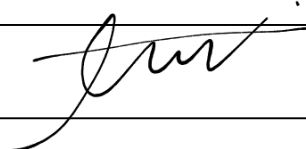![MCL Malayan Colleges Laguna - A MAPÚA SCHOOL]

IMPORTANT INFORMATION

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DATE	April 22, 2025 – April 25, 2025	AREA ASSIGNMENT	ICTO
TASK	Pre Assement	SHIFT/TIME	8am – 5pm

In the first week of our On-the-Job Training (OJT), from April 22 to April 25, 2025, we started with an introduction on Day 1 to learn about the organization's work, tools, and what was expected of us. On Day 2, we began a pre-assessment to check our skills, which we continued working on through Days 3 to 5. Day 6 was spent reviewing our pre-assessment work to make sure it followed coding format and project needs. On Day 7, we explored more about the tasks we did during the pre-assessment. All week, we used CodeIgniter 4, PHP, and Bootstrap to create simple websites with an admin section.

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DATE	April 28, 2025 – May 2, 2025	AREA ASSIGNMENT	ICTO
TASK	Website Development	SHIFT/TIME	8am – 5pm

In the second week of our On-the-Job Training (OJT), from April 28 to May 2, 2025, we officially began working on our assigned project. I joined a group of other interns to help develop an Inventory Management System. We brainstormed ideas about which features to include in the system and started dividing the tasks among ourselves. Throughout the week, we collaborated using CodeIgniter 4, PHP, and Bootstrap for the development.

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DATE	May 5, 2025 – May 9, 2025	AREA ASSIGNMENT	ICTO
TASK	Website Development	SHIFT/TIME	8am – 5pm

In the third week of our On-the-Job Training (OJT), we researched the system, created a sitemap, and developed an Entity-Relationship Diagram (ERD). We then presented our sitemap and ERD to our supervisor and client, followed by a short meeting with them for feedback. After the discussion, we revised the sitemap and ERD and began working on a flowchart.

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DATE	May 12, 2025 – May 16, 2025	AREA ASSIGNMENT	ICTO
TASK	Website Development	SHIFT/TIME	8am – 5pm

In the fourth week of our On-the-Job Training (OJT), we began building the official database, carefully setting up the relationships between the tables to ensure smooth data flow and accuracy. This process involved defining the structure and connections, such as primary and foreign keys, to support the system's functionality. Alongside this, we started brainstorming ideas for the modules, exploring features that would best meet the needs of the Inventory Management System. We also dedicated time to designing the user interface (UI), sketching out layouts and discussing color schemes, button placements, and overall navigation to create an intuitive and user-friendly experience. Throughout the week, we collaborated closely to align our efforts and lay a solid foundation for the upcoming development stages.
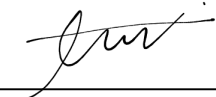
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DATE	May 19, 2025 – May 23, 2025	AREA ASSIGNMENT	ICTO
TASK	Website Development	SHIFT/TIME	8am – 5pm

In the fifth week of our On-the-Job Training (OJT), we began putting into action the ideas we had brainstormed earlier. This week, we focused intently on completing the front-end of the Inventory Management System, dedicating our efforts to building a user-friendly interface. We utilized the CodeIgniter 4 framework, PHP, and Bootstrap to bring our design concepts to life, ensuring the layout was visually appealing and functional. Throughout the week, we worked diligently to refine the front-end components, aligning them with the planned modules and UI design to create a cohesive and effective system.

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DATE	May 26, 2025 – May 30, 2025	AREA ASSIGNMENT	ICTO
TASK	Website Development	SHIFT/TIME	8am – 5pm

In the sixth week of our On-the-Job Training (OJT), we began working on implementing the back-end of the Inventory Management System. We started by developing the sign-in/sign-out module, ensuring secure user authentication and session management. Next, we moved on to creating the user log details module, which tracks user actions and access records for accountability. Finally, we progressed to the recent activities for system logs module, designing it to monitor and store system events and updates. Throughout the week, we focused on building a back-end structure to support the front-end and enhance the system's overall functionality.
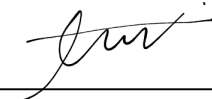
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DATE	May 26, 2025 – May 30, 2025	AREA ASSIGNMENT	ICTO
TASK	Website Development	SHIFT/TIME	8am – 5pm

In the seventh week of our On-the-Job Training (OJT), we created and implemented the total logs module, which tracks all system activities comprehensively, followed by the total error logs module to record. Both sets of results were designed to be displayed in a clear and organized table format, allowing for easy monitoring and analysis. Throughout the week, we focused on ensuring these modules integrated smoothly with the existing back-end structure, enhancing the Inventory Management System's ability to provide detailed and actionable insights.

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DATE	June 2, 2025 – June 6, 2025	AREA ASSIGNMENT	ICTO
TASK	Website Development	SHIFT/TIME	8am – 5pm

In the eighth week of our On-the-Job Training (OJT), we began implementing the Hardware Management Module, which enables users to perform a variety of tasks, including editing user profiles, archiving outdated records, deleting unnecessary data, restoring archived items, and adding new users to the system. Additionally, this module allows users to view the software inventory in a well-organized table format for easy reference and management. Throughout the week, we worked diligently to ensure these features integrated seamlessly with the Inventory Management System, enhancing its functionality and user control.

,COPY: (1) STUDENT;   (2) PRACTICUM ADVISER

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