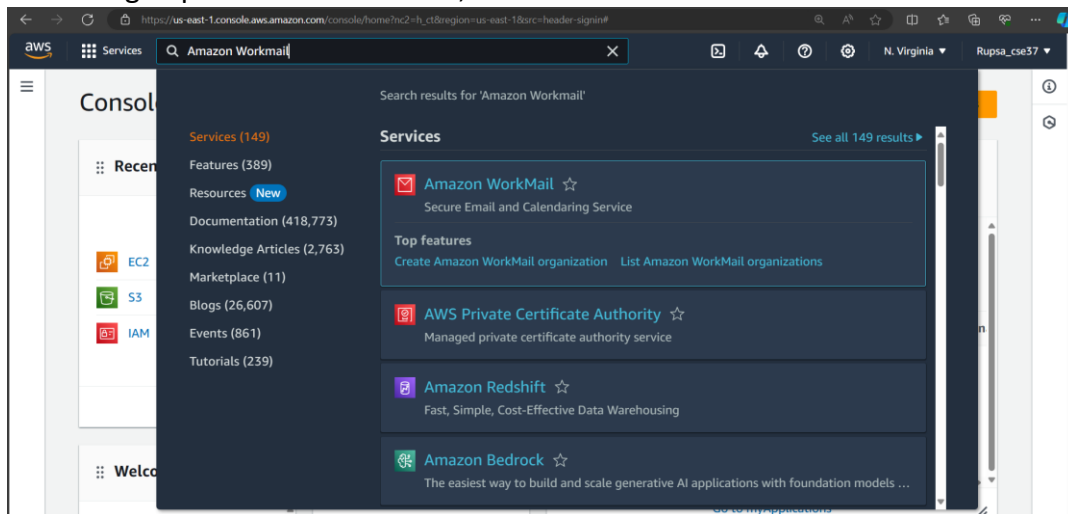


PROBLEM STATEMENT :

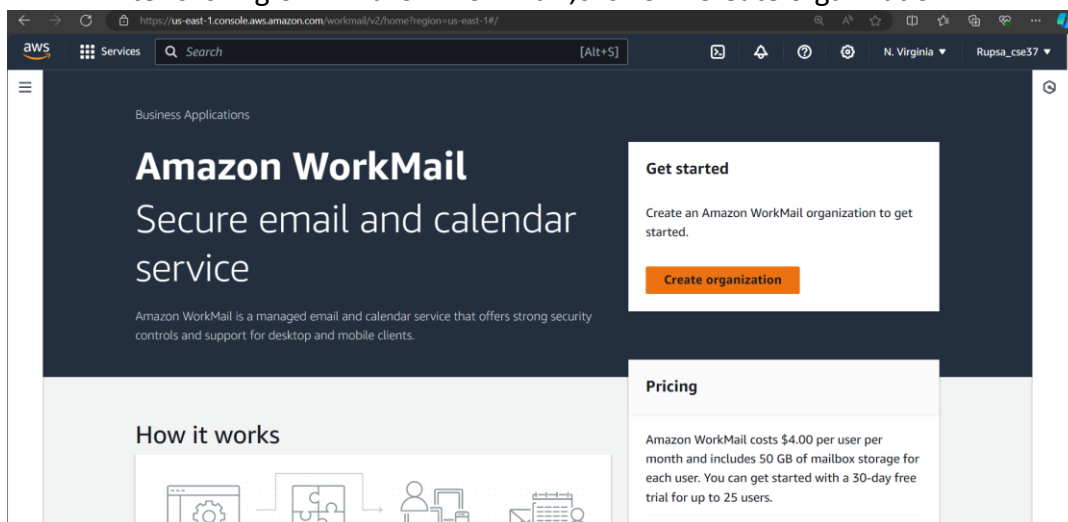
13) Create a workmail for your organization.

