

DRMD-RRP-CFW
Date: *4-5-24*
Time: *5*
No.: *5*

ITINERARY OF TRAVEL

Entity Name : DSWD Funs Cluster : CCAM								
Official Station : SWAD SURIGAO CITY								
Name: RACHELLE B. PACOT - ID No. 16-12651				Date of Travel: February 29, 2024, March 1/ 2/8/9/11/12/13/14/15/17/22/23/27, 2024				
Position : PROJECT DEVEELOPMENT OFFICER I - MOA				Conduct of site validations, ECT Payout, discussion and consultation with PTWG, attend committee hearing, augment to Bagong Pilipinas Serbisyo Fair, attend RRP CFTW staff meeting				
Official Station : SWAD SURIGAO CITY								
Date	Places to be visited	TIME		Means of Transportation	Transpor-station	Per	Others/ incidental	Total Amount
	(Destination)	Departure	Arrival			Diem		
02/29/2024	OS to Dapa, SDN	6:00 am	7:45 am	Sea Vessel	450.00		30.00	480.00
	Dapa, SDN to San Benito, SDN	8:30 am	9:45 am	LGU Vehicle		1,500.00		1,500.00
03/01/2024	Still at San Benito, SDN					1,500.00		1,500.00
03/02/2024	San Benito, SDN to Dapa, SDN	8:00 am	9:15 am	LGU Vehicle				-
	Dapa, SDN to OS	10:00 am	11:45 am	Sea Vessel	260.00	-	20.00	280.00
03/08/2024	OS to Tagana-an, SDN	6:30 am	7:40 am	Multicab	110.00			110.00
	Tagana-an, SDN to OS	3:00 pm	4:00 pm	Multicab	110.00			110.00
03/09/2024	OS to Butuan City (ADN TO-2024-03-7361)	4:00 am	7:00 am	Van	300.00			300.00
	Butuan City to La Paz, ADS	7:00 am	9:30 am	RP				-
	La Paz, ADS to Butuan City	3:30 pm	4:30 pm	RP		750.00		750.00
	Butuan City to OS	5:00 pm	8:00 pm	Van	300.00			300.00
03/11/2024	OS to Provincial Capitol, SDN	8:30 am	8:40 am	Motorcycle	<i>20.00</i>		<i>20.00</i>	<i>20.00</i>
	Provincial Capitol, SDN to OS	4:30 pm	4:40 pm	Motorcycle	<i>20.00</i>		<i>20.00</i>	<i>20.00</i>
03/12/2024	OS to Provincial Capitol, SDN	8:30 am	8:40 am	Motorcycle	20.00			20.00
	Provincial Capitol, SDN to OS	4:30 pm	4:40 pm	Motorcycle	20.00			20.00
03/13/2024	OS to Provincial Capitol, SDN	8:30 am	8:40 am	Motorcycle	20.00			20.00
	Provincial Capitol, SDN to OS	4:30 pm	4:40 pm	Motorcycle	20.00			20.00
03/14/2024	OS to Provincial Capitol, SDN	8:30 am	8:40 am	Motorcycle	20.00			20.00
	Provincial Capitol, SDN to OS	4:30 pm	4:40 pm	Motorcycle	20.00			20.00
03/15/2024	OS to Provincial Capitol, SDN	8:30 am	8:40 am	Motorcycle	20.00			20.00
	Provincial Capitol, SDN to OS	4:30 pm	4:40 pm	Motorcycle	20.00			20.00
03/19/2024	OS to Provincial Capitol, SDN	8:30 am	8:40 am	Motorcycle	20.00			20.00
	Provincial Capitol, SDN to OS	4:30 pm	4:40 pm	Motorcycle	20.00			20.00
03/22/2024	OS to DSWD FO Caraga (TO-2024-03-7373)	3:00 am	6:00 am	Van	300.00			300.00
	DSWD FO Caraga to Caraga State University, Ampayon, Butuan City	6:00 am	6:20 am	RP		1350.00		1,350.00

	Caraga State University, Ampayon, Butuan City to DSWD FO Caraga	9:00 pm	9:20 pm	RP				
03/23/2024	DSWD FO Caraga to Caraga State University, Ampayon, Butuan City (TO-2024-03-7373)	6:00 am	6:20 am	RP		750.00		750.00
	Caraga State University, Ampayon, Butuan City to DSWD FO Caraga	7:00 pm	7:20 pm	RP				-
	DSWD FO Caraga to OS	8:00 pm	11:00 pm	Van	300.00			300.00
03/27/2024	OS to Butuan City, ADN (TO-2024-03-7467)	5:00 am	8:00 am	Van	300.00	750.00		1,050.00
	Butuan City, ADN to OS	2:00 pm	5:00 pm	Van	300.00			300.00
								-
								-
								-
	*****NOTHING FOLLOWS*****			Total:	<u>2,930.00</u>	6600.00	<u>50.00</u>	<u>9,620.00</u>

Prepared by :

RACHELLE B. PACOT
PDO-I

9,580.00

Approved by:

