



RWANDA FDA

Rwanda Food and Drugs Authority

P.O. Box 84 Kigali

info@rwandafda.gov.rw

www.rwandafda.gov.rw

**Kigali,
Ref N°**

/Rwanda FDA/2021

TITLE: JOB DESCRIPTION /RWANDA FOOD AND DRUGS AUTHORITY

III.1 Department of Drug & Food Assessment and Registration

1. Head of Department of Drug & Food Assessment and Registration

Reports to : Director General

Direct Reports: Division Managers

Salary Scale : 1.IV

Department : Food and Drugs Assessment and Registration Department

Location : Head Office, Kigali

Job Purpose:

-To ensure compliance to the Law N° 003/2018 of 09/02/2018 establishing Rwanda Food and Drugs Authority and applicable Regulations through Drugs and Food Assessment and Registration Department.

-To manage and control human, financial and other resources allocated to the Department to ensure efficient and effective promotion of public health.

-To lead, direct and coordinate the functions and activities of the Drugs and Food Assessment & Registration Department.

Duties and Responsibilities

- To Head the Department of Drugs and Food Assessment and Registration.
- To Manage the resources of the Department.
- To Manage the business operations of the Department.
- To Coordinate the development of the budget of the Department and ensure effective budget management with the objective of cost saving,
- To Ensure that processes, systems and procedures needed for quality enhancement of the services offered by the Department are established and implemented
- To Collaborate with other Department in furtherance of the vision, mission, goals and strategic objectives of Rwanda FDA,
- To Manage and develop the staff in the Department.
- To Advise the Director General on matters pertaining to medicines, herbal medicines, Vaccines, Biologics, cosmetics, poisons, chemicals, pesticides, medical devices and diagnostics control, assessment and approval.
- To Coordinate activities of the Department with a view to ensure they are consistent with plans and aligns to institution's vision.
- To Ensure that all medicines, herbal medicines, Vaccines, Biologics, cosmetics, poisons, chemicals, pesticides, medical devices and diagnostics control are correctly evaluated for quality, safety and efficacy
- To Execute projects, programs and research related to the Department functions,
- To Foster cooperation with regional and international bodies on matters pertaining to the Department.
- To Ensure timely update of the registers with approved variations, new products, suspensions and deletions,
- To Prepare, implement and monitor departmental budget and annual work plans to achieve the organizational strategic objectives

- To Prepare and submit periodic reports to the Director General,
- To Perform any other duties as assigned to him/her by the direct supervisor.

3. Registry Management Specialist

Reports to : Head of Department of Drug & Food Assessment and Registration

Direct Reports: None

Salary Scale : 3.II

Department : Drugs and Food Assessment and Registration Department

Location : Head Office, Kigali

Job Purpose

- To ensure compliance to the Law N° 003/2018 of 09/02/2018 establishing Rwanda Food and Drugs Authority and applicable Regulations through Drugs and Food Assessment and Registration Department.
- To maintain all the regulated product registers and regularly coordinate the update of all registers,

Duties and Responsibilities

- To trace for records documents and files related to the product register
- To maintain the register
- coordinate the establishment and publication of the register for regulated products
- To Provide technical support to the divisions for the availability, proper use of the register and documented evidence
- Participate in the technical document development/review and products assessment
- To be the custodian of all regulated products register,
- To document all correspondences related to Variations, Retentions and Renewal,
- To produce reports related to the register
- Manage the data base of the register
- Participate in the implementation of the Departmental action plan, Research agenda and reporting

- Conduct risk assessment and mitigation plans related to the register maintenance
- To Carry out any other duties as assigned from time to time by the Supervisor.

III.1.1 Human Medicine and Devices Assessment & Registration Division (15)

1. Division Manager (1)

Reports to : Head of Department of Drug & Food Assessment and Registration

Direct Reports: Analysts and Specialists

Salary Scale : 2.III

Department : Drug and Food Assessment and Registration Department

Location : Head Office, Kigali

Job Purpose

- To ensure compliance to the Law N° 003/2018 of 09/02/2018 establishing Rwanda Food and Drugs Authority and applicable Regulations through Drugs and Food Assessment and Registration Department
- To manage and control human, financial, and other resources allocated to the division to ensure efficient and effective control of human medicines, herbal medicines, Vaccines, Biologics, medical devices and in vitro diagnostics for protection and promotion of public health.
- To lead, direct and coordinate the functions and activities of human medicines, herbal medicines, Vaccines, Biologics, medical devices and in vitro diagnostics Assessment and Registration.

Duties and Responsibilities

- To Head the Division of Human Medicines and Devices Assessment and Registration.
- To Manage the resources of the Division.
- To Manage the business operations of the Division.
- To Coordinate the development of the budget for the Division and ensure effective budget management with the objective of cost saving
- To Ensure that processes, systems, and procedures needed for quality enhancement of the services offered by the Division are established and implemented

-To Collaborate with other Division in furtherance of the vision, mission, goals and strategic objectives of Rwanda FDA

-To Manage and develop the staff in the Division.

-To Advise the Head of Department on matters pertaining to the control of human medicines, herbal medicines, Vaccines, Biologics, medical devices and in vitro diagnostics.

- To Coordinate development and review of regulations, guidelines, manuals and SOP related to assessment and registration of human and herbal medicines, Vaccines, Biologics, medical devices and in vitro diagnostics.

-To Coordinate activities of the Division with a view to ensure they are consistent with plans.

-To Ensure that all human medicines, herbal medicines, Vaccines, Biologics, medical devices and in vitro diagnostics are correctly evaluated for quality, safety and efficacy

-To Execute projects, programs and research related to the division functions

-To Foster cooperation with regional and international bodies on matters pertaining to the division.

-To Ensure timely update of the registers with approved variations, new products, suspensions and deletions

-To Prepare, implement, and monitor departmental budget and annual work plans to achieve the organizational strategic objectives

-To Prepare and submit periodic reports to the Head of Department

- Participate in capacity building initiatives of the department

- Strategize and guide for Human medicines and Devices Assessment and Registration Division.

-To Perform any other duties as assigned to him/her by the direct supervisor.

2. Finished and Active Pharmaceutical Products Registration Analyst (2)

Reports to : Human Medicine & Devices Assessment and Registration Division Manager

Salary Scale : 2.III

Direct Reports: N/A

Department : Drug and Food Assessment and Registration Department

Location : Head Office, Kigali

Job Purpose

-To ensure compliance to the Law N° 003/2018 of 09/02/2018 establishing Rwanda Food and Drugs Authority and applicable Regulations through Drugs and Food Assessment and Registration Department

-To give technical inputs and guidance in the functions and activities of Human medicines and Devices Assessment and Registration Division.

