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**Portfolio:** <https://ruslena.github.io/New-Portfolio/>

**Facebook:** [www.facebook.com/profile.php?id=61558666816390](https://www.facebook.com/profile.php?id=61558666816390)

## Summary

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Experienced bilingual professional with a background in customer service and recent certification in Front-End Web Development from the edX Skills Bootcamp.

Highly organized, results-oriented, and adaptable to new environments. Skilled in developing applications and websites and possess a GitHub portfolio showcasing projects developed during coursework.

## Technical Skills

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HTML5 • CSS3 • JavaScript • React JS • Node JS • Bootstrap, jQuery, Netlify, Git/GitHub, VS Code

## Soft Skills

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• Excellent cross-cultural communication skills • Problem-Solving • Attention to Detail • Adaptability • Team Collaboration • Time Management • Critical Thinking

## Projects

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**PERSONAL WEBSITE** | **GitHub:** <https://github.com/RusLena/Diaries> |

**Deployed:** <https://g16-personal-website.netlify.app/>

- Summary: The personal website aimed at helping users organize their daily routines and thoughts. It includes pages for journaling, task management, shopping lists, exercise tracking, and food logging.
- Role: Team project
- Tools: HTML, CSS, JS, React, Bootstrap, Animate.css

**MEOW FINDER** | **GitHub:** <https://github.com/RusLena/meow-finder> |

**Deployed:** <https://ruslena.github.io/meow-finder/>

- Summary: The application integrates with the Cat API Ninjas, featuring a carousel on the homepage displaying cat images and interactive modal forms with cat facts. The search page includes an intuitive search form and dropdown menu showcasing cat breeds. The catalogue page hosts a collection of cat profiles.
- Role: Team Project
- Tools: HTML5, CSS, Bootstrap, JavaScript, jQuery

**TEAM PROFILE GENERATOR** | **GitHub:** <https://github.com/RusLena/TeamGen-OOP>

- Summary: The application generates an HTML webpage displaying basic employee information. Users enter details for the team manager, engineers, and interns, which are then compiled into an HTML page.
- Role: Sole author
- Tools: Node, Inquirer, Jest, JS, CSS

**CITY WEATHER | GitHub:** <https://github.com/RusLena/City-Weather> |

**Deployed:** <https://ruslena.github.io/City-Weather/>

- Summary: City Weather application offers real-time weather info and a 5-day forecast for cities worldwide. Features include city search via API, local storage for search history, quick-access buttons for past searches, and a dynamic user interface
- Role: Sole author
- Tools: HTML5, JS, CSS

## Experience

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### **FREELANCE COMMUNITY INTERPRETER - 2011 - Present time (12 Years)** **OnCall Interpreters & Translators Ltd, Clear Voice Ltd, M4 Translations MCC**

- Successfully facilitated communication for individuals with limited English proficiency in diverse settings, including medical, legal, and educational environments.
- Consistently ensured accurate and precise sight translation of critical documents.
- Efficiently managed a dynamic work schedule to meet tight deadlines across various interpreting assignments.
- Delivered high-quality telephone and video interpreting services, maintaining strong client satisfaction and positive feedback.

### **CASUAL BILINGUAL TEACHING ASSISTANT - 2019 - Present time** **Ethnic Diversity Service - Stockport council**

- Assisted non-English speaking pupils to effectively integrate into the school system.
- Developed and implemented tailored learning plans, contributing to significant improvements in pupil language proficiency.
- Provided detailed and regular feedback on pupil achievements, progress, and areas needing improvement.
- Collaborated with teachers to create and maintain an inclusive and supportive learning environment.

## Education

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- 2024 Front-End Web Development Certificate, edX Skills Bootcamp
- 2022 Public Service Interpreting - Criminal Justice, Level 4, Cardiff University
- 2016 Community Interpreter Level 2, MAES
- 2010 English Level 2, Bury College
- 1998 Bachelor of Science, Psychology, MPSI, Kyrgyzstan