JEAN PAUL S. PARAJES, RSW, MSSW
Signature Over Printed Name
OIC - ARDO/Chief Promotive Service Devision

Recommending
for Approval:

ALDIE MAE A. ANDOY
Signature over Printed Name
OIC-Chief, DRMD/SWO IV

CERTIFICATION OF TRAVEL COMPLETED

Entity Name: DSWD

Fund Cluster: CCAM

MARI-FLOR A. DOLLAGA-LIBANG

Director in-Charge

SWAD, SURIGAO CITY

Station

I HEREBY CERTIFY THAT I have completed the travel as authorized in the Travel Order/Itinerary of Travel No. _____ dated _____ under conditions indicated below:

- / x / Strictly in accordance with the approved itinerary.
/ / Cut short as explained below. Excess payment in the amount of
P _____ was refunded under O. R. No. _____ dated _____ S
/ / Extended as explained below, additional itinerary was submitted
/ / Other deviation as explained below.

Explanation or justifications:

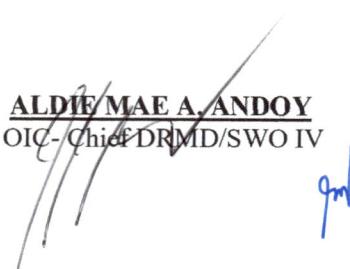
Evidence of travel:

Respectfully submitted:

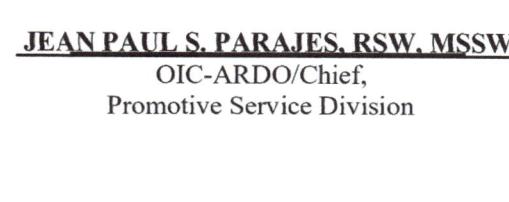

RACHELLE B. PACOT
Name of Employee

On evidence and information of which I have the knowledge, the travel was actually undertaken.

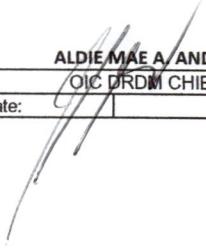
Recommending Approval:


ALDIE MAE A. ANDOY
OIC-Chief DRMD/SWO IV
gml

Approved:


JEAN PAUL S. PARAJES, RSW, MSSW
OIC-ARDO/Chief,
Promotive Service Division

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT				
CERTIFICATION OF EXPENSES NOT REQUIRING RECEIPTS				
<i>Pursuant to COA circular No. 2017-001 dated June 19, 2017</i>				
Name of Employee	RACHELLE B. PACOT	Employee No.	16-12651 - MOA	
Official Station:	SWAD SURIGAO CITY			
Division/Program	DRMD-CCAM			
Date		Means of Transportation	AMOUNT (P)	
02/29/2024	OS to Dapa, SDN	Sea Vessel	480.00	480.00
	Dapa, SDN to San Benito, SDN	LGU Vehicle		0.00
03/02/2024	San Benito, SDN to Dapa, SDN	LGU Vehicle		0.00
	Dapa, SDN to OS	Sea Vessel	280.00	280.00
03/08/2024	OS to Tagana-an, SDN	Multicab	110.00	110.00
	Tagana-an, SDN to OS	Multicab	110.00	110.00
03/09/2024	OS to Butuan City, ADN	Van	300.00	300.00
	Butuan City to La Paz, ADS	RP		0.00
	La Paz, ADS to Butuan City	RP		0.00
	Butuan City to OS	Van	300.00	300.00
03/11/2024	OS to Provincial Capitol, SDN	Motorcycle	20.00	20.00
	Provincial Capitol, SDN to OS	Motorcycle	20.00	20.00
03/12/2024	OS to Provincial Capitol, SDN	Motorcycle	20.00	20.00
	Provincial Capitol, SDN to OS	Motorcycle	20.00	20.00
03/13/2024	OS to Provincial Capitol, SDN	Motorcycle	20.00	20.00
	Provincial Capitol, SDN to OS	Motorcycle	20.00	20.00
03/14/2024	OS to Provincial Capitol, SDN	Motorcycle	20.00	20.00
	Provincial Capitol, SDN to OS	Motorcycle	20.00	20.00
03/15/2024	OS to Provincial Capitol, SDN	Motorcycle	20.00	20.00
	Provincial Capitol, SDN to OS	Motorcycle	20.00	20.00
03/19/2024	OS to Provincial Capitol, SDN	Motorcycle	20.00	20.00
	Provincial Capitol, SDN to OS	Motorcycle	20.00	20.00
03/22/2024	OS to DSWD FO Caraga	Van	300.00	300.00
	DSWD FO Caraga to Caraga State University, Ampayon, Butuan City	RP		0.00
	Caraga State University, Ampayon, Butuan City to DSWD FO Caraga	RP		0.00
03/23/2024	DSWD FO Caraga to Caraga State University, Ampayon, Butuan City	RP		0.00
	Caraga State University, Ampayon, Butuan City to DSWD FO Caraga	RP		0.00

