

Daily Time Record

Comandante , Gilbert D.
(Name)

For the period of: **March 01 - 15, 2024**

DAY	AM		PM		UnderTime	
	Time In	Time Out	Time In	Time Out	Hours	Minutes
01	08:14 AM	12:03 PM	12:28 PM	05:24 PM		
02	S A T U R D A Y					
03	S U N D A Y					
04	07:53 AM	12:41 PM	12:40 PM	05:11 PM		
05	08:04 AM	12:11 PM	12:55 PM	05:23 PM		
06						
07	OB: TO-2024-03-7093					
08	OB: TO-2024-03-7098					
09	S A T U R D A Y					
10	S U N D A Y					
11	07:56 AM	12:05 PM	12:40 PM	05:09 PM		
12	OB: RSD No. 000012					
13	OB: RSD No. 000012					
14	08:10 AM	12:22 PM	12:53 PM	05:33 PM		
15	OB: RSD No. 000012					

[T]-Travel

[L]-Leave

[H]-Holiday

[OB]-Official Business

I CERTIFY on my honor that above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.


Comandante , Gilbert D.

Verified as to the prescribed office hours.


ALDIE MAE A. ANDOY, SWO IV

**Chief, Disaster Response
Management Division**

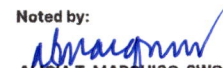
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ACCOMPLISHMENT REPORT
(March 01 - 15, 2024)

Name : **GILBERT D. COMANDANTE**
 Position : **Project Development Officer I**
 Division / Unit / Project : **Disaster Response Management Division**
 Area of Assignment : **Field Office Caraga**

DATE / PERIOD	PLACE/S VISITED	ACCOMPLISHMENTS / OUTPUT
March 01	DRMD FO, Butuan City	Assisted in sorting AICS payout attachments.
March 02	Saturday	N/A
March 03	Sunday	N/A
March 04	DSWD FO, Butuan City Covered Court	Attended and participated in the celebration of National Women's Month.
March 05	DRMD FO, Butuan City	Follow-up LGU TWG with regards to the final schedule of consultation meeting. Prepared MEBIS presentation.
March 06	Jabonga, Agusan del Norte	Assisted in the conduct of consultation meeting with the BLGU Officials and MLGU TWG.
March 07	Brgy. Dona Maxima, San Luis, ADS	Augmented in ECT payout.
March 08	Brgy. San Marcos, Bunawan, ADS	Augmented in ECT payout.
March 09	Saturday	N/A
March 10	Sunday	N/A
March 11	DRMD FO, Butuan City	Sorted /liquidated ECT payout attachments of Barangay Dona Maxima, San Luis, Agusan del Sur.
March 12	Brgy. San Vicente, Jabonga, ADN	Assisted in the conduct of site validation for RRP-CFW/T project.
March 13	Brgy. San Pablo and Bunga, Jabonga, ADN	Assisted in the conduct of site validation for RRP-CFW/T project.
March 14	DRMD FO, Butuan City	Sorted /liquidated ECT payout attachments of Barangay San Marcos, Bunawan, Agusan del Sur.
March 15	Pob. 2, Sitio Cadahondahonan and Brgy. Tagbuyacan, Santiago, ADN	Assisted in the conduct of site validation for RRP-CFW/T project.

Prepared by: 
GILBERT D. COMANDANTE
 Project Development Officer I

Noted by: 
ALICIA T. MARQUIISO, SWO II
 Head, DRRS

DSWD CARAGA
 Capitol Site, Butuan City
 Tel. No. (085) 3425619 local 238
 DRMD-RRP CFW

RECEIVED

3-18-24