-To carry out assessment of applications requesting for marketing authorization, evaluate the quality, safety and efficacy of human medicines and make recommendations to grant and/or refuse the registration certificate.

Duties and Responsibilities

-To Prepare and control work plan and budget for the Division

-To assist in the management of the division's resources

-To Develop and maintain good relations with customers

-To Advise the Division Manager on matters pertaining to evaluation and registration of human medicines.

-To Coordinate the evaluation of the quality, safety, and efficacy of human medicines before market authorization.

-To contribute to the timely update of the registers with approved variations, new products, suspensions, and deletions,

-To participate in the preparation and implementation of business plan and budget for the Division,

-To participate in the development and review of regulations, guidelines, manuals, and SOP related to assessment and registration of human medicines and others may be needed his/her contribution.

- To Prepare, assess, and submit evaluation and progress reports to the supervisor

- Participate in capacity building initiatives of the division

- participate in Strategizing and for Human medicines and Devices Assessment and Registration Division.

- Perform any other duties as assigned by the supervisor.

3. Finished and Active Pharmaceutical Products Registration Specialist (3)

Reports to : Human Medicines and Devices Assessment and Registration Division Manager.

Direct Reports: N/A

Salary Scale : 3.II

Department : Drug and Food Assessment and Registration Department

Location : Head Office, Kigali

Job Purpose

-To ensure compliance to the Law N° 003/2018 of 09/02/2018 establishing Rwanda Food and Drugs Authority and applicable Regulations through Drugs and Food Assessment and Registration Department

-To carry out assessment of applications requesting for marketing authorization, evaluate the quality, safety and efficacy of human medicines and make recommendations to grant and/or refuse the registration certificate.

Duties and Responsibilities

- To conduct dossier assessment for product registration
- To Develop and adopt necessary regulatory tools such as guidelines, SOPs, and official forms within the regulatory framework to standardize and improve the assessment procedures,
- To contribute to the product register updates with variations, new registrations, and deletions due to GMP failure and safety issues,
- To Assess bioequivalence of generic pharmaceutical products compared to reference products by reviewing bioequivalence studies,
- To organize samples for and liaise with the Division of Quality Control Laboratory testing and analysis to facilitate product assessment and registration
- To participate and conduct operational research, programmes, and projects within the Division
- To Perform any other work that may be assigned from time to time.

4. Radiopharmaceuticals & Radiotherapy Products Assessment and Registration Analyst (1)

Reports to : Human Medicine & Devices Assessment and Registration Division Manager

Salary Scale : 2.III

Direct Reports: N/A

Department : Drug and Food Assessment and Registration Department

Location : Head Office, Kigali

Job Purpose

- To ensure compliance to the Law N° 003/2018 of 09/02/2018 establishing Rwanda Food and Drugs Authority and applicable Regulations through Drugs and Food Assessment and Registration Department
- To give technical inputs and guidance in the functions and activities of Human medicines and Devices Assessment and Registration Division.
- To carry out assessment of applications requesting for marketing authorization, evaluate the quality, safety and efficacy of Radiopharmaceuticals and Radiotherapy products and make recommendations to grant and/or refuse the registration certificate.

Duties and Responsibilities

- To conduct dossier assessment for product registration
- To contribute to the product register updates with variations, new registrations, and deletions due to GMP failure and safety issues,
- To organize samples for and liaise with the Division of Quality Control Laboratory testing and analysis to facilitate product assessment and registration
- To participate and conduct operational research, programmes, and projects within the Division
- To Coordinate the evaluation of the quality, safety and efficacy of Radiopharmaceuticals and Radiotherapy products before market authorization.
- To ensure timely update of the register of Radiopharmaceuticals and Radiotherapy with approved variations, new products, suspensions and deletions,
- To participate in the preparation and implementation of business plan and budget for the Division,
- To participate in the development and review of regulations, guidelines, manuals and SOP related to assessment and registration of Radiopharmaceuticals and Radiotherapy products and others may be needed his/her contribution.

- To Prepare and submit evaluation and progress reports to the supervisor
- Participate in capacity building initiatives of the division
- participate in Strategizing and for Human medicines and Devices Assessment and Registration Division.
- To Perform any other duties as assigned by the supervisor.

5. Herbal Medicines Assessment & Registration Specialist (2)

Reports to : Human Medicines and Devices Assessment and Registration Division Manager.

Direct Reports: N/A

Salary Scale : 3.II

Department : Drug and Food Assessment and Registration Department

Location : Head Office, Kigali

Job Purpose

- To ensure compliance to the Law N° 003/2018 of 09/02/2018 establishing Rwanda Food and Drugs Authority and applicable Regulations through Drugs and Food Assessment and Registration Department,
- To carry out assessment of applications requesting marketing authorization and make recommendations to grant and/or refuse the registration certificate of herbal medicine product.

Duties and Responsibilities

- To conduct assessment of herbal medicines dossiers submitted to the authority
- To Develop and adopt necessary regulatory tools such as guidelines, SOPs and official forms within the regulatory framework to standardize and improve the assessment procedures,
- To contribute to the Update the product register of herbal medicines with variations, new registrations, and deletions due to GMP failure, safety issues or any other non-compliances
- To organize samples for and liaise with the Division of Quality Control Laboratory testing and analysis to facilitate product assessment and registration
- To participate and conduct operational research, programmes and projects within the Division
- To Ensure timely assessment of herbal medicines dossiers and prepare assessment reports,

-prepare responses to queries and advise on appropriate response to situations regarding herbal medicines registration,

-To Perform any other duties as assigned by the supervisor.

6. Diagnostics and Medical Devices Registration Analyst (1)

Reports to : Human Medicine & Devices Assessment and Registration Division Manager

Salary Scale : 2.III

Direct Reports: N/A

Department : Drug and Food Assessment and Registration Department

Location : Head Office, Kigali

Job Purpose

-To ensure compliance to the Law N° 003/2018 of 09/02/2018 establishing Rwanda Food and Drugs Authority and applicable Regulations through Drugs and Food Assessment and Registration Department,

-To participate in strategizing and guidance for Human medicines and Devices Assessment and Registration Division.

