

Daily Time Record

Comandante, Gilbert D.
(Name)

For the period of: **April 01 - 15, 2024**

DAY	AM		PM		UnderTime	
	Time In	Time Out	Time In	Time Out	Hours	Minutes
01	07:48 AM	12:06 PM	12:42 PM	05:18 PM		
02	OB: RSO	No. 000012				
03	OB: TO-2024-03-7497					
04	08:10 AM	12:06 PM	12:38 PM	05:17 PM		
05	08:09 AM	12:01 PM	12:27 PM	06:09 PM		
06	S A T U R D A Y					
07	S U N D A Y					
08	07:57 AM	12:05 PM	12:43 PM	05:15 PM		
09	H	H	H	H		
10	H	H	H	H		
11	OB: RSO	No. 000012				
12	OB: RSO	No. 000012				
13	S A T U R D A Y					
14	S U N D A Y					
15	OB: RSO	No. 000012				

[T]-Travel

[L]-Leave

[H]-Holiday

[OB]-Official Business

I CERTIFY on my honor that above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.


COMANDANTE, GILBERT D.

Verified as to the prescribed office hours.


ALDIE MAE A. ANDOY, SWO IV

**Chief, Disaster Response
Management Division**

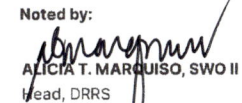
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ACCOMPLISHMENT REPORT
(April 01 - 15, 2024)

Name : **GILBERT D. COMANDANTE**
 Position : **Project Development Officer I**
 Division / Unit / Project : **Disaster Response Management Division**
 Area of Assignment : **Field Office Caraga**

DATE / PERIOD	PLACE/S VISITED	ACCOMPLISHMENTS / OUTPUT
April 01	DSWD-DRMD FO Butuan City	Coordinated to municipal TWG of Las Nieves with regards to the schedule of site validation and submission of list of beneficiaries for RRP CFWT project.
April 02	SP Conference Room, Capitol Compound, Butuan City	Attended committee meeting for RRP-CFWT implementation.
April 03	Municipality of Loreto, Agusan del Sur	Augmented to ECT payout.
April 04	Kalahi-CIDSS Regional Office, Butuan City	Assisted in making diorama miniature presentation.
April 05	DSWD FO Covered Court, Butuan City	Attended and participated Fun and Frolics opening activities.
April 06	Saturday	N/A
April 07	Sunday	N/A
April 08	DSWD-DRMD FO Butuan City	Sorted ECT payout documents/attachments.
April 09	Holiday	Holiday
April 10	Holiday	Holiday
April 11	Brgy. Lingayao and Bokbokon proper Las Nieves, ADN	Assisted in the conduct of validation of proposed site for RRP-CFWT project.
April 12	Brgy. Casiklan and Bokbokon, Sitio Salamin, Las Nieves, ADN	Assisted in the conduct of validation of proposed site for RRP-CFWT project.
April 13	Saturday	N/A
April 14	Sunday	N/A
April 15	Brgy. Lawigan and Sitio Sua, Tubay, ADN	Assisted in the conduct of validation of proposed site for RRP-CFWT project.

Prepared by: 
GILBERT D. COMANDANTE
 Project Development Officer I

Noted by: 
ALICIA T. MARQUIISO, SWO II
 Head, DRRS