



#### **REPORT DATE -**

| CUSTOMER NAME      | EVENT TYPE       |  |
|--------------------|------------------|--|
| CUSTOMER ID        | EMAIL ID.        |  |
| EVENT DATE         | PH.NO.           |  |
| CONSULTANT<br>NAME | CONSULTANT<br>ID |  |

## **DISCOUNTS AS PER EARLY BOOKING DATE**

| DISCOUNT       | BOOKING<br>DATE |  |
|----------------|-----------------|--|
| 10%            |                 |  |
| 75 DAYS BEFORE |                 |  |
| 8%             |                 |  |
| 60 DAYS BEFORE |                 |  |
| 6%             |                 |  |
| 45 DAYS BEFORE |                 |  |
| CLASSIC        |                 |  |

| DISCOUNT        | BOOKING<br>DATE | DISCOUNT       | BOOKING<br>DATE |  |  |
|-----------------|-----------------|----------------|-----------------|--|--|
| 18%             |                 | 12%            |                 |  |  |
| 120 DAYS BEFORE |                 | 75 DAYS BEFORE |                 |  |  |
| 16%             |                 | 10%            |                 |  |  |
| 105 DAYS BEFORE |                 | 60 DAYS BEFORE |                 |  |  |
| 14%             |                 | 8%             |                 |  |  |
| 90 DAYS BEFORE  |                 | 45 DAYS BEFORE |                 |  |  |
| •               |                 |                |                 |  |  |

## **PREMIUM**

### **EXPERIENCE THE MOST ADVANCED & SECURED SERVICE!**



PERSONAL PROJECT MANAGER FOR YOUR PRODUCT & SERVICE DELIVERY PROGRESS



CREATIVE & EXPERT SUGGETION
FOR YOUR REQUIRED VIDEO
PRODUCTS



VERTUAL ASSISTANCE FOR YOUR PRODUCT CORRECTIONS & ENHANCING



CONSULTATION TO PLAN & SCHEDULE YOUR EVENT IN SYSTEMATIC WAY

# WE BELIVE & SERVE TO OUR VALUABLE CLIENTS WITH AN COMPLETE TRANSPERENCY WITH THERE COSTS







FAST & EASY PHOTO DELIVERY WITHIN 48hrs FOR SELECTION & SHARE





#### WHAT IS DIFFRENCE BETWEEN CLASSIC & PREMIUM SERVICE ?

Introducing our Classic and Premium services: Both services is thoughtfully crafted to cater to the specific needs and skill requirements of our customers. These packages offer cost-effective solutions, with the utility of work tailored to the event's location, timing, and vision.

**CLASSIC SERVICE** - Team with **3+ years of experience utilizes semi-professional equipment** to provide standard service. This package offers low-cost, on-time delivery with fewer service benefits.

**PREMIUM SERVICE -** Team with **7+ years of experience, uses only professional equipment** to deliver expert service. This package includes advanced skills, personalized consultations, a dedicated Project Manager, seamless coordination, and maximum service benefits

#### HOW WE PLAN YOUR EVENT COVERAGE?

- 1. **Event Type and Goals:** We discuss about what kind of event you're having and what you want to achieve, so we can plan the right coverage for you.
- 2. **Duration:** We'll help you figure out how long your event will last, including before and after activities, to make sure we cover everything.
- 3. **Key Moments:** Tell us about the important moments you want us to capture, like speeches or ceremonies, so we can focus on those.
- 4. Budget: We'll discuss your budget to find a coverage package that works for you.
- 5. Venue and Distance: Let's go over the location and any details that might affect how we cover your event.
- 6. Consultation: Our team is here to give you advice and suggestions to make your event coverage smooth.
- 7. **Time Slots:** We'll work together to plan your event into time slots for setup, main activities, and wrap-up, with some flexibility for any changes.