	DSWD FO Caraga to OS	Van	300.00	300.00
03/27/2024	OS to Butuan City, ADN	Van	300.00	300.00
	Butuan City, ADN to OS	Van	300.00	300.00
				2,220.00
			Total	3,020.00
Signature				
Printed Name	RACHELLE B. PACOT PDO I - CCAM	ALDIE MAE A. ANDOY OIC DRDM CHIEF		
Date:	03/1-31/2024	Date:	 	



Department of Social Welfare and Development

Republic of the Philippines
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Caraga Region



"Kakilidad na Serbisyo, Kakilidad na Bayan Sigurado"

FUND SUMMARY

FOR TRAVEL WITHIN AND OUTSIDE THE OFFICIAL STATION

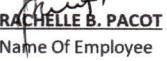
For the Month of March 2024

DATE	ACTIVITIES AND PROGRAMS/FUND SUMMARY	ANNEX XIII-C
		AMOUNT
02/29/2024	Conducted site validation to proposed site for RRP CFTW Project Lawa-Binhi implementation at Brgy. Nuevo Campo, San Benito, SDN. (RRP CFTW)	1980.00
03/01/2024	Conducted RRP-CFTW's Project Lawa and BINHI orientation to newly assigned MAO and MENRO of LGU San Benito. Discussed with MLGU - TWG on site identification for Mangrove Reforestation focusing on possible nipa plantation. (RRP CFTW)	1500.00
03/02/2024	Travel time to OS (RRP CFTW)	280.00
03/08/2024	Conducted site validation to proposed site for RRP CFTW Project Lawa-Binhi implementation at Brgy. Himama-ug, Tagana-an, SDN (RRP CFTW)	220.00
03/09/2024	Conducted ECT Payout at Municipality of La Paz, Agusan del Sur (TO-2024-03-7361) (RRP CFTW)	1350.00
03/11/2024	Discussion with PAgriO focal on finalizing allocations for every municipalities implementing Project Lawa. Coordinated with MAO focal of each municipalities for the updates of ownership of lands to be used for the implementation. (RRP CFTW)	40.00
03/12/2024	Continuation of discussion with PAgriO focal on finalizing allocations for every municipalities implementing Project Lawa. Discussed with PDRRMO focal regarding the invite for the committee hearing of Memorandum of Agreement between DSWD FO Caraga and PLGU SDN. (RRP CFTW)	40.00
03/13/2024	Discussion with PENRO focal on finalizing allocations for projects under Phase 2. Coordinated with MENROs regarding locations of Phase 2 projects. Answered queries from MLGU-TWG regarding selection of partner beneficiaries (RRP CFTW)	40.00
03/14/2024	Attended committee hearing at Sangguniang Panlalawigan of Surigao del Norte regarding on the request of the Governor for the Sangguniang Panlalawigan resolution granting the authority to enter into Memorandum of Agreement with the DSWD FO Caraga for the implementation of Risk Resiliency Program. (RRP CFTW)	40.00
03/15/2024	Facilitated the submission of Memorandum of Agreement to the Provincial Government of Surigao del Norte. (RRP CFTW)	40.00
03/19/2024	Discussion with PAgriO and PENRO focals regarding on finalization of recipient barangays for RRP CFTW Implementation, number of allocation per barangays and projects to be implemented. (RRP CFTW)	40.00
03/22 - 23/2024	Participated and assisted in the Bagong Pilipinas Serbisyo Fair at Caraga State University (TO-2024-03-7373) (DRRP)	2700.00

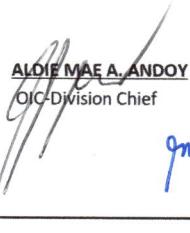
03/27/2024	Attended RRP CFTW monthly meeting at DSWD FO Caraga. (TO-2024-03-7467) (RRP CFTW)	1350.00
		<u>9620.00</u>

I hereby certify that 1. the forgoing statements is/are true and correct as reflected in the itinerary of travel and supported by certificate of appearance duly signed by the local executives, Brgy. chairperson, head of office or authorized representative and its equivalents during travel
2. the fund of the activity is allocated to the programs stated above and it apportioned for this fund cluster only.

Prepare by:


RACHELLE B. PACOT
Name Of Employee

Note by:


ALDIE MAE A. ANDOY
OIC-Division Chief

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9,580.00
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Department of Social Welfare and Development

Republic of the Philippines
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Caraga Region



"Kailidad na Serbisyo, Kailidad na Bohay Sigurado"

