SAURABH KATKAR

Pune · 8261836205

saurabhkatkar2020@gmail.com

To build career in a growing organization. Where I can get the opportunities to prove my abilities by accepting challenges.

EXPERIENCE

4th JAN 2021 – 15TH DEC 2022

DESKTOP SUPPORT ENGINEER,

SELMAX SOLUTIONS KOLHAPUR.

JOB RESPONSIBILITIES

- ❖ Installation of Operating system and Windows Configuration
- ❖ Assembling and disassembling of desktop
- ❖ Laptop support in Hardware
- ❖ Making LAN connections, Cabling & Crimping
- ❖ Address user tickets regarding hardware & networking
- ❖ Printer sharing in network
- ❖ Troubleshooting hardware issues
- ❖ Remote desktop sharing
- ❖ MS Outlook configuration, Backup/Recovery & troubleshooting
- ❖ Ticketing tool
- ❖ Driver installation
- ❖ Software Installation
- ❖ Laptop support
- ❖ User management
- ❖ Manage IT Services of clients
- ❖ Resolve IT Issues of users
- ❖ Remote support to users

TECHNICAL SKILLS

- ❖ Installing all operating systems.
- ❖ Troubleshooting the networking & hardware related problems.
- ❖ Cabling, crimping, testing, configuring & trouble shooting the Lan Connections.
- ❖ Configuring & managing Windows server & Windows Client Operating system.
- ❖ Configuring & backup recovery in Microsoft outlook.
- ❖ Configuration of group policy management.
- ❖ Installed & Configuring DHCP client and server.
- ❖ Configuration of ADDS and Troubleshoot.
- ❖ Printer Sharing
- ❖ Troubleshooting Laptop related problems
- ❖ Managing IT services.

QUALIFICATION

EXAM	BOARD/UNIVERSITY	PASSING YEAR	PERCENTAGE
B.SC	SHIVAJI UNIVERSITY	2022	68%
HSC	KOLHAPUR	2019	49.54%
SSC	KOLHAPUR	2017	68.60%

PERSONAL DETAILS

- ❖ **Name** - Saurabh Mahendra Katkar
- ❖ **Add** - 4/B 1306, New hind mill mhada colony, Rambhau Bhogle Marg,Byculla East, Byculla, Mumbai, Maharashtra 400033.
- ❖ **Contact** - 8261836205
- ❖ **Email** - saurabhkatkar2020@gmail.com
- ❖ **DOB** - 1th July 2001
- ❖ **Marital Status** - Unmarried
- ❖ **Language Known** - English, Hindi, Marathi

DECLARATION

I HEREBY DECLARE THAT ALL THE INFORMATION PROVIDED ABOVE ACCURATE TO THE BEST OF MY KNOWLEDGE.

YOURSSINCERELY,

SAURABH KATKAR