Steps to create workmail for organization:

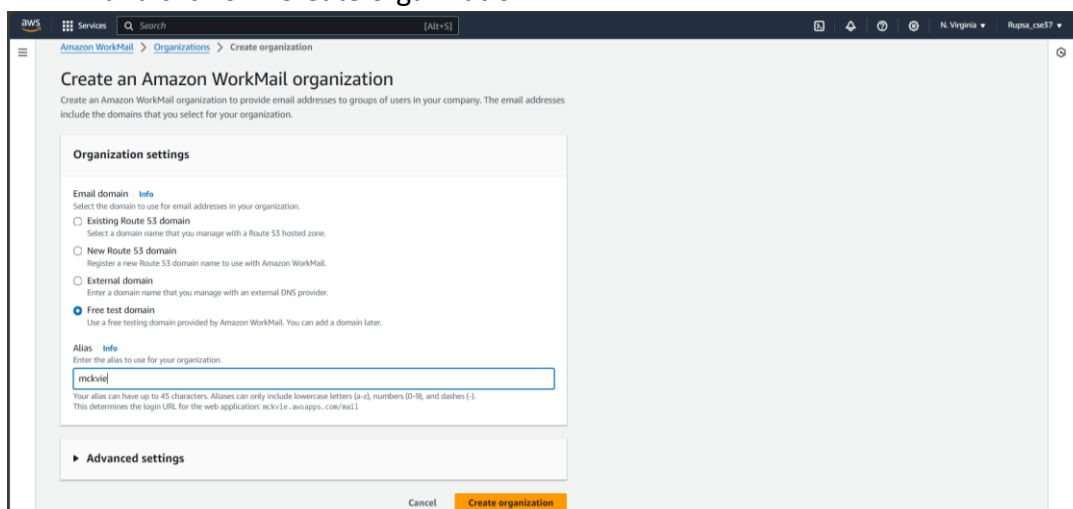
1. Sign up for an AWS account, search for 'Amazon Workmail' then click on it.



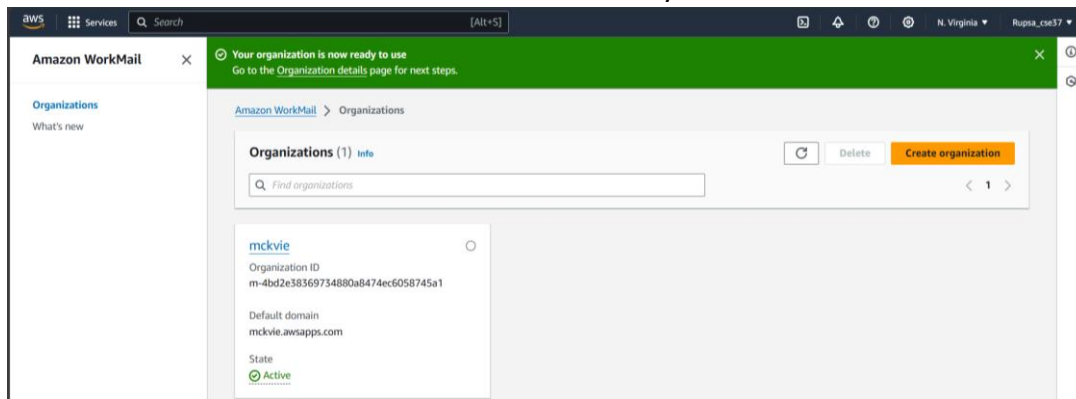
2. After clicking on 'Amazon Workmail', click on "Create organization".



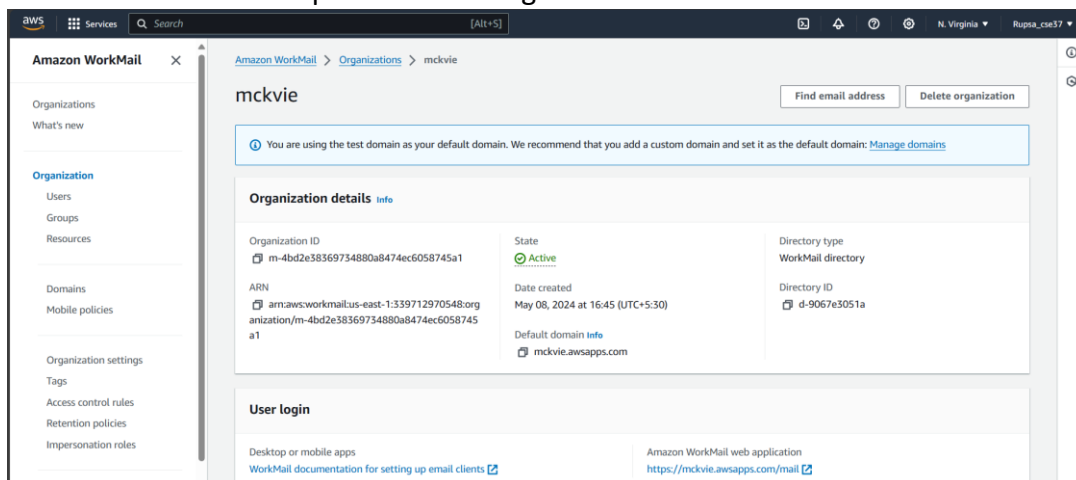
3. Under "Create organization", choose "Free test domain" & give the name on "Alias" and click on "Create organization".