MONTHLY WORK AND TRAVEL PLAN

March 1-31, 2024

ANNEX XIII-B

DATE	ACTIVITIES AND TRAVELS	TRAVEL CHANGES (Justification)	TRAVEL CHANGES APPROVED
March 1, 2024	Conduct of site validation to proposed sites in San Benito, SDN		gm
March 2, 2024	SATURDAY		gm
March 3, 2024	SUNDAY		
March 4, 2024	Attend 2024 NWMC Kick off Activity at DSWD FO Caraga	Attended National Women's Month - Kick Off Activity at DSWD FO Caraga. Made and submitted monthly work plan for the month of March. Coordinated with MLGU - focus of 4 municipalities of SDN - District 2, in relation to the conduct of site validations.	
March 5, 2024	Site validation of proposed sites for Project Lawa - Binhi with DSWD RRP Team, PLGU and MLGU TWG at Mainit, SDN	Conducted site validation for the proposed site of Project Lawa-Binhi in Mainit, SDN. Courtesy call to Municipal Mayor of LGU Mainit. Discussed with PTWG and MLGU-TWG regarding the conducted site validation.	
March 6, 2024	Site validation of proposed sites for Project Lawa - Binhi with DSWD RRP Team, PLGU and MLGU TWG at Malimono, SDN	Conducted site validation for the proposed site of Project Lawa-Binhi in Malimono, SDN. Discussed with PTWG and MLGU-TWG regarding the conducted site validation.	
March 7, 2024	Site validation of proposed sites for Project Lawa - Binhi with DSWD RRP Team, PLGU and MLGU TWG at Gigaquit, SDN	ABSENT	
March 8, 2024	Site validation of proposed sites for Project Lawa - Binhi with DSWD RRP Team, PLGU and MLGU TWG at Tagana-an, SDN	Conducted site validation for the proposed site of Project Lawa-Binhi in Taganaan, SDN. Courtesy call to Municipal Mayor of LGU Taganaan. Made courtesy call to barangay officials of Brgy. Aurora, Taganaan. Discussed with PTWG and MLGU-TWG regarding the conducted site validation.	gm
March 9, 2024	ABSENT	Conducted ECT Payout in La Paz, Agusan del Sur	gm
March 10, 2024	SUNDAY		
March 11, 2024	Finalize list of projects in preparation for possible revision of proposal for RRP CFT/W Project Lawa - Binhi Implementation	Continuation of discussion with PAgrO focal on finalizing allocations for every municipalities implementing Project Lawa. Discussed with PDRRMO focal regarding the invite for the committee hearing of Memorandum of Agreement between DSWD FO Caraga and PLGU SDN.	

March 12, 2024	Finalize list of projects in preparation for possible revision of proposal for RRP CFT/W Project Lawa - Binhi Implementation	Continuation of discussion with PAgriO focal on finalizing allocations for every municipalities implementing Project Lawa. Discussed with PDRRMO focal regarding the invite for the committee hearing of Memorandum of Agreement between DSWD FO Caraga and PLGU SDN.	<i>gm</i>
March 13, 2024	TA to PLGU TWG on possible revision of proposal FY 2024 for RRP CFT/W Implementation	Discussion with PENRO focal on finalizing allocations for projects under Phase 2. Coordinated with MENROs regarding locations of Phase 2 projects. Answered queries from MLGU-TWG regarding selection of partner beneficiaries	<i>gm</i>
March 14, 2024	Site Validation of proposed sites for NIPA reforestation under Project Binhi with PLGU PENRO focal and MLGU TWG at San Benito, SDN	Attended committee hearing at Sangguniang Panlalawigan of Surigao del Norte regarding on the request of the Governor for the Sangguniang Panlalawigan resolution granting the authority to enter into Memorandum of Agreement with the DSWD FO Caraga for the implementation of Risk Resiliency Program.	<i>gm</i>
March 15, 2024	TA to PLGU TWG on possible revision of proposal FY 2024 for RRP CFT/W Implementation	Facilitated the submission of Memorandum of Agreement to the Provincial Government of Surigao del Norte.	<i>gm</i>
March 16, 2024	SATURDAY		
March 17, 2024	SUNDAY		
March 18, 2024	Preparation of Breakdown of Allocation and MER Baseline Data	Sorted and filed ECT Payout documents of La Paz, Agusan del Sur.	
March 19, 2024	Preparation of Breakdown of Allocation and MER Baseline Data	Discussed with PENRO and PAgriO focus on finalization on projects and allocation in preparation to 2024 proposal revision. Drafted implementation timeline for CY 2024 Implementation. Planning on possible site validations on projects under PENRO.	<i>gm</i>
March 20, 2024	Preparation of Breakdown of Allocation and MER Baseline Data	Follow-up MAOs on land ownership documents for proposed sites. Facilitated updating on sticker pass in the properties section on issued laptop. Communicate with PENRO focal for the presentation of RRP CFTW Project Lawa - Binhi on the committee meeting on PDRRMC - Disaster Prevention & Mitigation and Disaster Rehabilitation & Recovery Committee Members.	
March 21, 2024	Facilitate MOA signing	Communicate with PAgriO focal regarding on the PDRRMC Full Council meeting regarding presentation of the RRP CFTW in Surigao del Norte. Assisted in the preparation for Bagong Pilipinas Serbisyo Fair.	
March 22, 2024	Facilitate MOA signing	Participated in the Bagong Pilipinas Serbisyo Fair (BPSF) 2024 at Caraga State University, Butuan City	<i>gm</i>

