

## TRAVEL ORDER/AUTHORITY

Date:	July 14, 2023	
Department/Office:	Various Departments / Offices	
Participants:	Please see attached	
Purpose:	5s Quality Workplace Audit	
	Official Business Official Time Personal Other	
Destination:	All Offices of the City Government of Baguio	
Inclusive Dates:	July 17-19, 2023	
Time:	8 A.M. – 5:00 P.M.	
Approved:		

LETICIA O. CLEMENTE

OMS Steering Committee, Action Officer



1 City Budget Office SIDNEY FAYE V. ALMAZAN 2 City Engineering Office MARLENE E. FERREOL 3 City Environment and Parks Management Office 4 City Buildings and Architecture Office 5 City Mayor's Office JOSHUA G. BAYQUEN 6 City Mayor's Office RAQUEL C. ANCHETA 8 City Buildings and Architecture Office 9 City Accounting Office RITA A. SALCEDO 10 City Assessor's Office SARAH ARGIE S. EUGENIO 11 City General Services Office BENNY E. ABENOJA 12 City Health Services Office LEA DEBORAH S. FIGUEROA 14 City Treasury Office MARIE ANTOINETTE T. PLACIDO 15 Sangguniang Panlungsod MARLON G. MARVIL 16 City Planning, Development and Sustainability Office LUDIVINA ORDUÑA 18 City Social Welfare and Development Office 20 City Disaster Risk Reduction and Management Office 21 City Veterinary and Agriculture Office 22 City Veterinary and Agriculture Office	No	Office / Department	Name
3 City Environment and Parks Management Office 4 City Buildings and Architecture Office 5 City Mayor's Office 6 City Mayor's Office 6 City Accounting Office 7 City Buildings and Architecture Office 8 City Buildings and Architecture Office 9 City Administrator's Office 10 City Assessor's Office 11 City General Services Office 12 City Health Services Office 13 City Civil Registry Office 14 City Treasury Office 15 Sangguniang Panlungsod 16 City Planning, Development and Sustainability Office 17 City Legal Office 18 City Lovil Registre And Development Office 19 City Lovil Registre And Development Office 10 City Social Welfare and Development Office 10 City Uplasster Risk Reduction and Management Office 20 City Veterinary and Agriculture MARCELINA T. TABELIN	1	City Budget Office	SIDNEY FAYE V. ALMAZAN
Management Office  4 City Buildings and Architecture Office  5 City Mayor's Office JOSHUA G. BAYQUEN  6 City Mayor's Office-Library NOWE CHAPICHAP  7 City Accounting Office RAQUEL C. ANCHETA  8 City Buildings and Architecture RUSTOM S. DAYAO  Office  9 City Administrator's Office RITA A. SALCEDO  10 City Assessor's Office SARAH ARGIE S. EUGENIO  11 City General Services Office MA. JACQUELINE C. LACANILAO  12 City Health Services Office BENNY E. ABENOJA  13 City Civil Registry Office LEA DEBORAH S. FIGUEROA  14 City Treasury Office MARIE ANTOINETTE T. PLACIDO  15 Sangguniang Panlungsod MARLON G. MARVIL  16 City Planning, Development and Sustainability Office  17 City Legal Office LUDIVINA ORDUÑA  18 City Social Welfare and Development Office  19 City Human Resource Management FLORENTINO M. TIZON  Office  20 City Disaster Risk Reduction and Management Office  21 City Veterinary and Agriculture MARCELINA T. TABELIN	2	City Engineering Office	MARLENE E. FERREOL
4 City Buildings and Architecture Office 5 City Mayor's Office 6 City Mayor's Office-Library 7 City Accounting Office 8 City Buildings and Architecture Office 9 City Administrator's Office 10 City Assessor's Office 11 City General Services Office 12 City Health Services Office 13 City Civil Registry Office 14 City Treasury Office 15 Sangguniang Panlungsod 16 City Planning, Development and Sustainability Office 17 City Legal Office 18 City Social Welfare and Development Office 19 City Human Resource Management Office 10 City Usiaster Risk Reduction and Management Office 20 City Veterinary and Agriculture MARCELINA T. TABELIN	3	City Environment and Parks	JHOMER C. SAMORANOS
Office  5 City Mayor's Office  6 City Mayor's Office-Library  7 City Accounting Office  8 City Buildings and Architecture Office  9 City Administrator's Office  10 City Assessor's Office  11 City General Services Office  12 City Health Services Office  13 City Civil Registry Office  14 City Treasury Office  15 Sangguniang Panlungsod  16 City Planning, Development and Sustainability Office  17 City Legal Office  18 City Legal Office  19 City Human Resource Management Office  10 City Uveterinary and Agriculture  MARCELINA T. TABELIN		Management Office	
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6 City Mayor's Office-Library 7 City Accounting Office 8 City Buildings and Architecture Office 9 City Administrator's Office 10 City Assessor's Office 11 City General Services Office 12 City Health Services Office 13 City Treasury Office 14 City Treasury Office 15 Sangguniang Panlungsod 16 City Planning, Development and Sustainability Office 17 City Legal Office 18 City Social Welfare and Development Office 19 City Human Resource Management FLORENTINO M. TIZON Office 20 City Disaster Risk Reduction and Management Office 21 City Veterinary and Agriculture MARCELINA T. TABELIN		Office	