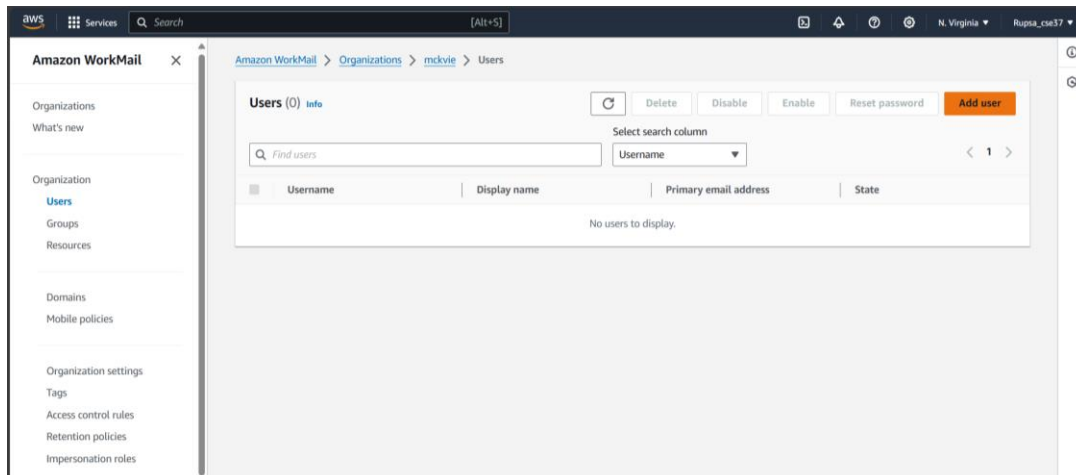
4. Our Amazon workmail has been successfully created & click on “mckvie”.



5. Now on the left panel under “Organization” click on “Users”.



6. Then click on “Add user”.



7. Now give your email id's name as username , firstname, lastname then select “Show in global..” ,give password and click on “Add user”.

Add a user Info

Add a user to your Amazon WorkMail organization.

User details

Username
The username enables the user to login to the Amazon WorkMail webmail.
rupsanandy2
Username can only contain the following characters: a-z, A-Z, 0-9, _ (underscore), - (hyphen) and @.

First name - optional
Rupsa

Last name - optional
Nandy

Display name
The name by which the user is presented in the system.
Rupsa Nandy

Email address
Primary email address to be used for this user.
rupsanandy2 @ mckvie.awsapps.com

☒ **Show in global address list**
By default, all enabled users appear in the global address list. You can hide a user from the global address list.

☐ **Remote user**
You can select this option if the user is in a remote system. This will create an address book entry for the user, but not a mailbox.

Password setup

Password
Password for the user to log in with.

Passwords have an 8-character minimum with at least one character from three of these four categories: lowercase, uppercase, numeric, and special characters.

Repeat password

Cancel Add user

8. User is successfully added & click on “Organization”.

Amazon WorkMail

Organizations

What's new

Organization

Users

Groups

Resources

Domains

Mobile policies

Successfully added Rupsa Nandy.

