

Robear04ky@gmail.com

502-544-7039

2123 Old Nazareth Road

Bardstown, Kentucky 40004

Skills

- Team Building
- Crisis Management
- Team Collaboration

Education And Training

Studies 08/2023-Current

Information Technology

Elizabethtown Community and Technical

College

GPA 3.06

Studied 08/2022-05/2023

Biology/Information Technology

University of the Cumberland's

GPA 3.0

Graduated 05/25/2022

Thomas Nelson High School

GPA 3.0

Bardstown, KY

A+ Prep 2024

Computer Tech Basic 2024

Computer Technician 2024

Security + 2024

Robert A. Woods

Summary

Organized, meticulous, mature, self-aware and focused leader who can perform within operational boundaries, drive innovation, and continually seeks to learn, grow, and make a positive impact every day.

Experience

Dollar General

Key Holder

20-30 Hours Week

Bardstown, KY

07/2023-Present

- Maintained work area and kept cash organized
- Counting tills at beginning of shift with start money and balanced and reconciled register, reflecting finical discrepancies, refund and account deferrals
- Built and maintained loyal, long-term customer relationship through effect account management
- Opening and closing Store

United Postal Service

Louisville, KY

40-50 Hours week

05/2022 – 09/2022

- Utilized "hand-to-surface" techniques when handling, loading, and moving parcels.
- Scanned, read, and assigned the carton for proper grouping for each departing flight.
- Loaded packages into the delivery area and moved them onto conveyor belts, trucks, and pallets for future shipments.
- Worked with team to assembled, sealed, and loaded packages into correct aircraft.
- Read and comprehended labels to ensure proper processing and sorted for proper destination.
- Always followed all safety rules resulting in zero injuries.
- Lifted parcels that weigh up to 75 pounds.

- Used electronic scanners to track parcel information, such as receipt, condition a proper destination.
- Sorted items according to the destination.

Nelson County Schools
Nursing Assistant
Bardstown, KY
20-40 Hours week
08/2020 – 05/2021

- Practiced Patient care.
- Obtained vital.
- Maintained Nurses log of all students requesting assistance.

REFERENCES:

Michael Reinle
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