March 23, 2024	SATURDAY	Participated in the Bagong Pilipinas Serbisyo Fair (BPSF) 2024 at Caraga State University, Butuan City	<i>gm</i>
March 24, 2024	SUNDAY		
March 25, 2024	Submission of signed MOA	Follow-up MAOs on the updates and submission regarding ownership on land proposed to be used for Project Lawa. Crafted feedback report using new template on the conducted site validation for RRP CFTW 2024 Implementation.	
March 26, 2024	Attend internal strategic planning at DSWD FO Caraga	Assisted in sorting General Intake Sheets used in the Bagong Pilipinas Serbisyo Fair	
March 27, 2024	Attend internal strategic planning at DSWD FO Caraga	Attended RRP-CFTW Staff meeting at DSWD FO Caraga	
March 28, 2024	MAUNDY THURSDAY (HOLIDAY)		<i>gm</i>
March 29, 2024	GOOD FRIDAY (HOLIDAY)		
March 30, 2024	SATURDAY		
March 31, 2024	SUNDAY		

I hereby certify that 1. the forgoing work and travel schedule are true and correct, 2. the changes in travel is with consent and approved by the immediate supervisor, 3. Any changes of schedule without approval in the column opposite from the date is deemed invalid 4. that i will waive my rights for any dissallowances for claims of travel which is/are not included in this plan except supported by Travel Order, Office Order or Regional Special Order (RSO).

RACHELLE B. PACOT
Name Of Employee

abmargnn
ALICIA T. MARQUISO
DRRS Head

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gm

ANNEX A
-for Job Order (JO)/ Cost of Service (COS)

CERTIFICATION

(As Required by COA Resolution No. 2021-044 dated December 28, 2021)

Name: Rachelle B. Yacat

Position and Designation: PDO-1 RRP CFTW

February 29, 2024 (San Benito, ABN)

Date and Places of Travel: March 1, 2, 8, 9, 11, 12, 13, 14, 15, 17, 22, 23, 27, 2024 (San Benito, Tagana-an; Provincial Capital, ABN) (Iba Par, ABN)

Purpose of travel: conduct of site validations ECI payout, discussion and consultation with 000805
PNWG, attend committee hearing, augment to QSPF
attend RRP CFTW staff meeting

This is to certify that the official purpose of travel undertaken by the JO/COS personnel stated above is/are cannot be performed by/or assigned to any other regular/permanent official and/or employee and the tasks/activities are necessary to fulfill the obligation as contained in his/her contract of service.

AUDIE MATE ANDY SWON

OIC-Chief, DRMD

gml

Rachelle B. Pacot
POO-1 RRP CFW

MONTENEGRO SHIPPING LINES, INC.

Batangas City Tel # 740-3206 * 740-3188
Satellite Office: Batangas (043)7236980 * Lucena (042)373 7084 Masbate
(056)333-5535 * Malay, Aklan (036)2887373 Bacolod (034)708-1322
Dumaguete City (035)422 3632 * Surigao City (086)231-6245
Allen, Northern Samar (0917-5921139 * Cebu City (032)238-5820
Vat Reg. TIN # 000-935-433-015

PASSENGER TICKET

DAPA - SURIGAO Rachelle B. pacot

NAME OF PASSENGER: Rachelle B. pacot

ADDRESS: _____

DATE: 03-07-2024 TIME: 8:00 am

VESSEL: BUSINESS STYLE

FARE: _____

12% VAT: _____

AMOUNT DUE: 260.00

REGULAR FARE

Keep ticket for inspection

Valid only on date purchased

Non-transferable

Refund is subject to 10% surcharge

ARB Printing and Enterprises Batangas City 300 Blkts., (100 X 1) 120,001 - 150,000

Tel. # 723-6412 TIN # 301-460-628-000

Printer's Accreditation No. 056MP2018000000031 Date Issued: 02-10-2020

Date Issued: March 07, 2018 Valid Until: 02-09-2025

"THIS SERVES AS AN OFFICIAL RECEIPT"

"THIS RECEIPT SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF ATB"

REPUBLIC OF THE PHILIPPINES PHILIPPINE PORTS AUTHORITY

TMO SIARGAO
Port Area, Brgy. 6 (POB.) Dapa, Surigao Del Norte 8417
VAT REG. TIN 000-352-232-00149

PASSENGER TERMINAL FEE

S.N.-

25273675

PHILIPPINEPORTSAUTHORITYPHILIPPINEPORTSAUTHORITYPHILIPPINEPORTSAUTHORITYPHILIPPINEPORTSAUTHORITY
₱ 10.00

VAT SALES ₱ 8.93
VAT ₱ 1.07

KEEP TICKET FOR INSPECTION / VALID FOR ONE (1) USE ONLY

2,000 pads no. 2480001 - 2680000 (100x1)

BIR Authority to Print No. 126AU20230000003350 Date Issued: October 19, 2023

APO Production Unit, Inc. PIA Bldg, Visayas Avenue, Brgy. Vasra, Quezon City

TIN: 000-396-233-00000

BIR Accreditation No.: 039M#20190000000107

Date Issued: January 15, 2019

NOT VALID UNLESS STAMPED ON THE BACK PAYEE, NAME OF PMO AND DATE ISSUED



Evaristo and Sons Sea Transport Corp.

