

Daily Time Record

Calo, Joseph Bien Conrad V.
(Name)

For the period of: April 01 - 15, 2024

DAY	AM		PM		UnderTime	
	Time In	Time Out	Time In	Time Out	Hours	Minutes
01	07:55 AM	12:02 PM	12:23 PM	05:11 PM		
02	OB: TO-2024-03-7469					
03	OB: TO-2024-03-7497					
04	OB: TO-2024-03-7497					
05	-	ABSENT	-			
06	SATURDAY					
07	SUNDAY					
08	RSD - 000012 (TANDAG CITY)					
09	- HOLIDAY -					
10	- HOLIDAY -					
11	RSD - 000012 (TANDAG CITY)					
12	RSD - 000012 (BAROBO, SDU)					
13	SATURDAY					
14	SUNDAY					
15	RSD - 000012 (HINATVAN, SDU)					

[T]-Travel [L]-Leave [H]-Holiday [OB]-Official Business

I CERTIFY on my honor that above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

CALO, JOSEPH BIEN CONRAD V.

Verified as to the prescribed office hours.

ALDIE MAE A. ANDOY, SWO IV

Chief, Disaster Response
Management Division

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

DAILY TIME RECORD

CALO, JOSEPH BIEN CONRAD V.

PDO I

CCAM

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Field Office : Caraga Region

April 1-15, 2024

For the period : April 1-15, Year 2024

Official hours for arrival _____ Regular Days _____ and departure _____ Saturdays _____

DAY	A.M.		P.M.		Undertime/Overtime	
	Arrival	Departure	Arrival	Departure	Hours	Minutes
1	7:55am	12:02pm	12:23pm	5:11pm		
2	TO-2024-03-7469 (Rosario, ADS)					
3	TO-2024-03-7497 (Loreto, ADS)					
4	TO-2024-03-7497 (Esperanza, ADS)					
5	ABSENT					
6	SATURDAY					
7	SUNDAY					
8	RSO - 000012 (PPDO, Tandag City)					
9	HOLIDAY					
10	HOLIDAY					
11	RSO - 000012 (PPDO, Tandag City)					
12	RSO - 000012 (Barobo, SDS)					
13	SATURDAY					
14	SUNDAY					
15	RSO - 000012 (Hinatuan, SDS)					
TOTAL						

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

JOSEPH BIEN CONRAD V. CALO

Signature of Project Implementer

ALDIE MAE A. ANDOY, SWO IV

DRMD Chief

Prepared by:

JOSEPH BIEN CONRAD V. CALO

Name of Staff

DAY	Accomplishment Report
1	Assisted sorting of GIS/attended RRP MER Fill-out meeting thru zoom.
2	Conducted ECT Payout at Rosario, ADS
3	Conducted ECT Payout at Loreto, ADS
4	Conducted ECT Payout at Esperanza ADS
5	Absent
6	Saturday
7	Sunday
8	Coordinated with PDO II and Prov'I Focal re: status of MOA and submission of partial MEB
9	Holiday
10	Holiday
11	Leveling with Prov'I Focal re: Official communication for the scheduled TA for MEBIS
12	Provided Technical Assistance to Municipal focal and Brgy. Secretaries re: MESBIS at Barobo, SDS
13	Saturday
14	Sunday
15	Provided Technical Assistance to Municipal focal and Brgy. Secretaries re: MESBIS at Hinatuan, SDS

Noted By:

ALICIA T. MARQUIZO, SWO II

DRRS Head