-To carry out assessment of applications requesting for marketing authorization, evaluate the quality, safety and efficacy of human Diagnostics and Medical Devices and make recommendations to grant and/or refuse the registration certificate.

Duties and Responsibilities

- To Participate in preparation and control work plan and budget for the Division

-To Advise the division Manager on matters pertaining to evaluation and registration of Human Diagnostics and Medical Devices.

-To Coordinate the evaluation of the quality, safety and efficacy of Human Diagnostics and Medical Devices before market authorization.

-To Ensure the national register of Human Diagnostics and Medical Devices with variations, new registrations, and deletions due safety issues,

-To participate in the preparation and implementation of action plan, operational research and capacity building initiatives for the Division,

-To participate in the development and review of regulations, guidelines, manuals and SOP related to assessment and registration of Human Diagnostics and Medical Devices and others may be needed his/her contribution.

-To Prepare and submit evaluation and progress reports to the supervisor

-To Perform any other duties as assigned by the supervisor.

7. Diagnostics and Medical Devices Registration Specialist (1)

Reports to : Human Medicine & Devices Assessment and Registration Division Manager

Salary Scale : 3.III

Direct Reports: N/A

Department : Drug and Food Assessment and Registration Department

Location : Head Office, Kigali

Job Purpose

-To ensure compliance to the Law N° 003/2018 of 09/02/2018 establishing Rwanda Food and Drugs Authority and applicable Regulations through Drugs and Food Assessment and Registration Department,

-To carry out assessment of applications requesting marketing authorization, evaluate of human Diagnostics and Medical Devices and make recommendations to grant and/or refuse the registration certificate.

Duties and Responsibilities

-To participate in the develop and review of necessary regulatory tools such as regulations, guidelines, SOPs and official forms within the regulatory framework to standardize and improve the assessment procedures,

-To contribute establishment, review and updating of the register of Human Diagnostics and Medical Devices with variations, new registrations and deletions due safety and quality issues,

-To Sample of Human Diagnostics and Medical Devices from the market and liaise with the Division of Quality Control Laboratory for analysis,

-To participate and conduct operational research, programmes and projects within the Division

- To Perform any other duties as assigned by the supervisor.

8. Vaccines and Biosimilar Registration Analyst (1)

Reports to : Human Medicine & Devices Assessment and Registration Division Manager

Salary Scale : 2.III

Direct Reports: N/A

Department : Drug and Food Assessment and Registration Department

Location : Head Office, Kigali

Job Purpose

- To ensure compliance to the Law N° 003/2018 of 09/02/2018 establishing Rwanda Food and Drugs Authority and applicable Regulations through Drugs and Food Assessment and Registration Department,
- Participate in Strategizing and for Human medicines and Devices Assessment and Registration Division.
- To carry out assessment of applications requesting for marketing authorization, evaluate the quality, safety and efficacy of human vaccines, biologicals and biosimilar and make recommendations to grant and/or refuse the registration certificate.

Duties and Responsibilities

- To Participate in preparation work plan and budget for the Division
- To Coordinate the evaluation of the quality, safety and efficacy of human vaccines, biologicals and biosimilar before market authorization.
- To contribute to the development, review and updating of the register of human vaccines, biologicals and biosimilar with variations, new registrations and deletions due safety issues,
- To participate in the preparation and implementation of business plan and budget for the Division,
- To participate in the development and review of regulations, guidelines, manuals and SOP related to assessment and registration of human vaccines, biologicals and biosimilar and others similar documents that may be needed the Division or Department.
- To Advise the Division Manager on matters pertaining to safety of human vaccines, biologicals and biosimilar.

- To Prepare and submit evaluation and progress reports to the supervisor
- To Perform any other duties as assigned by the supervisor.

9. Vaccines and Biosimilar Registration Specialist (2)

Reports to : Human Medicine & Devices Assessment and Registration Division Manager

Salary Scale : 3.III

Direct Reports: N/A

Department : Drug and Food Assessment and Registration Department

Location : Head Office, Kigali

Job Purpose

- To ensure compliance to the Law N° 003/2018 of 09/02/2018 establishing Rwanda Food and Drugs Authority and applicable Regulations through Drugs and Food Assessment and Registration Department
- To carry out assessment of applications requesting marketing authorization, evaluate of human vaccines, biologicals and biosimilar and make recommendations to grant and/or refuse the registration certificate.

Duties and Responsibilities

- To participate in the preparation and implementation of business plan and budget for the Division,
- To participate in the development and review of regulations, guidelines, manuals and SOP related to assessment and registration of human vaccines, biologicals and biosimilar and others similar documents that may be needed the Division or Department.
- To contribute to the development, review and updating of the register of human vaccines, biologicals and biosimilar with variations, new registrations and deletions due safety issues,
- To assess human vaccines, biologicals and biosimilar with variations, new registrations, and deletions due safety issues,
- To Evaluate the quality, safety and efficacy of human vaccines, biologicals and biosimilar,
- To Sample of human vaccines, biologicals and biosimilar from the market and liaise with the Division of Quality Control Laboratory for analysis,

- To participate in Conduct of operational research, programmes and projects within the Division
- To Perform any other duties as assigned by the supervisor.

10. Biological Products Registration specialist (1)

Reports to : Human Medicine & Devices Assessment and Registration Division Manager

Salary Scale : 3.III

Direct Reports: N/A

Department : Drug and Food Assessment and Registration Department

Location : Head Office, Kigali

Job Purpose

-To ensure compliance to the Law N° 003/2018 of 09/02/2018 establishing Rwanda Food and Drugs Authority and applicable Regulations through Drugs and Food Assessment and Registration Department

-To carry out assessment of applications requesting marketing authorization, evaluate of human vaccines, biologicals and biosimilar and make recommendations to grant and/or refuse the registration certificate.

Duties and Responsibilities

-To participate in the development, review of the necessary regulatory tools such as regulations, guidelines, SOPs and official forms within the regulatory framework to standardize and improve the assessment procedures,

- To contribute to the development, review and updating of the register of human vaccines, biologicals and biosimilar with variations, new registrations and deletions due safety issues,

-To Evaluate the quality, safety and efficacy of human vaccines, biologicals and biosimilar,

-To Sample of human vaccines, biologicals and biosimilar from the market and liaise with the Division of Quality Control Laboratory for analysis to facilitate assessment and registration,

-To participate in the conduct operational research, programmes and projects within the Division

- To Perform any other duties as assigned by the supervisor.

