

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

DAILY TIME RECORD

CALO, JOSEPH BIEN CONRAD V.

PDO I

CCAM

For the period : May 16-31, Year 2024

Official hours for arrival _____ Regular Days _____ and departure _____ Saturdays _____

DAY	A.M.		P.M.		Undertime/Overtime	
	Arrival	Departure	Arrival	Departure	Hours	Minutes
16		OB- RSO-000012(Lingig,SDS)				
17		OB- RSO-000012(Lingig,SDS)				
18		Saturday				
19		Sunday				
20		OB- RSO-000012(Lingig,SDS)				
21		OB- RSO-000012(Lingig,SDS)				
22		OB- RSO-000012(Lingig,SDS)				
23		OB- RSO-000012(Lingig,SDS)				
24		TO - 2024 - 05 - 8615 (Butuan City)				
25		Saturday				
26		Sunday				
27		OB- RSO-000012(Hinatuan,SDS)				
28		OB- RSO-000012(Hinatuan,SDS)				
29		OB- RSO-000012(Lingig,SDS)				
30		OB- RSO-000012(Lingig,SDS)				
31		OB- RSO-000012(Lingig,SDS)				
TOTAL						

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

JOSEPH BIEN CONRAD V. CALO

Signature of Project Implementer

ALDIE MAE A. ANDOY, SWOTV

GRMD Chief

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Field Office : Caraga Region

May 16-31, 2024

DAY	Accomplishment Report
16	Conducted/ Facilitated CFT for RRP-CFTW Project LAWA at BINHI in Lingig,SDS
17	Conducted/ Facilitated CFT for RRP-CFTW Project LAWA at BINHI in Lingig,SDS
18	Saturday
19	Sunday
20	Conducted site visit and monitoring at Brgy Union,Lingig,SDS
21	Conducted site visit and monitoring at Brgy Mahayahay,Lingig,SDS
22	Provided TA to secretaries re documentary requirements to be submitted in Brgy Union and Mahayahay,Lingig,SDS
23	Retrieved Signed MEB of Hinatuan, SDS for NTP
24	Submitted Signed MEB, and Geotagged Photos of Hinatuan for NTP.
25	Saturday
26	Sunday
27	Conducted MLGU Forum in Hinatuan,SDS
28	Conducted Site Validation for DSWD-DOLE convergence site for Project LAWA at BINHI at Brgy Sasa, Hinatuan,SDS
29	Followed up submission of Final MEB of Brgy. Union and Mahayahay, Lingig, SDS
30	Conducted project monitoring with MATA Focal at Lingig,SDS
31	Retrieved final MEB of Lingig, SDS and sent soft copy of MEB to FO for TTS

Prepared by:

JOSEPH BIEN CONRAD V. CALO

Name of Staff

Noted By:

ALDIE MAE A. ANDOY, SWO IV

OIC Chief, DRMD