



Republic of the Philippines
HUMAN RESOURCE MANAGEMENT OFFICE
City Government of Baguio

TRAVEL ORDER/AUTHORITY

Date : August 1, 2023
Department/Office : Various Departments
Participants : Please see attached list
Purpose : Attend the **WORKSHOPS ON ORGANIZATIONAL DEVELOPMENT: INVENTORY OF PROCESSES AND PRESENTATION OF HIGH-LEVEL PROPOSALS** at the National Educator's Academy of the Philippines, Teachers' Camp, Baguio City on August 2-3, 2023

☒ Official Business ☐ Official Time ☐ Personal ☐ Other

Destination : NEAP, Teacher's Camp

Inclusive Dates : August 2-3, 2023

Time : 8:00 AM to 5:00 PM

Source of Fund of Traveling Expenses:

Approved:


AUGUSTIN P. LABAN III
City Human Resource Management Officer

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CITY HUMAN RESOURCE MANAGEMENT OFFICE
City Government of Baguio

LIST OF PARTICIPANTS

**WORKSHOPS ON ORGANIZATIONAL DEVELOPMENT: INVENTORY OF PROCESSES AND
PRESENTATION OF HIGH-LEVEL PROPOSALS**

National Educator's Academy of the Philippines, Teachers' Camp, BAGUIO CITY
August 2-3, 2023

NO.	DEPARTMENT/OFFICE	NAME	DESIGNATION/POSITION
1	City Accounting Office	Sheryl B. Samuel	Accountant I
2	City Accounting Office	Jennifer T. Bay-On	ACCOUNTANT III
3	City Accounting Office	Raquel C. Ancheta	Administrative Officer IV
4	City Administrator's Office	Chrystylle F. Padullon	ADMINISTRATIVE AIDE IV
5	City Administrator's Office	Honorio P Yamoyam	Supervising Administrative Officer
6	City Administrator's Office	Jose Maria A. Rivera	SENIOR TOURISM OPERATIONS OFFICER
7	City Administrator's Office	Juliane A. Ragudo	ADMINISTRATIVE AIDE III (CLERK I)
8	City Administrator's Office	La Rainne M. Bareng	TOURISM OPERATIONS OFFICER II
9	City Administrator's Office	Paul T. Rillorta	SPORTS DEVELOPMENT OFFICER III
10	City Administrator's Office	Rita A. Salcedo	ADMINISTRATIVE OFFICER II
11	CITY ASSESSOR'S OFFICE	Jasmindesa Y Siddayao	LOCAL ASSESSMENT OPERATIONS OFFICER II
12	City Budget Office	Rachelle Ann L. Samonte	ADMIN OFFICER V
13	City Budget Office	Sidney Faye V. Almazan	Budget Officer I
14	City Buildings & Architecture Office	Donald A. Gas-Ib	ENGINEER-IV
15	City Buildings & Architecture Office	Samuel P. Salvador	Engineer -IV
16	City Civil Registry Office	Marieta R. Joven	Acting Assistant City Civil Registrar
17	City Environment and Parks Management Office	Norman Nicoli T. Parado	Engineer II
18	City Legal Office	Felix Alexander P. Donguiz	Administrative Officer IV