III.1.2 Cosmetics & Household Chemicals Assessment & Registration Division (6)

1. Division Manager (1)

Reports to : Head of Department of Drug & Food Assessment and Registration

Direct Reports: Analysts and Specialists

Salary Scale : 2.III

Department : Drug and Food Assessment and Registration Department

Location : Head Office, Kigali

Job Purpose

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To ensure compliance to the Law N° 003/2018 of 09/02/2018 establishing Rwanda Food and Drugs Authority and applicable Regulations through Drugs and Food Assessment and Registration Department

-To manage and control human, financial and other resources allocated to the division to ensure efficient and effective control of Cosmetics, Household Chemicals, poisons and Pesticides for protection and promotion of public health.

-To lead, direct and coordinate the functions and activities of Cosmetics, Household Chemicals, poisons and Pesticides Assessment and Registration.

Duties and Responsibilities

To Head the Division of Human Medicines and Devices Assessment and Registration.

-To Manage the resources of the Division.

-To Manage the business operations of the Division.

-To Coordinate the development of the budget for the Division and ensure effective budget management with the objective of cost saving

-To Ensure that processes, systems, and procedures needed for quality enhancement of the services offered by the Division are established and implemented

-To Collaborate with other Division in furtherance of the vision, mission, goals and strategic objectives of Rwanda FDA

- To Manage and develop the staff in the Division.
- To Advise the Head of Department on matters pertaining to the control of Cosmetics, Household Chemicals, poisons and Pesticides.
- To Coordinate development and review of regulations, guidelines, manuals and SOP related to assessment and registration of Cosmetics, Household Chemicals, poisons and Pesticides.
- To Coordinate activities of the Division with a view to ensure they are consistent with plans.
- To Ensure that all Cosmetics, Household Chemicals, poisons and Pesticides are correctly evaluated for quality, safety and efficacy
- To Execute projects, programs and research related to the division functions
- To Foster cooperation with regional and international bodies on matters pertaining to the division.
- To Ensure timely update of the registers with approved variations, new products, suspensions and deletions
- To Prepare, implement, and monitor departmental budget and annual work plans to achieve the organizational strategic objectives
- To Prepare and submit periodic reports to the Head of Department
- Participate in capacity building initiatives of the department
- Strategize and guide for Cosmetics, Household Chemicals, poisons and Pesticides Division.
- To Perform any other duties as assigned to him/her by the direct supervisor.

2. Cosmetics Registration Analyst (1)

Reports to : Cosmetics & Household Chemicals Assessment and Registration Division Manager

Salary Scale : 2.III

Direct Reports: N/A

Department : Drug and Food Assessment and Registration Department

Location : Head Office, Kigali

Job Purpose

-To ensure compliance to the Law N° 003/2018 of 09/02/2018 establishing Rwanda Food and Drugs Authority and applicable Regulations through Drugs and Food Assessment and Registration Department

- Participate in Strategizing and for Cosmetics & Household Chemicals Assessment and Registration Division.

-To carry out assessment of applications requesting for marketing authorization, evaluate the quality, safety and efficacy of Cosmetics and make recommendations to grant and/or refuse the registration certificate.

Duties and Responsibilities

To Participate in preparation and control work plan and budget for the Division

-To Advise the division Manager on matters pertaining to evaluation and registration of Cosmetics & Household Chemicals.

-To Coordinate the evaluation of the quality, safety and efficacy of Cosmetics & Household Chemicals before market authorization.

-To Ensure the national register of Cosmetics & Household Chemicals with variations, new registrations, and deletions due safety issues,

-To participate in the preparation and implementation of action plan, operational research and capacity building initiatives for the Division,

-To participate in the development and review of regulations, guidelines, manuals and SOP related to assessment and registration of Cosmetics & Household Chemicals and others may be needed his/her contribution.

-To Prepare and submit evaluation and progress reports to the supervisor

-To Perform any other duties as assigned by the supervisor.

3. Cosmetics Registration specialist (2)

Reports to : Cosmetics & Household Chemicals Assessment and Registration Division Manager

Direct Reports: N/A

Salary Scale : 3.II

Department : Drug and Food Assessment and Registration Department

Location : Head Office, Kigali

Job Purpose

- To ensure compliance to the Law N° 003/2018 of 09/02/2018 establishing Rwanda Food and Drugs Authority and applicable Regulations through Drugs and Food Assessment and Registration Department
- To carry out assessment of applications requesting for marketing authorization, evaluate the quality, safety and efficacy of Cosmetics and make recommendations to grant and/or refuse the registration certificate.

Duties and Responsibilities

- To participate in the development, review of necessary regulatory tools such as guidelines, SOPs and official forms within the regulatory framework to standardize and improve the assessment procedures,
- To Evaluate the quality, safety and efficacy of Cosmetics & Household Chemicals,
- To contribute to the development, review and updating of the register of Cosmetics & Household Chemicals with variations, new registrations and deletions due safety issues,
- To Sample Cosmetics & Household Chemicals from the market and liaise with the Division of Quality Control Laboratory for analysis to facilitate assessment and registration,
- To Participate in developing and reviewing of Standard Operating Procedures,
- To participate and conduct operational research, programmes and projects within the Division
- Perform any other duties as assigned by the supervisor.

4. Public Health and Laboratory Chemicals Registration Analyst (1)

Reports to : Cosmetics & Household Chemicals Assessment and Registration Division Manager

Salary Scale : 2.III

Direct Reports: N/A

Department : Drug and Food Assessment and Registration Department

Location : Head Office, Kigali

Job Purpose

-To ensure compliance to the Law N° 003/2018 of 09/02/2018 establishing Rwanda Food and Drugs Authority and applicable Regulations through Drugs and Food Assessment and Registration Department

- Participate in Strategizing and for Cosmetics & Household Chemicals Assessment and Registration Division.

-To carry out assessment of applications requesting for marketing authorization, evaluate the quality, safety and efficacy of Household Chemicals, poisons and Pesticides and make recommendations to grant and/or refuse the registration certificate.

Duties and Responsibilities

To Participate in preparation and control work plan and budget for the Division

-To Advise the division Manager on matters pertaining to evaluation and registration of Household Chemicals, poisons and Pesticides.

-To Coordinate the evaluation of the quality, safety and efficacy of Household Chemicals, poisons and Pesticides before market authorization.

-To Ensure the national register of Household Chemicals, poisons and Pesticides with variations, new registrations, and deletions due safety issues,

-To participate in the preparation and implementation of action plan, operational research and capacity building initiatives for the Division,

-To participate in the development and review of regulations, guidelines, manuals and SOP related to assessment and registration of Household Chemicals, poisons and Pesticides and others may be needed his/her contribution.