Km. 4 National Highway, Luna 8400, Surigao City (Capital)
Surigao del Norte, Philippines
VAT REG.TIN: 009-719-234-00000

PASSENGER'S TICKET

PASSENGER COPY

Nº 0242178

Name: RACHELLE PACOT

Age/Gender: 0 / F OSCA/PWD ID #

Vessel: M/V NATHAN FERRY SC/PWD Sig.

Voyage No.: 401.79 Base Fare:

Route: Surigao - Dapa, Siargao Discounts: 0.00

Accommodation: Tourist Others: 0.00

Cot / Seat No.: B13 VAT: 48.21

Departure date: 02/29/2024 TOTAL ↗ 450.00

Departure time: 6:00 am

Issued By: evs_jumar Date Issued: 02/28/2024 07:58 pm

Remarks: CT BUSINESS PRINTER / Jennifer C. Go Mabolo, Cebu City

Tel. # (032) 383-4007 VAT REG.TIN: 235-881-238-00000

Printer's Accreditation No. 081IMP2019000000008 Date Issued: February 14, 2019

Looseleaf Permit No. LLAR-105-0423-00005 Date of Issue: April 18, 2023

Passenger must be on board vessel two (2) hours before departure time.

GLOBALPORT SURIGAO TERMINAL INC.

Port Area Surigao City

VAT Reg TIN: 604-924-467-00001

PASSENGER TERMINAL FEE TICKET

₱ 30.00

Non-Refundable, valid for one departure
PLEASE KEEP TICKET FOR INSPECTION

L RECEIPT



Republic of the Philippines
Province of Surigao del Norte
MUNICIPALITY OF SAN BENITO



OFFICE OF THE MUNICIPAL AGRICULTURE

CERTIFICATE OF APPEARANCE

THIS IS TO CERTIFY THAT THE NAME STATED BELOW APPEARED IN THIS OFFICE

Name: Rachelle B. Pacat

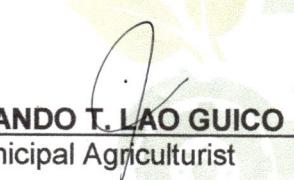
Designation: PDO-1

Station: SWAD - RDN

Date Appeared: February 29, 2024 to March 2, 2024

Purpose: Conducted site validation for RRP CFTW Project Lawa-Binti. Conducted orientation to newly assigned MAO and MERO. Discussed site identification for Mangrove Reforestation

Issued this 2nd day of March, 2024 at San Benito, Surigao del Norte Philippines.


FERNANDO T. LAO GUICO
Municipal Agriculturist



Republic of the Philippines
PROVINCE OF SURIGAO DEL NORTE
Municipality of Tagana-an



OFFICE OF THE MUNICIPAL AGRICULTURIST

CERTIFICATE OF APPEARANCE

KAHALAGAHAN NG PAG-ASA
TO WHOM THIS MAY CONCERN:

THIS IS TO CERTIFY that the name below appeared in this office:

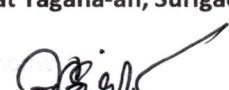
NAME: Rachelle B. Pacat

STATION: SWAD - RDN

DATE/S: March 8, 2024

PURPOSE: Conducted site validation to proposed site for
RRP CFTW implementation FY 2024

Given this 6th day of March, 2024 at Tagana-an, Surigao del Norte.


MYRA MESSIAH C. ESTOBO
Municipal Agriculturist I



Republic of the Philippines
Province of Agusan del Sur
MUNICIPALITY OF LA PAZ

MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT OFFICE

CERTIFICATE OF APPEARANCE

Name :	Rachelle B. Picot
Designation :	PDO-1 RRP CFTW
Office Station :	MSWD RDN
Purpose :	March 9, 2024 Conduct Ect payout
Venue :	La Paz Municipal Covered Court
Inclusive Date :	March 9, 2024

Issued this 9th day of March, 2024 at MSWD Office, Poblacion, La Paz, Agusan del Sur.


MARITES U. SALERA, RSW-MMPSM
MSWDO



Republic of the Philippines
Caraga Region XIII
PROVINCE OF SURIGAO DEL NORTE
Provincial Capitol, Surigao City
Email address: provincialenropgsdn@gmail.com
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE



CERTIFICATE OF APPEARANCE

TO WHOM IT MAY CONCERN:

This is to certify that : Rachelle B. Parot
Designation : PDO-1 RRP CPTW
Office : DSWD
Station : SWAD - SDN

Has appeared in PENRO on March 12-13, 2024 for the purpose of Discussion with PENRO and PAGrid focal for finalizing allocations on 5 municipalities for RRP CPTW CY 2024 implementation.

OSCAR M. POSPIA, JR
PENRO



Republic of the Philippines
CARAGA Region XIII
PROVINCE OF SURIGAO DEL NORTE
Gov. Jose C. Sering Capitol Road, Surigao City



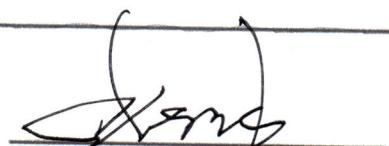
SANGGUNIANG PANLALAWIGAN

OFFICE OF HON. EDGAR T. ANDANAR

CERTIFICATE OF APPEARANCE

THIS IS TO CERTIFY that the person whose name indicated below appeared in the office.