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19	City Legal Office	Ludivina A. Orduna	Legal Assistant II
20	CITY MAYOR'S OFFICE	Adam Bert A. Lacay	Information Systems Analyst II
21	CITY MAYOR'S OFFICE	Rosa Langsa M. Moresto	Admin Assistant II
22	CITY MAYOR'S OFFICE	Aileen P. Refuerzo	Supervising Administrative Officer
23	CITY MAYOR'S OFFICE	Jasmin D. Rivera	Community Affairs Assistant II
24	CITY MAYOR'S OFFICE	Josephine V. Arranz	Administrative Officer V
25	CITY MAYOR'S OFFICE	Patrick V. Vinluan	Information System Analyst III
26	CITY MAYOR'S OFFICE	Geraldine T. Angulo	Licensing Officer I
27	CITY MAYOR'S OFFICE	Easter W. Pablo	Librarian IV
28	CITY MAYOR'S OFFICE	Kimberly T. Dionisio	INFORMATION SYSTEMS ANALYST I
29	CITY MAYOR'S OFFICE	Jannah Vivian B. Elitan	Labor and Employment Officer I
30	CITY MAYOR'S OFFICE-CDRRMO	Jennifer V. Bernardino	LDRRM Assistant
31	CITY MAYOR'S OFFICE-CDRRMO	Stephanie P. Trinidad	LDRRMO II
32	City Planning Development and Sustainability Office	Princess Lawrence Q. Rico	Project Development Officer II
33	City Planning Development and Sustainability Office	Ma. Victoria C. Lagmay	AO IV
34	City Planning, Development and Sustainability Office	Debie S. Denis	Development Management Officer II
35	CITY TREASURY OFFICE	Carmela E. Aragon	ADMINISTRATIVE OFFICER I
36	CITY TREASURY OFFICE	Elena A. Berganio	ADMINISTRATIVE OFFICER I
37	CITY TREASURY OFFICE	Fernando D. Ragma, Jr.	ASST CITY TREASURER
38	CITY TREASURY OFFICE	Iris Mae C. Pilien	MARKET SUPERVISOR I
39	CITY TREASURY OFFICE	Kathlynn Louie Joy O. Domingo	LOCAL TREASURY OPERATIONS OFFICER I
40	CITY TREASURY OFFICE	Madelyn F. Quinto	REVENUE COLLECTION CLERK II
41	CITY TREASURY OFFICE	Marieta C. Alvarez	SUPERVISING ADMINISTRATIVE OFFICER
42	CITY TREASURY OFFICE	Sally A. Pinos-An	LOCAL TREASURY OPERATIONS OFFICER I





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43	City Veterinary and Agriculture Office	Lucia Bernadette W. Lamong	AO V
44	CSWDO	Maeyenne T. Acofo	social welfare assistant
45	City Engineering Office	Leonida F. Catbagan	Administrative Officer IV
46	City Engineering Office	Anabelle E. Rubino	Administrative Officer II
47	City Engineering Office	Joel C. Bartolome	SUPERVISING ADMINISTRATIVE OFFICER
48	City Engineering Office	Marie Giezl M. Onoza	Admin officer I
49	GENERAL SERVICES OFFICE	Arnulfo R. Baldos	SUPERVISING ADMINISTRATIVE OFFICER
50	GENERAL SERVICES OFFICE	Engr. Emmil-Bert P. Floresca	PUBLIC SERVICES OFFICER III
51	GENERAL SERVICES OFFICE	Joel Teofilo Q. Mata	Administrative Officer V
52	GENERAL SERVICES OFFICE	Larcy L. Jose	SUPERVISING ADMINISTRATIVE OFFICER
53	GENERAL SERVICES OFFICE	Noelle Grace R. Mateo	SUPERVISING ADMINISTRATIVE OFFICER
54	HEALTH SERVICES OFFICE	Gonzales, Carolina	SUPERVISING ADMINISTRATIVE OFFICER
55	HEALTH SERVICES OFFICE	Pakoy, Maria Lourdes	Acting Assistant City Health Officer
56	Human Resource Management Office	Aida S. Bello	Supervising Administrative Officer
57	Human Resource Management Office	Amelia Joan T. Clerigo	Supervising Administrative Officer
58	Human Resource Management Office	Mark Anthony A. Alngangeo	Administrative Officer V
59	Human Resource Management Office	Shara Mae B. Garlitos	Administrative Officer II
60	Human Resource Management Office	Augustin P. Laban III	Department Head
61	Human Resource Management Office	Edith B. Dawaten	Assistant Department Head
62	Human Resource Management Office	Elaine B. Cabuag	Supervising Administrative Officer
63	Sanguniang Panglungsod	Dan Ricky Ong	Asst. City Secretary

Prepared by:


ELAINE B. CABUAG

Supervising Administrative Officer