-To Prepare and submit evaluation and progress reports to the supervisor

-To Perform any other duties as assigned by the supervisor.

5. Public Health and Laboratory Chemicals Registration Specialist (1)

Reports to : Cosmetics & Household Chemicals Assessment and Registration Division Manager

Direct Reports: N/A

Salary Scale : 3.II

Department : Drug and Food Assessment and Registration Department

Location : Head Office, Kigali

Job Purpose

-To ensure compliance to the Law N° 003/2018 of 09/02/2018 establishing Rwanda Food and Drugs Authority and applicable Regulations through Drugs and Food Assessment and Registration Department

-To carry out assessment of applications requesting for marketing authorization and evaluate Household Chemicals, poisons and Pesticides and make recommendations to grant and/or refuse the registration certificate of the product.

Duties and Responsibilities

To participate in the development, review of necessary regulatory tools such as guidelines, SOPs and official forms within the regulatory framework to standardize and improve the assessment procedures,

- To Evaluate the quality, safety and efficacy of Household Chemicals, poisons and Pesticides,

To contribute to the development, review and updating of the register of Household Chemicals, poisons and Pesticides with variations, new registrations and deletions due safety issues,

-To Sample Household Chemicals, poisons and Pesticides from the market and liaise with the Division of Quality Control Laboratory for analysis to facilitate assessment and registration,

-To Participate in developing and reviewing of Standard Operating Procedures,

- To participate and conduct operational research, programmes and projects within the Division

- Perform any other duties as assigned by the supervisor.

III.1.3. Veterinary Medicine Devices and Assessment & Registration Division (8)

1. Division Manager (1)

Reports to : Head of Department of Drug & Food Assessment and Registration

Direct Reports: Analysts and Specialists

Salary Scale : 2.III

Department : Drug and Food Assessment and Registration Department

Location : Head Office, Kigali

Job Purpose

- To ensure compliance to the Law N° 003/2018 of 09/02/2018 establishing Rwanda Food and Drugs Authority and applicable Regulations through Drugs and Food Assessment and Registration Department
- To manage and control human, financial and other resources allocated to the division to ensure efficient and effective control of Veterinary medicines, herbal medicines, Vaccines, Biologics, medical devices and in vitro diagnostics for protection and promotion of public health.
- To lead, direct and coordinate the functions and activities of Veterinary medicines, herbal medicines, Vaccines, Biologics, medical devices and in vitro diagnostics Assessment and Registration

Duties and Responsibilities

To Head the Division of Veterinary Medicines and Devices Assessment and Registration.

- To Manage the resources of the Division.
- To Manage the business operations of the Division.
- To Coordinate the development of the budget for the Division and ensure effective budget management with the objective of cost saving
- To Ensure that processes, systems, and procedures needed for quality enhancement of the services offered by the Division are established and implemented
- To Collaborate with other Division in furtherance of the vision, mission, goals and strategic objectives of Rwanda FDA
- To Manage and develop the staff in the Division.
- To Advise the Head of Department on matters pertaining to the assessment of Veterinary Medicines and Devices.
- To Coordinate development and review of regulations, guidelines, manuals and SOP related to assessment and registration of Veterinary Medicines and Devices.
- To Coordinate activities of the Division with a view to ensure they are consistent with plans.
- To Ensure that all Veterinary Medicines and Devices are correctly evaluated for quality, safety and efficacy
- To Execute projects, programs and research related to the division functions
- To Foster cooperation with regional and international bodies on matters pertaining to the division.

- To Ensure timely update of the registers with approved variations, new products, suspensions and deletions
- To Prepare, implement, and monitor departmental budget and annual work plans to achieve the organizational strategic objectives
- To Prepare and submit periodic reports to the Head of Department
- Participate in capacity building initiatives of the department
- Strategize and guide for Veterinary Medicines and Devices Assessment and Registration Division.
- To Perform any other duties as assigned to him/her by the direct supervisor.

2. Veterinary Medicines Registration and Variation Assessment Analyst (1)

Reports to : Veterinary Medicine Devices and Assessment & Registration Division Manager

Salary Scale : 2.III

Direct Reports: N/A

Department : Drug and Food Assessment and Registration Department

Location : Head Office, Kigali

Job Purpose

- To ensure compliance to the Law N° 003/2018 of 09/02/2018 establishing Rwanda Food and Drugs Authority and applicable Regulations through Drugs and Food Assessment and Registration Department
- To give technical inputs and guidance in the functions and activities of Veterinary medicines Assessment and Registration Division.
- To carry out assessment of applications requesting for marketing authorization, evaluate the quality, safety and efficacy of Veterinary medicines and make recommendations to grant and/or refuse the registration certificate.

Duties and Responsibilities

To Participate in preparation and control work plan and budget for the Division

- To Advise the division Manager on matters pertaining to evaluation and registration of Veterinary medicines

- To Coordinate the evaluation of the quality, safety and efficacy of evaluation and registration of Veterinary medicines before market authorization.
- To Ensure the national register of Veterinary medicines with variations, new registrations, and deletions due safety issues,
- To participate in the preparation and implementation of action plan, operational research and capacity building initiatives for the Division,
- To participate in the development and review of regulations, guidelines, manuals and SOP related to assessment and registration of Veterinary medicines and others may be needed his/her contribution.
- To Prepare and submit evaluation and progress reports to the supervisor
- To Perform any other duties as assigned by the supervisor.

3. Veterinary Medicines Registration and Variation Assessment Specialist (2)

Reports to : Veterinary Medicine and Devices Assessment and Registration Division Manager.

Direct Reports: N/A

Salary Scale : 3.II

Department : Drug and Food Assessment and Registration Department

Location : Head Office, Kigali

Job Purpose

- To ensure compliance to the Law N° 003/2018 of 09/02/2018 establishing Rwanda Food and Drugs Authority and applicable Regulations through Drugs and Food Assessment and Registration Department
- To carry out assessment of applications requesting for marketing authorization, evaluate the quality, safety and efficacy of Veterinary medicines and make recommendations to grant and/or refuse the registration certificate.

