5 Drive Place, West Babylon, NY 11704 516-555-5555

M.B.A. in Business Analytics with undergraduate degree in Finance. Strengths in statistical, business and data analysis; problem solving; and statistical modeling using Excel, SPSS and mathematics. Technical Skills include:

Data Analysis Tools: R, RapidMiner, Advanced Excel-Solver Platform, Pivot Tables, V-lookup, SPSS Software Tools: SAP/ERP System, SAP/BI, SAP Project Management, MS Office, Oracle

Language & Databases: MS Access, Excel, SOL

EDUCATION

Frank G. Zarb School of Business, Hofstra University

Hempstead, NY

M. B. A. Business Analytics GPA: 3.50/4.00, Major GPA: 3.60/4.00

May 2016

Related Courses; Simulations in Business, Multivariate Data Analysis Methods, Data Mining, Spreadsheet Modeling Workshops: Art of Business Presentation, Bloomberg Training Course

Huazhong University of Science & Technology

Wuhan, CHINA

B.S. Finance GPA: 3.48/4.00, Awarded Scholarships 2009-2013

June 2014

BUSINESS PROJECTS

- Analysis-Spreadsheet Modeling & Decision Making Project (Business Analysis): Used Microsoft Excel formulas to analyze complex problems from functional areas of management, including marketing, operations, and human resources. Used Advanced Excel Options-Solver for optimal choice
- Multivariate Analysis Using R: Used PCA to reduce data dimension for 30 Country Development Index project; performed EFA to identify and classify into developed and under-developed countries
- SAP BW Data Modeling & ETL: created Info Objects showing data and data targets from Smart Phone industry; designed InfoCube to store and report data; performed ETL into Data warehouse

PROFESSIONAL EXPERIENCE

Henry Schein Sales Analyst Intern

Hauppauge, NY

Feb 2016 - Present

- Assist Sales Analyst in daily activities such as auditing, reporting of sales engineers performance for industrial segment, & geographic sales achievement and Quarterly Bonus Plan Calculation by using MS Excel
- Create sales ROI dashboards including Key Statistics and Trending analysis by using pivot tables and Index (formula), and prepare PowerPoint presentations for sales managers and senior mangers
- Assist customer maintenance with Online Shop registration and SAP customer master maintenance

Hofstra University Zarb Graduate Business Career Services **Graduate Assistant**

Hempstead, NY

Jan 2015 - May 2015

- Managed survey requests and processing, analyzed data, created reports for various national B-school Ranking metrics using MS Excel
- Performed employer outreach for various events; analyzed employers/jobs reports for clarity and accuracy

Industrial and Commercial Bank of China Intern

Beijing, CHINA

Apr 2014 - Aug 2014

- Analyzed customer feedback, needs and satisfaction, identifying opportunities to sell products and increase sales; utilized business analysis tools (SPSS)
- Verified customers' credit ratings, interacting with clients and colleagues to refine the services and products

SINOPEC (NYSE:SNP)

CHINA

Economic Analyst Intern

Oct 2013 - Dec 2013

- Performed analysis of income of oil sales and yield data and identified the potential problems (ROI, ROS, operation leverage and salaries) of the oil field's development
- Assisted manager with testing, training and implementing new technology

LANGUAGE/ACTIVITIES

- Languages: Fluent-Mandarin, English
- Member of Hofstra Information Technology Association, Vice President of BTBU News Department