

# ELENA GOLOVKO

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**Email:** [my.mcr@outlook.com](mailto:my.mcr@outlook.com) | **GitHub:** <https://github.com/RusLena>

**React Portfolio:** <https://darling-trifle-9b5f89.netlify.app/>

**Portfolio:** <https://ruslena.github.io/New-Portfolio/>

**LinkedIn:** [www.linkedin.com/in/elena-g-946b2b334](https://www.linkedin.com/in/elena-g-946b2b334)

## Summary

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Experienced bilingual professional with a background in customer service and Front-End Web Development training from the edX Skills Bootcamp. Organised, results-driven, and adaptable to fast-paced environments. Skilled in developing applications and websites, with multiple projects built and deployed - available on my GitHub portfolio.

## Technical Skills

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HTML5 | CSS3 | JavaScript | React | Node.js | Bootstrap | jQuery | Responsive Web Design | UX/UI Design | RESTful APIs | Agile Development | Version Control (Git/GitHub) | Netlify | VS Code

## Soft Skills

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Cross-Cultural Communication | Problem-Solving | Attention to Detail | Adaptability | Team Collaboration | Time Management | Critical Thinking

## Projects

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**GRAVILOG HOME WEB PAGE** | GitHub: <https://github.com/RusLena/gravilog-revamp> |

**Deployed:** <https://ruslena.github.io/gravilog-revamp/>

**Tools:** HTML5, CSS3, Bootstrap, JavaScript, UX/UI Design

**Summary:** Designed and developed the company website using modern web development technologies to improve user experience and responsive design. Focused on creating a visually appealing and user-friendly interface.

**Methodology:** Independent project

**PERSONAL WEBSITE** | GitHub: <https://github.com/RusLena/Diaries> |

**Deployed:** <https://g16-personal-website.netlify.app/>

**Tools:** HTML5, CSS3, JavaScript, React, Bootstrap, Animate.css

**Summary:** The personal website aimed at helping users organize their daily routines and thoughts. It includes pages for journaling, task management, shopping lists, exercise tracking, and food logging.

**Methodology:** Agile development

**MEOW FINDER** | GitHub: <https://github.com/RusLena/meow-finder> |

**Deployed:** <https://ruslena.github.io/meow-finder/>

**Tools:** HTML5, CSS3, Bootstrap, JavaScript, jQuery, RESTful APIs

**Summary:** The application integrates with the Cat API Ninjas, featuring a carousel on the homepage displaying cat images and interactive modal forms with cat facts. The search page includes an intuitive search form and dropdown menu showcasing cat breeds. The catalogue page hosts a collection of cat profiles.

**Methodology:** Agile development

**TEAM PROFILE GENERATOR** | GitHub: <https://github.com/RusLena/TeamGen-OOP>

**Tools:** CSS3, Node.js, Inquirer, Jest, JavaScript

**Summary:** The application generates an HTML webpage displaying basic employee information. Users enter details for the team manager, engineers, and interns, which are then compiled into an HTML page.

**Methodology:** Independent project

**CITY WEATHER** | GitHub: <https://github.com/RusLena/City-Weather> |

**Deployed:** <https://ruslena.github.io/City-Weather/>

**Tools:** HTML5, CSS3, JavaScript, RESTful API

**Summary:** City Weather application offers real-time weather info and a 5-day forecast for cities worldwide. Features include city search via a RESTful API, local storage for search history, quick-access buttons for past searches, and a dynamic user interface.

**Methodology:** Independent project

## Experience

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### **VIRTUAL FRONTEND WEB DEVELOPMENT INTERN - 07/2024 - 09/2024**

#### **Gravilog – UAE (via Virtual Internships Program)**

- Conducted market research on nutrition competitors to identify service offerings and trends.
- Developed a comprehensive subscription and pricing plan to enhance customer engagement.
- Revamped the company website by designing a new homepage, focusing on UX/UI design and responsive web design.
- Worked in an Agile development environment, collaborating with the team on iterative improvements.

### **FREELANCE COMMUNITY INTERPRETER - 2011- Present time (12 Years)**

#### **OnCall Interpreters & Translators Ltd, Global Voices Ltd, Total CM**

- Provide F2F consecutive and remote telephone and video interpreting for non-English speakers and professionals in public and private sectors, ensuring confidentiality, accuracy.
- Handle complex terminology and manage a dynamic work schedule to meet deadlines and client needs.

### **CASUAL BILINGUAL TEACHING ASSISTANT - 2019 - 2023**

#### **Ethnic Diversity Service - Stockport Council**

- Supported non-English-speaking students in adapting to the school curriculum and improving language skills.
- Developed and implemented tailored learning plans, contributing to significant improvements in pupil language proficiency.
- Provided detailed and regular feedback on pupil achievements, progress, and areas needing improvement.
- Worked alongside teachers to foster an inclusive learning atmosphere for multilingual students.

## Education

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- 2024 Front-End Web Development Certificate, edX Skills Bootcamp
- 2022 Public Service Interpreting - Criminal Justice, Level 4, Cardiff University
- 2016 Community Interpreter Level 2, MAES
- 2010 English Level 2, Bury College
- 1998 BS in Psychology, MPSI, Kyrgyzstan