NAME : Rachelle Jo. Pacot
DESIGNATION : PDO-1 RRP CPW
STATION : SWAD - JDN
DATE(S) APPEARED : March 14, 2024



Signature



Republic of the Philippines
Caraga Administrative Region XIII
PROVINCE OF SURIGAO DEL NORTE
Gov. Jose J. Sering Road, 8400 Surigao City
Email address: pswdo.sdn91@gmail.com

PROVINCIAL SOCIAL WELFARE AND DEVELOPMENT OFFICE

CERTIFICATE OF APPEARANCE

TO WHOM IT MAY CONCERN:

This is to certify that : Rachelle B. Perez
Position / Designation : PDO - I RRP CFW
Office : DSWD
Station : WAD SAN
Date/s appeared : March 15, 2024
Purpose : Facilitated submission of MOA to PGO - SDN

Given this 15th day of March 2024, Provincial Capitol, Surigao City.


FE T. SAUMAT, RSW
PSWDO



Republic of the Philippines
Caraga Region XIII
PROVINCE OF SURIGAO DEL NORTE

Provincial Capitol, Surigao City

Email address: provincialenropgsdn@gmail.com



PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE

CERTIFICATE OF APPEARANCE

TO WHOM IT MAY CONCERN:

This is to certify that : Rachelle Ro' Paracat

Designation : PDO-1 Ccam

Office : DSWD - SWDAN RDN

Station : SWD0 - RDN

Has appeared in Provincial ENRO on March 19, 2014 for the purpose of discussion with PAGNI0 and PENRD0 foci^s regarding on finitiaton of recipient barangays for RRP CFNW implementation, number of allocation per barangays and projects to be implemented.

OSCAR M. POSPIA, JR

PENR Officer



Republic of the Philippines
Department of Social Welfare and Development
Caraga Regional Field Office
Capitol Site, Butuan City

CERTIFICATE OF APPEARANCE

To Whom it May Concern:

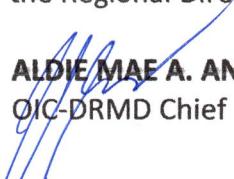
This is to certify that the subject person whose name is indicated below appeared in this office:

NAME	:	Rachelle B. Pacot
DESIGNATION	:	PDO-1 RRP CPW
Station	:	WAD - SDN
DATE APPEARED	:	March 22-23, 2024
PURPOSE	:	Participated in Bagong Pilipinas Serbisyo Fair at OBU main campus

Issued this 23rd day of March, 2024 at DSWD Caraga Field Office,
Capitol Capitol Site, Butuan City.

MARI-FLOR A. DOLLAGA-LIBANG
Regional Director

For the Regional Director


ALDIE MAE A. ANDOY
OIC-DRMD Chief



Republic of the Philippines
Department of Social Welfare and Development
Caraga Regional Field Office
Capitol Site, Butuan City

CERTIFICATE OF APPEARANCE

To Whom it May Concern:

This is to certify that the subject person whose name is indicated below appeared in this office:

NAME	: Rachelle B. Pacot
DESIGNATION	: PDO-1 RRP CFW
Station	: SWAD - SDN
DATE APPEARED	: March 27, 2024
PURPOSE	: attend RRP CFW monthly meeting

Issued this 27th day of March, 2024 at DSWD Caraga Field Office, Capitol Site, Butuan City.

MARI-FLOR A. DOLLAGA-LIBANG
Regional Director

For the Regional Director

ALDIE MAE A. ANDOY
OIC-DRMD Chief

TRAVEL ORDER

TO: 2024-03-7361
is of 2024

Subject: CONFIRMATION

To confirm the travel of the following DSWD FO Caraga Staff/s whose name is written below with the purpose of travel, places and dates indicated opposite their names, to wit:

Names - Position/Area of Assignment (R/SN, FN M. II)	Place/s of Visit	Duration of Travel	Purpose	Expected Output	Means of Transportation	Claims
1. Charina L. Genosolango - PDO II / PDI-POO San Jose	FO Caraga, Butuan City	March 18, 2024	Return of issued equipment/laptop and updating of sticker pass	Updated stickers for laptop	PUV Vice-Versa	Official Time only
1. Rachelle B. Pacot - PDO I / Surigao Del Norte	La Paz, Agusan del Sur	March 9, 2024	Conduct ECT payout	Disbursed funds	Hired Van	with per diem

understand that report shall be submitted upon completion of the Travel together with certificate of appearance from each place/s visited and other documentary evidences of travel.

