## **Daily Time Record**

Pinggoy, Faith N. (Name)

For the period of: April 01 - 15, 2024

DAY	А	М	Р	М	UnderTime					
DAT	Time In	Time Out	Time In	Time Out	Hours	Minutes				
01	08:11 AM	12:04 PM	12:30 PM	05:21 PM						
02	OB: TO-2024-03-7469									
03	OB: TO-202									
04	OB: TO-202									
05 08:39 AM		12:32 PM	12:53 PM	06:13 PM						
06										
07										
08	RSO -	000012	(PPDO)	ANDAG C	iry)					
09	H	Н	Н	Н	,					
10	H	H	Н	Н						
11	R50-0	00012 (	PPOO, TA	NOAG CIT	( ر					
12			BAROBO,							
13										
14	SUNDAY									
15	HINATU	AN SOS -	RGO -	000012						

[T]-Travel

[L]-Leave

[H]-Holiday

[OB]-Official Business

I CERTIFY on my honor that above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

PINGGOY, FAITH N.

Verified as to the prescribed office hours.

ALDIE MAE A. ANDOY, SWO IV

Chief, Disaster Response **Management Division** 

## DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT DAILY TIME RECORD

FAITH N. PINGGOY

PDO II

TANDAG CITY, SDS

CCAM

## DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT Field Office: Caraga Region

April 1-15,2024

For the period : April 1-15,2024

Official hours for arrival \_\_\_\_\_ Regular Days \_\_\_\_ and departure \_\_\_\_\_ Saturdays \_\_\_\_\_

DAY	A.M. P.M.		М.	Undertime/Overtime		DAY	Accomplishment Report	
DAT	Arrival	Departure	Arrival	Departure	Hours	Minutes	Minutes	
1	08:11	12:04	12:30	05:21			1	Attended RRP MER Fill-out zoom meeting and assisted in sorting of General Intake Sheets
2	OB:TO-2024-03-7469					2	Augmented in ECT payout in Sta Josefa,ADS	
3	OB:TO-2024-03-7497				3	Augmented in ECT payout in Loreto,ADS		
4	OB:TO-2024-04-7585				4	Augmented in ECT payout in Esperanza, ADS		
5	08:39	12:32	12:53	06:13			5	Participated in Fun and Frolics 2024 Activities at DSWD FO CARAGA
6	Saturday					6	Saturday	
7	Sunday				7	Sunday		
8	RSO-000012(PPDO,TANDAG CITY,SDS)		DS)			8	Coordinated Prov'l Focal re submission of MEB and followed-up status of MOA	
9	Holiday					9	HOLIDAY	
10	0 Holiday				10	HOLIDAY		
11	RSO-000012(PPDO,TANDAG CITY,SDS)				11	Sent communication re schedule of TA re MEBIS to LGUs		
12	2 RSO-000012(BAROBO,SDS)					12	Provided Technical Assistance re MEBIS with LGU Focal and Secretaries in Barobo, SDS	
13	Saturday				13	Saturday		
14	Sunday					14	Sunday	
15	15 RSO-000012(HINATUAN,SDS)					15	Provided Technical Assistance re MEBIS with LGU Focal and Secretaries in Hinatuan SDS	

FAITH N PINGGOY

RRP-CFW PDO II

ALDIE MAE A. ANDOY, SWO IV

DRMD Chief

Prepared by:

FATH N. PINGGOY

REP-CFW PDO II

Noted By:

ALICIA T. MARQUISO, SWO II

**DRRS** Head