

DRN: CARAGA-FO-DRMD-DRRMS-P-REQ-24-03-08305-S

MEMORANDUM

FOR : MICHAEL CRISTOPHER R. MATHAY
Director III
Disaster Response Management Bureau

THROUGH : MARIA ARLYN A. GEREZ
OIC-Chief
Disaster Preparedness for Response Division

FROM : THE REGIONAL DIRECTOR
DSWD Field Office Caraga

SUBJECT : REQUEST FOR TECHNICAL ASSISTANCE IN THE CONDUCT
OF JOINT PLGU-MLGU FORUM FOR RISK RESILIENCY
PROGRAM THROUGH CASH-FOR-TRAINING AND WORK
(RRP-CFTW) CY 2024 IMPLEMENTATION

DATE : 13 MARCH 2024

This pertains to the implementation of DSWD Field Office Caraga's *Risk Resiliency Program through Cash-for-Training and Work (RRP-CFTW)* dubbed as project LAWA at BINHI or Local Adaptation to Water Access and Breaking Insufficiency through Nutritious Harvest for the Impoverished. The Field Office Caraga will conduct a *Joint PLGU-MLGU Forum cum Consultation and Planning Workshop for CY 2024 and Program Implementation review for CY 2023* on *April 3-5, 2024 at Balanghais Hotel and Convention Center, Butuan City*.

Participants will be coming from the technical working group of the five (5) provinces in Caraga Region composed of PSWDO, PENRO, PAgrIO, PDRRMO, PPDC and PBO along with the 25 focal persons of the target LGUs.

This activity workshop aims to:

1. To orient the participants on the recalibrated RRP-CFTW – implementation guidelines, processes and procedures, budget management and institutional arrangement in the implementation of the program;
2. To present and discuss the approved Proposal for 2024 per province;
3. To come up with the detailed breakdown of allocation and baseline indicators for every project and activity to be pursued by the LGU-recipients and partner-beneficiaries;
4. To complement, harmonize activities and come up with strategies for project sustainability; and,
5. To prepare an action plan as part of the ways forward to guide parties with the targets.

In this connection, may we invite **three (3) of your RRP staff** to discuss the CY 2024 Program Guidelines along with the recalibrated modules, topics, templates, forms, tools and processes and to provide technical assistance in the conduct of the workshop. Their presence will contribute to the success of the activity.

Our Regional Program Focal, Ms. Rutchel R. Molino, PDO III with her mobile number, 0915-268-9936 will contact your National Program Focal regarding this matter.

For your due consideration.

Thank you.

MARI-FLOR A. DOLLAGA-LIBANG


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