Duties and Responsibilities

To participate in the development, review of necessary regulatory tools such as guidelines, SOPs and official forms within the regulatory framework to standardize and improve the assessment procedures,

- To Evaluate the quality, safety and efficacy of Veterinary medicines,

To contribute to the development, review and updating of the register of Veterinary medicines, with variations, new registrations and deletions due safety issues,

-To Sample veterinary medicines from the market and liaise with the Division of Quality Control Laboratory for analysis to facilitate assessment and registration,

- To participate and conduct operational research, programmes and projects within the Division

- Perform any other duties as assigned by the supervisor.

- To analyse variations of veterinary medicines and recommend granting or refuse the change of the product.

- Perform any other duties as assigned by the supervisor.

4. Veterinary in vitro Diagnostics & Medical Devices Registration Analyst (1)

Reports to : Veterinary Medicine & Devices Assessment and Registration Division Manager

Salary Scale : 2.III

Direct Reports: N/A

Department : Drugs and Food Assessment and Registration Department

Location : Head Office, Kigali

Job Purpose

-To ensure compliance to the Law N° 003/2018 of 09/02/2018 establishing Rwanda Food and Drugs Authority and applicable Regulations through Drugs and Food Assessment and Registration Department

-To give technical inputs and guidance in the functions and activities of Human medicines and Devices Assessment and Registration Division.

-To carry out assessment of applications requesting for marketing authorization, evaluate the quality, safety and efficacy of Veterinary Diagnostics and Medical Devices and make recommendations to grant and/or refuse the registration certificate.

Duties and Responsibilities

To Participate in preparation and control work plan and budget for the Division

- To Advise the division Manager on matters pertaining to evaluation and registration of Veterinary Diagnostics and Medical Devices.
- To Coordinate the evaluation of the quality, safety and efficacy of evaluation and registration of Veterinary Diagnostics and Medical Devices before market authorization.
- To Ensure the national register of Veterinary Diagnostics and Medical Devices with variations, new registrations, and deletions due safety issues,
- To participate in the preparation and implementation of action plan, operational research and capacity building initiatives for the Division,
- To participate in the development and review of regulations, guidelines, manuals and SOP related to Veterinary Diagnostics and Medical Devices and others may be needed his/her contribution.
- To Prepare and submit evaluation and progress reports to the supervisor
- To Perform any other duties as assigned by the supervisor.

5. Veterinary in vitro Diagnostics & Medical Devices Registration Specialist (1)

Reports to : Veterinary Medicine & Devices Assessment and Registration Division Manager

Salary Scale : 3.III

Direct Reports: N/A

Department : Drug and Food Assessment and Registration Department

Location : Head Office, Kigali

Job Purpose

- To ensure compliance to the Law N° 003/2018 of 09/02/2018 establishing Rwanda Food and Drugs Authority and applicable Regulations through Drugs and Food Assessment and Registration Department
- To carry out assessment of applications requesting marketing authorization, evaluate of Veterinary Diagnostics and Medical Devices and make recommendations to grant and/or refuse the registration certificate.

Duties and Responsibilities

To participate in the development, review of necessary regulatory tools such as guidelines, SoPs and official forms within the regulatory framework to standardize and improve the assessment procedures,

- To Evaluate the quality, safety and efficacy of Veterinary Diagnostics and Medical Devices,
- To contribute to the development, review and updating of the register of Veterinary Diagnostics and Medical Devices, with variations, new registrations and deletions due safety issues,
- To Sample Veterinary Diagnostics and Medical Devices from the market and liaise with the Division of Quality Control Laboratory for analysis to facilitate assessment and registration,
- To participate and conduct operational research, programmes and projects within the Division
- Perform any other duties as assigned by the supervisor.
- To assess, analyse variations of Veterinary Diagnostics and Medical Devices and recommend granting or refuse the change of the product.
- Perform any other duties as assigned by the supervisor.

6. Vaccines and Biosimilar Registration Specialist (1)

Reports to : Veterinary Medicine & Devices Assessment and Registration Division Manager

Salary Scale : 3.III

Direct Reports: N/A

Department : Drug and Food Assessment and Registration Department

Location : Head Office, Kigali

Job Purpose

-To ensure compliance to the Law N° 003/2018 of 09/02/2018 establishing Rwanda Food and Drugs Authority and applicable Regulations through Drugs and Food Assessment and Registration Department

-To carry out assessment of applications requesting marketing authorization, evaluate of Veterinary vaccines, biologicals and biosimilar and make recommendations to grant and/or refuse the registration certificate.

Duties and Responsibilities

To participate in the development, review of necessary regulatory tools such as guidelines, SoPs and official forms within the regulatory framework to standardize and improve the assessment procedures,

- To Evaluate the quality, safety and efficacy of Veterinary vaccines, biologicals and biosimilar, To contribute to the development, review and updating of the register of Veterinary vaccines, biologicals and biosimilar, with variations, new registrations and deletions due safety issues,
- To Sample Veterinary vaccines, biologicals and biosimilar from the market and liaise with the Division of Quality Control Laboratory for analysis to facilitate assessment and registration,
- To participate and conduct operational research, programmes and projects within the Division
- Perform any other duties as assigned by the supervisor.
- To assess, analyse variations of Veterinary vaccines, biologicals and biosimilar and recommend granting or refuse the change of the product.
- Perform any other duties as assigned by the supervisor.

7. Biological Products Registration specialist (1)

Reports to : Veterinary Medicine & Devices Assessment and Registration Division Manager

Salary Scale : 3.III

Direct Reports: N/A

Department : Drug and Food Assessment and Registration Department

Location : Head Office, Kigali

Job Purpose

-To ensure compliance to the Law N° 003/2018 of 09/02/2018 establishing Rwanda Food and Drugs Authority and applicable Regulations through Drugs and Food Assessment and Registration Department

-To carry out assessment of applications requesting marketing authorization, evaluate of Veterinary biologicals and biosimilar and make recommendations to grant and/or refuse the registration certificate.

Duties and Responsibilities

To participate in the development, review of necessary regulatory tools such as guidelines, SoPs and official forms within the regulatory framework to standardize and improve the assessment procedures,

- To Evaluate the quality, safety and efficacy of Veterinary biologicals products,

To contribute to the development, review and updating of the register of Veterinary biologicals products, with variations, new registrations and deletions due safety issues,

-To Sample Veterinary biologicals products from the market and liaise with the Division of Quality Control Laboratory for analysis to facilitate assessment and registration,

- To participate and conduct operational research, programmes and projects within the Division

- Perform any other duties as assigned by the supervisor.

- To assess, analyse variations of Veterinary biologicals products and recommend granting or refuse the change of the product.