Approved by:

JEAN PAUL S. PARAJES
OIC ARDO

/ BDCC / np / gpt
RITOs: TO-2024-03-7347,

CERTIFIED TRUE COPY

RENSON L. PRECISO
ADM



TRAVEL ORDER

O-2024-03-7349

s of 2024

Subject: **AUTHORITY**

To authorize the travel of the following DSWD FO Caraga Staff/s whose name is written below with the purpose of travel, places and dates indicated opposite their names, to wit:

Names - Position/Area of Assignment R(SN, FN M. II)	Place/s of Visit	Duration of Travel	Purpose	Expected Output	Means of Transportation	Claims
1. Joseph Bien Conrad V. Calo - PDO I / Tandag City 2. Faith N. Pinggoy - PDO II / Surigao Del Sur	FO Caraga	March 21, 2024	Submit feedback report of the recently conducted site validations activities	Feedback report	PUV Vice-Versa	without per diem
1. Charina L. Genosolango - PDO II / PDI-POO San Jose 2. Felino E. Florida - PDO I / PDI-Province	DSWD FO Caraga, Butuan City	March 21, 2024 - March 24, 2024	Participate in the Bagong Pilipinas Serbisyo Fair (BPSF) 2024	Feedback Report	PUV Vice-Versa	with per diem
1. Rachelle B. Pacot - PDO I / Surigao Del Norte 2. Leo Tristan S. Bagusat - PDO II / Agusan Del Sur - Patin-ay 3. Maria Diavelle P. Salvan - PDO I / Agusan Del Sur - Patin-ay 4. Faith N. Pinggoy - PDO II / Surigao Del Sur 5. Joseph Bien Conrad V. Calo - PDO I / Tandag City	DSWD FO Caraga, Butuan City	March 22, 2024 - March 23, 2024	Participate in the Bagong Pilipinas Serbisyo Fair (BPSF) 2024	Feedback Report	PUV Vice-Versa	with per diem

Understood that report shall be submitted upon completion of the Travel together with certificate of appearance from each place/s visited and other documentary evidences of travel.

Approved by:



JEAN PAUL S. PARAJES
DSC-AROO

/BDCC /ts / gby
: RITOS TO 2024-03-7349,

CERTIFIED TRUE COPY

RENSON L. PRECIOSO
AO IV

TRAVEL ORDER

No. TO-2024-03-7467

Series of 2024

March 27, 2024
12:18 PM

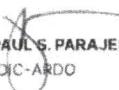
Subject: AUTHORITY

This is to authorize the travel of the following DSWD FO Caraga Staff/s whose name is written below with the purpose of travel, places and dates indicated opposite their names, to wit:

Names - Position/Area of Assignment	Place/s of Visit	Duration of Travel	Purpose	Expected Output	Means of Transportation	Claims
R(SN, FN M. II)					1 PUV Vice-Versa 2 RP Vice-Versa 3 RP-one-way PUV one-way 4 Hired Van	1 without per diem 2 with per diem 3 Official Time Only 4 Compensatory Day off
1. Oriel M. Jacobe - PDO III / Field Office Caraga	Buenavista, Agusan del Norte	March 26, 2024	Conduct site identification and validation for RRP-CFTW Project LAWA and BINHI	Feedback Report	PUV Vice-Versa	without per diem
1. Rachelle B. Pacot - PDO I / Surigao Del Norte 2. Falith N. Pinggoy - PDO II / Surigao Del Sur 3. Joseph Bien Conrad V. Calo - PDO I / Tandag City 4. Maria Diavelle P. Salvan - PDO I / Agusan Del Sur - Patin-ay 5. Leo Tristan S. Bagcat - PDO II / Agusan Del Sur - Patin-ay 6. Charina L. Genosolango - PDO II / PDI-POO San Jose 7. Felino E. Florida - PDO I / PDI-Province	FO Caraga, Butuan City	March 27, 2024	Attend RRP-CFTW Staff meeting	Feedback Report	PUV Vice-Versa	with per diem
1. Raul J. Sebandal - AO V / Field Office Caraga 2. Joseph Jennel M. Mailelang - ATTY III / Field Office Caraga 3. Neil Raymond M. Burgos - AO II / Field Office Caraga 4. Jill V. Parnalos - PDO II / Field Office Caraga	Dapa, General Luna, Pilar, Sta Monica, San Benito, San Isidro and Burgos, Surigao del Norte	April 3, 2024 - April 5, 2024	To Conduct Warehouse Monitoring, inspection and Special Meeting with Mayor and MSWDO Staff in Dapa, SDN	Feedback Report	Hired Van	with per diem
1. Rutchel R. Molino - PDO III / Field Office Caraga	Davao City, Davao del Sur	April 3, 2024 - April 5, 2024	Attend Disaster Risk Reduction-Climate Change Adaptation (DRR-CCA) in Health Consultative Meeting	Feedback Report	PUV Vice-Versa	with per diem

It is understood that report shall be submitted upon completion of the Travel together with certificate of appearance from each place/s visited and other documentary evidences of travel.

Approved by:


JEAN PAUL S. PARAJES
OIC-ARDO

JSP / BDCC / lbg
Merge RITOs: TO-2024-03-7453, TO-2024-03-7490, TO-2024-03-7491

CERTIFIED TRUE COPY

RENSON L. PRECIOSO
AO IV