# **TERMS & CONDITIONS.**

#### **Service Details:**

- 1. The service includes a half-day (5 hours) cinematography session to capture event-specific video bites using the provided equipment: camera, microphone, and lights.
- 2. Only the RAW footage captured during the session will be handed over to the client. No editing or post-production is included.

#### **Booking & Scheduling:**

- 1. The client must provide a confirmed event schedule, including timings and location, at least 72 hours before the event.
- 2. Any delay or change in the event timing by the client will not extend the agreed 5-hour service duration.

#### **Delivery of RAW Footage:**

- 1. RAW footage will be shared in its original format within 2 working days post-event.
- 2. The client is responsible for arranging the storage medium (external drive or cloud link) for the transfer.

#### **Payment Terms:**

- 1. The total payment must be processed within 3 working days from the event date.
- 2. Payment delay will attract a penalty of 2% per day on the outstanding amount.

#### **Equipment Handling:**

- 1. All equipment will be operated by SwaptoGraphy Events & Films LLP's personnel.
- 2. The client must ensure a safe working environment. Any damage caused to the equipment due to client negligence will be billed to the client.

#### **Liability:**

- 1. SwaptoGraphy Events & Films LLP will not be held responsible for any footage loss or damage caused due to unforeseen technical failures or external circumstances.
- 2. The company's liability is limited to the total cost of the service booked.

## **Cancellation Policy:**

- 1. Cancellations made less than 48 hours from the booking date will incur a 50% charge of the total booking amount.
- 2. Rescheduling is subject to availability and may attract additional charges.

## **Copyright & Usage:**

1. The client holds rights to the RAW footage but grants SwaptoGraphy Events & Films LLP permission to use clips for portfolio purposes, unless explicitly stated otherwise in writing.

### Agreement:

2.	By confirming this service, the client agrees to all terms and conditions outlined in this
	document.