Hi Rebecca,

I just wanted to write and say how truly sorry I am for missing your birthday party last weekend. I know you must have been looking forward to it, and I feel terrible for not being there to celebrate with you.

Here's what happened: I had a work emergency and had to stay late to sort it out. By the time I finished, it was too late to join the party. If I knew earlier, I would definitely make arrangements to be there.

To make it up to you, how about I treat you to a day out in the city center? We can enjoy a nice coffee at our favorite spot and maybe pick up a cute bread knife or coffee cup as a belated birthday gift.

I really hope you can forgive me, and I promise to make it up to you. Let me know when you're free, and we can decide on a date!

Take care and talk soon!

Best wishes,

Rustam