- Perform any other duties as assigned by the supervisor.

III.1.4 Division of Food Assessment and Registration (15)

1.Division Manager (1)

Reports to : Head of Department/ Drugs and Food Assessment and Registration

Direct Reports: Analysts, Specialists

Salary Scale : 2.III

Location : Head Office, Kigali

Job Purpose:

-To ensure compliance to the Law N° 003/2018 of 09/02/2018 establishing Rwanda Food and Drugs Authority and applicable Regulations through Drugs and Food Assessment and Registration Department

-To lead, direct and coordinate the functions and activities of the Food Assessment & Registration Division.

Duties and Responsibilities.

■To develop plans and budget of the Division and control activities of the Division by ensuring they are consistent with plans,

■To manage the assessment and registration of food products to ensure the safety and quality of food products prior to registration,

- To facilitate the issuance, renewal or cancellation of product marketing authorizations,
- To develop regulations for food and food safety management system,
- To ensure all activities are compliant to SOPs and relevant regulations,
- To manage the resources and business operations of the Division.

2. Food Assessment and Registration Analyst (1)

Reports to : Division Manager/ Food Assessment and Registration

Direct Reports: - N/A

Salary Scale : 2.III

Department: DFAR

Location : Head Office, Kigali

Job Purpose

- To ensure compliance to the Law N° 003/2018 of 09/02/2018 establishing Rwanda Food and Drugs Authority and applicable Regulations through Drugs and Food Assessment and Registration Department
- To provide technical inputs and guidance on assessment and registration activities.

Duties and Responsibilities.

- To contribute in the development of plans and budget of the Division and control activities of the Division by ensuring they are consistent with plans,
- To participate in assessment and registration of food products by ensuring their safety and quality prior to registration,
- To facilitate the issuance, renewal or cancellation of product marketing authorizations and QR code,
- To contribute in the development of regulations for food and food safety management system

- To provide scientific knowledge related to safety and quality of food products and guidance in assessment

-To ensure all activities are compliant to SOPs and relevant regulations.

3. Food supplement, fortified food assessment and registration analyst (1)

Reports to : Division Manager/ Food Assessment and Registration

Direct Reports: N/A

Salary Scale : 2.III

Department: DFAR

Location : Head Office, Kigali

Job Purpose:

-To ensure compliance to the Law N° 003/2018 of 09/02/2018 establishing Rwanda Food and Drugs Authority and applicable Regulations through Drugs and Food Assessment and Registration Department

-To provide technical inputs and guidance on assessment and registration activities.

Duties and Responsibilities.

■To contribute in the development of plans and budget of the Division and control activities of the Division by ensuring they are consistent with plans,

■To participate in assessment and registration of food products by ensuring their safety and quality prior to registration,

-To facilitate the issuance, renewal or cancellation of product marketing authorizations and QR code,

-To contribute in the development of regulations for food and food safety management system

- To provide scientific knowledge related to safety and quality of food products and guidance in assessment

-To ensure all activities are compliant to SOPs and relevant regulations.

4. Beverages assessment and registration analyst (1)

Reports to : Division Manager/ Food Assessment and Registration

Direct Reports: N/A

Salary Scale : 2.III

Department: DFAR

Location : Head Office, Kigali

Job Purpose:

- To ensure compliance to the Law N° 003/2018 of 09/02/2018 establishing Rwanda Food and Drugs Authority and applicable Regulations through Drugs and Food Assessment and Registration Department
- To provide technical inputs and guidance on assessment and registration activities.

Duties and Responsibilities.

- To contribute in the development of plans and budget of the Division and control activities of the Division by ensuring they are consistent with plans,
- To participate in assessment and registration of food products by ensuring their safety and quality prior to registration,
- To facilitate the issuance, renewal or cancellation of product marketing authorizations and QR code,
- To contribute in the development of regulations for food and food safety management system
- To provide scientific knowledge related to safety and quality of food products and guidance in assessment
- To ensure all activities are compliant to SOPs and relevant regulations.

5. Dairy products assessment and registration analyst (1)

Reports to : Division Manager/ Food Assessment and Registration

Direct Reports: N/A

Salary Scale : 2.III

Department: DFAR

Location : Head Office, Kigali

Job Purpose:

- To ensure compliance to the Law N° 003/2018 of 09/02/2018 establishing Rwanda Food and Drugs Authority and applicable Regulations through Drugs and Food Assessment and Registration Department
- To provide technical inputs and guidance on assessment and registration activities.

Duties and Responsibilities.

- To contribute in the development of plans and budget of the Division and control activities of the Division by ensuring they are consistent with plans,
- To participate in assessment and registration of food products by ensuring their safety and quality prior to registration,
- To facilitate the issuance, renewal or cancellation of product marketing authorizations and QR code,
- To contribute in the development of regulations for food and food safety management system
- To provide scientific knowledge related to safety and quality of food products and guidance in assessment
- To ensure all activities are compliant to SOPs and relevant regulations.

6. Other packaged food products assessment and registration analyst (1)

Reports to : Division Manager/ Food Assessment and Registration

Direct Reports: N/A

Salary Scale : 2.III

Department: DFAR

Location : Head Office, Kigali

Job Purpose:

- To ensure compliance to the Law N° 003/2018 of 09/02/2018 establishing Rwanda Food and Drugs Authority and applicable Regulations through Drugs and Food Assessment and Registration Department

-To provide technical inputs and guidance on assessment and registration activities.

Duties and Responsibilities.

■To contribute in the development of plans and budget of the Division and control activities of the Division by ensuring they are consistent with plans,

■To participate in assessment and registration of food products by ensuring their safety and quality prior to registration,

-To facilitate the issuance, renewal or cancellation of product marketing authorizations and QR code,

-To contribute in the development of regulations for food and food safety management system

- To provide scientific knowledge related to safety and quality of food products and guidance in assessment

-To ensure all activities are compliant to SOPs and relevant regulations.

7. Infant formula assessment and registration analyst (1)

Reports to : Division Manager/ Food Assessment and Registration

Direct Reports: N/A

Salary Scale : 2.III

Department: DFAR

Location : Head Office, Kigali

Job Purpose:

-To ensure compliance to the Law N° 003/2018 of 09/02/2018 establishing Rwanda Food and Drugs Authority and applicable Regulations through Drugs and Food Assessment and Registration Department

-To provide technical inputs and guidance on assessment and registration activities.

Duties and Responsibilities.

