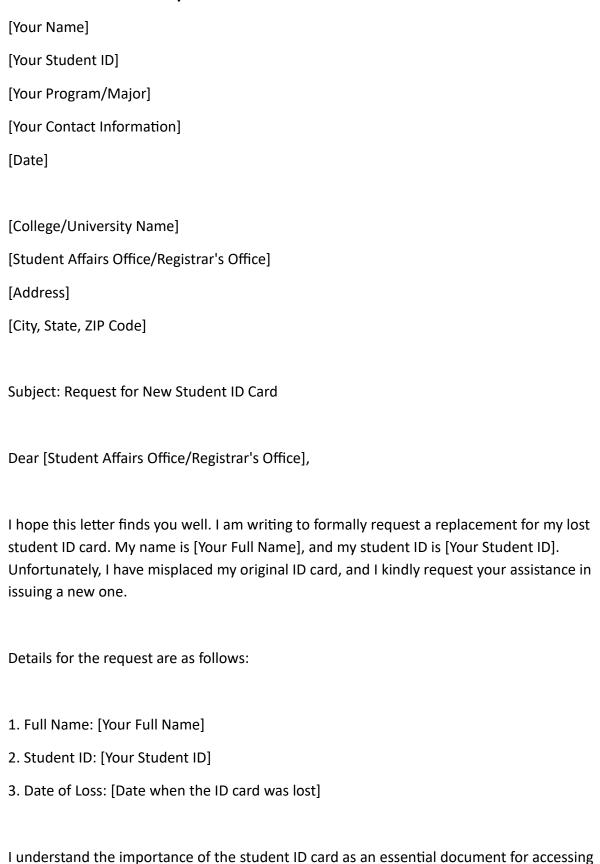
Request for New Student ID Card



campus facilities, attending classes, and participating in various college activities. Losing the

ID card has inconvenienced me, and I am eager to obtain a replacement to continue participating fully in college life.

I am prepared to follow any necessary procedures and provide the required documentation to facilitate the issuance of a new ID card. If there are any forms or fees associated with this process, please inform me, and I will promptly fulfill the necessary requirements.

I appreciate your attention to this matter and your assistance in helping me obtain a new ID card. Thank you for your understanding and cooperation.

Please feel free to contact me at [Your Phone Number] or [Your Email Address] if you require any additional information or have any specific instructions for this request.

Sincerely,

[Your Full Name]

[Your Student ID]

[Your Email Address]

[Your Phone Number]