

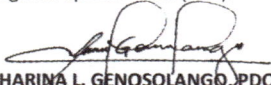
MONTHLY WORK AND TRAVEL PLAN


March 1-31, 2024

ANNEX XIII-B

DATE	ACTIVITIES AND TRAVELS	TRAVEL CHANGES (Justification)	TRAVEL CHANGES APPROVED
March 1, 2024	SAN JOSE: Meeting with PDI-DA RO re: TA for RRP FY 2024 Implementation.		
March 2, 2024	SATURDAY		
March 3, 2024	SUNDAY		
March 4, 2024	POO: Prepare for the upcoming P/MLGU-TWG Consultation Meeting.		
March 5, 2024	Coordinate with TWG re: Confirmation of Pax, RRP Materials, Venue, Food, etc.		
March 6, 2024	CAPITOL: Conduct of PMTWG Consultation Meeting.		
March 7, 2024	TUBAJON & LIBJO, PDI: Site Validation of proposed sites for Project Lawa-Binhi.		
March 8, 2024	BASILISA, PDI: Site Validation of proposed sites for Project Lawa-Binhi.		
March 9, 2024	SATURDAY		
March 10, 2024	SUNDAY		
March 11, 2024	POO: Facilitate initial revision of Project Proposal; Lobbying of MOA to PTWG.		
March 12, 2024	CAGDIANAO & DINAGAT, PDI: Site Validation of proposed sites for Project Lawa-Binhi.		
March 13, 2024	POO: Facilitate initial revision of Project Proposal.		
March 14, 2024	PROVINCIAL CAPITOL: TA to PLGU TWG re: Project Proposal, Breakdown of Allocation, and MER Baseline Data.		
March 15, 2024	POO: Prepare reports.		
March 16, 2024	SATURDAY		
March 17, 2024	SUNDAY		
March 18, 2024			
March 19, 2024			
March 20, 2024	POO: Follow-up PTWG re: Status of Project Proposal, Breakdown of Allocation, MER Baseline Data, SP Resolution & MOA.		
March 21, 2024			
March 22, 2024			
March 23, 2024			
March 24, 2024	SATURDAY		
March 25, 2024	FO, BUTUAN CITY: Submission of signed MOA, SP Resolution, Final Project Proposal, Breakdown of Allocation, and MER Baseline Data.		
March 26, 2024	FO, BUTUAN CITY: Participate in RRP Strategic Planning.		
March 27, 2024			
March 28, 2024	MAUNDY THURSDAY (HOLIDAY)		
March 29, 2024	GOOD FRIDAY (HOLIDAY)		
March 30, 2024	SATURDAY		
March 31, 2024	SUNDAY		

I hereby certify that 1. the forgoing work and travel schedule are true and correct, 2. the changes in travel is with consent and approved by the immediate supervisor, 3. Any changes of schedule without approval in the column opposite from the date is deemed invalid 4. that i will waive my rights for any dissallowances for claims of travel which is/are not included in this plan except supported by Travel Order, Office Order or Regional Special Order (RSO).


CHARINA L. GENOSOLANGO, PDO II
Name Of Employee / RRP CFTW


RUTCHEL R. MOLINO, PDO III
Immediate Supervisor