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8 City Buildings and Architecture Office 9 City Administrator's Office RITA A. SALCEDO 10 City Assessor's Office SARAH ARGIE S. EUGENIO 11 City General Services Office MA. JACQUELINE C. LACANILAO 12 City Health Services Office BENNY E. ABENOJA 13 City Civil Registry Office LEA DEBORAH S. FIGUEROA 14 City Treasury Office MARIE ANTOINETTE T. PLACIDO 15 Sangguniang Panlungsod MARLON G. MARVIL 16 City Planning, Development and Sustainability Office 17 City Legal Office LUDIVINA ORDUÑA 18 City Social Welfare and Development Office 19 City Human Resource Management FLORENTINO M. TIZON Office 20 City Disaster Risk Reduction and Management Office 21 City Veterinary and Agriculture MARCELINA T. TABELIN	6	City Mayor's Office-Library	NOWE CHAPICHAP
Office  Office  City Administrator's Office  RITA A. SALCEDO  City Assessor's Office  SARAH ARGIE S. EUGENIO  MA. JACQUELINE C. LACANILAO  City Health Services Office  BENNY E. ABENOJA  City Civil Registry Office  LEA DEBORAH S. FIGUEROA  City Treasury Office  MARIE ANTOINETTE T. PLACIDO  Sangguniang Panlungsod  City Planning, Development and Sustainability Office  City Legal Office  City Social Welfare and Development Office  City Human Resource Management FLORENTINO M. TIZON  Office  City Disaster Risk Reduction and Management Office  City Veterinary and Agriculture  MARCELINA T. TABELIN	7	City Accounting Office	RAQUEL C. ANCHETA
9 City Administrator's Office RITA A. SALCEDO 10 City Assessor's Office SARAH ARGIE S. EUGENIO 11 City General Services Office MA. JACQUELINE C. LACANILAO 12 City Health Services Office BENNY E. ABENOJA 13 City Civil Registry Office LEA DEBORAH S. FIGUEROA 14 City Treasury Office MARIE ANTOINETTE T. PLACIDO 15 Sangguniang Panlungsod MARLON G. MARVIL 16 City Planning, Development and Sustainability Office 17 City Legal Office LUDIVINA ORDUÑA 18 City Social Welfare and Development Office 19 City Human Resource Management FLORENTINO M. TIZON Office 20 City Disaster Risk Reduction and Management Office 21 City Veterinary and Agriculture MARCELINA T. TABELIN	8	City Buildings and Architecture	RUSTOM S. DAYAO
10 City Assessor's Office SARAH ARGIE S. EUGENIO 11 City General Services Office MA. JACQUELINE C. LACANILAO 12 City Health Services Office BENNY E. ABENOJA 13 City Civil Registry Office LEA DEBORAH S. FIGUEROA 14 City Treasury Office MARIE ANTOINETTE T. PLACIDO 15 Sangguniang Panlungsod MARLON G. MARVIL 16 City Planning, Development and Sustainability Office 17 City Legal Office LUDIVINA ORDUÑA 18 City Social Welfare and Development Office 19 City Human Resource Management FLORENTINO M. TIZON Office 20 City Disaster Risk Reduction and Management Office 21 City Veterinary and Agriculture MARCELINA T. TABELIN		Office	
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12 City Health Services Office BENNY E. ABENOJA  13 City Civil Registry Office LEA DEBORAH S. FIGUEROA  14 City Treasury Office MARIE ANTOINETTE T. PLACIDO  15 Sangguniang Panlungsod MARLON G. MARVIL  16 City Planning, Development and Sustainability Office  17 City Legal Office LUDIVINA ORDUÑA  18 City Social Welfare and DENNIS ONG  Development Office  19 City Human Resource Management FLORENTINO M. TIZON  Office  20 City Disaster Risk Reduction and Management Office  21 City Veterinary and Agriculture MARCELINA T. TABELIN	10	City Assessor's Office	SARAH ARGIE S. EUGENIO
City Civil Registry Office  LEA DEBORAH S. FIGUEROA  14 City Treasury Office  MARIE ANTOINETTE T. PLACIDO  15 Sangguniang Panlungsod  MARLON G. MARVIL  16 City Planning, Development and Sustainability Office  17 City Legal Office  LUDIVINA ORDUÑA  18 City Social Welfare and Development Office  19 City Human Resource Management Office  20 City Disaster Risk Reduction and Management Office  21 City Veterinary and Agriculture  MARCELINA T. TABELIN	11	City General Services Office	MA. JACQUELINE C. LACANILAO
14 City Treasury Office MARIE ANTOINETTE T. PLACIDO 15 Sangguniang Panlungsod MARLON G. MARVIL 16 City Planning, Development and Sustainability Office 17 City Legal Office LUDIVINA ORDUÑA 18 City Social Welfare and DENNIS ONG 19 City Human Resource Management FLORENTINO M. TIZON 19 City Disaster Risk Reduction and Management Office 20 City Disaster Risk Reduction and Management Office 21 City Veterinary and Agriculture MARCELINA T. TABELIN	12	City Health Services Office	BENNY E. ABENOJA
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16 City Planning, Development and Sustainability Office 17 City Legal Office LUDIVINA ORDUÑA 18 City Social Welfare and DENNIS ONG Development Office 19 City Human Resource Management FLORENTINO M. TIZON Office 20 City Disaster Risk Reduction and Management Office 21 City Veterinary and Agriculture MARCELINA T. TABELIN	14	City Treasury Office	MARIE ANTOINETTE T. PLACIDO
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18 City Social Welfare and DENNIS ONG  Development Office  19 City Human Resource Management FLORENTINO M. TIZON  Office  20 City Disaster Risk Reduction and Management Office  21 City Veterinary and Agriculture MARCELINA T. TABELIN		Sustainability Office	
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21 City Veterinary and Agriculture MARCELINA T. TABELIN	20	City Disaster Risk Reduction and	STEPHANIE P. TRINIDAD
		Management Office	
Office	21	City Veterinary and Agriculture	MARCELINA T. TABELIN
		Office	