Amazon WorkMail > Organizations > mckvie > Users

Users (1) Info Info

Find users

Select search column
Username

Username	Display name	Primary email address	State
rupsanandy2	Rupsa Nandy	rupsanandy2@mckvie.awsapps.com	Enabled

9. Click on “mckvie”.

Amazon WorkMail

Organizations

What's new

Organizations (1) Info

Find organizations

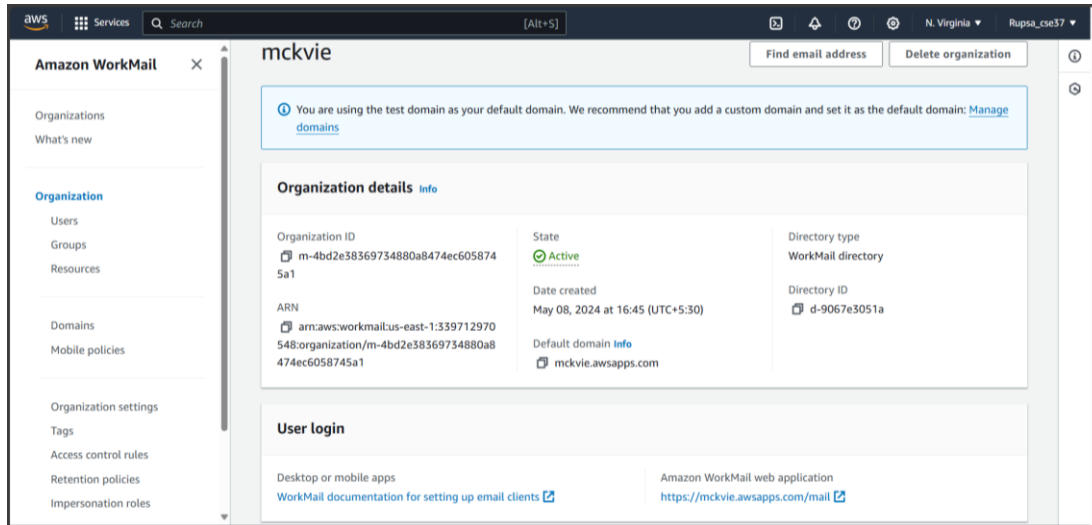
mckvie

Organization ID
m-4bd2e38369734880a8474ec6058745a1

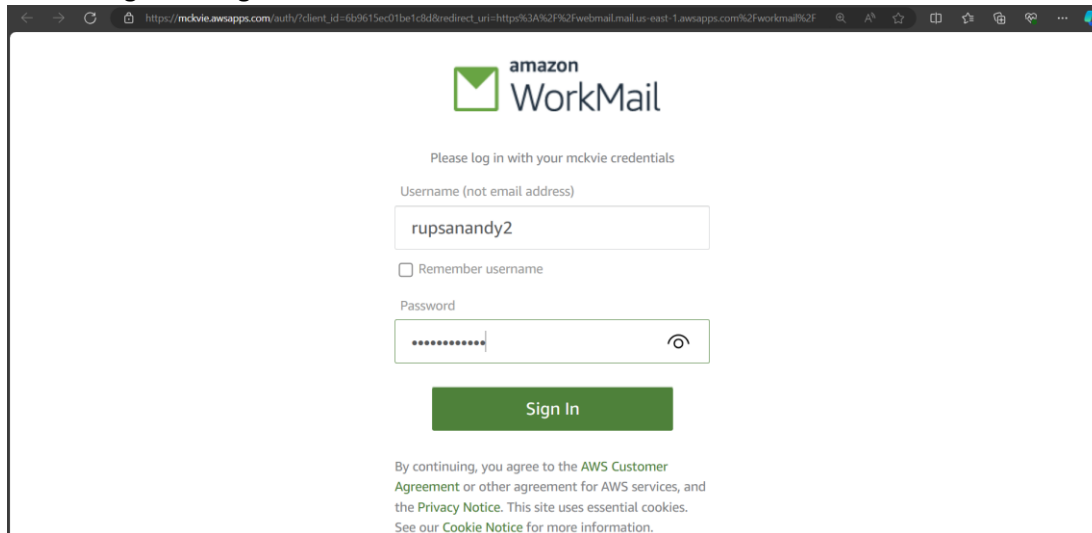
Default domain
mckvie.awsapps.com

State
Active

10. In “User login”, click on the link under “Amazon WorkMail web application”.



11. Sign in using valid credentials.



12. Amazon WorkMail is now activated.