#### PROCEDURE & PRIVILEGES TRANSPERENT PAYMENT Grab your maximum discount with just a 10% payment and enjoy the 10% BOOKING OF SERVICE COST benefits from the booking date all the way up to 90 days after your event! Don't worry about your budget! After booking our services, you can **40%** ADVANCE OF SERVICE COST adjust your quote anytime up to 40 days before the event, and all BEFORE 40 DAYS FROM EVENT DATE before making the payment. Your 50% service payment covers the remaining photography coverage, 90 days of RAW data safety, and video post-production costs, all to ensure you 50% OF SERVICE COST ON EVENT DAY receive your final delivery right on time. **50% PRODUCT COST AFTER PHOTO** Once you've selected your photos, 50% of the product cost will go towards creating your album! You'll have the chance to review the design, make any SELECTION FOR DESIGNING corrections, and give your final approval. Your 50% payment will jumpstart the creation of your hard copy products! **50% PRINTING COST AFTER DESIGN** Once you've approved the final design, we'll have them delivered to your APPROVAL & BEFORE PRINT doorstep within the required working days.





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## HAVE A LOOK ON YOUR SERVICE TIMELINE

|   | PRE-SERVICES  | DATE |
|---|---|------|
| 1 | <b>☑ INVITATION VIDEO CREATION</b> BEGINS WITHIN 4 WORKING DAYS   |      |
| 2 | DECOR & COSTUME CONSULTATION (IF OPTED)  Begins tentatively 25 working days before the event,   |      |
|   | PRE-EXECUTION   | DATE |
| 3 | BLUEPRINT- BASED PLANNING (IF OPTED)  Area, camera positions, and setup locations will be decided based on the event venue's blueprint FOR The coverage                                       |      |
| 4 | EVENT SCHEDULE / ENTRY AUDIO SELECTION  Begins tentatively 15 days before the event,  |      |
| 5 | SONG SELECTION  Together we will decide the song for your Highlight or reel tentatively 15 days before the event  |      |
| 6 | Our team will give you a reminder call to make sure everything is on track and going according to plan required to coverage only.   |      |
|   | FIELD PROTOCALL   |      |
| 7 | ✓ TIMELY ARRIVAL  Our team arrives 30 minutes before the scheduled time, fully prepared with all necessary equipment and setup.   |      |
| 8 | SEAMLESS EXECUTION FOR COVERAGE  Photo and video coverage are carried out as per the selected services, capturing every important moment with precision and professionalism.                  |      |
| 9 | REAL-TIME COORDINATION  If there are any delays in the timeline, our team will assist in adjusting the coverage schedule to ensure all planned locations and moments are captured seamlessly. |      |







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## HAVE A LOOK ON YOUR DELIVERY TIMELINE

|    | POST-PRODUCTION DELIVERY TIMELINE   | WITHIN<br>GURENTEE<br>DATE | WITHIN<br>GENERAL<br>DATE |
|----|---|----------------------------|---------------------------|
| 10 | SOFT COPY PHOTOS & PHOTO SELECTION  You will receive unlimited digital photo copies within 4 working days after the event. To meet the 30 working days guarantee, please complete your photo selection within 7 days. |                            |                           |
| 11 | TRADITIONAL FILM RAW DRAFT  The raw footage draft will be submited within 7 working days for film duration & song.  |                            |                           |
| 12 | CINEMATIC REELS  Edited reel delivered within 7 working days, perfect for sharing on social media.  |                            |                           |
| 13 | CINEMATIC / TRADITIONAL HIGHLIGHTS FIRST DRAFT  You will recive the first draft within 21 working days via google link  After submission of the first draft, corrections must be provided  within 2 days.             |                            |                           |
| 14 | CINEMATIC / TRADITIONAL HIGHLIGHTS FINAL DRAFT  The final draft will be delivered on a pendrive with the final dispatch.  |                            |                           |
| 15 | TRADITIONAL FILM – FIRST DRAFT FOR ONE TIME  CORRECTION  Corrections: After submission of the first draft, corrections must be provided within 7 days.  |                            |                           |
| 16 | TRADITIONAL FILM - CORRECTION DRAFT & FINAL DELIVERY  All final service products will be delivered on a pendrive with the final dispatch.   |                            |                           |
| 17 | HARD PRODUCTS COURIER DISPATCH  |                            |                           |
|    |   |                            |                           |

- ALL FIRST DRAFTS WILL BE SUBMITTED THROUGH A GOOGLE DRIVE OPEN LINK FOR REVIEW, AND THE FINAL DRAFT WILL BE DELIVERED DIRECTLY ON A PENDRIVE.
- THE PROJECT MANAGER WILL HANDLE ALL CORRECTIONS AND SUGGESTIONS TO ENSURE SMOOTH
   COMMUNICATION AND EFFICIENT REVISIONS