■To contribute in the development of plans and budget of the Division and control activities of the Division by ensuring they are consistent with plans,

- To participate in assessment and registration of food products by ensuring their safety and quality prior to registration,
- To facilitate the issuance, renewal or cancellation of product marketing authorizations and QR code,
- To contribute in the development of regulations for food and food safety management system
- To provide scientific knowledge related to safety and quality of food products and guidance in assessment
- To ensure all activities are compliant to SOPs and relevant regulations.

8. Other packaged food assessment & registration specialists (2)

Reports to : Division Manager/ Food Assessment and Registration

Direct Reports: N/A

Salary Scale : 3.III

Department: DFAR

Location : Head Office, Kigali

Job Purpose:

- To ensure compliance to the Law N° 003/2018 of 09/02/2018 establishing Rwanda Food and Drugs Authority and applicable Regulations through Drugs and Food Assessment and Registration Department
- To actively participate in activities related to food products assessment and registration.

Duties and Responsibilities

- To screen, assess and prepare feedback to the applications for registration of food products,
- To submit samples for testing and ensure that the results are available for use in assessment process
- To efficiently use resources and ensure the compliance of product registration and review guidelines and to streamline the processes,

- To improve food assessment standard by adopting and harmonizing international standards and best practices,
- To assess product variation applications and propose approvals on changes made to registered products to the Division Manager,
- Any other duty that may be assigned by direct supervisor.

9. Dairy products assessment and registration specialist (1)

Reports to : Division Manager/ Food Assessment and Registration

Direct Reports: N/A

Salary Scale : 3.III

Department: DFAR

Location : Head Office, Kigali

Job Purpose:

- To ensure compliance to the Law N° 003/2018 of 09/02/2018 establishing Rwanda Food and Drugs Authority and applicable Regulations through Drugs and Food Assessment and Registration Department
- To actively participate in activities related to food products assessment and registration.

Duties and Responsibilities

- To screen, assess and prepare feedback to the applications for registration of food products,
- To submit samples for testing and ensure that the results are available for use in assessment process
- To efficiently use resources and ensure the compliance of product registration and review guidelines and to streamline the processes,
- To improve food assessment standard by adopting and harmonizing international standards and best practices,
- To assess product variation applications and propose approvals on changes made to registered products to the Division Manager,

- Any other duty that may be assigned by direct supervisor.

10. Beverages Assessment &Registration specialist (1)

Reports to : Division Manager/ Food Assessment and Registration

Direct Reports: N/A

Salary Scale : 3.III

Department: DFAR

Location : Head Office, Kigali

Job Purpose:

- To ensure compliance to the Law N° 003/2018 of 09/02/2018 establishing Rwanda Food and Drugs Authority and applicable Regulations through Drugs and Food Assessment and Registration Department
- To actively participate in activities related to food products assessment and registration.

Duties and Responsibilities

- To screen, assess and prepare feedback to the applications for registration of food products,
- To submit samples for testing and ensure that the results are available for use in assessment process
- To efficiently use resources and ensure the compliance of product registration, review guidelines and to streamline the processes,
- To improve food assessment standard by adopting and harmonizing international standards and best practices,
- To assess product variation applications and propose approvals on changes made to registered products to the Division Manager,
- Any other duty that may be assigned by direct supervisor.

11. Food additives assessment and registration specialist (1)

Reports to : Division Manager/ Food Assessment and Registration

Direct Reports: N/A

Salary Scale : 3.III

Department: DFAR

Location : Head Office, Kigali

Job Purpose:

-To ensure compliance to the Law N° 003/2018 of 09/02/2018 establishing Rwanda Food and Drugs Authority and applicable Regulations through Drugs and Food Assessment and Registration Department

-To actively participate in activities related to food products assessment and registration.

Duties and Responsibilities

-To screen, assess and prepare feedback to the applications for registration of food products,

- To submit samples for testing and ensure that the results are available for use in assessment process

-To efficiently use resources and ensure the compliance of product registration, review guidelines and to streamline the processes,

- To improve food assessment standard by adopting and harmonizing international standards and best practices,

-To assess product variation applications and propose approvals on changes made to registered products to the Division Manager,

- Any other duty that may be assigned by direct supervisor.

12. Tobacco products and substance abuse assessment and registration specialist (1)

Reports to : Division Manager/ Food Assessment and Registration

Direct Reports: N/A

Salary Scale : 3.III

Department: DFAR

Location : Head Office, Kigali

Job Purpose:

- To ensure compliance to the Law N° 003/2018 of 09/02/2018 establishing Rwanda Food and Drugs Authority and applicable Regulations through Drugs and Food Assessment and Registration Department
- To actively participate in activities related to tobacco products assessment and registration.

Duties and Responsibilities

- To screen, assess and prepare feedback to the applications for registration of tobacco products,
- To submit samples for testing and ensure that the results are available for use in assessment process
- To efficiently use resources and ensure the compliance of product registration, review guidelines and to streamline the processes,
- To improve tobacco assessment standard by adopting and harmonizing international standards and best practices,
- To assess product variation applications and propose approvals on changes made to registered products to the Division Manager,
- Any other duty that may be assigned by direct supervisor.

13. Food supplement, fortified and fortificant assessment and registration specialist (1)

Reports to : Division Manager/ Food Assessment and Registration

Direct Reports: N/A

Salary Scale : 3.III

Department: DFAR

Location : Head Office, Kigali

Job Purpose:

- To ensure compliance to the Law N° 003/2018 of 09/02/2018 establishing Rwanda Food and Drugs Authority and applicable Regulations through Drugs and Food Assessment and Registration Department

-To actively participate in activities related to food products assessment and registration.

Duties and Responsibilities

-To screen, assess and prepare feedback to the applications for registration of food products,

- To submit samples for testing and ensure that the results are available for use in assessment process

-To efficiently use resources and ensure the compliance of product registration, review guidelines and to streamline the processes,

- To improve food assessment standard by adopting and harmonizing international standards and best practices,

-To assess product variation applications and propose approvals on changes made to registered products to the Division Manager,

- Any other duty that may be assigned by direct supervisor.

Dr. Charles KARANGWA
Ag. Director General

The logo of the Rwanda Food and Drugs Authority (FDA) is a circular emblem. It features a central shield with a blue and yellow design, flanked by two green leaves. The shield is set against a background of a yellow sunburst. The entire emblem is encircled by a wreath of orange and yellow leaves.

RWANDA FDA
Rwanda Food and Drugs Authority



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